



AGENDA

Regular Meeting of the Bloomfield Hills Schools Board of Education

Doyle Center for Professional Development
7273 Wing Lake Road | Bloomfield Hills, MI 48301

www.bloomfield.org/livestream

June 24, 2021
6:00 PM

*"Failure is instructive. The person who
really thinks learns quite as much from their
failures as from their successes."*

- John Dewey

1. Call to Order

- A. Call to Order
- B. Pledge of Allegiance
- C. Attendance

2. Public Comment

- A. Public Comment

To submit public comment during a meeting of the Bloomfield Hills Schools Board of Education, please complete a request for public comment card if attending in person, or visit www.bloomfield.org/comment for instructions and to complete the online virtual form. Both forms are available a half-hour before the meeting's call to order.

3. COVID Update

Pat Watson, Superintendent

4. Board President's Report

Paul Kolin, President

5. Superintendent's Report

Pat Watson, Superintendent

6. Consent Agenda

- A. Consent Agenda Motion
John VanGemert, Board Secretary
I move that the Board of Education approve the recommendations detailed in the Consent Agenda as follows:
- B. Request to Approve Minutes from the Regular Meeting of May 26, 2021
- C. Request to Approve Minutes from the Closed Session of June 10, 2021
- D. Request to Approve Minutes from the Study Session of June 10, 2021
- E. Request to Approve Minutes from the Closed Session of June 21, 2021
- F. Request to Approve Minutes from the Special Meeting of June 22, 2021
- G. Request to Approve Monthly Financial Reports
Tina Kostiuk, Assistant Superintendent for Finance & Operations
I move that the Board of Education approve the financial reports, as presented.
- H. Request to Approve Disbursement Reports
Tina Kostiuk, Assistant Superintendent for Finance & Operations

I move that the Board of Education approve the disbursement reports, as presented.

I. Approve Purchase of Bond Pilot Furniture

Rob Durecka, Educational Consultant and Dave Shulkin, Director of Learning & Performance Technology

I move that the Board of Education approve the purchase of pilot furniture totaling \$150,279.20 to be paid from the Bond Fund from:

- NBS Commercial Interiors, \$147,710.24
- Tierney, \$2,568.96

J. Request to Approve Food Services Management Contract Renewal

Tina Kostiuk, Assistant Superintendent for Finance & Operations

I move that the Board of Education approve the Food Service Management Contract Renewal with Aramark Educational Services, LLC to provide food services management for the 2021-22 fiscal year.

K. Request to Approve One-Year Traub Lease Extension

Tina Kostiuk, Assistant Superintendent for Finance & Operations

I move the Board of Education approve a one year extension, through June 30, 2022, of the current Traub building lease to the International Academy Consortium with rent of \$394,000 for the 2021-2022 fiscal year.

L. Request to Approve Grant Application with Michigan Council of Arts and Cultural Affairs - Arts in Education

Jennifer Perrone, Director of Special Education

I move the Board of Education approve the application of a grant through the Michigan Council of Arts and Cultural Affairs - Arts in Education, as required by the non-profit organization.

M. Request to Approve HR Actions

Keith McDonald, Assistant Superintendent of Human Resources and Title IX Coordinator

I move that the Board of Education approve the personnel actions, as presented.

N. Request to Approve Metro Bureau Membership for 2021-22

Pat Watson, Superintendent

I move that the Board of Education approve membership with the Metro Bureau in the amount of \$2,912.50 for the 2021 - 2022 school year.

O. Request to Approve Michigan High School Athletic Association (MHSAA) Membership for 2021-22

Mike Cowdrey, Director of Athletics and Recreation

I move that the Board of Education approve membership in the Michigan High School Athletic Association for the 2021-22 school year.

7. Public Hearing

A. Public Hearing on Adoption of FY 2021-22 Budget

Tina Kostiuk, Assistant Superintendent for Finance & Operations

Board action is not required during the Public Hearing.

8. General Discussion

A. Report of the Finance/Facilities/Legal Affairs Committee

Siva Kumar, Committee Chair

B. Report of the Board Instructional Committee

Jennifer Matlow, Committee Chair

C. Board Operating Procedures Review & Conflict Resolution

Lisa Efros, Policy Chair

D. National School Boards Association (NSBA) Advocacy Institute Report

Howard Baron and Lisa Efros

E. Oakland County School Boards Association Update

Lisa Efros, Trustee

F. Oakland County Health Division Update

Jennifer Matlow, Vice President

9. Board Business

A. 2020-21 Superintendent Evaluation

Jennifer Matlow, Vice President

I move that the Bloomfield Hills Board of Education adopt the completed the year-end Evaluation of Superintendent, Pat Watson, pursuant to Michigan Law, including 1249 and 1249b of the Revised School Code and has rated him Highly Effective for the 2020-21 school year.

B. Ratification of Bloomfield Hills Association of Instructional Assistants (BHAIA) Contract

Keith McDonald, Assistant Superintendent of Human Resources and Title IX Coordinator

I move the Board of Education approve the Contract with the Bloomfield Hills Association of Instructional Assistants as presented.

C. Ratification of Administrative Council Letter of Understanding

Keith McDonald, Assistant Superintendent of Human Resources and Title IX Coordinator

I move the Board of Education approve the Letter of Understanding with the Administrative Council as presented.

D. Ratification of American Federation of State, County & Municipal Employees (AFSCME) Contract

Keith McDonald, Assistant Superintendent of Human Resources and Title IX Coordinator

I move the Board of Education approve the Contract with the American Federation of State, County & Municipal Employees (AFSCME) as presented.

E. Ratification of Michigan Education Support Personnel Association Contract

Keith McDonald, Assistant Superintendent of Human Resources and Title IX Coordinator

I move the Board of Education approve the Contract with the Michigan Education Support Personnel Association as presented.

F. Approval of FY 2020-21 Final Budget Revisions

Tina Kostiuk, Assistant Superintendent for Finance & Operations

I move that the Board of Education adopt the Final Budget Revisions for Fiscal Year 2020-21 as detailed in the attachments and summarized below:

Fund	Revenue/ Transfers In	Expenditures/ Transfers Out	Revenue over (under) Expenditures
General Fund	\$ 99,086,881	\$ 96,385,478	\$ 2,701,403
Special Revenue Funds	\$ 19,118,507	\$ 18,821,065	\$ 297,442

G. Approve Resolution for Adoption of the Fiscal Year 2021-22 Budgets

Tina Kostiuk, Assistant Superintendent for Finance & Operations

In accordance with the Uniform Budget and Accounting Act, I move that the Board of Education adopt the attached resolution and related original budgets for Fiscal Year 2021-22 for the General Fund and Special Revenue Funds as required by law and summarized as follows:

Fund	Revenue/ Transfers In	Expenditures/ Transfers Out	Revenue over (under) Expenditures
General Fund	\$ 94,513,420	\$ 97,114,857	(\$ 2,601,437)
Special Revenue Funds	\$ 21,019,237	\$ 20,709,994	\$ 309,243

H. Request to Approve Bid Pack #3 - North Hills Construction

Paul Wills, Owner's Rep / Plante Moran CRESA

I move the Board of Education award Bid Pack #3, North Hills Middle School, to the following:

Bid Category - Selective Demolition:

Detroit Dismantling Corporation | Base Bid: \$623,000

Bid Category - Masonry:

Albaugh Masonry | Base Bid: \$3,760,000, Alternate A4: \$14,500, Alternate A5: \$34,500 for a total award of \$3,809,000

Bid Category - Structural Steel:

Judd Industrial Contracting. Base Bid: \$2,080,750

Bid Category - General Trades:

Hicks Construction | Base Bid: \$2,289,400, Alternate A2: \$24,000, Alternate A4, \$180,000, Alternate A8.2, \$9,400, Alternate A10: \$41,000 for a total award of \$2,543,800

Bid Category - Carpentry:

Commercial Contracting Corporation | Base Bid: \$2,748,000

Bid Category - Roofing:

Schena Roofing & Sheet Metal Co. | Base Bid: \$3,869,409

Bid Category - Aluminum Entrances:

Daniels Glass Inc. | Base Bid: \$818,479, Alternate A11: \$49,338 for a total award amount of \$867,817

Bid Category - Hard Tile:

Artisan Tile Inc. | Base Bid: \$53,817, Alternate A6: \$187,636 for a total award amount of \$241,453

Bid Category - Wood Athletic Flooring:

Kuhn Specialty Flooring | Base Bid: \$44,700, Alternate A1B: \$102,200, Voluntary Alternate (\$8,000.00) for a total award amount of \$138,900

Bid Category - Flooring:

Continental Interiors Inc. | Base Bid: \$608,850, Alternate A6: (\$1,500.00) for a total award amount of \$607,350

Bid Category - Painting:

Continental Contracting Inc. | Base Bid: \$463,000, Alternate A6: (\$7,000.00) for a total award amount of \$456,000

Bid Category - Food Service Equipment:

Stafford-Smith Inc. | Base Bid: \$490,094

Bid Category - Theater Equipment:

Beck Studios Inc. | Base Bid: \$97,760

Bid Category - Fixed Auditorium Seating:

Irwin Seating Company | Base Bid: \$109,504

Bid Category - Telescoping Stands:

Interkal Inc | Base Bid: \$66,436

Bid Category - Swimming Pool & Equipment:

Capri Pools & Aquatics | Base Bid: \$2,990,000

Bid Category - Fire Suppression:

Wolverine Fire Protection | Base Bid: \$569,379

Bid Category - Mechanical:

Contrast Mechanical Inc. | Base Bid: \$4,750,000

Bid Category - Integrated Automation:

Metro Controls Inc. | Base Bid: \$375,842

Bid Category - Electrical:

O'Donnel Electric | Base Bid: \$3,571,412

Bid Category - Structured Cabling:

Propel Technologies | Base bid: \$213,320

Total Direct Cost: \$31,219,226.00

Contingency: \$3,121,922.60

Architect Fees: \$1,923,104.32

Total Award Amount: \$36,264,252.92

This project will be funded by the Bond Fund.

- I. AP Psychology Resource Adoption
Kristen Vieger, Social Studies Teacher Leader
I move the Board of Education approve the recommended AP Psychology textbook adoption as presented, in accordance with Board Policy 3004.
- J. Poet X and Firekeepers Daughter Literature Adoption
Sarah Fairman, Director of Secondary Education
I move the Board of Education approve the recommended novels to be additions to the Poet X and Firecatchers curriculum as presented, in accordance with Board Policy 3004.
- K. Reconfirmation of Extended Continuity of Learning Plan
Pat Watson, Superintendent
I move that the Board of Education reconfirm the Bloomfield Hills Extended Continuity of Learning Plan as mandated by the State of Michigan and as amended and updated to include all applicable federal, state and local educational and safety mandates.
- L. Approval of Michigan Association of School Boards (MASB) Membership for 2021-22
Pat Watson, Superintendent
I move that the Board of Education approve membership in the Michigan Association of School Boards for the 2021-22 school year in the amount of \$8,302.
- M. Approval of Strategic Goal 5 - Diversity, Equity and Inclusion
Michelle Southward, Strategic Goal 5 Chair
I move the Board of Education approve Strategic Goal 5 - Diversity, Equity and Inclusion as presented:

Bloomfield Hills Schools will foster, encourage, and develop a diverse culture where equity and inclusion are at the forefront of decision making processes: multiple perspectives are shared, celebrated and included, empowering students and staff with the knowledge, experiences, and skills necessary/needed to make the world a just and equitable place for all.
- N. Board Governance Update and Status of Board Goals
Paul Kolin, President
- O. Approval of Vision Statement
I move the Board of Education approve the vision statement as follows:

Option 1: Bloomfield Hills Schools will empower every student to achieve their goals through a system that is inclusive and equitable for all.

Roll Call

Option 2: Bloomfield Hills Schools will empower every student to attain their achievement goals through a system that is inclusive and equitable for all, thereby closing opportunity gaps.

Roll Call

10. Adjournment

Public Comment is a time for individuals to share their thoughts with the Board; however, it is not a time for dialogue with the Board. Those who wish to speak at Public Comment are asked to complete a Public Comment Request Card. In the interest of fairness, the Board will announce a speaker time limit based on the number of cards submitted and available time.

If you have a disability requiring a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service, please call the Office of the Superintendent at 248-341-5406 at least one week prior to the meeting or as soon as possible.

Board Minutes are Located at:
<http://www.bloomfield.org/board-of-education>
Bloomfield Hills School Board of Education
7273 Wing Lake Road
Bloomfield Hills, MI 48301
248-341-5406



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Pat Watson, Superintendent
Date: June 24, 2021
Re: COVID Update

Recommended Motion:

Background Information:

ATTACHMENTS:

File Name	Description
COVID_Update_(6.24.2021).pdf	COVID Update (06.24.2021)



Board of Education Meeting



Regular Meeting

June 24, 2021

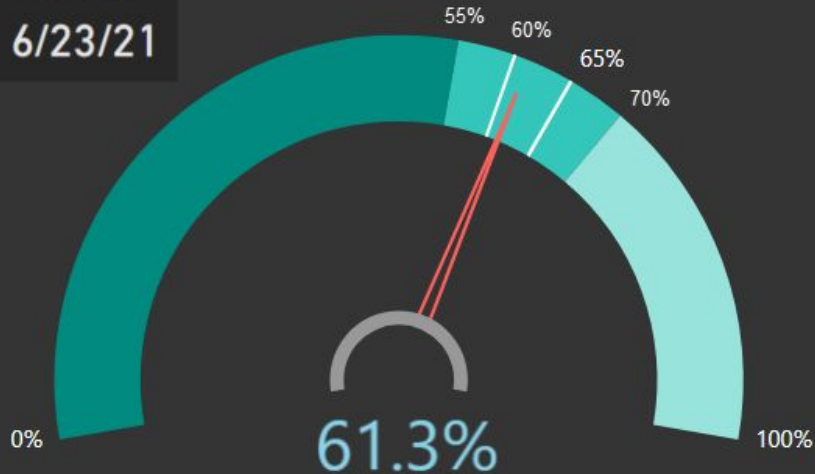


COVID-19 Update

Michigan First-Dose Tracker

Data as of:

6/23/21



4,960,048 MI residents age 16+ with 1+ dose



8,096,917 total MI population age 16+



61.3%

For reference, 70% is equal to 5,667,842 MI residents age 16+

COVID-19 Summary for Oakland County

102,142
Total Cases¹

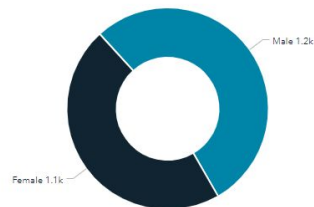
2,267
Total Deaths

99,093
Total Recovered²

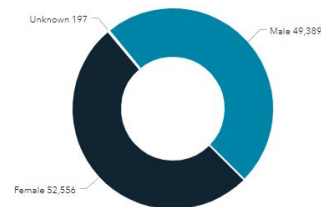
Counts

About

Deaths by Gender



Cases by Gender



Counts by Day*

Date	Cases	Deaths
6/23/2021	14	
6/22/2021	21	
6/21/2021	12	
6/20/2021	3	
6/19/2021	11	
6/18/2021	17	
6/17/2021	27	
6/16/2021	18	
6/15/2021	16	
6/14/2021	34	

7 Day Average of Daily Cases

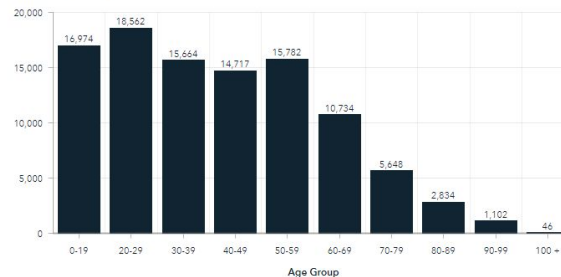


7 Day Case Average

7 Day Daily Average

Total Confirmed Cases

Cases by Age Group



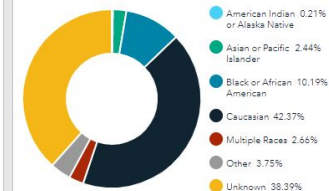
Cases by Age Group

Cases by Age & Gender

Deaths by Age Group

Deaths by Age & Gender

Percentage of Cases by Race



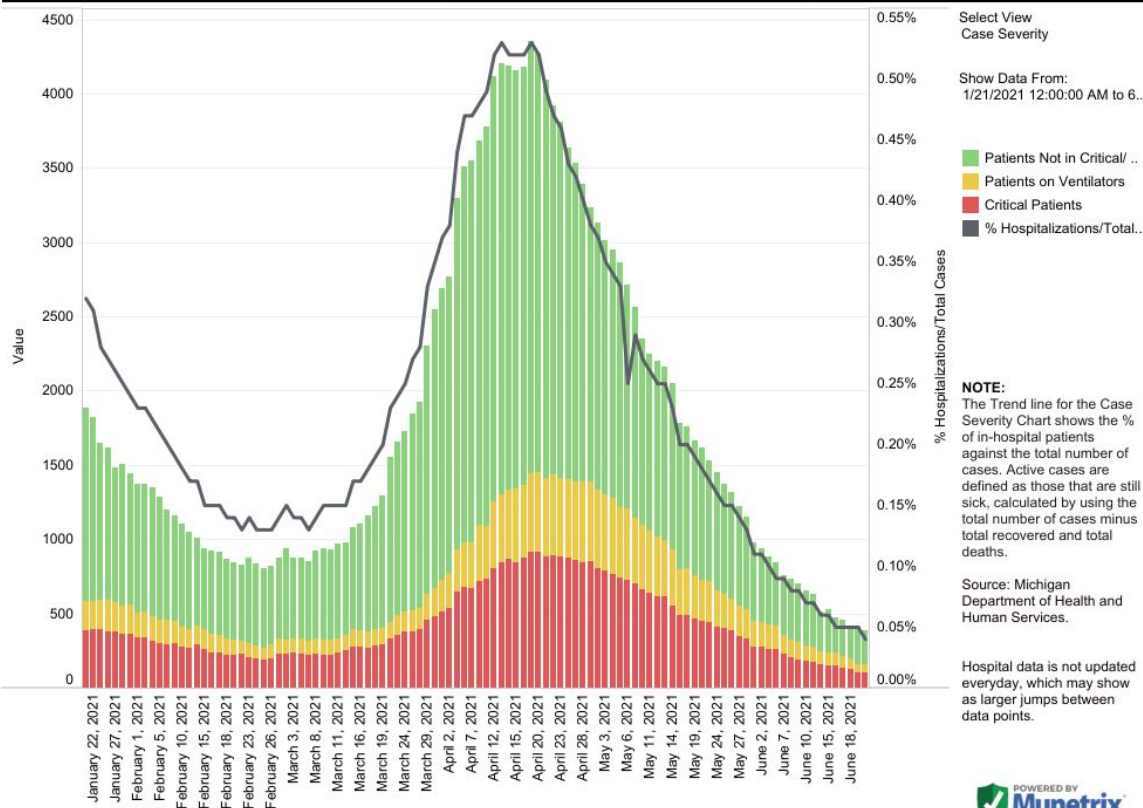
Cases by Race

Deaths by Race

Updated 6/23/21, 9:00 AM
No updates on Saturday or Sunday.



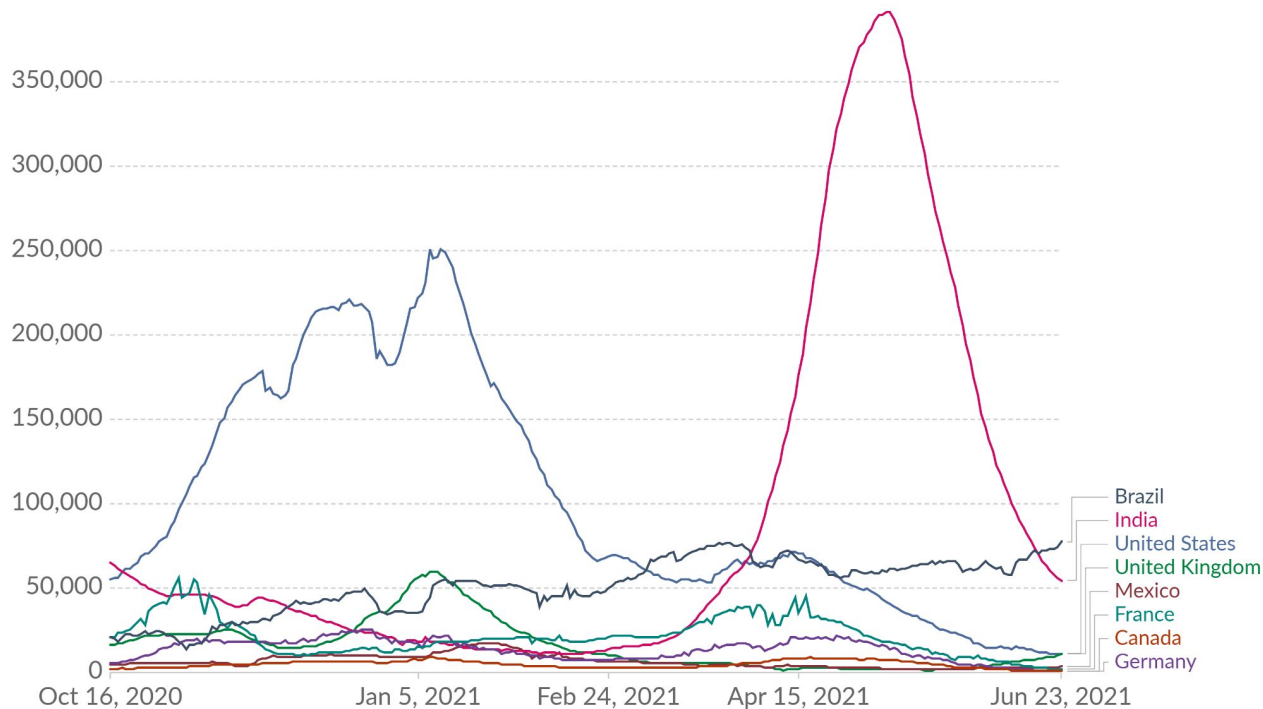
State Hospitalization Trends - Case Severity



Daily new confirmed COVID-19 cases

Shown is the rolling 7-day average. The number of confirmed cases is lower than the number of actual cases; the main reason for that is limited testing.

Our World
in Data



Source: Johns Hopkins University CSSE COVID-19 Data

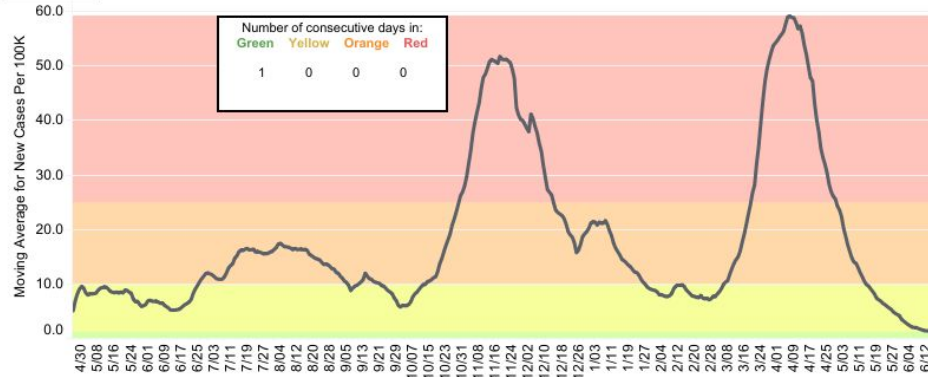
CC BY

County Dashboard: Oakland County

Notes

New Cases per 100K Data

Data for 6/19/2021:
New Cases per 100K: 0.56
Percent Positive: 1.26%



County
Oakland County

Show Data From:
4/26/2020 to 6/19/2021
and Null values

■ New Cases Moving Avera..

■ Percent Positive Moving A..

Data Source: <https://www.michigan.gov/coronavirus>

Moving average is based on previous 7 days, with a lag time of 3-days for data accuracy.

Reference lines are shown for risk of outbreak levels:

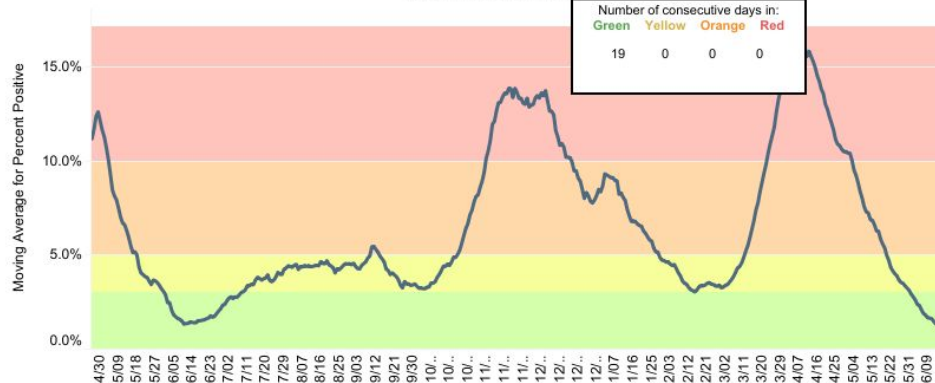
Red: >25 cases/100K
>10% positivity

Orange: 10-25 cases/100K
5-10% positivity

Yellow: 1-10 cases/100K
3-5% positivity

Green: <1 cases/100K
<3% positivity

Percent Positive Data



Developed in collaboration with
Bloomfield Hills School District and Munetrix

End of Section **DISCUSSION**



Bloomfield Hills
S c h o o l s





Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From:
Date: June 24, 2021
Re: Request to Approve Minutes from the Regular Meeting of May 26, 2021

Recommended Motion:

Background Information:

ATTACHMENTS:

File Name	Description
 05.26.2021_Regular_Board_Meeting_Minutes.pdf	Minutes from the May 26, 2021 Regular Board Meeting



**MINUTES FROM A REGULAR MEETING OF THE
BLOOMFIELD HILLS BOARD OF EDUCATION**

www.bloomfield.org/livestream

May 26, 2021

I. CALL TO ORDER

A. Call to Order

Paul Kolin, President, called the meeting to order at 7:00 PM.

B. Pledge of Allegiance

C. Attendance

John VanGemert, Secretary, took attendance and reported all trustees were present.

Members Present:

- Paul Kolin, President
- Jennifer Matlow, Vice President
- John VanGemert, Secretary
- Howard Baron, Treasurer
- Lisa Efros, Trustee
- Siva Kumar, Trustee
- Michelle Southward, Trustee

II. PUBLIC COMMENT

No public comments were received during the meeting.

III. COVID UPDATE

Superintendent Pat Watson reported that the COVID numbers keep going down. There were around 900 cases a day and now they are in the mid-100s. Hospitalization patients as shown in the graph (green) are down, cases on ventilators (yellow) are down, and critical care patients (red) are down. The rolling average of positive cases has had a huge drop and now is around 5 percent in Oakland County, the seven-day average in the US is around 35,000, down from around 250,000 in January/February. Cases are trending down in Oakland County, in Michigan, and across the US.

Board Question: When will the community be notified of any changes? Superintendent Watson said that as Oakland County Health Department updates their directives, those will be updated and shared with the community.

IV. BOARD PRESIDENT'S REPORT

President Paul Kolin reported the Board would be honoring its 2020-21 Student Interns and Advisory Council and dedicated the report to student voice which has made a significant impact over the past year. Two groups have been developed at the high school level. The first is the Student Advisory Committee which is comprised of 87 students from all grades who meet with the high school administration and staff leaders once per month to support and advance the four high school cornerstones. Students worked in subcommittees on high school policies for school transitions, other policies, student mental health, equity and diversity, sports and clubs, school spirit, support for students, and student-teacher relationships. Over the summer of 2020, students from BHHS and the International Academy joined together to form a new group called the Student Equity Council which had weekly virtual meetings to create a restorative equitable school culture across all Bloomfield Hills Schools and worked on the following: collaborated to create and pass a resolution to eradicate racism, worked with administration and teachers to bring anti-racism training to student leadership, presented at the Kevin Song Annual Conference on Suicide, held a fishbowl conversation with BHHS staff to share experiences of students, created equitable teaching guides for the entire BHS staff about inclusive language/classroom environment/bias in the classroom, created slides for all staff to recognize a person a day for Black History Month and Asian History Month (with plans to create more months next year), and worked with administrators to create a process for students to report incidents of hate and bias.

V. SUPERINTENDENT'S REPORT

Superintendent Pat Watson reported the following:

1. BHS had two successful vaccine clinics (at BHHS and Wing Lake) and will consider doing more in the future, particularly with the potential for children ages 2-11 to be vaccinated.
2. Participated in mock interviews of the BHS PREP students as they prepare to join the workforce. The students were exceptionally prepared, asked great questions, and had great answers. There is no doubt that they will be successful.
3. Summer school registration is going well, particularly K-5, and it is nice to see so many parents taking advantage of the summer school opportunities for our students. It will be an amazing time not just academically but also socially.
4. BHS is still preparing for the fall, with a plan to be fully open and fully in person, but with what has been learned from COVID including flexibility and opportunities that didn't previously exist. BHS is always looking ahead at what we can do for our students.

VI. SPECIAL RECOGNITION

President Paul Kolin recognized, thanked, and presented certificates to the 2020-21 Student Board Interns & Advisory Council: Heather Chen, Leena Jandali, Adrianna Kallabat, Maggie Murray, Jaanaki Radhakrishnan, Paul Silaghi, and Erin Williams.

VII. CONSENT AGENDA

John VanGemert moved that the Board of Education approve the recommendations detailed in the Consent Agenda as follows:

- A. Request to Approve Minutes from the Closed Session of April 29, 2021
- B. Request to Approve Minutes from the Regular Meeting of April 29, 2021
- C. Request to Approve Minutes from the Study Session of May 20, 2021
- D. Request to Approve Monthly Financial Reports: John VanGemert moved that the Board of Education approve the financial reports, as presented.
- E. Request to Approve Disbursement Reports: John VanGemert moved that the Board of Education approve the disbursement reports, as presented.
- F. Request to Approve Millage Rate Development for Fiscal Year 2021-22: John VanGemert moved that the Board of Education authorize the administration to develop the millage rates in compliance with state guidelines and furnish such rates to the appropriate taxing authorities by May 31, 2021, in order to levy and collect summer property taxes for all BHS voter-approved millage rates.
- G. Request to Approve HR Actions: John VanGemert moved that the Board of Education approve the personnel actions, as presented.
- H. Request to Approve Physical Plant Services Vehicle Purchase: John VanGemert moved that the Board of Education approve the purchase of one (1) Ford Bronco Sport from Gorno Ford in the amount of \$26,210.00. Funding will come from the Capital Equipment Fund.
- I. Request to Approve Food Services Truck Purchase: John VanGemert moved that the Board of Education approve the purchase of one (1) Ford E-350 Cutaway Box Truck with service lift gate for Food Services in the amount of \$48,113.00 to be funded by the Food Service Fund.
- J. Request to Award Bid 2105 - Lahser Flooring Removal: John VanGemert moved that the Board of Education award Bid #2105: Lahser Flooring Removal, in the amount of \$52,625.00 to Abatement & Demolition Services, LLC, plus contingency, for a total approved budget to \$57,887.50, to be funded by the Bond Fund.
- K. Request to Award Bid 2106 - Trench Drain & Asphalt Repair: John VanGemert moved that the Board of Education approve Bid #2106: Nagle Paving, Trench Drain and Asphalt Repair, in the amount of \$127,890.00 (\$61,200 for Conant, and \$66,690 for Transportation Trench Drain), with the addition of contingency and professional fees bring the total approved budget to \$168,693.49, to be funded by the Sinking Fund.

The Board voted on the consent motion.

Ayes: Howard Baron, Jennifer Cook, Lisa Efros, Paul Kolin, Siva Kumar,
Michelle Southward, John VanGemert

Nays: N/A

Motion Passed: 7/0

VIII. GENERAL DISCUSSION

- A. Finance / Facilities / Legal Affairs (FFLA) Committee Report

Siva Kumar reported that the FFLA committee met on May 20 with Paul Wills of Plante Moran Cresa, and also with representatives from Barton Malow and French Associates.

1. With regard to the Bond program, BHS has released bid packet 1 for demolition at the middle schools, bid packet 2 for foundation and site work at North Hills which is coming to the Board for approval with an average of five bids received in each category which exceeds the typical three per category and is within budget, bid packet 3 for North Hills construction which is due 6/3, and bid package 4 for South Hills which is requested for release later this week.
2. The team coordinating design work for the elementary schools is working through that, including some issues at Conant related to traffic flow and parking.
3. Paul Wills, Owner's Representative for the 2020 Bond, has updated the dashboard on the BHS website which currently shows that everything is on track and on budget.
4. A discussion was held on vehicle replacements which were just approved.
5. A one-year lease extension for the Traub building where the IA is located has been shared with the IA consortium; more details will be provided in the June budget update that the Board will approve at that time.
6. The budget had additional work this year with the addition of COVID grants and summer programming; this will be presented at the Board's June Study Session.

Board Question: Does the lease money for Traub come from the tuition of the 10 districts that attend that school? Siva Kumar stated that 95+ percent of the lease funds comes from tuition from all the schools.

B. Board Instructional Committee (BIC) Report

Jennifer Matlow reported on the latest BIC meeting.

1. The committee worked on Goal Area 1-Curriculum and Instruction, including numerical tables regarding specific goals for standardized testing. The committee also discussed a climate survey that will be implemented next spring regarding social-emotional wellness and aspects of equity and inclusion.
2. The administration's Learning Services Team (LST) showed the BIC a new resource called Panorama which provides a bank of survey questions that have been researched and have information on the science of surveys. In addition, according to their research they don't use questions that ask if you "agree/disagree with the following" because of agreement bias since most people are trying to agree. The Board can use the ones that most closely align with its mission and vision.
3. BHS Data Coordinator Carey Crocker explained that MICIP will replace school improvement plans (SIPs) and force more alignment between buildings because there will no longer be individual pieces of SIPs, but it will be one global SIP which is submitted to the state as the district improvement plan. The Teaching and Learning Council (TLC) will continue this work. TLC may morph into a MICIP Committee. TLC was started this year and there was one meeting in January and there will be another meeting before school is out. The TLC has representatives from every building, where every building brings data and then conducts shared goal setting and brainstorming.

4. The committee discussed enrollment projections for Bloomfield Virtual in the fall.
5. Michelle Southward has been coordinating Goal Area 5 of Strategic Plan. Michelle Southward said that the group will be ready to report out in June

Board Question: There is a process that normally is followed with a Board doing values, mission, and vision, but at the same time we already are doing our goals. Can we make sure that as we finish up our mission and vision statements that they align with our Board goals and MICIP? Jennifer Matlow stated that the committee was mindful of the development of the mission and vision and will go back and cross check them to make sure everything is represented.

C. Oakland County School Boards (OCSB) Committee

Lisa Efros noted that on June 16 at 6 p.m. the annual dinner at Bowers Farm will take place and a couple of Board members will receive MASB awards. This year is the inaugural event for the new outdoor area at the student activity building.

D. Oakland County Health Department (OCHD) Report

Jennifer Matlow stated that the OCHD has been meeting with school boards every other week and just met before this meeting started. Things are going in the right direction as seen from the green arrows on the data sheet. At this time, 65 percent of Oakland County has been vaccinated. The Health Department is very happy with that, but also is busy having clinics all over the place. It was wonderful to have a vaccination clinic at BHHS by Ascension Health. The OCHD is focused on vaccinations; you can get them now the same day at drug stores, but not many people are making appointments, so they are targeting areas where people have concerns about safety and doing more public relations. Pfizer currently is working on approval for a vaccine under age 12. There have been lots of clinics in schools in the area. There will be one more meeting in 2 weeks then they will break for summer; they may go to emails or other communications if things keep moving in the right direction.

Board Question: Does the health department coordinate these clinics? Superintendent Watson stated that BHS Nurse Deb Glazer worked on having that for our community.

Board Question: What is the status of vaccinations for younger students? Superintendent Pat Watson said that it is hoped that the Pfizer vaccine may be ready as early as August for those aged 2-11.

IX. BOARD BUSINESS

A. Bid Packet #2

Paul Wills, Owner's Representative for the 2020 Bond, presented on Bid Packet #2 which is the first major package of the bond. Wills noted there was good bid coverage with four contractors bidding for site work and foundation, representing approximately 15 percent of the overall total program for North Hills and including interior/exterior concrete and a credit for using existing soils. Overall it is one percent below budget

and the timing for when construction is going to start not only will be here shortly but also works well for the district. BHS is excited by Barton Malow's effort to get good bid coverage. The architectural fees of French Assoc is 5.6 percent, plus general conditions and contingency, it brings the total to \$7,325,688.37 and will be funded through the 2020 bond program.

Board Question: Is this for the North Hills building and what is the total allowance for that building? Paul Wills stated that the total project cost is just over \$40 million. FFLA will have the same presentation for South Hills. This \$7.3 million represents about 15 percent of the total project cost.

Board Question: How many bid packets were sent out? Paul Wills said the packet went to 715 interested parties through the Sigma system used by Barton Malow. There were 52 bidders, with approximately four to seven bids per category totalling 32 bidders. The bidders being presented are the lowest responsible bidders and the lowest in all categories. Plante Moran Cresa has worked with these contractors before, and they all understand the K-12 urgency to get things done. The Barton Malow team did a great job getting coverage and getting the word out. If you get enough bid coverage, it can close gaps in your budget..

Jennifer Matlow moved that the Board of Education approve the following:

- Bid #030000 Interior Concrete to Simone Contracting Corp in the amount of \$2,097,000.00
- Bid #031000 Exterior Concrete to Simone Contracting Corp in the amount of \$1,127,800.00
- Bid #320000 Sitework to Cotris Brothers Trucking & Excavating in the amount of \$2,497,900.00
- Bid #321216 Asphalt Paving to Asphalt Specialists, Inc in the amount of \$438,000.00
- With the addition of contingency in the amount of \$616,070.00, along with the addition of general conditions in the amount of \$169,419.25 and architect fees in the amount of \$379,499.12, the total award amount is \$7,325,688.37 funded by the 2020 Bond Fund.

The motion was seconded by Silva Kumar. The Board held discussion on the motion.

Board Question: What does the term general conditions mean? Paul Wills stated this includes temporary phasing and barricades, dewatering with pumps, and undercuts, all of which is presented to the owner before expending dollars. If it was a green site, it might also include a construction trailer, but Barton Malow will be using the Lasher building.

The Board voted on the motion.

Ayes: Howard Baron, Jennifer Cook, Lisa Efros, Paul Kolin, Siva Kumar, Michelle Southward, John VanGemert
Nayes: N/A
Motion Passed: 7/0

B. Extended Continuity of Learning Plan Approval

Siva Kumar made a motion that the Board of Education reconfirm the Bloomfield Hills Extended Continuity of Learning Plan as mandated by the State of Michigan and as amended and updated to include all applicable federal, state and local educational and safety mandates. Jennifer Matlow seconded the motion.

The Board voted on the motion.

Ayes: Howard Baron, Jennifer Cook, Lisa Efros, Paul Kolin, Siva Kumar, Michelle Southward, John VanGemert
Nayes: N/A
Motion Passed: 7/0

C. Board Operating Procedures

Lisa Efros made a motion that the Board of Education adopt the Board Operating Procedures, dated May 26, 2021, as presented. Howard Baron seconded the motion.

The Board voted on the motion.

Ayes: Howard Baron, Jennifer Cook, Lisa Efros, Paul Kolin, Siva Kumar, Michelle Southward, John VanGemert
Nayes: N/A
Motion Passed: 7/0

D. Appointment of 2021-22 Student Board Interns & Advisory Council

Michelle Southward, Student Board Intern Committee Chair, made a motion that the Board of Education support the recommendations for the Student Board Interns and Advisory Council appointments, as presented on May 20. The motion was seconded by Siva Kumar.

Board Question: What are the next steps in this process? Paul Kolin stated that Michelle Southward will reach out to all the candidates and let them know who were selected and who was not, at the next board meeting candidates will be invited with families and have a recognition ceremony with photos and then they will start work. They will primarily be working with Superintendent Pat Watson and also with the Board.

The Board voted on the motion.

Ayes: Howard Baron, Jennifer Cook, Lisa Efros, Paul Kolin, Siva Kumar, Michelle Southward, John VanGemert
Nayes: N/A
Motion Passed: 7/0

- E. Request to Support (Disapprove) the 2021/22 Oakland Schools Budget
Howard Baron moved that the Board of Education adopt the attached resolution in support of, or to disapprove, the FY 2021-22 proposed budget for Oakland Schools. The motion was seconded by Siva Kumar. The Board held discussion on the motion.

Board Question: Last year the Oakland ISD budget was very controversial as there were big increases related to COVID. Do you know what the situation is this year?
Howard Baron reported that the ISD has very few funds; approximately \$1-2 million goes to local districts. The Oakland ISD got few funds so because of that they have been prudent and have said until their budget has been approved they will not give increases and any labor negotiations and contracts would be contingent on approval. It also will be a balanced budget.

Board Question: Did they walk back increases from last year? Howard Baron reported that was unknown, but they heard the concerns of school districts and were circumspect with what was provided this year as it was 300 pages. Superintendent Watson reported that there were no concerns this year from the administration.

The Board voted on the motion.

Ayes: Howard Baron, Jennifer Cook, Lisa Efros, Paul Kolin, Siva Kumar, Michelle Southward, John VanGemert
Nayes: N/A
Motion Passed: 7/0

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:57 p.m.

Respectfully submitted,

John VanGemert, Secretary
JV/rc



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From:
Date: June 24, 2021
Re: Request to Approve Minutes from the Closed Session of June 10, 2021

Recommended Motion:

Background Information:

ATTACHMENTS:

File Name	Description
June_10__2021_Minutes_from_the_Closed_Meeting_of_the_BoE_.pdf	Minutes from the June 10, 2021 Closed Session



**MINUTES FROM A CLOSED MEETING OF THE
BLOOMFIELD HILLS BOARD OF EDUCATION**

**Doyle Center for Professional Development
7273 Wing Lake Road | Bloomfield Hills, Michigan 48301**

June 10, 2021

I. CALL TO ORDER

President Paul Kolin called the meeting to order at 4:00 PM.

A. Attendance

Secretary, John VanGemert, took attendance and reported all trustees were present, as follows:

Members Present:

- Paul Kolin, President
- Jennifer Matlow, Vice President
- John VanGemert, Secretary
- Howard Baron, Treasurer
- Lisa Efros, Trustee
- Siva Kumar, Trustee
- Michelle Southward, Trustee

Others Present:

- Pat Watson, Superintendent
- Jay Bennett, Michigan Association of School Boards Facilitator

II. PUBLIC COMMENT

No public comment

III. Motion for a Closed Session per MCL 15.268 Section 8 (a): Evaluation of the Superintendent

A motion was made by Howard Baron to go into Closed Session for the purposes of evaluating the Superintendent. The motion was supported by Siva Kumar. Paul Kolin conducted roll call. Motion passed 7/0.

IV. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:40 PM.

Respectfully submitted,

John VanGemert, Secretary
JV/rc



Bloomfield Hills Board of Education


Memo

To: Superintendent and Board of Education
From:
Date: June 24, 2021
Re: Request to Approve Minutes from the Study Session of June 10, 2021

Recommended Motion:

Background Information:

ATTACHMENTS:

File Name	Description
 06.10.2021_Study_Session_Minutes.pdf	Minutes from the June 10, 2021 Study Session



**MINUTES FROM A STUDY SESSION OF THE
BLOOMFIELD HILLS BOARD OF EDUCATION**

www.bloomfield.org/livestream

June 10, 2021

I. CALL TO ORDER

Paul Kolin, President, called the meeting to order at 6:05 PM.

A. Attendance

John VanGemert, Secretary, took attendance and reported all trustees were present.

Members Present:

- Paul Kolin, President
- Jennifer Matlow, Vice President
- John VanGemert, Secretary
- Howard Baron, Treasurer
- Lisa Efros, Trustee
- Siva Kumar, Trustee
- Michelle Southward, Trustee

II. PUBLIC COMMENT

No public comments were received during the meeting.

III. SPECIAL RECOGNITION

The Board of Education introduced the 2021-22 Student Board Interns (Heather Chen and Leena Jandali) and Student Advisory Board (Ali Allam, Kennedy Stafford, Natalie Tsimhoni, Jaanaki Radhakrishnan, Erin Williams, and Andrew Zupancic).

IV. STUDY SESSION

A. COVID Update

Superintendent Pat Watson reported the vaccine rate was off to a great start; the per day vaccinations have slowed, but Michigan is getting closer to the 60 percent vaccination rate. The weekly COVID-19 report per the Oakland County Health Department has decreased to 391 and all age groups are declining. Health care capacity is at 30-40 percent with a low percentage of COVID positive. The two areas still in red are the 14-day death count and the percent hospitalized. The COVID cases per day have dropped to less than 100 per day, which is approaching the numbers from last summer. In line with trends throughout Michigan, hospitalization data is trending down with fewer non-critical, ventilated, and critical patients. The COVID seven-day average is 14,349 as compared to the winter numbers which were about

250,000 per day. There is a concern about the Delta variant from India and the UK which they are keeping an eye on, but these are extremely positive numbers and 35 percent down since the last report. For new cases per 100,000 we have been in yellow for 33 days and are approaching green which is less than one case per 100,000. As of last August, the odds of BHS being in green in both categories during the school year was almost impossible per the virologists and epidemiologists that were consulted, so being in green in both is monumental. The percent positive has been in green which is less than 5 percent positivity for five days, with a current four to five day lag. All trends are positive.

B. Budget Update

Tina Kostiuk, Assistant Superintendent for Finance and Operations, presented a [budget update](#) which covered this year's final budget projection, what has changed since the mid-year revisions, next year's original budget development, and an International Academy update.

Board Question: How much money has the district received related to COVID?

Assistant Superintendent Kostiuk stated that with the three ESSER funds plus some local COVID relief funding it is expected that the district will receive \$7 million for last year, this year, and next year.

Board Question: With the millage rate of 7.036 Headlee reduced, it took down the revenue for the sinking fund project. With the Headlee rollback and the sinking fund expiring in December 2023 would we consider a millage rate for a vote in 2022 or 2023 and seriously think about the rate and if we want to return to pre-Headlee to keep the pre-rollback millage? Assistant Superintendent Kostiuk noted that over the years the Headlee funds have gone from 1.5 mills, to .74, to the current .7165. BHS will do a facilities and capital needs assessment which includes technology to determine needs in the long term as part of the process. Also, BHS is limited in the dates that can go to the voters. The Headlee rollback is more generally known as a Headlee override.

Board Question: We ask for 19/20 mills but charge for only 18. Can we go for a Headlee more and not charge? Assistant Superintendent Kostiuk said that legal counsel has been asked this question and the answer so far is that no one has done it, but it wasn't a no. BHS went for 20 mills before, and this will be monitored and projected, so the district will likely need the Headlee restoration.

C. MICIP (Michigan Integrated Continuous Improvement Process) Overview

Carey Crocker, District Assessment Coordinator and Data Specialist, and Susan Golab, Administrator for Professional Development & Continuous Improvement, presented on the current status of the MICIP process within the district ([link to presentation](#)).

Board Question: Do the five tenants include a sense of belonging? Coordinator Crocker stated that the indicators informally cover that, but it is not directly stated.

Board Question: Does the month by month information show items that have been completed? Administrator Golab noted that the items have been completed with

many other small granular items behind those broad categories where the teams have been looking at data and building the mindset.

Board Question: Does the implementation take place in the fall then? Coordinator Crocker stated that the process is listed as month-by-month but that is a guide to make sure no steps are missed. The process is not completely linear as there may be some things that can be worked on concurrently. The important piece is that the process is being done with integrity.

Board Question: Can we connect the outer rim of Mission, Vision, and Beliefs from the Continuous Improvement Cycle of the MICIP to the work the Board is doing on Mission and Vision and the Strategic Plan goals? Coordinator Crocker said the district core team will connect the Strategic Goal Area 1 to the work being done for MICIP.

Board Question: The first step is to assess needs. Can you speak to how you are doing this? Coordinator Crocker noted that the items will be connected to the broader vision of the district. Administrator Golab stated that this has been shared at the district MICIP district leadership launch, but that it was not shared yet at the Teaching and Learning meetings because those included parents and it was not known at the time if the information had been approved to be released. We have started some work in the area of math student achievement and perception data. Next year with data in the fall, there will be additional needs assessment, digging into five tenants, and determining how BHS will be going about that. Administrator Golab added that BHS is looking at identifying the new data streams to get the whole child lens so as to drill down to the needs and build the whole child mindset.

D. District Mission and Vision

Dr. Michelle Harmala, Facilitator, worked with the Board to review potential vision statements, having each member rank order the list of preferred statements and then review the language of the top statement. The Board discussed the statements and specific language at length. Assistant Superintendent Todd Bidlack also made a short presentation to provide additional background and information on the Portrait of a Learner language. Dr. Harmala will synthesize the decisions made by the Board thus far in advance of the next meeting.

E. Strategic Goal #5 - Diversity, Equity, and Inclusion

This item was postponed until the next meeting due to technical difficulties with the remote presentation.

V. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:22 p.m.

Respectfully submitted,

John VanGemert, Secretary
JV/rc



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From:
Date: June 24, 2021
Re: Request to Approve Minutes from the Closed Session of June 21, 2021

Recommended Motion:

Background Information:

ATTACHMENTS:

File Name	Description
 BOE_Minutes_Study_Session_June_21_2021.pdf	Minutes from the Special Meeting / Closed Session of June 21, 2021



**MINUTES FROM A SPECIAL MEETING / CLOSED SESSION
OF THE
BLOOMFIELD HILLS BOARD OF EDUCATION**

Virtual Meeting via Webex

June 21, 2021

I. CALL TO ORDER

Paul Kolin, President, called the meeting to order at 6:00 p.m.

A. Attendance

John VanGemert, Secretary, took attendance and reported all trustees were present.

Members Present:

- Paul Kolin, President
- Jennifer Matlow, Vice President
- John VanGemert, Secretary
- Howard Baron, Treasurer
- Lisa Efros, Trustee
- Siva Kumar, Trustee
- Michelle Southward, Trustee

Others Present at Closed Session:

- Pat Watson, Superintendent
- Keith McDonald, Assistant Superintendent, Human Resources & Title IX Coordinator
- Christina Kostiuk, Assistant Superintendent, Finance and Operations
- Rebecca Catherincchia, Executive Assistant

II. PUBLIC COMMENT

Scott Grippo addressed the Board. "I've taught gym class to sixth, seventh, and eighth graders at West Hills for 25 years, and it's been a great career. I'm honored to have worked with Bloomfield Hills Schools, and I love it. It's just a great, great place to work. However, a decision was made last week that COVID-relief money that the federal government gave our district will only be distributed to teachers coming back next year. Unfortunately for me, I plan on retiring this summer. It has been my plan all along to retire when I can and try something new. It has nothing to do with COVID why I'm retiring; it has been the plan for years. It just seems like COVID-relief money should be

distributed to people that COVID affected, like people that taught this past school year. I lost thousands of dollars in coaching salaries and club salaries that I do every year -- over \$5,000 to be exact. For me, that is five months rent. I don't care who you are, if you make less than five months rent than you normally do every year, that is very significant. Needless to say, COVID affected me financially quite a bit. Only distributing this COVID-relief money that the federal government intended for anyone affected is now only for those coming back next year. For some reason, the name was changed. It's not COVID-relief money any more, it's a retention bonus. It's COVID-relief money, and it should be used for the people that COVID affected, like all the teachers that taught this past year. What I think happened is, and I could be wrong because I'm on the outside looking in with very little information, what I think happened is somehow this COVID-relief money got mixed up into negotiations and was used as leverage. I don't know what side was using it or how it was used, but it was definitely used as leverage in these negotiations that have been going on these past couple of months. It doesn't take a genius to know that if you use any relief money in negotiations it is going to lose the intended purpose of the relief money. There is no way it is going to sustain the intended purpose when it goes through these contract negotiations and used as leverage. It's going to lose it, and that's what I think happened. I don't know who let this happen or why it happened, but it did, and I'm one of the people it affected. So they are calling it a retention bonus. Why would they give a retention bonus in a year where there are way less people leaving the district than on an average year? There's only 12 people retiring this year when usually it's well over 20. Why do we even need a retention bonus? So it just doesn't make sense, and this is a hard pill to swallow. I had to come on and say a couple of things even though I know it's not going to do any good. I still love Bloomfield Hills and respect it 100 percent, but someone dropped the ball, and it just had to be said. It just hurts because it's five months of rent I lost and it would be incredibly helpful to have an extra one or two months rent, which is what this bonus is going to be. It's going to be one or two thousand dollars per teacher, which I could have used immensely. I'm not trying to build my bank account, I'm trying to pay my rent. Thank you for all you do. I appreciate you letting me speak."

III. BOARD BUSINESS

Point of Order: Jennifer Matlow made a motion to add agenda item III.D Discussion of Contract Extension Request. Michelle Southward seconded the motion. The Board discussed the motion at length.

Board Question: Can we have time to familiarize ourselves with this issue and the contract? What is the urgency of this request? Paul Kolin noted there was no urgency. Superintendent Watson made the request for a one-year extension, and the idea was just to add it to the agenda to discuss next steps.

Board Question: What transpired with Superintendent Watson to make this something that needs to be considered? Paul Kolin noted that Superintendent Watson called and requested to extend the superintendent contract. Nothing has been done as yet, other than making a call to Jennifer Matlow (as Board Vice President) and emailing the superintendent contract to the Board. The request is to add this to the agenda to discuss next steps. Otherwise, the Board can decide to go through the normal process of adding this item to a future agenda.

Board Question: Am I understanding that this is asking for Board members to organize to have a larger conversation? Paul Kolin answered that the Board would discuss what would need to be done to revise the contract; or, the Board can decide to put this on a later agenda.

The Board voted on the motion.

Ayes:	Howard Baron, Jennifer Matlow, Lisa Efros, Paul Kolin, Siva Kumar, Michelle Southward, John VanGemert
Nayes:	N/A
Motion Passed:	7/0

A. Strategic Goal #5

Michelle Southward presented the new language for Strategic Goal #5 as follows: Bloomfield Hills Schools will foster, encourage, and develop a diverse culture where equity and inclusion are at the forefront of decision making processes: multiple perspectives are shared, celebrated and included, empowering students and staff with the knowledge, experiences, and skills necessary/needed to make the world a just and equitable place for all. The Board reviewed and discussed the proposed Goal #5 language as well as the objectives supporting the Goal #5 language.

Board Question: Has it been scheduled when we are going to approve this? Michelle Southward noted that Strategic Goal #5 will be presented for formal adoption at the next regular Board of Education meeting on June 24.

B. Approval of Amendment to Board Meeting Schedule for 2020-21

Siva Kumar moved the Board of Education approve the amended 2020-21 board meeting schedule as presented, which includes the following changes: A 6 p.m. vs 7 p.m. start time for the June 24 regular meeting. Howard Baron seconded the motion.

The Board voted on the motion.

Ayes:	Howard Baron, Jennifer Matlow, Lisa Efros, Paul Kolin, Siva Kumar, Michelle Southward, John VanGemert
Nayes:	N/A
Motion Passed:	7/0

C. Approval of Amendment to Board Meeting Schedule for 2021-22

Howard Baron moved the Board of Education approve the amended 2021-22 board meeting schedule as presented, which includes the following changes: The 6:30 p.m. July 15 study session be changed to a 2:30 p.m. board retreat to be held at Bowers Farm. Michelle Southward seconded the motion.

The Board voted on the motion.

Ayes: Howard Baron, Jennifer Matlow, Lisa Efros, Paul Kolin, Siva Kumar, Michelle Southward, John VanGemert
Nayes: N/A
Motion Passed: 7/0

D. Discussion of Contract Extension Request

Paul Kolin noted that anything regarding the contract, discussion of the contract, or action on the contract would need to be part of an open meeting where the item was placed on that meeting's agenda in advance. Howard Baron followed up with information that the typical process for all school boards would be that after the superintendent's evaluation the Board would consider an extension of the contract and would also discuss any compensation at that time, but that the current contract already has salary increases embedded so that aspect would need to be discussed.

Board Question: Is the answer not found in the first paragraph of the current contract that states that in the absence of any action on the part of the Board it is a one year extension automatically? The Board decided it needed to address this question in a future open meeting.

Board Question: Can we be sent the contract? President Paul Kolin has forwarded the contract to all Board members.

Board Question: When we look at the steps where we do the review and then another one six months later, is that when negotiations happen, when this conversation would happen? Paul Kolin noted that when you read through the contract, which will be done in an open meeting, a lot of it is self-explanatory. This is a discussion because there was a request to alter the contract by the Superintendent.

Board Question: If the steps are outlined in the contract as to how additional processes are worked through, then how is this different? Paul Kolin noted this is true, but there was a request from the Superintendent to the Board today to entertain an extension.

Board Question: Is the request to extend or to alter the contract? Superintendent Pat Watson clarified that the request is for a one-year extension so that the contract does not expire in December of 2022 but instead December 2023. Upon talking with the attorney that helped put the contract together, it is not spelled out. It just says if there is 90 days left on the contract and the district has not told the superintendent that their services are no longer needed then at that point it would renew for a year. Additionally, to clarify, there are not salary increases built in, but instead there are stipend amounts based on the superintendent's evaluation whereby a rating of effective is a \$2,500 stipend, highly effective is a \$5,000 stipend, and ineffective or minimally effective is \$0 stipend. There are

no salary increases built in. It simply states a salary and compensation and that any future considerations would have to be negotiated with the Board.

Board Question: To Superintendent Watson, Is the alteration that you are suggesting for a term longer than 90 days or for a salary consideration? Superintendent Watson responded that as an at-will employee there does not have to be a 90-day notice. Superintendent Watson clarified that Board President Paul Kolin was asked two questions: 1) Can you see whether the Board is interested in extending the contract by one year from the original three-year contract, which is a year and a half through at this point, and that extension would be from December of 2022 to December of 2023? 2) If the Board is interested in doing that, would there be a different financial package? These were two separate questions.

Board Question: Is there a time frame during which this needs to happen related to a conversation regarding a salary increase? Paul Kolin stated that the process typically would be in an open meeting with the superintendent evaluation that is being done in December, so this amendment was just to discuss the process.

Board Question: What exactly is the next step? Paul Kolin stated that there would be a Board meeting on the calendar, and that it would be an agenda item for the Board to discuss at that meeting.

Board Question: Would we be provided data from across the state and a list of questions? Paul Kolin stated that would be discussed at the open meeting, but the Board could potentially ask the Board President to secure that information, to work with the Board's attorneys, to work with Keith (McDonald), or to work with an expert at the MASB. This would not be the Board President's decision or responsibility unless the Board directed the Board President to do that in an open meeting.

Board Question: Would the process then be to add this to the agenda at an open meeting and then at that time we bring any questions or anything to be explored? Paul Kolin confirmed that would be the process and that the Board would determine the direction and the details that would be needed in order to make an education decision on altering or updating the contract.

Board Question: Is Superintendent Watson asking us to make a decision earlier than the 90 days to extend the contract so that we should add this to the next agenda since we are getting close to the 90-day window? Paul Kolin noted that on Thursday (6/24) the Board would be formulating a rating and so the open meeting would happen after that.

Board Question: Isn't the expiration date in December 2022? Superintendent Watson confirmed that the expiration date was December 31, 2022.

Board Question: Would everyone agree that the agenda item could go on the meeting for July 29? The Board and Superintendent Watson agreed to put the item on the agenda for July 29.

IV. Motion for a Closed Session per MCL 15.268 8(c),

Siva Kumar moved the Board of Education convene a Closed Session per MCL 15.268 8(c), Collective Bargaining Strategy as requested by Keith McDonald. Howard Baron seconded the motion.

The Board voted on the motion.

Ayes: Howard Baron, Jennifer Matlow, Lisa Efros, Paul Kolin, Siva Kumar, Michelle Southward, John VanGemert

Nays: N/A

Motion Passed: 7/0

The Board entered into Closed Session.

ADJOURNMENT

There being no further business, the meeting was adjourned from Closed Session at 9:45 p.m.

Respectfully submitted,

John VanGemert, Secretary
JVG/bk



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From:
Date: June 24, 2021
Re: Request to Approve Minutes from the Special Meeting of June 22, 2021

Recommended Motion:

Background Information:

ATTACHMENTS:

File Name	Description
 BOE_Minutes_Study_Session_and_Board_Workshop_June_22_2021.pdf	Minutes from the June 22, 2021 Special Meeting / Board Workshop



**MINUTES FROM A SPECIAL MEETING/BOARD WORKSHOP
OF THE
BLOOMFIELD HILLS BOARD OF EDUCATION**

June 22, 2021

I. CALL TO ORDER

Paul Kolin, President, called the meeting to order at 6:00 PM.

A. Attendance

John VanGemert, Secretary, took attendance and reported all trustees were present except Siva Kumar, Trustee.

Members Present:

- Paul Kolin, President
- Jennifer Matlow, Vice President
- John VanGemert, Secretary
- Howard Baron, Treasurer
- Lisa Efros, Trustee
- Michelle Southward, Trustee

II. PUBLIC COMMENT

There was no public comment.

III. MICHIGAN ASSOCIATION OF SCHOOL BOARDS (MASB) ETHICS WORKSHOP

Deb Macon, MASB Facilitator, led the MASB Ethics in Action (CRB 327) workshop for the Board, focusing on analysis of real life scenarios in order to provide a deeper understanding of ethical board conduct.

VI. ADJOURNMENT

There being no further business, the meeting was adjourned at 9 p.m.

Respectfully submitted,

John VanGemert, Secretary
JV/rc



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Tina Kostiuk, Assistant Superintendent for Finance & Operations
Date: June 24, 2021
Re: Request to Approve Monthly Financial Reports

Recommended Motion:

I move that the Board of Education approve the financial reports, as presented.

Background Information:

The summarized General Fund Budget to Actual Reports include a few more lines than the Board adopted budget based on how we are required to classify activity within State guidelines. In addition, reports have been expanded to include more detail "by function" that includes spending for by grade level groups (elementary, middle, high school), departments, etc. Within each "function", the spending is broken down by "object", including salaries, employee benefits, purchased services, supplies/materials, capital outlay and other.

ATTACHMENTS:

File Name	Description
 Budget_to_Actual_May.pdf	Budget to Actual May

Bloomfield Hills Schools

Budget to Actual by St Revenue and St Function

As of 5/31/2021

		Amend 2				
St Revenue/Function	Description	Budget	Encumbrance	Actual	Balance	Percent
Type: 4 Revenue						
St Revenue: 100	Local Sources	Total: 40,017,002.00	0.00	37,197,269.35	2,819,732.65	92.95%
St Revenue: 300	State Sources	Total: 45,033,752.00	0.00	36,343,805.72	8,689,946.28	80.70%
St Revenue: 400	Federal Sources	Total: 5,060,805.00	0.00	3,800,128.58	1,260,676.42	75.08%
St Revenue: 500	Interdistrict Sources	Total: 6,125,782.00	0.00	2,645,491.04	3,480,290.96	43.18%
St Revenue: 600	Transfers In	Total: 95,000.00	0.00	0.00	95,000.00	0.00%
Type: 4	RevenueTotal:	96,332,341.00	0.00	79,986,694.69	16,345,646.31	83.03%
Type: 5 Expense						
St. Function:110	Basic Programs	44,084,822.00	0.00	34,419,568.12	9,665,253.88	78.07%
St. Function:120	Added Needs	10,870,084.00	20,658.00	7,393,304.39	3,456,121.61	68.20%
St. Function:210	Pupil Services	7,736,310.00	0.00	6,345,109.62	1,391,200.38	82.01%
St. Function:220	Instructional Services	6,072,596.00	6,102.50	5,179,084.76	887,408.74	85.38%
St. Function:230	General Administration	649,890.00	36,736.95	603,641.33	9,511.72	98.53%
St. Function:240	School Administration	4,465,571.00	0.00	3,991,108.03	474,462.97	89.37%
St. Function:250	Business Services	1,240,765.00	35,000.00	1,096,338.98	109,426.02	91.18%
St. Function:260	Physical Plant Services	8,221,174.00	276,232.00	6,750,659.87	1,194,282.13	85.47%
St. Function:270	Transportation	3,394,776.00	0.00	2,869,898.12	524,877.88	84.53%
St. Function:280	Central Services	4,318,423.00	76,746.75	3,619,223.21	622,453.04	85.58%
St. Function:290	Cocurricular Activities	1,717,609.00	0.00	1,593,512.77	124,096.23	92.77%
St. Function:310	Childcare Admin	44,933.00	0.00	62,004.61	-17,071.61	137.99%
St. Function:320	Community Recreation	102,740.00	0.00	42,395.14	60,344.86	41.26%
St. Function:330	Community Parent Activities	10,174.00	0.00	0.00	10,174.00	0.00%
St. Function:350	Community Childcare	1,240,950.00	0.00	959,830.28	281,119.72	77.34%
St. Function:360	Community Welfare Activities	7,821.00	0.00	4,204.35	3,616.65	53.75%
St. Function:370	Community Non Public School	408,669.00	0.00	245,676.17	162,992.83	60.11%
St. Function:390	Other Community Services	1,077.00	0.00	0.00	1,077.00	0.00%
St. Function:600	Transfers Out	1,511,577.00	0.00	1,509,577.43	1,999.57	99.86%
St. Function:610	Indirect Cost Recovery	0.00	0.00	0.00	0.00	0.00%
Type: 5	ExpenseTotal:	96,099,961.00	451,476.20	76,685,137.18	18,963,347.62	80.26%
Grand Total:		232,380.00		3,301,557.51		
End of Report						

Bloomfield Hills Schools
Budget to Actual by St Revenue and Function-St Object wo Prior Year
As of 5/31/2021

St Revenue/Function	Description		Amendment Budget	Actual	Encumbrance	Balance	Percent
St Fund: 11	General Fund						
Type: 4	Revenue						
St Revenue: 100	Local Sources	Total:	40,017,002.00	37,197,269.35	0.00	2,819,732.65	92.95%
St Revenue: 300	State Sources	Total:	45,033,752.00	36,343,805.72	0.00	8,689,946.28	0.00%
St Revenue: 400	Federal Sources	Total:	5,060,805.00	3,800,128.58	0.00	1,260,676.42	75.08%
St Revenue: 500	Interdistrict Sources	Total:	6,125,782.00	2,645,491.04	0.00	3,480,290.96	43.18%
St Revenue: 600	Transfers In	Total:	95,000.00	0.00	0.00	95,000.00	0.00%
Type: 4	Revenue	Total:	96,332,341.00	79,986,694.69	0.00	16,345,646.31	83.03%
Type: 5	Expense						
St Object: 1000	Salaries	Total:	8,072,490.00	6,250,237.19	0.00	1,822,252.81	77.42%
St Object: 2000	Employee Benefits	Total:	5,634,137.00	4,641,837.83	0.00	992,299.17	82.38%
St Object: 3000	Purchased Services	Total:	116,841.00	186,755.00	0.00	-69,914.00	159.83%
St Object: 4000	Repairs and Maintenance	Total:	63,875.00	54,794.32	0.00	9,080.68	85.78%
St Object: 5000	Supplies and Materials	Total:	171,045.00	161,953.61	0.00	9,091.39	94.68%
St Object: 6000	Capital Outlay	Total:	300.00	0.00	0.00	300.00	0.00%
St Object: 7000	Other Expenditures	Total:	1,550.00	62.79	0.00	1,487.21	4.05%
St Object: 8000	Outgoing Transfers/Oth Transct	Total:	0.00	51,600.00	0.00	-51,600.00	0.00%
Function: 111	Elementary Instruction	Total:	14,060,238.00	11,347,240.74	0.00	2,712,997.26	80.70%
St Object: 1000	Salaries	Total:	8,906,861.00	6,854,602.46	0.00	2,052,258.54	76.95%
St Object: 2000	Employee Benefits	Total:	5,948,151.00	5,063,625.45	0.00	884,525.55	85.12%
St Object: 3000	Purchased Services	Total:	134,650.00	135,355.93	0.00	-705.93	100.52%
St Object: 4000	Repairs and Maintenance	Total:	73,500.00	51,233.39	0.00	22,266.61	69.70%
St Object: 5000	Supplies and Materials	Total:	139,742.00	146,728.10	0.00	-6,986.10	104.99%
St Object: 6000	Capital Outlay	Total:	4,000.00	0.00	0.00	4,000.00	0.00%
St Object: 7000	Other Expenditures	Total:	7,947.00	12,982.22	0.00	-5,035.22	163.36%
St Object: 8000	Outgoing Transfers/Oth Transct	Total:	9,800.00	1,040.00	0.00	8,760.00	10.61%
Function: 112	Middle School Instruction	Total:	15,224,651.00	12,265,567.55	0.00	2,959,083.45	80.56%
St Object: 1000	Salaries	Total:	6,781,652.00	5,371,811.41	0.00	1,409,840.59	79.21%
St Object: 2000	Employee Benefits	Total:	4,678,933.00	4,031,256.86	0.00	647,676.14	86.15%
St Object: 3000	Purchased Services	Total:	161,900.00	113,281.35	0.00	48,618.65	69.96%
St Object: 4000	Repairs and Maintenance	Total:	96,481.00	70,745.37	0.00	25,735.63	73.32%
St Object: 5000	Supplies and Materials	Total:	173,249.00	159,674.45	0.00	13,574.55	92.16%
St Object: 6000	Capital Outlay	Total:	2,810.00	1,853.98	0.00	956.02	65.97%
St Object: 7000	Other Expenditures	Total:	34,479.00	-4,433.27	0.00	38,912.27	-12.85%
St Object: 8000	Outgoing Transfers/Oth Transct	Total:	1,385,404.00	75,352.65	0.00	1,310,051.35	5.43%
Function: 113	High School Instruction	Total:	13,314,908.00	9,819,542.80	0.00	3,495,365.20	73.74%
St Object: 1000	Salaries	Total:	841,272.00	555,819.87	0.00	285,452.13	66.06%
St Object: 2000	Employee Benefits	Total:	565,195.00	387,433.76	0.00	177,761.24	68.54%
St Object: 3000	Purchased Services	Total:	0.00	0.00	0.00	0.00	0.00%
St Object: 4000	Repairs and Maintenance	Total:	13,200.00	10,980.21	0.00	2,219.79	83.18%
St Object: 5000	Supplies and Materials	Total:	50,152.00	29,639.13	0.00	20,512.87	59.09%
Function: 118	Preschool Instruction	Total:	1,469,819.00	983,872.97	0.00	485,946.03	66.93%
St Object: 1000	Salaries	Total:	10,000.00	1,920.00	0.00	8,080.00	19.20%
St Object: 2000	Employee Benefits	Total:	5,206.00	1,424.06	0.00	3,781.94	27.35%
Function: 119	Summer School Instruction	Total:	15,206.00	3,344.06	0.00	11,861.94	21.99%
St Object: 1000	Salaries	Total:	3,837,235.00	3,147,789.51	0.00	689,445.49	82.03%
St Object: 2000	Employee Benefits	Total:	3,587,211.00	3,236,702.88	0.00	350,508.12	90.22%
St Object: 3000	Purchased Services	Total:	104,506.00	90,548.65	0.00	13,957.35	86.64%
St Object: 5000	Supplies and Materials	Total:	72,585.00	56,631.44	0.00	15,953.56	78.02%
St Object: 7000	Other Expenditures	Total:	0.00	0.00	0.00	0.00	0.00%

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Selection:

FY = '2021' AND GLBA_BUDACT_MSTR.[glba_gr] = 'GL' AND GLBA_BUDACT_MSTR.[glba_level] = 'OB' AND
(GLK_KEY_MSTR.[glk_sec_part02] >= '101' and GLK_KEY_MSTR.[glk_sec_part02] <= '211')

Bloomfield Hills Schools
Budget to Actual by St Revenue and Function-St Object wo Prior Year
As of 5/31/2021

St Revenue/Function	Description		Amendment Budget	Actual	Encumbrance	Balance	Percent
St Object: 8000	Outgoing Transfers/Oth Transct	Total:	2,115,419.00	165,134.67	20,658.00	1,929,626.33	8.78%
Function: 122	Special Education Instr	Total:	9,716,956.00	6,696,807.15	20,658.00	2,999,490.85	69.13%
St Object: 1000	Salaries	Total:	503,333.00	172,554.22	0.00	330,778.78	34.28%
St Object: 2000	Employee Benefits	Total:	276,631.00	104,514.24	0.00	172,116.76	37.78%
St Object: 5000	Supplies and Materials	Total:	40,000.00	0.00	0.00	40,000.00	0.00%
Function: 125	Compensatory Education	Total:	819,964.00	277,068.46	0.00	542,895.54	33.79%
St Object: 1000	Salaries	Total:	166,063.00	215,569.58	0.00	-49,506.58	129.81%
St Object: 2000	Employee Benefits	Total:	113,372.00	136,581.27	0.00	-23,209.27	120.47%
St Object: 3000	Purchased Services	Total:	13,874.00	14,214.33	0.00	-340.33	102.45%
St Object: 4000	Repairs and Maintenance	Total:	200.00	311.95	0.00	-111.95	155.97%
St Object: 5000	Supplies and Materials	Total:	34,571.00	49,950.28	0.00	-15,379.28	144.48%
St Object: 6000	Capital Outlay	Total:	-7,986.00	-5,496.89	0.00	-2,489.11	68.83%
St Object: 7000	Other Expenditures	Total:	13,070.00	8,298.26	0.00	4,771.74	63.49%
Function: 127	Career & Tech Instruction	Total:	333,164.00	419,428.78	0.00	-86,264.78	125.89%
St Object: 1000	Salaries	Total:	1,147,495.00	867,939.10	0.00	279,555.90	75.63%
St Object: 2000	Employee Benefits	Total:	714,694.00	597,853.15	0.00	116,840.85	83.65%
St Object: 3000	Purchased Services	Total:	17,500.00	7,500.00	0.00	10,000.00	42.85%
Function: 212	Guidance Services	Total:	1,879,689.00	1,473,292.25	0.00	406,396.75	78.37%
St Object: 1000	Salaries	Total:	280,231.00	217,200.50	0.00	63,030.50	77.50%
St Object: 2000	Employee Benefits	Total:	189,569.00	156,928.44	0.00	32,640.56	82.78%
St Object: 3000	Purchased Services	Total:	22,750.00	31,666.96	0.00	-8,916.96	139.19%
St Object: 5000	Supplies and Materials	Total:	83,501.00	81,651.22	0.00	1,849.78	97.78%
Function: 213	Health Services	Total:	576,051.00	487,447.12	0.00	88,603.88	84.61%
St Object: 1000	Salaries	Total:	494,951.00	409,578.65	0.00	85,372.35	82.75%
St Object: 2000	Employee Benefits	Total:	333,897.00	270,784.10	0.00	63,112.90	81.09%
St Object: 3000	Purchased Services	Total:	6,100.00	5,837.50	0.00	262.50	95.69%
St Object: 5000	Supplies and Materials	Total:	6,072.00	7,377.36	0.00	-1,305.36	121.49%
Function: 214	Psychological Services	Total:	841,020.00	693,577.61	0.00	147,442.39	82.46%
St Object: 1000	Salaries	Total:	611,075.00	447,595.68	0.00	163,479.32	73.24%
St Object: 2000	Employee Benefits	Total:	431,807.00	334,610.04	0.00	97,196.96	77.49%
St Object: 3000	Purchased Services	Total:	30,000.00	14,690.00	0.00	15,310.00	48.96%
St Object: 5000	Supplies and Materials	Total:	5,040.00	7,077.75	0.00	-2,037.75	140.43%
Function: 215	Speech and Audiology Services	Total:	1,077,922.00	803,973.47	0.00	273,948.53	74.58%
St Object: 1000	Salaries	Total:	661,260.00	542,273.88	0.00	118,986.12	82.00%
St Object: 2000	Employee Benefits	Total:	457,476.00	391,937.48	0.00	65,538.52	85.67%
St Object: 3000	Purchased Services	Total:	500.00	0.00	0.00	500.00	0.00%
St Object: 5000	Supplies and Materials	Total:	10,056.00	8,913.01	0.00	1,142.99	88.63%
Function: 216	Social Work Services	Total:	1,129,292.00	943,124.37	0.00	186,167.63	83.51%
St Object: 1000	Salaries	Total:	684,854.00	564,283.14	0.00	120,570.86	82.39%
St Object: 2000	Employee Benefits	Total:	481,484.00	425,019.04	0.00	56,464.96	88.27%
St Object: 3000	Purchased Services	Total:	11,100.00	1,364.02	0.00	9,735.98	12.28%
St Object: 4000	Repairs and Maintenance	Total:	2,929.00	1,912.50	0.00	1,016.50	65.29%
St Object: 5000	Supplies and Materials	Total:	957.00	1,175.56	0.00	-218.56	122.83%
Function: 218	Teacher Consultant Services	Total:	1,181,324.00	993,754.26	0.00	187,569.74	84.12%
St Object: 1000	Salaries	Total:	582,335.00	524,483.89	0.00	57,851.11	90.06%
St Object: 2000	Employee Benefits	Total:	445,757.00	397,833.51	0.00	47,923.49	89.24%
St Object: 3000	Purchased Services	Total:	2,900.00	10,424.14	0.00	-7,524.14	359.45%
St Object: 4000	Repairs and Maintenance	Total:	16,220.00	16,900.00	0.00	-680.00	104.19%
St Object: 5000	Supplies and Materials	Total:	0.00	299.00	0.00	-299.00	0.00%

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Selection:

FY = '2021' AND GLBA_BUDACT_MSTR.[glba_gr] = 'GL' AND GLBA_BUDACT_MSTR.[glba_level] = 'OB' AND (GLK_KEY_MSTR.[glk_sec_part02] >= '101' and GLK_KEY_MSTR.[glk_sec_part02] <= '211')

Bloomfield Hills Schools
Budget to Actual by St Revenue and Function-St Object wo Prior Year
As of 5/31/2021

St Revenue/Function	Description		Amendment Budget	Actual	Encumbrance	Balance	Percent
St Object: 6000	Capital Outlay	Total:	3,800.00	0.00	0.00	3,800.00	0.00%
St Object: 7000	Other Expenditures	Total:	0.00	0.00	0.00	0.00	0.00%
Function: 219	Other Pupil Support Services	Total:	1,051,012.00	949,940.54	0.00	101,071.46	90.38%
St Object: 1000	Salaries	Total:	735,215.00	591,738.04	0.00	143,476.96	80.48%
St Object: 2000	Employee Benefits	Total:	483,035.00	403,970.47	0.00	79,064.53	83.63%
St Object: 3000	Purchased Services	Total:	233,785.00	126,542.27	5,840.00	101,402.73	56.62%
St Object: 4000	Repairs and Maintenance	Total:	2,112.00	1,721.35	0.00	390.65	81.50%
St Object: 5000	Supplies and Materials	Total:	409,958.00	405,397.75	262.50	4,297.75	98.95%
St Object: 7000	Other Expenditures	Total:	107,141.00	72,447.18	0.00	34,693.82	67.61%
Function: 221	Improvement of Instruction	Total:	1,971,246.00	1,601,817.06	6,102.50	363,326.44	81.56%
St Object: 1000	Salaries	Total:	655,559.00	541,342.18	0.00	114,216.82	82.57%
St Object: 2000	Employee Benefits	Total:	491,234.00	418,642.39	0.00	72,591.61	85.22%
St Object: 5000	Supplies and Materials	Total:	15,237.00	11,819.93	0.00	3,417.07	77.57%
St Object: 7000	Other Expenditures	Total:	119.00	459.40	0.00	-340.40	386.05%
Function: 222	Educational Media Services	Total:	1,162,149.00	972,263.90	0.00	189,885.10	83.66%
St Object: 1000	Salaries	Total:	147,308.00	124,383.78	0.00	22,924.22	84.43%
St Object: 2000	Employee Benefits	Total:	99,602.00	84,636.34	0.00	14,965.66	84.97%
St Object: 3000	Purchased Services	Total:	6,197.00	6,453.07	0.00	-256.07	104.13%
St Object: 5000	Supplies and Materials	Total:	1,000.00	0.00	0.00	1,000.00	0.00%
St Object: 7000	Other Expenditures	Total:	200.00	0.00	0.00	200.00	0.00%
Function: 224	Educational Television	Total:	254,307.00	215,473.19	0.00	38,833.81	84.72%
St Object: 1000	Salaries	Total:	1,451,417.00	1,252,991.15	0.00	198,425.85	86.32%
St Object: 2000	Employee Benefits	Total:	920,178.00	844,327.83	0.00	75,850.17	91.75%
St Object: 3000	Purchased Services	Total:	114,587.00	115,409.78	0.00	-822.78	100.71%
St Object: 4000	Repairs and Maintenance	Total:	11,443.00	8,984.30	0.00	2,458.70	78.51%
St Object: 5000	Supplies and Materials	Total:	109,094.00	102,716.55	0.00	6,377.45	94.15%
St Object: 6000	Capital Outlay	Total:	1,000.00	499.90	0.00	500.10	49.99%
St Object: 7000	Other Expenditures	Total:	24,466.00	30,043.47	0.00	-5,577.47	122.79%
Function: 226	Supervision of Instructional	Total:	2,632,185.00	2,354,972.98	0.00	277,212.02	89.46%
St Object: 1000	Salaries	Total:	34,157.00	35,933.21	0.00	-1,776.21	105.20%
St Object: 2000	Employee Benefits	Total:	18,552.00	-1,375.58	0.00	19,927.58	-7.41%
Function: 229	Other Instructional Staff Svc	Total:	52,709.00	34,557.63	0.00	18,151.37	65.56%
St Object: 3000	Purchased Services	Total:	94,000.00	112,187.11	36,736.95	-54,924.06	158.42%
St Object: 5000	Supplies and Materials	Total:	1,014.00	1,656.25	0.00	-642.25	163.33%
St Object: 7000	Other Expenditures	Total:	15,587.00	15,341.40	0.00	245.60	98.42%
Function: 231	Board of Education	Total:	110,601.00	129,184.76	36,736.95	-55,320.71	150.01%
St Object: 1000	Salaries	Total:	316,155.00	284,375.02	0.00	31,779.98	89.94%
St Object: 2000	Employee Benefits	Total:	198,110.00	167,567.19	0.00	30,542.81	84.58%
St Object: 3000	Purchased Services	Total:	17,124.00	10,719.63	0.00	6,404.37	62.60%
St Object: 5000	Supplies and Materials	Total:	208.00	542.42	0.00	-334.42	260.77%
St Object: 7000	Other Expenditures	Total:	7,692.00	11,252.31	0.00	-3,560.31	146.28%
Function: 232	Executive Administration	Total:	539,289.00	474,456.57	0.00	64,832.43	87.97%
St Object: 1000	Salaries	Total:	2,583,076.00	2,315,775.33	0.00	267,300.67	89.65%
St Object: 2000	Employee Benefits	Total:	1,846,629.00	1,653,383.67	0.00	193,245.33	89.53%
St Object: 3000	Purchased Services	Total:	1,494.00	1,112.65	0.00	381.35	74.47%
St Object: 5000	Supplies and Materials	Total:	11,738.00	10,259.77	0.00	1,478.23	87.40%
St Object: 6000	Capital Outlay	Total:	700.00	762.51	0.00	-62.51	108.93%
St Object: 7000	Other Expenditures	Total:	170.00	234.00	0.00	-64.00	137.64%
Function: 241	Office of the Principal	Total:	4,443,807.00	3,981,527.93	0.00	462,279.07	89.59%

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Selection:

FY = '2021' AND GLBA_BUDACT_MSTR.[glba_gr] = 'GL' AND GLBA_BUDACT_MSTR.[glba_level] = 'OB' AND (GLK_KEY_MSTR.[glk_sec_part02] >= '101' and GLK_KEY_MSTR.[glk_sec_part02] <= '211')

Bloomfield Hills Schools
Budget to Actual by St Revenue and Function-St Object wo Prior Year
As of 5/31/2021

St Revenue/Function	Description		Amendment Budget	Actual	Encumbrance	Balance	Percent
St Object: 3000	Purchased Services	Total:	21,764.00	9,580.10	0.00	12,183.90	44.01%
Function: 249	Other School Administration	Total:	21,764.00	9,580.10	0.00	12,183.90	44.01%
St Object: 1000	Salaries	Total:	481,744.00	428,020.58	0.00	53,723.42	88.84%
St Object: 2000	Employee Benefits	Total:	318,381.00	279,383.93	0.00	38,997.07	87.75%
St Object: 3000	Purchased Services	Total:	158,423.00	138,138.35	35,000.00	-14,715.35	109.28%
St Object: 4000	Repairs and Maintenance	Total:	5,000.00	4,152.95	0.00	847.05	83.05%
St Object: 5000	Supplies and Materials	Total:	2,072.00	1,681.24	0.00	390.76	81.14%
St Object: 7000	Other Expenditures	Total:	13,551.00	15,843.74	0.00	-2,292.74	116.91%
Function: 252	Fiscal Services	Total:	979,171.00	867,220.79	35,000.00	76,950.21	92.14%
St Object: 3000	Purchased Services	Total:	9,504.00	10,379.71	0.00	-875.71	109.21%
St Object: 7000	Other Expenditures	Total:	252,090.00	218,738.48	0.00	33,351.52	86.76%
Function: 259	Other Business Services	Total:	261,594.00	229,118.19	0.00	32,475.81	87.58%
St Object: 1000	Salaries	Total:	1,694,045.00	1,370,359.77	0.00	323,685.23	80.89%
St Object: 2000	Employee Benefits	Total:	1,060,645.00	911,189.50	0.00	149,455.50	85.90%
St Object: 3000	Purchased Services	Total:	1,115,419.00	825,661.35	0.00	289,757.65	74.02%
St Object: 4000	Repairs and Maintenance	Total:	1,879,084.00	1,850,603.67	276,232.00	-247,751.67	113.18%
St Object: 5000	Supplies and Materials	Total:	2,190,235.00	1,535,357.73	0.00	654,877.27	70.10%
St Object: 6000	Capital Outlay	Total:	19,520.00	11,520.00	0.00	8,000.00	59.01%
St Object: 7000	Other Expenditures	Total:	7,404.00	7,125.07	0.00	278.93	96.23%
St Object: 8000	Outgoing Transfers/Oth Transct	Total:	0.00	0.00	0.00	0.00	0.00%
Function: 261	Operating Building Services	Total:	7,966,352.00	6,511,817.09	276,232.00	1,178,302.91	85.20%
St Object: 1000	Salaries	Total:	25,127.00	21,044.14	0.00	4,082.86	83.75%
St Object: 2000	Employee Benefits	Total:	13,421.00	1,854.66	0.00	11,566.34	13.81%
St Object: 3000	Purchased Services	Total:	215,274.00	215,722.99	0.00	-448.99	100.20%
St Object: 5000	Supplies and Materials	Total:	1,000.00	220.99	0.00	779.01	22.09%
Function: 266	Security Services	Total:	254,822.00	238,842.78	0.00	15,979.22	93.72%
St Object: 1000	Salaries	Total:	1,734,954.00	1,509,915.87	0.00	225,038.13	87.02%
St Object: 2000	Employee Benefits	Total:	1,278,122.00	1,146,865.12	0.00	131,256.88	89.73%
St Object: 3000	Purchased Services	Total:	33,212.00	6,385.98	0.00	26,826.02	19.22%
St Object: 4000	Repairs and Maintenance	Total:	35,603.00	19,689.73	0.00	15,913.27	55.30%
St Object: 5000	Supplies and Materials	Total:	294,543.00	178,855.21	0.00	115,687.79	60.72%
St Object: 6000	Capital Outlay	Total:	997.00	497.21	0.00	499.79	49.87%
St Object: 7000	Other Expenditures	Total:	17,345.00	7,689.00	0.00	9,656.00	44.32%
Function: 271	Pupil Transportation Services	Total:	3,394,776.00	2,869,898.12	0.00	524,877.88	84.53%
St Object: 1000	Salaries	Total:	264,897.00	205,158.19	0.00	59,738.81	77.44%
St Object: 2000	Employee Benefits	Total:	182,026.00	150,849.97	0.00	31,176.03	82.87%
St Object: 3000	Purchased Services	Total:	190,239.00	131,013.33	1,200.00	58,025.67	69.49%
St Object: 5000	Supplies and Materials	Total:	2,940.00	7,503.35	0.00	-4,563.35	255.21%
St Object: 6000	Capital Outlay	Total:	0.00	383.61	0.00	-383.61	0.00%
St Object: 7000	Other Expenditures	Total:	10,200.00	610.00	0.00	9,590.00	5.98%
Function: 282	Communication Services	Total:	650,302.00	495,518.45	1,200.00	153,583.55	76.38%
St Object: 1000	Salaries	Total:	586,358.00	518,394.47	0.00	67,963.53	88.40%
St Object: 2000	Employee Benefits	Total:	382,407.00	323,351.20	0.00	59,055.80	84.55%
St Object: 3000	Purchased Services	Total:	101,069.00	87,484.34	0.00	13,584.66	86.55%
St Object: 4000	Repairs and Maintenance	Total:	32,904.00	32,904.00	0.00	0.00	100.00%
St Object: 5000	Supplies and Materials	Total:	1,837.00	3,704.95	0.00	-1,867.95	201.68%
St Object: 7000	Other Expenditures	Total:	3,503.00	2,625.31	0.00	877.69	74.94%
Function: 283	Personnel Services	Total:	1,108,078.00	968,464.27	0.00	139,613.73	87.40%
St Object: 1000	Salaries	Total:	762,011.00	708,323.67	0.00	53,687.33	92.95%

User: AMALUTAN - Aurel Malutan

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Current Date: 06/17/2021

Report: OSGL6023E - OSGL6023E: Budget to Actual by St Reve

4

Current Time: 10:58:15

Selection:

FY = '2021' AND GLBA_BUDACT_MSTR.[glba_gr] = 'GL' AND GLBA_BUDACT_MSTR.[glba_level] = 'OB' AND (GLK_KEY_MSTR.[glk_sec_part02] >= '101' and GLK_KEY_MSTR.[glk_sec_part02] <= '211')

Bloomfield Hills Schools
Budget to Actual by St Revenue and Function-St Object wo Prior Year
As of 5/31/2021

St Revenue/Function	Description		Amendment Budget	Actual	Encumbrance	Balance	Percent
St Object: 2000	Employee Benefits	Total:	492,275.00	467,275.84	0.00	24,999.16	94.92%
St Object: 3000	Purchased Services	Total:	466,937.00	461,851.95	10,119.00	-5,033.95	101.07%
St Object: 4000	Repairs and Maintenance	Total:	115,000.00	58,699.80	3,115.22	53,184.98	53.75%
St Object: 5000	Supplies and Materials	Total:	545,464.00	307,277.95	62,312.53	175,873.52	67.75%
St Object: 6000	Capital Outlay	Total:	3,000.00	0.00	0.00	3,000.00	0.00%
St Object: 7000	Other Expenditures	Total:	200.00	701.00	0.00	-501.00	350.50%
Function: 284	Technology Services	Total:	2,384,887.00	2,004,130.21	75,546.75	305,210.04	87.20%
St Object: 1000	Salaries	Total:	96,862.00	85,067.58	0.00	11,794.42	87.82%
St Object: 2000	Employee Benefits	Total:	74,480.00	64,070.09	0.00	10,409.91	86.02%
St Object: 3000	Purchased Services	Total:	1,250.00	0.00	0.00	1,250.00	0.00%
St Object: 4000	Repairs and Maintenance	Total:	2,000.00	1,598.11	0.00	401.89	79.90%
St Object: 5000	Supplies and Materials	Total:	235.00	245.44	0.00	-10.44	104.44%
St Object: 7000	Other Expenditures	Total:	329.00	129.06	0.00	199.94	39.22%
Function: 285	Pupil Accounting	Total:	175,156.00	151,110.28	0.00	24,045.72	86.27%
St Object: 1000	Salaries	Total:	153,300.00	190,499.36	0.00	-37,199.36	124.26%
St Object: 2000	Employee Benefits	Total:	79,799.00	95,527.29	0.00	-15,728.29	119.70%
St Object: 3000	Purchased Services	Total:	38,580.00	36,051.12	0.00	2,528.88	93.44%
St Object: 7000	Other Expenditures	Total:	2,300.00	4,005.00	0.00	-1,705.00	174.13%
Function: 291	Pupil Activities	Total:	273,979.00	326,082.77	0.00	-52,103.77	119.01%
St Object: 1000	Salaries	Total:	540,708.00	404,057.27	0.00	136,650.73	74.72%
St Object: 2000	Employee Benefits	Total:	311,987.00	228,907.76	0.00	83,079.24	73.37%
St Object: 3000	Purchased Services	Total:	382,377.00	452,381.80	0.00	-70,004.80	118.30%
St Object: 4000	Repairs and Maintenance	Total:	1,155.00	2,300.66	0.00	-1,145.66	199.19%
St Object: 5000	Supplies and Materials	Total:	189,119.00	154,939.78	0.00	34,179.22	81.92%
St Object: 7000	Other Expenditures	Total:	18,283.00	24,842.73	0.00	-6,559.73	135.87%
Function: 293	Athletic Activities	Total:	1,443,629.00	1,267,430.00	0.00	176,199.00	87.79%
St Object: 5000	Supplies and Materials	Total:	1.00	0.00	0.00	1.00	0.00%
Function: 297	Food Services	Total:	1.00	0.00	0.00	1.00	0.00%
St Object: 1000	Salaries	Total:	29,551.00	41,386.87	0.00	-11,835.87	140.05%
St Object: 2000	Employee Benefits	Total:	15,382.00	20,617.74	0.00	-5,235.74	134.03%
Function: 311	Community Services Direction	Total:	44,933.00	62,004.61	0.00	-17,071.61	137.99%
St Object: 1000	Salaries	Total:	6,820.00	2,408.00	0.00	4,412.00	35.30%
St Object: 2000	Employee Benefits	Total:	54,220.00	39,509.31	0.00	14,710.69	72.86%
St Object: 3000	Purchased Services	Total:	31,700.00	0.00	0.00	31,700.00	0.00%
St Object: 5000	Supplies and Materials	Total:	10,000.00	477.83	0.00	9,522.17	4.77%
Function: 321	Community Recreation	Total:	102,740.00	42,395.14	0.00	60,344.86	41.26%
St Object: 1000	Salaries	Total:	114.00	0.00	0.00	114.00	0.00%
St Object: 2000	Employee Benefits	Total:	60.00	0.00	0.00	60.00	0.00%
St Object: 3000	Purchased Services	Total:	10,000.00	0.00	0.00	10,000.00	0.00%
Function: 331	Community Activities	Total:	10,174.00	0.00	0.00	10,174.00	0.00%
St Object: 1000	Salaries	Total:	709,875.00	541,539.21	0.00	168,335.79	76.28%
St Object: 2000	Employee Benefits	Total:	500,647.00	405,262.10	0.00	95,384.90	80.94%
St Object: 3000	Purchased Services	Total:	1,420.00	540.87	0.00	879.13	38.08%
St Object: 5000	Supplies and Materials	Total:	2,757.00	1,781.21	0.00	975.79	64.60%
St Object: 7000	Other Expenditures	Total:	26,251.00	10,706.89	0.00	15,544.11	40.78%
Function: 351	Custody and Care of Children	Total:	1,240,950.00	959,830.28	0.00	281,119.72	77.34%
St Object: 3000	Purchased Services	Total:	4,841.00	4,040.87	0.00	800.13	83.47%
St Object: 5000	Supplies and Materials	Total:	0.00	163.48	0.00	-163.48	0.00%
St Object: 8000	Outgoing Transfers/Oth Transct	Total:	2,980.00	0.00	0.00	2,980.00	0.00%

Bloomfield Hills Schools
Budget to Actual by St Revenue and Function-St Object wo Prior Year
As of 5/31/2021

St Revenue/Function Description		Amendment Budget	Actual	Encumbrance	Balance	Percent
Function: 361	Welfare Activities	Total: 7,821.00	4,204.35	0.00	3,616.65	53.75%
St Object: 1000	Salaries	Total: 208,577.00	120,210.09	0.00	88,366.91	57.63%
St Object: 2000	Employee Benefits	Total: 144,901.00	86,342.84	0.00	58,558.16	59.58%
St Object: 3000	Purchased Services	Total: 53,083.00	37,731.50	0.00	15,351.50	71.08%
St Object: 5000	Supplies and Materials	Total: 2,108.00	1,391.74	0.00	716.26	66.02%
Function: 371	Non-Public School Pupils	Total: 408,669.00	245,676.17	0.00	162,992.83	60.11%
St Object: 1000	Salaries	Total: 708.00	0.00	0.00	708.00	0.00%
St Object: 2000	Employee Benefits	Total: 369.00	0.00	0.00	369.00	0.00%
Function: 391	Other Community Services	Total: 1,077.00	0.00	0.00	1,077.00	0.00%
St Object: 8000	Outgoing Transfers/Oth Transct	Total: 0.00	0.00	0.00	0.00	0.00%
Function: 611	Fund Modification	Total: 0.00	0.00	0.00	0.00	0.00%
St Object: 8000	Outgoing Transfers/Oth Transct	Total: 2,000.00	0.00	0.00	2,000.00	0.00%
Function: 625	Transfer Out Food Serv	Total: 2,000.00	0.00	0.00	2,000.00	0.00%
St Object: 8000	Outgoing Transfers/Oth Transct	Total: 1,509,577.00	1,509,577.43	0.00	-0.43	100.00%
Function: 643	Tran Out 430 Fund	Total: 1,509,577.00	1,509,577.43	0.00	-0.43	100.00%
Type: 5	Expense	Total: 96,099,961.00	76,685,137.18	451,476.20	18,963,347.62	80.26%
		Grand Total:	232,380.00	3,301,557.51		

End of Report



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Tina Kostiuk, Assistant Superintendent for Finance & Operations
Date: June 24th, 2021
Re: Request to Approve Disbursement Reports

Recommended Motion:

I move that the Board of Education approve the disbursement reports, as presented.

Background Information:

A reference chart is included with the disbursement reports to help navigate the definition of the Fund and Object columns included on the Check and EFT Disbursements files.

ATTACHMENTS:

File Name	Description
☐ Reference_Chart_for_Disbursement_Reports_(rev_1-2021).pdf	Reference Chart for Disbursement Reports
☐ Disbursements_May.pdf	May Disbursements

Disbursements Reference Chart

Fund #	Fund - The 3 rd column of the disbursement report
101	General Fund Note: The General Fund is our main fund and accounts for our P-12 activities. We use sub fund #'s to further segregate General Fund activity for analysis purposes. All of the sub fund categories rolls up into the General Fund as a whole. The payment listing identifies the sub fund, which may help further explain the expenditure. The following are subcategories of the General Fund that appear in the payment listing:
	106 Preschools
	108 PREP
	114 Federal grant activities
	124 State grant activities
	210 Athletics
	211 Clubs
220	Center Program
230	Community Services/Recreation
250	Food Services
272	International Academy
402	Capital Improvement Fund
408	Bond Fund
416	Sinking Fund
430	Capital Equipment Fund
510	Scholarship/Trust Funds
610	Hills Funds
810	Internal Service Fund (primarily self-insured activity)

Object #	Object Category – The 4th column of the disbursement report
	Object column has 8 digits. The firsts digit represents the type of account. For the payment listing, it will usually be a “5” for an expenditure/payment. The 2nd digit represents the object category as follows:
51xxxxxx	1 represent salaries/wages through payroll, which is NOT part of the payment
52xxxxxx	2 represent employee benefits
53xxxxxx	3 represents a Purchased Service, such as contracted substitutes and staff, legal/audit/consulting services, police liaisons, officials, etc.
54xxxxxx	4 represent a repair or rental
55xxxxxx	5 represents supplies, such as teaching supplies, energy supplies (gas, electricity, diesel fuel, food, tires, office, etc.
56xxxxxx	6 represents capital outlay. Since the establishment of the Capital Equipment Fund, seeing this category is infrequent, but may occur if someone chose this account for a small purchase that they deemed equipment.
57xxxxxx	7 represents dues, fees, including entry fees, registration fees, taxes abated etc.
58xxxxxx	8 represents payments to other districts, such as outgoing tuition

The payment listing will show some items other than a 5 for expenditures. You may see the following:

2xxxxxxx - this is a liability account that will show up if we are holding money that is refunded, a payroll garnishment or with Hills and Trust activities.

4xxxxxxx - this is a revenue account that will show up if we collected revenue that is refunded.

Bloomfield Hills Schools
Detailed Check Register for Board Reporting
Check Date From 5/1/2021 TO 5/31/2021

PE ID	Vendor Name	Fund	Object	Check#	Check Date	Invoice #	Description	PO#	Amount	Type
00032846	BARTON MALOW COMPANY	416	56220000	EP 00005882	05/07/2021	90092151A	BOWERS FARM KITCHEN HOOD	P2100056	5,607.00	MW
00032846	BARTON MALOW COMPANY	416	56220000	EP 00005882	05/07/2021	90092151	CONSTRUCTION MANAGEMENT	P2100058	118.37	MW
00032846	BARTON MALOW COMPANY	416	56220000	EP 00005882	05/07/2021	90092151	GENERAL CONDITIONS @ 2.5% OF	P2100058	31.74	MW
00032846	BARTON MALOW COMPANY	430	53190000	EP 00005882	05/07/2021	90090095	AV Programming Bid T2002		25,700.00	MW
00032846	BARTON MALOW COMPANY	408	53198001	EP 00005882	05/07/2021	90090513A	NEW ACCT STAFFING PLAN	P2100037	136,282.22	MW
00032846	BARTON MALOW COMPANY	408	53198002	EP 00005882	05/07/2021	90090513B	NEW ACCT GEN LIABILITY	P2100037	681.41	MW
00032846	BARTON MALOW COMPANY	408	53198003	EP 00005882	05/07/2021	90090513C	NEW ACCT GENERAL	P2100037	10,582.19	MW
00032846	BARTON MALOW COMPANY	408	56310000	EP 00005882	05/07/2021	90090513E	LAHSER DEMOLITION BID C2102	P2100060	78,930.00	MW
00032846	BARTON MALOW COMPANY	408	56310000	EP 00005882	05/07/2021	90090513D	LAHSER ELECTRICAL	P2100057	36,891.00	MW
Vendor Total:									294,823.93	
00033922	ARAMARK SERVICES INC	250	55610000	EP 00005883	05/13/2021	KC00979854	FOOD PURCHASES FEDERAL	P2100010	26,992.39	MW
00033922	ARAMARK SERVICES INC	250	55610000	EP 00005883	05/13/2021	KC00979854	FOOD PURCHASES NON FEDERAL	P2100010	1,757.00	MW
00033922	ARAMARK SERVICES INC	250	55610000	EP 00005883	05/13/2021	KC00979854	FOOD FEDERAL BREAKFAST	P2100010	21,314.06	MW
00033922	ARAMARK SERVICES INC	250	55611000	EP 00005883	05/13/2021	KC00979854	MILK FEDERAL BREAKFAST	P2100010	3,318.40	MW
00033922	ARAMARK SERVICES INC	250	55611000	EP 00005883	05/13/2021	KC00979854	MILK PURCHASES FEDERAL	P2100010	4,202.46	MW
00033922	ARAMARK SERVICES INC	250	55611000	EP 00005883	05/13/2021	KC00979854	MILK PURCHASES NON FEDERAL	P2100010	273.55	MW
00033922	ARAMARK SERVICES INC	250	55640000	EP 00005883	05/13/2021	KC00979854	NON FOOD COSTS NON FEDERAL	P2100010	694.10	MW
00033922	ARAMARK SERVICES INC	250	55640000	EP 00005883	05/13/2021	KC00979854	NON FOOD FEDERAL LUNCH	P2100010	10,663.29	MW
00033922	ARAMARK SERVICES INC	250	55640000	EP 00005883	05/13/2021	KC00979854	NON FOOD FEDERAL BREAKFAST	P2100010	8,420.07	MW
00033922	ARAMARK SERVICES INC	250	53190000	EP 00005883	05/13/2021	KC00979854	FOOD SERVICE MANAGEMENT	P2100010	29,873.40	MW
00033922	ARAMARK SERVICES INC	250	53190000	EP 00005883	05/13/2021	KC00979854	LABOR FEDERAL BREAKFAST	P2100010	23,589.00	MW
00033922	ARAMARK SERVICES INC	250	53190000	EP 00005883	05/13/2021	KC00979854	FOOD MANAGEMENT LABOR NON	P2100010	1,944.53	MW
Vendor Total:									133,042.25	
00032846	BARTON MALOW COMPANY	416	56220000	EP 00005884	05/13/2021	90092126A	TRAUB IMPROVEMENTS - C2104	P2100080	20.38	MW
00032846	BARTON MALOW COMPANY	416	56220000	EP 00005884	05/13/2021	90092126A	TRAUB IMPROVEMENTS - C2104	P2100080	76.00	MW
00032846	BARTON MALOW COMPANY	416	53198000	EP 00005884	05/13/2021	90092126	BOOTH PILOT ROOM -	P2100082	3,600.00	MW
Vendor Total:									3,696.38	
00000576	BIRMINGHAM BLOOMFIELD	101	53190000	EP 00005885	05/13/2021	EXP05032021	BHS Prev Serv 1/1/21 - 3/31/21		2,500.00	MW
Vendor Total:									2,500.00	
00053293	BRICK MARKERS USA	610	24317050	EP 00005886	05/13/2021	53355	Belden Claret CWL Bricks		626.04	MW
Vendor Total:									626.04	
00006401	BROWN, LISA	101	53210000	EP 00005887	05/13/2021	MLG04302021	April Mileage		67.61	MW
Vendor Total:									67.61	
00000211	CENTRAL MICHIGAN PAPER CO	101	55110000	EP 00005888	05/13/2021	44022300	Pallet of 8 x 11 paper		996.00	MW

User: AMALUTAN - Aurel Malutan

Report: OSAP5001A - OSAP5001A: Detailed Check Register for

Selection:

OH_DTL.[oh_ck_dt] <= '05/31/2021' AND OH_DTL.[oh_ck_dt] >= '05/01/2021'

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Current Date: 06/17/2021

Current Time: 10:41:15

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Bloomfield Hills Schools
Detailed Check Register for Board Reporting
Check Date From 5/1/2021 TO 5/31/2021

PE ID	Vendor Name	Fund	Object	Check#	Check Date	Invoice #	Description	PO#	Amount	Type
								Vendor Total:	996.00	
00056645	CESO COMMUNICATIONS LLC	101	53190000	EP 00005889	05/13/2021	1201	MAY 2021 MENTORING HR	P2100051	1,200.00	MW
								Vendor Total:	1,200.00	
00052141	CIECKO III, JOHN	210	53210000	EP 00005890	05/13/2021	MLG04232021	April 2021 Mileage		7.73	MW
								Vendor Total:	7.73	
00033133	COMPTON PRESS INDUSTRIES LLC	101	53610000	EP 00005891	05/13/2021	32085	BHMS EMERGENCY MANUALS		95.44	MW
								Vendor Total:	95.44	
00009942	DARE, SARAH	101	55910000	EP 00005892	05/13/2021	EXP11212020	Office Supply Expen Reimb		4.44	MW
00009942	DARE, SARAH	101	55910000	EP 00005892	05/13/2021	EXP08282020	Office Supply Exp Reimb		5.99	MW
00009942	DARE, SARAH	101	55910000	EP 00005892	05/13/2021	EXP02062021	Office Supply Expen Reimb		2.79	MW
00009942	DARE, SARAH	101	55910000	EP 00005892	05/13/2021	EXP01132021	Office Supply Expen Reimb		11.00	MW
00009942	DARE, SARAH	101	55910000	EP 00005892	05/13/2021	EXP01132021	Office Supply Expen Reimb		5.99	MW
								Vendor Total:	30.21	
00032136	DETROIT INSTITUTE FOR	220	53190000	EP 00005893	05/13/2021	2145	OT Services 3/25 - 4/24		486.70	MW
								Vendor Total:	486.70	
00055236	DIGITAL SIGNUP	272	53190000	EP 00005894	05/13/2021	15052	ENRICHMENT WEBSITE		600.00	MW
								Vendor Total:	600.00	
00032809	EDUSTAFF LLC	101	53113000	EP 00005895	05/13/2021	2021051401-1	Contracted Subs 4/25-5/8/21		81,539.46	MW
								Vendor Total:	81,539.46	
00052314	ELLIS, RALPH	101	53210000	EP 00005896	05/13/2021	MLG04292021	April Mileage		25.19	MW
								Vendor Total:	25.19	
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	High School		19,053.16	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105116	Addl Covid SVS Fx Hills		1,556.49	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Fox Hills Preschool		5,832.15	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Addl LP 1st Shift Person		3,428.78	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Lone Pine		5,832.15	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105118	Addl Covid SVS LP		1,556.49	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105125	Addl Covid SVS BHMS		3,112.98	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Bloomfield Hills Middle School		16,482.08	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105124	Addl Covid SVS EHMS		3,112.98	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	East Hills Middle School		11,600.77	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105123	Addl Covid SVS WHMS		3,112.98	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	West Hills Middle School		15,531.24	MW

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PE ID	Vendor Name	Fund	Object	Check#	Check Date	Invoice #	Description	PO#	Amount	Type
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Bowers Academy		950.84	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105126	Addl Covid SVS 20 BHHS		3,112.98	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Addl HS 3rd Shift Person		3,422.33	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Addl HS 2nd Shift Person		3,830.91	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Addl HS 2nd Shift Person		3,830.91	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Addl HS 1st Shift Person		4,063.74	MW
00054859	ENVIRO-CLEAN SERVICES INC	220	54194000	EP 00005897	05/13/2021	105127	Wing Lake		9,762.63	MW
00054859	ENVIRO-CLEAN SERVICES INC	220	54194000	EP 00005897	05/13/2021	105122	Addl Covid SVS Wng Lk		3,112.98	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Booth Center/Doyle		4,057.57	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105120	Addl Covid SVS Conant		1,556.49	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Conant		9,762.63	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105119	Addl Covid SVS EO		1,556.49	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Eastover		11,664.32	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105117	Addl Covid SVS Way		1,556.49	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Way		9,762.63	MW
00054859	ENVIRO-CLEAN SERVICES INC	272	54194000	EP 00005897	05/13/2021	105127	International Academy		7,733.84	MW
00054859	ENVIRO-CLEAN SERVICES INC	272	54194000	EP 00005897	05/13/2021	105121	Addl Covid SVS IA		1,556.49	MW
00054859	ENVIRO-CLEAN SERVICES INC	220	54194000	EP 00005897	05/13/2021	105127	Dublin		237.71	MW
00054859	ENVIRO-CLEAN SERVICES INC	230	53190000	EP 00005897	05/13/2021	105021	Cust OT EHMS ORG 4/24/21		155.21	MW
00054859	ENVIRO-CLEAN SERVICES INC	230	53190000	EP 00005897	05/13/2021	105021	Cust OT EHMS ORG 4/17/21		141.10	MW
00054859	ENVIRO-CLEAN SERVICES INC	230	53190000	EP 00005897	05/13/2021	105021	Cust OT EHMS ORG 4/10/21		183.43	MW
00054859	ENVIRO-CLEAN SERVICES INC	230	53190000	EP 00005897	05/13/2021	105021	Cust OT EHMS ORG 4/3/21		148.16	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	EL Johnson Nature Center		950.84	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105127	Charles L Bowers Farm		950.84	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105115	Addl Covid SVS Bw Frm		1,556.49	MW
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005897	05/13/2021	105022	OPEN FARM 4/17,4/24		218.71	MW
Vendor Total:									176,049.01	
00029933	FRENCH ASSOCIATES INC	416	53198000	EP 00005898	05/13/2021	16532	FARM KITCHEN RENO		305.50	MW
00029933	FRENCH ASSOCIATES INC	416	53198000	EP 00005898	05/13/2021	16531	TRAUB (IA) IMPROVEMENTS -	P2100059	1,947.61	MW
00029933	FRENCH ASSOCIATES INC	416	53198000	EP 00005898	05/13/2021	16530	BOOTH PILOT ROM C2103 - ARCH	P2100063	513.19	MW
00029933	FRENCH ASSOCIATES INC	408	53197000	EP 00005898	05/13/2021	16529A	BHS 2020 BOND REIMBURSEABLE	P2100073	10,279.18	MW
00029933	FRENCH ASSOCIATES INC	408	53197000	EP 00005898	05/13/2021	16529	BH MIDDLE NORTH ARCH	P2100023	425,717.55	MW
00029933	FRENCH ASSOCIATES INC	408	53197000	EP 00005898	05/13/2021	16528A	BHS 2020 BOND REIMBURSEABLE	P2100073	47.60	MW
00029933	FRENCH ASSOCIATES INC	408	53197000	EP 00005898	05/13/2021	16528	BH MIDDLE SOUTH ARCH NEW	P2100028	291,783.32	MW

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PE ID	Vendor Name	Fund	Object	Check#	Check Date	Invoice #	Description	PO#	Amount	Type
Vendor Total:									730,593.95	
00056791	GUERNSEY DAIRY STORES INC	230	55990000	EP 00005899	05/13/2021	748514	ICE CREAM FOR FARM KITCHEN		567.10	MW
Vendor Total:									567.10	
00007479	HARTMAN, TIFFANY	101	53210000	EP 00005900	05/13/2021	MLG04272021	April Mileage		4.14	MW
00007479	HARTMAN, TIFFANY	101	53210000	EP 00005900	05/13/2021	MLG03232021	March Mileage		1.57	MW
Vendor Total:									5.71	
00005129	HARTWICK ELECTRIC INC	101	53190000	EP 00005901	05/13/2021	50421	ADDITION CORRECTION ON		1.00	MW
00005129	HARTWICK ELECTRIC INC	101	53190000	EP 00005901	05/13/2021	50421	Electrical Services		1,650.50	MW
Vendor Total:									1,651.50	
00001602	HOEKSTRA TRANSPORTATION INC	101	55730000	EP 00005902	05/13/2021	X102014325:02	4 POS IGNITION SWITCH		11.20	MW
Vendor Total:									11.20	
00056611	HOPTON, JOSHUA	210	53190000	EP 00005903	05/13/2021	SER05032021	Athlete Covid Testing 5/3/21		90.00	MW
00056611	HOPTON, JOSHUA	210	53190000	EP 00005903	05/13/2021	SER05032021	Athlete Covid Testing 5/1/21		52.50	MW
00056611	HOPTON, JOSHUA	210	53190000	EP 00005903	05/13/2021	SER05032021	Athlete Covid Testing 4/29/21		30.00	MW
00056611	HOPTON, JOSHUA	210	53190000	EP 00005903	05/13/2021	SER05032021	Athlete Covid Testing 4/24/21		45.00	MW
00056611	HOPTON, JOSHUA	210	53190000	EP 00005903	05/13/2021	SER04222021	Athlete Covid Testing 4/22/21		30.00	MW
00056611	HOPTON, JOSHUA	210	53190000	EP 00005903	05/13/2021	SER04222021	Athlete Covid Testing 4/19/21		90.00	MW
00056611	HOPTON, JOSHUA	210	53190000	EP 00005903	05/13/2021	SER04222021	Athlete Covid Testing 4/17/21		45.00	MW
00056611	HOPTON, JOSHUA	210	53190000	EP 00005903	05/13/2021	SER04222021	Athlete Covid Testing 4/12/21		90.00	MW
Vendor Total:									472.50	
00054232	INTERIM OF OAKLAND COUNTY	220	53130000	EP 00005904	05/13/2021	2021-8	Nursing serv. on 4/19-30		2,805.00	MW
Vendor Total:									2,805.00	
00056643	JN MANAGEMENT LLC	101	54210000	EP 00005905	05/13/2021	06012021RENT	MAY 1, 2021 - FEB 28, 2022 REN	P2100047	4,676.00	MW
Vendor Total:									4,676.00	
00003225	KRONOS INCORPORATED	101	11920000	EP 00005906	05/13/2021	11757337	Data Collection		639.44	MW
Vendor Total:									639.44	
00033977	KSS ENTERPRISES	101	55990000	EP 00005907	05/13/2021	1295381	PPE - GLOVES & FACESHIELDS		8,283.50	MW
Vendor Total:									8,283.50	
00033255	MAESTRO HEALTH	101	53190000	EP 00005908	05/13/2021	INV3211	me TOO VHT Monthly Admin Fee		500.00	MW
Vendor Total:									500.00	
00033390	MAXIM HEALTHCARE SERVICES	101	53130000	EP 00005909	05/13/2021	V14188102	LPN services on 4/28-30		741.00	MW
00033390	MAXIM HEALTHCARE SERVICES	101	53130000	EP 00005909	05/13/2021	V14133508	LPN services on 4/19-23		1,235.00	MW
Vendor Total:									1,976.00	

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PE ID	Vendor Name	Fund	Object	Check#	Check Date	Invoice #	Description	PO#	Amount	Type
00053890	PLANSOURCE NGE INC	810	53190000	EP 00005910	05/13/2021	IN248604	April 2021 Benefits Premiums		5,086.47	MW
Vendor Total:									5,086.47	
00007810	PLANTE AND MORAN PLLC	101	11920000	EP 00005911	05/13/2021	2003278	PREPAID DEPOSIT FY21 AUDIT	P2100081	15,000.00	MW
Vendor Total:									15,000.00	
00056610	REICHE, MONICA	210	53190000	EP 00005912	05/13/2021	SER04222021	Athlete Covid Testing 4/19/21		90.00	MW
00056610	REICHE, MONICA	210	53190000	EP 00005912	05/13/2021	SER04222021	Athlete Covid Testing 4/17/21		45.00	MW
00056610	REICHE, MONICA	210	53190000	EP 00005912	05/13/2021	SER04222021	Athlete Covid Testing 4/12/21		90.00	MW
00056610	REICHE, MONICA	210	53190000	EP 00005912	05/13/2021	SER05032021	Athlete Covid Testing 4/29		30.00	MW
00056610	REICHE, MONICA	210	53190000	EP 00005912	05/13/2021	SER05032021	Athlete Covid Testing 5/3/21		90.00	MW
00056610	REICHE, MONICA	210	53190000	EP 00005912	05/13/2021	SER05032021	Athlete Covid Testing 5/1/21		52.50	MW
00056610	REICHE, MONICA	210	53190000	EP 00005912	05/13/2021	SER05032021	Athlete Covid Testing 4/26/21		90.00	MW
00056610	REICHE, MONICA	210	53190000	EP 00005912	05/13/2021	SER05032021	Athlete Covid Testing 4/24/21		45.00	MW
00056610	REICHE, MONICA	210	53190000	EP 00005912	05/13/2021	SER04222021	Athlete Covid Testing 4/22/21		30.00	MW
Vendor Total:									562.50	
00056630	ROBINE JR, ROBERT	210	53190000	EP 00005913	05/13/2021	SER05032021	Athlete Covid Testing 4/26/21		90.00	MW
00056630	ROBINE JR, ROBERT	210	53190000	EP 00005913	05/13/2021	SER05032021	Athlete Covid Testing 4/24/21		45.00	MW
00056630	ROBINE JR, ROBERT	210	53190000	EP 00005913	05/13/2021	SER04222021	Athlete Covid Testing 4/22/21		30.00	MW
00056630	ROBINE JR, ROBERT	210	53190000	EP 00005913	05/13/2021	SER04222021	Athlete Covid Testing 4/19/21		90.00	MW
00056630	ROBINE JR, ROBERT	210	53190000	EP 00005913	05/13/2021	SER04222021	Athlete Covid Testing 4/17/21		45.00	MW
00056630	ROBINE JR, ROBERT	210	53190000	EP 00005913	05/13/2021	SER04222021	Athlete Covid Testing 4/12/21		90.00	MW
00056630	ROBINE JR, ROBERT	210	53190000	EP 00005913	05/13/2021	SER05032021	Athlete Covid Testing 5/3/21		90.00	MW
00056630	ROBINE JR, ROBERT	210	53190000	EP 00005913	05/13/2021	SER05032021	Athlete Covid Testing 5/1/21		45.00	MW
00056630	ROBINE JR, ROBERT	210	53190000	EP 00005913	05/13/2021	SER05032021	Athlete Covid Testing 4/29/21		30.00	MW
Vendor Total:									555.00	
00030424	STATE OF MICHIGAN SECOND	810	53190000	EP 00005914	05/13/2021	90296	MI Workmans Comp % of Benefits		321.47	MW
Vendor Total:									321.47	
00030423	STATE OF MICHIGAN SILICOSIS	810	53190000	EP 00005915	05/13/2021	89318	MI Workers Comp % of Benefits		73.69	MW
Vendor Total:									73.69	
00021831	STEABAN, DEBORAH J	101	55110000	EP 00005916	05/13/2021	EXP03252021	teaching supplies		6.77	MW
Vendor Total:									6.77	
00055565	SUNBELT STAFFING LLC	101	53190000	EP 00005917	05/13/2021	20112814	Non-Public SLP Services 3/10		640.00	MW
00055565	SUNBELT STAFFING LLC	101	53190000	EP 00005917	05/13/2021	20145277	Non-Public SLP Services		960.00	MW
00055565	SUNBELT STAFFING LLC	101	53190000	EP 00005917	05/13/2021	20139394	Non-Public SLP Services		640.00	MW
00055565	SUNBELT STAFFING LLC	101	53190000	EP 00005917	05/13/2021	20134925	Non-Public SLP Services		640.00	MW

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Vendor Total:									2,880.00	
00054700	THIRD COAST TECH LLC	101	53190000	EP 00005918	05/13/2021	1542	Product and Installation		498.00	MW
00054700	THIRD COAST TECH LLC	430	56410000	EP 00005918	05/13/2021	1541	Sound system, Signage		11,514.58	MW
Vendor Total:									12,012.58	
00056484	CHAPTER 13 STANDING TRUSTEE	101	24513392	EP 00005919	05/13/2021	2850/2101100	18-45904		218.54	MW
Vendor Total:									218.54	
00056486	CHAPTER 13 STANDING TRUSTEE	101	24513392	EP 00005920	05/13/2021	2850/2101100	18-51838		172.61	MW
Vendor Total:									172.61	
00056487	CHAPTER 13 STANDING TRUSTEE	101	24513392	EP 00005921	05/13/2021	2850/2101100	18-46248		77.87	MW
Vendor Total:									77.87	
00014425	STAR TRAX INC	610	24316388	EP 00005922	05/18/2021	DNC001303	Deposit Prom Event DNC001303		550.00	MW
Vendor Total:									550.00	
00000366	ARTHUR J GALLAGHER RISK	101	11920000	EP 00005923	05/27/2021	3845029	BR Policy Eff. 6/1/21-6/1/23		13,096.72	MW
00000366	ARTHUR J GALLAGHER RISK	101	11920000	EP 00005923	05/27/2021	3845029	BR Policy Eff. 6/1/21-6/1/23		24,556.20	MW
00000366	ARTHUR J GALLAGHER RISK	101	11920000	EP 00005923	05/27/2021	3845029	BR Policy Eff. 5/1/21-5/1/23		48,257.00	MW
00000366	ARTHUR J GALLAGHER RISK	408	53198003	EP 00005923	05/27/2021	3845029	BR Policy Eff. 6/1/2021		1,637.08	MW
00000366	ARTHUR J GALLAGHER RISK	408	53198003	EP 00005923	05/27/2021	3845029	BR Policy Eff. 5/1/2021		4,387.00	MW
Vendor Total:									91,934.00	
00029818	BLOCH, KIMBERLY	101	53210000	EP 00005924	05/27/2021	MLG04302021	April Mileage		46.70	MW
Vendor Total:									46.70	
00024702	C D W GOVERNMENT INC	430	56410000	EP 00005925	05/27/2021	D135976	IP CLOCK HIGH DEF		2,127.66	MW
Vendor Total:									2,127.66	
00003080	CLARK HILL PLC	101	53170000	EP 00005926	05/27/2021	1092477	Legal Fees Bowers Farm Prop		9.63	MW
00003080	CLARK HILL PLC	101	53170000	EP 00005926	05/27/2021	1092388	Legal Fee General Busn Matters		104.00	MW
00003080	CLARK HILL PLC	402	53170000	EP 00005926	05/27/2021	1092476	Legal Fees Nature Center		185.50	MW
00003080	CLARK HILL PLC	408	53170000	EP 00005926	05/27/2021	1092396	Legal Fee AIA 2019		1,690.00	MW
Vendor Total:									1,989.13	
00032516	COMPONE ADMINISTRATORS INC	810	53190000	EP 00005927	05/27/2021	175844	May 2021 Loss Fund Reimb		9,171.76	MW
Vendor Total:									9,171.76	
00033133	COMPTON PRESS INDUSTRIES LLC	610	24312066	EP 00005928	05/27/2021	32165	INTO THE WOODS PLAYBILLS		1,202.28	MW
Vendor Total:									1,202.28	
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	9836964		380.61	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	56140201		729.78	MW

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00034019	CONSTELLATION ENERGY	272	55510000	EP 00005929	05/27/2021	3189596	56012030		720.84	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	50811800		1,894.36	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	50802966		1,853.28	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	6204665		785.99	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	7811193		477.18	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	8453539		641.72	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	56090227		496.23	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	56150884		508.38	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	56600864		920.18	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	22834517		53.46	MW
00034019	CONSTELLATION ENERGY	220	55510000	EP 00005929	05/27/2021	3189596	56070011		170.23	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	56146561		2,929.57	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	56145449		25.32	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	40235192		292.27	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	29504470		100.03	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	40230917		36.94	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	23385095		54.62	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	23190182		55.07	MW
00034019	CONSTELLATION ENERGY	101	55510000	EP 00005929	05/27/2021	3189596	21773210		78.94	MW
Vendor Total:									13,205.00	
00053295	DENI ROSE	101	53210000	EP 00005930	05/27/2021	MLG04302021	April Mileage		152.38	MW
00053295	DENI ROSE	101	53210000	EP 00005930	05/27/2021	MLG03262021	March Mileage		199.53	MW
Vendor Total:									351.91	
00052692	DIRECT ENERGY BUSINESS	272	55520000	EP 00005931	05/27/2021	211370045662293	I.A.		1,854.40	MW
00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	Fox Hills		1,040.16	MW
00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	East Hills		3,764.24	MW
00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	Bloomfield Middle		3,429.10	MW
00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	Lone Pine		1,858.53	MW
00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	West Hills		3,660.02	MW
00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	Dublin Bldg		95.64	MW
00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	Lahser		2,300.56	MW
00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	BHHS		17,357.91	MW
00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	Bowers School House		667.60	MW
00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	Transportation		239.05	MW

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00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	Doyle Center/Booth Center		1,574.17	MW
00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	Conant		1,649.96	MW
00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	Eastover		1,786.37	MW
00052692	DIRECT ENERGY BUSINESS	101	55520000	EP 00005931	05/27/2021	211370045662293	Way		1,253.04	MW
Vendor Total:									42,530.75	
00032809	EDUSTAFF LLC	101	53113000	EP 00005932	05/27/2021	2021052801-2	Contracted Subs 5/9-5/22		83,110.57	MW
Vendor Total:									83,110.57	
00054859	ENVIRO-CLEAN SERVICES INC	101	54194000	EP 00005933	05/27/2021	104602	BHHS March 2021		1,660.09	MW
Vendor Total:									1,660.09	
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 1065775		38.92	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1192969		175.74	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	PPT-ID#		118.63	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 995883		43.33	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1139233		196.65	MW
00032987	GREATAMERICA LEASING	210	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1139508		152.12	MW
00032987	GREATAMERICA LEASING	220	54220000	EP 00005934	05/27/2021	29333150	PPT-ID# 995882		193.53	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1248779		200.25	MW
00032987	GREATAMERICA LEASING	106	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 923862		119.37	MW
00032987	GREATAMERICA LEASING	106	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1590880		172.25	MW
00032987	GREATAMERICA LEASING	220	54220000	EP 00005934	05/27/2021	29333150	PPT-ID# 995881		193.53	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 1017003		164.84	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1152905		409.66	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1152903		104.01	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 909714		75.15	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1324722		306.12	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 1221205		517.16	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 1111549		436.84	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1235686		2,238.25	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1202603		147.67	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1365401		116.30	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1152905		121.00	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 1017004		24.48	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1152905		73.10	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1324711		166.75	MW

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00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1235603		144.16	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 996511		135.31	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 996511		140.07	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 925501		499.56	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1202604		182.51	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1177679		513.58	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1139512		181.45	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1139510		135.93	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1139507		393.30	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1584219		3,917.48	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 978983		246.74	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1117952		1,416.37	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1162146		402.49	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 960285		307.95	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1498271		454.53	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1106125		1,289.27	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1192964		172.73	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1192966		165.04	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1309101		880.40	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 1202522		540.82	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 1065783		119.44	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1187701		113.20	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1309139		1,000.54	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 1202504		1,960.36	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1307720		746.25	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 1193123		541.44	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 1016861		537.03	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1251000		108.16	MW
00032987	GREATAMERICA LEASING	101	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1152902		806.26	MW
00032987	GREATAMERICA LEASING	230	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1139505		148.81	MW
00032987	GREATAMERICA LEASING	272	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 1257407		84.04	MW
00032987	GREATAMERICA LEASING	272	54220000	EP 00005934	05/27/2021	29333150	COLOR COPY COST-ID# 1203315		59.75	MW
00032987	GREATAMERICA LEASING	272	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1357988		1,492.84	MW
00032987	GREATAMERICA LEASING	272	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1312191		152.07	MW
00032987	GREATAMERICA LEASING	272	54220000	EP 00005934	05/27/2021	29333150	LEASE PMT# 1357989		126.60	MW

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PE ID	Vendor Name	Fund	Object	Check#	Check Date	Invoice #	Description	PO#	Amount	Type
Vendor Total:									26,622.13	
00056791	GUERNSEY DAIRY STORES INC	230	55990000	EP 00005935	05/27/2021	750785	ICE CREAM FOR FARM KITCHEN		113.80	MW
00056791	GUERNSEY DAIRY STORES INC	230	55990000	EP 00005935	05/27/2021	750740	ICE CREAM FOR FARM KITCHEN		56.90	MW
Vendor Total:									170.70	
00056611	HOPTON, JOSHUA	210	53190000	EP 00005936	05/27/2021	SER05082021	5/8/21 Student Covid Testing		30.00	MW
Vendor Total:									30.00	
00055475	INSTRUCTURE INC	101	11920000	EP 00005937	05/27/2021	INV366371	Cloud Subscription 7/21-6/22		11,778.00	MW
Vendor Total:									11,778.00	
00054232	INTERIM OF OAKLAND COUNTY	220	53130000	EP 00005938	05/27/2021	2021-9	Nursing services on 5/4-14		2,420.00	MW
Vendor Total:									2,420.00	
00001731	INTL BACCALAUREATE NORTH	610	24313001	EP 00005939	05/27/2021	11927697	IB EXAM REGISTRATION FEES		246.00	MW
Vendor Total:									246.00	
00007695	JACOBS, JULIE L	610	24317006	EP 00005940	05/27/2021	EXP11282020	PTO teacher reimbursement		13.56	MW
00007695	JACOBS, JULIE L	610	24317006	EP 00005940	05/27/2021	EXP10272020	pto teacher reimbursement		5.29	MW
00007695	JACOBS, JULIE L	610	24317006	EP 00005940	05/27/2021	EXP08032020	PTO teacher reimbursement		42.39	MW
00007695	JACOBS, JULIE L	610	24317006	EP 00005940	05/27/2021	EXP02132021	PTO Teacher reimbursement		9.94	MW
00007695	JACOBS, JULIE L	610	24317006	EP 00005940	05/27/2021	EXP02102021	PTO Teacher Reimbursement		31.79	MW
00007695	JACOBS, JULIE L	610	24317006	EP 00005940	05/27/2021	EXP02042021	PTO teacher reimbursement		19.07	MW
Vendor Total:									122.04	
00052350	KAUFMAN, BARBARA	610	24316385	EP 00005941	05/27/2021	EXP05202021	HENNA ARTISTS FOR ANP		1,500.00	MW
00052350	KAUFMAN, BARBARA	610	24316385	EP 00005941	05/27/2021	EXP05172021	ALL NIGHT PARTY LAWN SIGNS		2,977.00	MW
Vendor Total:									4,477.00	
00033390	MAXIM HEALTHCARE SERVICES	101	53130000	EP 00005942	05/27/2021	V14279092	LPN services on 5/10,5/12		494.00	MW
00033390	MAXIM HEALTHCARE SERVICES	101	53130000	EP 00005942	05/27/2021	V14238951	LPN services on 5/3-7		1,083.00	MW
Vendor Total:									1,577.00	
00032094	PLANTE MORAN CRESA LLC	408	53198004	EP 00005943	05/27/2021	2003420	OWNERS REP REIMBURSABLE	P2100084	200.00	MW
00032094	PLANTE MORAN CRESA LLC	408	53198004	EP 00005943	05/27/2021	2003420	LUMP SUM FEE BASED ON COST	P2100084	36,500.00	MW
Vendor Total:									36,700.00	
00056610	REICHE, MONICA	210	53190000	EP 00005944	05/27/2021	SER05172021	5/17/21 Student Covid Testing		45.00	MW
00056610	REICHE, MONICA	210	53190000	EP 00005944	05/27/2021	SER05172021	5/15/21 Student Covid Testing		45.00	MW
00056610	REICHE, MONICA	210	53190000	EP 00005944	05/27/2021	SER05172021	5/8/21 Student Covid Testing		30.00	MW
Vendor Total:									120.00	
00056630	ROBINE JR, ROBERT	210	53190000	EP 00005945	05/27/2021	SER05172021	5/17/21 Student Covid Testing		75.00	MW

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00056630	ROBINE JR, ROBERT	210	53190000	EP 00005945	05/27/2021	SER05172021	5/15/21 Student Covid Testing		45.00	MW
00056630	ROBINE JR, ROBERT	210	53190000	EP 00005945	05/27/2021	SER05172021	5/10/21 Student Covid Testing		75.00	MW
00056630	ROBINE JR, ROBERT	210	53190000	EP 00005945	05/27/2021	SER05172021	5/8/21 Student Covid Testing		45.00	MW
Vendor Total:									240.00	
00056809	SCHULTZ, DEBORAH	101	57410000	EP 00005946	05/27/2021	EXP05012021	IB German Exam Prep 20-21		2,000.00	MW
Vendor Total:									2,000.00	
00007543	SHAMANSKI, JOSEPH	610	24312009	EP 00005947	05/27/2021	EXP05062021	FLOWERS FOR SHS INDUCTION		40.26	MW
Vendor Total:									40.26	
00021831	STEABAN, DEBORAH J	101	55110000	EP 00005948	05/27/2021	EXP04132021	7th grade science exp reimb		31.87	MW
Vendor Total:									31.87	
00055565	SUNBELT STAFFING LLC	101	53190000	EP 00005949	05/27/2021	20153268	Non-Public SLP Srvcs 5/12/2		640.00	MW
00055565	SUNBELT STAFFING LLC	101	53190000	EP 00005949	05/27/2021	20149042	Non-Public SLP Srvcs 5/5/21		640.00	MW
Vendor Total:									1,280.00	
00053233	TC CONSTRUCTION	101	53190000	EP 00005950	05/27/2021	1794	CONTRACTED SERVICES APRIL		4,020.00	MW
Vendor Total:									4,020.00	
00033959	WINNING IMPRINTS AND CUSTOM	610	24317006	EP 00005951	05/27/2021	11411	STAFF APPRECIATION TRAVEL		678.45	MW
Vendor Total:									678.45	
00055729	YORDANOVA, ELENA M	101	53210000	EP 00005952	05/27/2021	MLG04302021	April Mileage Reimb		10.76	MW
00055729	YORDANOVA, ELENA M	101	53210000	EP 00005952	05/27/2021	MLG04302021	April Mileage Reimb		10.75	MW
00055729	YORDANOVA, ELENA M	101	53210000	EP 00005952	05/27/2021	MLG04302021	April Mileage Reimb		10.75	MW
Vendor Total:									32.26	
00056484	CHAPTER 13 STANDING TRUSTEE	101	24513392	EP 00005953	05/27/2021	2850/2101110	18-45904		218.54	MW
Vendor Total:									218.54	
00056486	CHAPTER 13 STANDING TRUSTEE	101	24513392	EP 00005954	05/27/2021	2850/2101110	18-51838		172.61	MW
Vendor Total:									172.61	
00056487	CHAPTER 13 STANDING TRUSTEE	101	24513392	EP 00005955	05/27/2021	2850/2101110	18-46248		77.87	MW
Vendor Total:									77.87	
00056803	MIHA	230	55990000	AP 00519096	05/06/2021	3001	Rider Registrations		570.00	MW
Vendor Total:									570.00	
00052705	ADVANCED SIGNS INC	210	55990226	AP 00519097	05/13/2021	27840	Shipping		8.00	MW
00052705	ADVANCED SIGNS INC	210	55990226	AP 00519097	05/13/2021	27840	3" Magnetic P's for BHHS Pool		3.00	MW
00052705	ADVANCED SIGNS INC	210	55990226	AP 00519097	05/13/2021	27840	3" Magnetic 4's for BHHS Pool		6.00	MW
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00056813	ANTI DEFAMATION LEAGUE	101	53220000	AP 00519098	05/13/2021	004750	PEER LEADERSHIP CONFERENCE		1,500.00	MW
							Vendor Total:		1,500.00	
00053083	AWOFALA, AYODELE	101	24023334	AP 00519099	05/13/2021	REF05262016	Escheated CK RI 505477		235.00	MW
							Vendor Total:		235.00	
00005831	BLOOMFIELD SPORTS SHOP	610	24312125	AP 00519100	05/13/2021	6276	Jerzee Pants BHHS Girls Soccer		1,225.00	MW
							Vendor Total:		1,225.00	
00020231	BLOOMFIELD TOWNSHIP	101	53830000	AP 00519101	05/13/2021	1260800421	PPS Franklin #A		458.40	MW
00020231	BLOOMFIELD TOWNSHIP	101	53830000	AP 00519101	05/13/2021	1171540421	Way ES		2,068.95	MW
							Vendor Total:		2,527.35	
00056820	BROUHARD, DARIN	101	24910000	AP 00519102	05/13/2021	SER05102021	Honorium Traub Awards		200.00	MW
							Vendor Total:		200.00	
00011828	CAMPBELL, DIANA M	220	53210000	AP 00519103	05/13/2021	MLG04302021	April Mileage		28.01	MW
							Vendor Total:		28.01	
00056812	CANTOR, DAN	101	53210000	AP 00519104	05/13/2021	MLG03262021	MILEAGE - MARCH		59.36	MW
00056812	CANTOR, DAN	101	53210000	AP 00519104	05/13/2021	MLG04232021	MILEAGE - APRIL		53.42	MW
							Vendor Total:		112.78	
00003758	CHARTER TOWNSHIP OF WEST	101	53830000	AP 00519105	05/13/2021	3181860521	Water Sewer charges 1/21-4/21		7.10	MW
							Vendor Total:		7.10	
00000429	CHARTER TOWNSHIP OF	210	55711000	AP 00519106	05/13/2021	2022-00003002	APRIL UNLEADED FUEL		162.92	MW
00000429	CHARTER TOWNSHIP OF	101	55711000	AP 00519106	05/13/2021	2022-00003002	APRIL UNLEADED FUEL		1,802.47	MW
00000429	CHARTER TOWNSHIP OF	101	55711000	AP 00519106	05/13/2021	2022-00003002	APRIL DIESEL FUEL		155.23	MW
							Vendor Total:		2,120.62	
00005528	CHARTIER, ALLEN T	101	53110000	AP 00519107	05/13/2021	2021-0428	BIRD BANDING PROGRAM		1,850.00	MW
							Vendor Total:		1,850.00	
00000703	CLARKSTON COMMUNITY	210	57410000	AP 00519108	05/13/2021	MS221906032021	WHMS 6/3 B&G Track County Meet		200.00	MW
00000703	CLARKSTON COMMUNITY	210	57410000	AP 00519108	05/13/2021	MS221906032021	EHMS 6/3 B&G Track County Meet		200.00	MW
00000703	CLARKSTON COMMUNITY	210	57410000	AP 00519108	05/13/2021	MS221906032021	BHMS 6/3 B&G Track County Meet		200.00	MW
							Vendor Total:		600.00	
00056808	COMENSKY, CARRIE	610	24317034	AP 00519109	05/13/2021	REF04282021	Refund AP Psychology Exam		95.00	MW
							Vendor Total:		95.00	
00053613	CONIGLIO-KIRK, JILL	250	24710000	AP 00519110	05/13/2021	REFFOOD2021	REFUND		14.90	MW
00053613	CONIGLIO-KIRK, JILL	250	24710000	AP 00519110	05/13/2021	REFFOOD2021	REFUND		24.20	MW
							Vendor Total:		39.10	

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00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	204388511837	9836964		331.09	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	204388511840	7811193		1,232.41	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	204388511836	6204665		1,457.72	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	204388511841	50802966		2,236.42	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	204388511838	50811800		2,266.38	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	206346097134	98464040		705.76	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	206613035027	96335565		663.99	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	204388511839	8453539		521.57	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	203943540289	97021183		49.51	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	203943540288	97721020		61.35	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	203854553081	97622506		29.50	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	204388511842	97016930		289.42	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	206790940216	56145449		59.72	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	204388511835	56146561		3,021.81	MW
00000807	CONSUMERS ENERGY	101	55510000	AP 00519111	05/13/2021	207057635711	97638818		88.70	MW
Vendor Total:									13,015.35	
00056805	CUCKOVICH, LISA	272	55990000	AP 00519112	05/13/2021	EXP05032021	Supplies for Teacher App Week		87.00	MW
00056805	CUCKOVICH, LISA	272	55990000	AP 00519112	05/13/2021	EXP04302021	Supplies for Teacher App Week		46.35	MW
Vendor Total:									133.35	
00014354	DEAF COMMUNITY ADVOCACY	220	53190000	AP 00519113	05/13/2021	11874	Mileage		12.00	MW
00014354	DEAF COMMUNITY ADVOCACY	220	53190000	AP 00519113	05/13/2021	11874	Interp. services on 4/5		96.00	MW
Vendor Total:									108.00	
00032802	DEARBORN SCHOOLS	101	57410000	AP 00519114	05/13/2021	005701	2020/21 Equity for Excellence		1,065.79	MW
Vendor Total:									1,065.79	
00056798	DESLIPPE, KELLY	101	53210000	AP 00519115	05/13/2021	MLG02252021	February Mileage		12.10	MW
00056798	DESLIPPE, KELLY	101	53210000	AP 00519115	05/13/2021	MLG01282021	January Mileage		3.78	MW
00056798	DESLIPPE, KELLY	101	53210000	AP 00519115	05/13/2021	MLG01282021	January Mileage		3.78	MW
Vendor Total:									19.66	
00056795	DIAMOND, LAUREN	101	53190000	AP 00519116	05/13/2021	SER04272021	Marketing Design Deposit		600.00	MW
Vendor Total:									600.00	
00053021	DRAKE, MARIA	250	24710000	AP 00519117	05/13/2021	REFFOOD2021	REFUND		20.75	MW
Vendor Total:									20.75	
00056811	FUNFLICKS OF MICHIGAN	610	24317001	AP 00519118	05/13/2021	7673575	Way Family Movie Night		1,375.96	MW
Vendor Total:									1,375.96	

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00053919	GARZA BARRERA, ANA	101	24023334	AP 00519119	05/13/2021	TRAUB2018	ESCHEATED CK RI511903		100.00	MW
Vendor Total:									100.00	
00055131	GOHL, AMANDA	610	24317005	AP 00519120	05/13/2021	EXP04122021	PSAT STAFF BREAKFAST		135.05	MW
Vendor Total:									135.05	
00056786	GRAPHIC SCIENCES INC	101	53190000	AP 00519121	05/13/2021	1939	NAMING PER FILE		22.95	MW
00056786	GRAPHIC SCIENCES INC	101	53190000	AP 00519121	05/13/2021	1939	SCANNING PER PAGE		779.64	MW
00056786	GRAPHIC SCIENCES INC	101	53190000	AP 00519121	05/13/2021	1939	DOCUMENT PREP HOURS		413.25	MW
Vendor Total:									1,215.84	
00053162	GUMMARAJU, RAGHU	610	24312224	AP 00519122	05/13/2021	EXP03032021	Reimb for Forensics Judge Cert		30.00	MW
Vendor Total:									30.00	
00055413	HARMALA, MICHELE	101	53190000	AP 00519123	05/13/2021	005	Group Learning Sessions		4,567.00	MW
Vendor Total:									4,567.00	
00056361	HASHIM, TARIQ	610	24312205	AP 00519124	05/13/2021	REF04292021	REFund BHHS Girls BKB Booster		150.00	MW
Vendor Total:									150.00	
00052389	HOSA INC	610	24317041	AP 00519125	05/13/2021	99466674	AFFILIATION FEE - STEVEN		20.00	MW
Vendor Total:									20.00	
00055059	IGWE, ROBIN	610	24312031	AP 00519126	05/13/2021	EXP04292021	NHS PROJECT / STAFF APPRECIATI		52.99	MW
Vendor Total:									52.99	
00056489	JACOBS, JONI	272	55110000	AP 00519127	05/13/2021	EXP04092021	Pencils purchased by employee		15.99	MW
Vendor Total:									15.99	
00056596	JACOBSEN, KRISTEN	101	53190000	AP 00519128	05/13/2021	SER04142021	4/7/21 HIGH SCHOOL RESOURCES	P2100038	450.00	MW
00056596	JACOBSEN, KRISTEN	101	53190000	AP 00519128	05/13/2021	SER04142021	3/4/21 MID SCH RESOURCE	P2100038	1,800.00	MW
00056596	JACOBSEN, KRISTEN	101	53190000	AP 00519128	05/13/2021	SER04142021	3/1/221 MID SCH SELF CONTAINED	P2100038	1,800.00	MW
00056596	JACOBSEN, KRISTEN	101	53190000	AP 00519128	05/13/2021	SER04142021	4/14/21 ELEMENTARY RESOURCE	P2100038	450.00	MW
00056596	JACOBSEN, KRISTEN	101	53190000	AP 00519128	05/13/2021	SER04142021	3/3/21 ELEMENTARY RESOURCE	P2100038	450.00	MW
00056596	JACOBSEN, KRISTEN	101	53190000	AP 00519128	05/13/2021	SER04142021	4/13/21 ELEMENTARY	P2100038	450.00	MW
Vendor Total:									5,400.00	
00056799	KALPA PROFESSIONAL	101	11920000	AP 00519129	05/13/2021	1096	KALPA Prof Dev 2021/22 Renewal		8,790.54	MW
Vendor Total:									8,790.54	
00006121	KATCHER BATTANI, ANGELA	220	53210000	AP 00519130	05/13/2021	MLG04302021	April Mileage		56.50	MW
Vendor Total:									56.50	
00056758	KAUKAB LLC	230	53190000	AP 00519131	05/13/2021	2007V21B01	Simply Silly Stuff 4/5-4/26/21		117.60	MW
Vendor Total:									117.60	

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00056693	KOTHARI, LARA	610	55990000	AP 00519132	05/13/2021	EXPMLT02192021	BHMS FLL 38849 TD Team Expense		60.00	MW
Vendor Total:									60.00	
00053554	LEUNG, KATHERINE	610	55990000	AP 00519133	05/13/2021	EXPMLT04282021	Way FLE 8016 Leung Team Exp		396.70	MW
Vendor Total:									396.70	
00056464	LITZ, MARIANNE	610	24317031	AP 00519134	05/13/2021	EXP05032021	FLOWERS FOR TRAUB CEREMONY		233.03	MW
00056464	LITZ, MARIANNE	610	24317031	AP 00519134	05/13/2021	EXP04302021	FLOWERS/TABLECLOTHS FOR		54.91	MW
Vendor Total:									287.94	
00054238	LYNCH, LORA	610	24312226	AP 00519135	05/13/2021	EXPVAN04302021	Vanilla Gift Purch Boys Swim		636.85	MW
Vendor Total:									636.85	
00056814	MEHTA, NATASHA	610	24312031	AP 00519136	05/13/2021	EXP03092021	NHS GROUP PROJECT/STAFF		8.98	MW
00056814	MEHTA, NATASHA	610	24312031	AP 00519136	05/13/2021	EXP03082021	NHS GROUP PROJECT/STAFF		9.26	MW
00056814	MEHTA, NATASHA	610	24312031	AP 00519136	05/13/2021	EXP03052021	NHS GROUP PROJECT/STAFF		65.58	MW
00056814	MEHTA, NATASHA	610	24312031	AP 00519136	05/13/2021	EXP02272021	NHS GROUP PROJECT/STAFF		212.08	MW
Vendor Total:									295.90	
00056804	METRO AUDIO VISUAL LTD	272	53199000	AP 00519137	05/13/2021	7317	SOUND PACKAGE FOR		2,200.00	MW
Vendor Total:									2,200.00	
00002262	MICH ASSOC OF SCHOOL BOARDS	101	53190000	AP 00519138	05/13/2021	23766	Workshop Supt Eval		825.00	MW
Vendor Total:									825.00	
00033094	MICHIGAN HOSA	610	24317041	AP 00519139	05/13/2021	99472087	2021 VIRTUAL STATE LEAD CONF		350.00	MW
Vendor Total:									350.00	
00052630	MICHIGAN YOUTH LEADERSHIP	610	24317031	AP 00519140	05/13/2021	EXP05102021	MYLEAD VIRTUAL SUMMIT		290.00	MW
Vendor Total:									290.00	
00056796	MILLS, CHARISSE	250	24710000	AP 00519141	05/13/2021	REFFOOD2021	REFUND		38.35	MW
Vendor Total:									38.35	
00056793	MONARCH BEHAVIORAL HEALTH	101	53190000	AP 00519142	05/13/2021	7273	STUDENT CONSULTATION		437.50	MW
Vendor Total:									437.50	
00052471	MOWAT, DANA	101	24023334	AP 00519143	05/13/2021	EXP11162019	ESCHEATED CK RI 516624		75.00	MW
Vendor Total:									75.00	
00033701	MUNN REESE	101	53190000	AP 00519144	05/13/2021	55759	Professional Services		225.00	MW
Vendor Total:									225.00	
00002667	OAKLAND SCHOOLS	101	53190000	AP 00519145	05/13/2021	13016	FY21 QTR 4 IGA Shared SVS		20,761.50	MW
Vendor Total:									20,761.50	
00052485	OLESHANSKY, MELISSA	610	24312032	AP 00519146	05/13/2021	REF05062021	Over paid Poms Booster Dues		35.00	MW

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Vendor Total:									35.00	
00033356	PREFERRED GLASS INC	101	53190000	AP 00519147	05/13/2021	I21-0139	LABOR FOR NC TURTLE TANK		250.00	MW
Vendor Total:									250.00	
00033827	PREFERRED SHIPPING INC	610	24313001	AP 00519148	05/13/2021	30003535VE07	SHIPPING FEES FOR IB EXAMS		157.96	MW
00033827	PREFERRED SHIPPING INC	272	53430000	AP 00519148	05/13/2021	30004134VE07	Shipping of IB exams		250.98	MW
Vendor Total:									408.94	
00055015	PRETZLAFF DIEGEL, RONDA	272	53190000	AP 00519149	05/13/2021	INV0012	CONTRACTED PSYCH SERVICES		182.50	MW
00055015	PRETZLAFF DIEGEL, RONDA	272	53190000	AP 00519149	05/13/2021	INV0012	CONTRACTED PSYCH SERVICES		36.50	MW
Vendor Total:									219.00	
00056810	RAFFI, KASRA	610	24316388	AP 00519150	05/13/2021	00033	PROM PHOTOGRAPHY /		500.00	MW
Vendor Total:									500.00	
00054811	ROLAR PROPERTY SERVICES INC	101	54110000	AP 00519151	05/13/2021	33825	LONE PINE PARKING LOT		300.00	MW
00054811	ROLAR PROPERTY SERVICES INC	101	54110000	AP 00519151	05/13/2021	33825	EHMS PARKING LOT SWEEPING		325.00	MW
00054811	ROLAR PROPERTY SERVICES INC	101	54110000	AP 00519151	05/13/2021	33825	WHMS PARKING LOT SWEEPING		525.00	MW
00054811	ROLAR PROPERTY SERVICES INC	101	54110000	AP 00519151	05/13/2021	33825	TRANSP. PARKING LOT SWEEPING		300.00	MW
Vendor Total:									1,450.00	
00024502	SCHER, MARY	250	24710000	AP 00519152	05/13/2021	REFFOOD2021	REFUND		87.70	MW
Vendor Total:									87.70	
00056816	SCHROEDER, TERESA	101	41810000	AP 00519153	05/13/2021	REF05102021	REFUND 1ST/LAST WK FEES		598.50	MW
Vendor Total:									598.50	
00056818	SCHUSTER, SANDY	250	24710000	AP 00519154	05/13/2021	REFFOOD2021	REFUND		36.20	MW
Vendor Total:									36.20	
00056797	SMITH, ALICIA	610	24317006	AP 00519155	05/13/2021	EXP04052021	PTO teacher reimbursement \$100		100.00	MW
Vendor Total:									100.00	
00054584	SUSAN ADAMS PHOTOGRAPHY	610	24316395	AP 00519156	05/13/2021	202118	Gymnastics Team Photo		190.00	MW
Vendor Total:									190.00	
00056731	VUCETICH, JENNIFER	101	53210000	AP 00519157	05/13/2021	MLG04302021	April Mileage		47.04	MW
Vendor Total:									47.04	
00056166	WASHINGTON, ALICIA	250	24710000	AP 00519158	05/13/2021	REFFOOD2021	REFUND		42.00	MW
00056166	WASHINGTON, ALICIA	250	24710000	AP 00519158	05/13/2021	REFFOOD2021	REFUND		19.80	MW
Vendor Total:									61.80	
00003880	WEST BLOOMFIELD CHAMBER OF	101	57410000	AP 00519159	05/13/2021	100848	Membership Renewal		550.00	MW
Vendor Total:									550.00	

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00055026	WIEGAND, ALEC	101	53190000	AP 00519160	05/13/2021	397678	piano tuning		500.00	MW
Vendor Total:									500.00	
00056703	WORRY FREE TRANSPORTATION	101	53310000	AP 00519161	05/13/2021	24147	SPECIAL ED TAXI SERVICE		225.00	MW
00056703	WORRY FREE TRANSPORTATION	101	53310000	AP 00519161	05/13/2021	23922	SPECIAL ED TAXI SERVICE		150.00	MW
00056703	WORRY FREE TRANSPORTATION	101	53310000	AP 00519161	05/13/2021	23801	SPECIAL ED TAXI SERVICE		750.00	MW
Vendor Total:									1,125.00	
00056819	YUN, ANDREA	101	24910000	AP 00519162	05/13/2021	SER05102021	Honorarium Traub Awards		200.00	MW
Vendor Total:									200.00	
00056636	GOODMAN FROST PLLC	101	24510000	AP 00519163	05/13/2021	2840/2101100	1934315GC3		85.14	MW
Vendor Total:									85.14	
00005789	INTERNAL REVENUE SERVICE	101	24510000	AP 00519164	05/13/2021	2830/2101100	PAYROLL		264.85	MW
Vendor Total:									264.85	
00004179	LEIKIN INGBER AND WINTERS PC	101	24510000	AP 00519165	05/13/2021	2840/2101100	9-410174		287.22	MW
Vendor Total:									287.22	
00004179	LEIKIN INGBER AND WINTERS PC	101	24510000	AP 00519166	05/13/2021	2842/2101100	9-404713		158.12	MW
Vendor Total:									158.12	
00004179	LEIKIN INGBER AND WINTERS PC	101	24510000	AP 00519167	05/13/2021	2846/2101100	9-406385		316.62	MW
Vendor Total:									316.62	
00053766	STATE OF MICHIGAN - DETROIT	101	24513383	AP 00519168	05/13/2021	2030/2101100	PAYROLL		331.80	MW
Vendor Total:									331.80	
00003530	TREASURER CITY OF PONTIAC	101	24513384	AP 00519169	05/13/2021	2040/2101100	PAYROLL		294.38	MW
Vendor Total:									294.38	
00009550	WELTMAN WEINBERG AND REISS	101	24510000	AP 00519170	05/13/2021	2840/2101100	040177611		161.28	MW
Vendor Total:									161.28	
00055202	ABABO, FIRAS	230	41818002	AP 00519171	05/27/2021	REF760219A02	Prorate Nikolas Musical Tht		15.00	MW
Vendor Total:									15.00	
00056830	AFSHAR, NADER	101	24710000	AP 00519172	05/27/2021	REF05192021	BHHS Parking Pass Refund		100.00	MW
Vendor Total:									100.00	
00056608	ARMADA GRAIN COMPANY	101	53190000	AP 00519173	05/27/2021	INV0056916	DELIVERY OF ANIMAL FEED		45.50	MW
00056608	ARMADA GRAIN COMPANY	101	55990000	AP 00519173	05/27/2021	RTN01413	RETURN OF HOG FEED		-162.00	MW
00056608	ARMADA GRAIN COMPANY	101	55990000	AP 00519173	05/27/2021	RTN01409	RETURN OF LAMB PELLETS		-70.75	MW
00056608	ARMADA GRAIN COMPANY	101	55990000	AP 00519173	05/27/2021	INV0057236	ANIMAL FEED		324.90	MW
00056608	ARMADA GRAIN COMPANY	101	55990000	AP 00519173	05/27/2021	INV0056532	ANIMAL FEED		1,218.65	MW

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Vendor Total:									1,356.30	
00055112	BARTERIAN, STEPHANIE	101	55110000	AP 00519174	05/27/2021	EXP05262021	Classroom supplies pull ups		15.98	MW
00055112	BARTERIAN, STEPHANIE	101	55110000	AP 00519174	05/27/2021	EXP05212021	Classroom supplies		10.59	MW
00055112	BARTERIAN, STEPHANIE	101	55110000	AP 00519174	05/27/2021	EXP05062021	Classroom supplies		5.98	MW
Vendor Total:									32.55	
00056817	BLOOM, LAUREN	230	24718005	AP 00519175	05/27/2021	REF05112021	Refund Parker Huck Finn S8		48.00	MW
Vendor Total:									48.00	
00055897	BLOOM, REGAN	230	41818002	AP 00519176	05/27/2021	COVID REF032520	All Star Cheer Dance Refund		12.75	MW
Vendor Total:									12.75	
00056831	BLOWERS, ANGIE	610	24317006	AP 00519177	05/27/2021	EXP05012021	reimburse - teacher appreciati		25.44	MW
Vendor Total:									25.44	
00007151	BRATTON, JENNIFER	101	55110000	AP 00519178	05/27/2021	EXP05162021	teaching supplies 5th science		41.81	MW
Vendor Total:									41.81	
00001598	BUSHON, LARA	101	55110000	AP 00519179	05/27/2021	EXP02172021	newspaper website teaching		96.00	MW
Vendor Total:									96.00	
00004441	CLARK, EUGENE	272	53190000	AP 00519180	05/27/2021	32881	CARTOON ENRICHMENT		1,500.00	MW
Vendor Total:									1,500.00	
00056823	CLOSSON, LEAH	610	24317007	AP 00519181	05/27/2021	EXP05102021	Admin Luncheon		139.19	MW
00056823	CLOSSON, LEAH	610	24317007	AP 00519181	05/27/2021	EXP05072021	Admin Meeting Supplies		43.66	MW
00056823	CLOSSON, LEAH	610	24317007	AP 00519181	05/27/2021	EXP05062021	Admin Meeting Supplies		53.56	MW
Vendor Total:									236.41	
00000807	CONSUMERS ENERGY	101	55510000	AP 00519182	05/27/2021	205100412446	97394781		663.36	MW
00000807	CONSUMERS ENERGY	220	55510000	AP 00519182	05/27/2021	202519685956	97452854		195.76	MW
Vendor Total:									859.12	
00056824	DISTELRATH, RACHEL	101	55110000	AP 00519183	05/27/2021	EXP05112021	UNIT LESSON PLANS INTO THE		15.50	MW
Vendor Total:									15.50	
00000975	DTE ENERGY	101	55520000	AP 00519184	05/27/2021	90341387	Qtrly Pole Rental 4/21		683.56	MW
00000975	DTE ENERGY	101	55520000	AP 00519184	05/27/2021	90335617	Qtrly Pole Rental 1/21		683.56	MW
00000975	DTE ENERGY	101	55520000	AP 00519184	05/27/2021	90330292	Qtrly Pole Rental 10/20		683.56	MW
00000975	DTE ENERGY	101	55520000	AP 00519184	05/27/2021	90324709	Qtrly Pole Rental 7/20		683.56	MW
00000975	DTE ENERGY	101	55520000	AP 00519184	05/27/2021	90319807	Qtrly Pole Rental 4/20		683.56	MW
Vendor Total:									3,417.80	
00056467	EDUCERE LLC	101	53710000	AP 00519185	05/27/2021	BLOMFDH2102	FEB 2021 VIRTUAL REGISTRATION		573.50	MW

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PE ID	Vendor Name	Fund	Object	Check#	Check Date	Invoice #	Description	PO#	Amount	Type
Vendor Total:									573.50	
00054297	EISENBERG, MAGGIE	610	24317131	AP 00519186	05/27/2021	EXP05142021	2021 AMY WIESE SCHOLARSHIP		2,000.00	MW
Vendor Total:									2,000.00	
00052498	GANEZER, DAVID	610	24311251	AP 00519187	05/27/2021	COVSOLO	REFUND MSBOA SOLO/ENSEMBLE		9.00	MW
Vendor Total:									9.00	
00001815	GENESEE INTERMEDIATE SCHOOL	101	53190000	AP 00519188	05/27/2021	COMM20000076	MLI Planning Services		6,204.25	MW
Vendor Total:									6,204.25	
00055186	GLEICH, CYNTHIA	230	41818002	AP 00519189	05/27/2021	REF290019A03A	Prorate Griffin 2nd Snow Day		12.83	MW
Vendor Total:									12.83	
00053783	GREAT LAKES COCA COLA	610	24317029	AP 00519190	05/27/2021	5094210516	Coca cola vending payment		201.26	MW
Vendor Total:									201.26	
00056828	HAGOPIAN, PAULINA	610	24317006	AP 00519191	05/27/2021	EXP05032021	STAFF APPRECIATION CANDY		55.87	MW
Vendor Total:									55.87	
00055869	HORIZON COMMUNICATIONS CO	416	56410000	AP 00519192	05/27/2021	1193	Furnish and install the Window	P2000039	16,295.00	MW
Vendor Total:									16,295.00	
00052551	HURON VALLEY SCHOOL	272	53113000	AP 00519193	05/27/2021	MI200100	Okma Portion S Stevens sub		7,395.18	MW
Vendor Total:									7,395.18	
00056444	KEELE, NICOLE	101	41990000	AP 00519194	05/27/2021	REF05282020	BHHS Parking Pass Refund		50.00	MW
Vendor Total:									50.00	
00056084	KRAVCHENKO, BRIDGET	101	57410000	AP 00519195	05/27/2021	COVID MSBOA	MSBOA STATE SOLO AND		15.00	MW
Vendor Total:									15.00	
00056821	KUTCHEY FAMILY FARM	610	24316321	AP 00519196	05/27/2021	21338	Equest Hills Hanging Basket		1,896.00	MW
Vendor Total:									1,896.00	
00056825	MARTIN, SHARON	610	24312031	AP 00519197	05/27/2021	EXP05102021	GIFT CARD FOR NHS GROUP		140.00	MW
Vendor Total:									140.00	
00033797	METROPOLITAN DETROIT	101	11920000	AP 00519199	05/27/2021	2021M029	Membership 2021-2022		2,912.50	MW
Vendor Total:									2,912.50	
00033094	MICHIGAN HOSA	610	24317041	AP 00519200	05/27/2021	99476280	P.KANNAPPAN 2021 CONFERENCE		60.00	MW
Vendor Total:									60.00	
00031778	MICHIGAN SCHOOL BAND AND	610	24317097	AP 00519201	05/27/2021	33603	DIST4HS1/19/19 BRIGHTON HS		10.00	MW
Vendor Total:									10.00	
00056681	MILLER JOHNSON	101	53170000	AP 00519202	05/27/2021	1789603	Legal Fees School Law		165.50	MW
00056681	MILLER JOHNSON	101	53170000	AP 00519202	05/27/2021	1789603	Legal Fees Labor & Employment		1,889.50	MW

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Vendor Total:									2,055.00	
00056815	MONTGOMERY, GWENDOLYN	610	24317034	AP 00519203	05/27/2021	REF05102021	BHHS AP Exam Fee Refund		95.00	MW
Vendor Total:									95.00	
00054984	MOYER, DENISE	220	53210000	AP 00519204	05/27/2021	MLG04232021	April Mileage		5.21	MW
00054984	MOYER, DENISE	220	53210000	AP 00519204	05/27/2021	MLG03052021	March Mileage		6.94	MW
00054984	MOYER, DENISE	220	53210000	AP 00519204	05/27/2021	MLG02262021	February Mileage		10.42	MW
00054984	MOYER, DENISE	220	53210000	AP 00519204	05/27/2021	MLG01192021	January Mileage		3.47	MW
Vendor Total:									26.04	
00056827	MULLENS, KALYN	610	24317125	AP 00519205	05/27/2021	EXP05142021	2021 JULIE WIRTHLIN		1,000.00	MW
Vendor Total:									1,000.00	
00056120	NEW, NICOLE	610	24317034	AP 00519206	05/27/2021	REF05092021	BHHS AP Exam Fee Refund		95.00	MW
Vendor Total:									95.00	
00002658	OAKLAND COUNTY TREASURER	101	53430000	AP 00519207	05/27/2021	MLR0002077	Metered Postage		360.16	MW
Vendor Total:									360.16	
00052719	PAGE, MEGGAN	101	24023334	AP 00519208	05/27/2021	EXP02.2016	ESCHEATED CK RI 503756		60.95	MW
Vendor Total:									60.95	
00056822	PHOENIX PERFORMANCE	101	11920000	AP 00519209	05/27/2021	1829	July-October Coaching Services		1,833.32	MW
00056822	PHOENIX PERFORMANCE	101	53190000	AP 00519209	05/27/2021	1829	May,June coaching services		916.68	MW
Vendor Total:									2,750.00	
00055174	PILON, BETSY	230	41818002	AP 00519210	05/27/2021	REF760218D01	Prorate Refund for Max		16.64	MW
Vendor Total:									16.64	
00033827	PREFERRED SHIPPING INC	610	24313001	AP 00519211	05/27/2021	30003535VE14	IB EXAMS SHIPPING FEES		237.70	MW
Vendor Total:									237.70	
00056783	PRESTON, MEGAN	610	24317006	AP 00519212	05/27/2021	EXP05062021	gift cards for bus drivers		175.00	MW
00056783	PRESTON, MEGAN	610	24317006	AP 00519212	05/27/2021	EXP05022021	Teacher appreciation week		72.30	MW
Vendor Total:									247.30	
00054562	RAAB, GAVIN	610	24317138	AP 00519213	05/27/2021	EXP05142021	2021 MARK REEDY SCHOLARSHIP		1,000.00	MW
00054562	RAAB, GAVIN	210	53196226	AP 00519213	05/27/2021	GM226092218	9/22/18 BHHS Swim Timer		15.00	MW
Vendor Total:									1,015.00	
00054955	REIDT, JENNIFER	101	55110000	AP 00519214	05/27/2021	EXP05152021	science supplies		4.69	MW
Vendor Total:									4.69	
00056801	ROCHESTER HILLS BANQUET	610	24316383	AP 00519215	05/27/2021	1253	Balance Due for Prom Venue		4,710.00	MW
Vendor Total:									4,710.00	

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00056829	ROSENBERG, HEATHER	610	24317006	AP 00519216	05/27/2021	EXP05042021	PTO insurance coverage reimb		255.00	MW
							Vendor Total:		255.00	
00052302	RR DONNELLEY RR DONNELLEY	101	55910000	AP 00519217	05/27/2021	532628316	Check Stock		225.67	MW
							Vendor Total:		225.67	
00056832	SAMUELS, RENEE	250	24710000	AP 00519218	05/27/2021	REFFOOD2021	REFUND Cafeteria		7.50	MW
							Vendor Total:		7.50	
00056536	SANILAC CAREER CENTER	610	24312074	AP 00519219	05/27/2021	EXP04102021	FLOWER PLUGS FOR FFA		1,060.60	MW
							Vendor Total:		1,060.60	
00056475	SANTOKI LLC	101	55990000	AP 00519220	05/27/2021	4021027IN	PPE - MASKS		6,000.00	MW
							Vendor Total:		6,000.00	
00054584	SUSAN ADAMS PHOTOGRAPHY	610	24317530	AP 00519221	05/27/2021	202120	BHHS G LAX Game Photos		160.00	MW
00054584	SUSAN ADAMS PHOTOGRAPHY	610	24317530	AP 00519221	05/27/2021	202120	Design Fee		100.00	MW
00054584	SUSAN ADAMS PHOTOGRAPHY	610	24317530	AP 00519221	05/27/2021	202120	Varsity Team Banner		150.00	MW
00054584	SUSAN ADAMS PHOTOGRAPHY	610	24317530	AP 00519221	05/27/2021	202120	Varsity 24x36 Banners		250.00	MW
00054584	SUSAN ADAMS PHOTOGRAPHY	610	24312125	AP 00519221	05/27/2021	202121	Girls Soccer Boosters Banners		150.00	MW
00054584	SUSAN ADAMS PHOTOGRAPHY	610	24312125	AP 00519221	05/27/2021	202121	Girls Soccer Boosters Banners		150.00	MW
00054584	SUSAN ADAMS PHOTOGRAPHY	610	24312125	AP 00519221	05/27/2021	202121	Girls Soccer Boosters Banner		150.00	MW
00054584	SUSAN ADAMS PHOTOGRAPHY	610	24312125	AP 00519221	05/27/2021	202121	Girl Soccer Boosters Banners		350.00	MW
00054584	SUSAN ADAMS PHOTOGRAPHY	610	24312125	AP 00519221	05/27/2021	202121	Girls Soccer Boosters Banners		200.00	MW
00054584	SUSAN ADAMS PHOTOGRAPHY	610	24312125	AP 00519221	05/27/2021	202121	Girls Soccer Boosters Banners		100.00	MW
							Vendor Total:		1,760.00	
00033879	TC TREE SERVICE	416	56310000	AP 00519222	05/27/2021	827	TREE REMOVAL		12,500.00	MW
							Vendor Total:		12,500.00	
00055177	THORNTON, ROBERT	230	41818002	AP 00519223	05/27/2021	REF760218D01	Prorate Refund Elija		16.64	MW
							Vendor Total:		16.64	
00056006	TOMA, CANDICE	101	55110000	AP 00519224	05/27/2021	EXP02092021	SUPPLEMENTARY ONLINE		5.60	MW
00056006	TOMA, CANDICE	101	55110000	AP 00519224	05/27/2021	EXP03162021	SUPPLEMENTARY ONLINE		3.00	MW
00056006	TOMA, CANDICE	101	55110000	AP 00519224	05/27/2021	EXP03232021	SUPPLEMENTARY ONLINE		3.50	MW
00056006	TOMA, CANDICE	101	55110000	AP 00519224	05/27/2021	EXP04062021	SUPPLEMENTARY ONLINE		2.80	MW
00056006	TOMA, CANDICE	101	55110000	AP 00519224	05/27/2021	EXP05112021	SUPPLEMENTARY ONLINE		4.00	MW
00056006	TOMA, CANDICE	101	55110000	AP 00519224	05/27/2021	EXP10142020	SUPPLEMENTARY ONLINE		3.50	MW
00056006	TOMA, CANDICE	101	55110000	AP 00519224	05/27/2021	EXP10242020	SUPPLEMENTARY ONLINE		5.09	MW
							Vendor Total:		27.49	

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00054049	VANDUIJVENBOODE, WENDY	610	24316385	AP 00519225	05/27/2021	EXP05142021	ALL NIGHT PARTY GIFTS		2,602.82	MW
								Vendor Total:	2,602.82	
00055195	WESTON, SARAH	230	41818002	AP 00519226	05/27/2021	REF760219A02	Prorate Refund Musical Theatre		15.00	MW
								Vendor Total:	15.00	
00056636	GOODMAN FROST PLLC	101	24510000	AP 00519227	05/27/2021	2840/2101110	1934315GC3		2.86	MW
								Vendor Total:	2.86	
00005789	INTERNAL REVENUE SERVICE	101	24510000	AP 00519228	05/27/2021	2830/2101110	PAYROLL		184.50	MW
								Vendor Total:	184.50	
00004179	LEIKIN INGBER AND WINTERS PC	101	24510000	AP 00519229	05/27/2021	2840/2101110	9-410174		157.59	MW
								Vendor Total:	157.59	
00053766	STATE OF MICHIGAN - DETROIT	101	24513383	AP 00519230	05/27/2021	2030/2101110	PAYROLL		317.27	MW
								Vendor Total:	317.27	
00003530	TREASURER CITY OF PONTIAC	101	24513384	AP 00519231	05/27/2021	2040/2101110	PAYROLL		292.93	MW
								Vendor Total:	292.93	
00009550	WELTMAN WEINBERG AND REISS	101	24510000	AP 00519232	05/27/2021	2840/2101110	040177611		173.20	MW
								Vendor Total:	173.20	
Total # of Checks:					210	End of Report		Grand Total:	1,992,985.21	

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Electronic Banking Transactions
May 2021

Account Number	Transaction Type	Date	Amount	Description	Bank Reference	Customer Reference
1850530799	Electronic Withdrawal	5/4/2021	\$ 1,537.92	Nge Nge Nge4965	9488860462	Flexible Spending/Dependent Child Care Reimbursement
1850530799	Electronic Withdrawal	5/11/2021	\$ 2,215.45	Nge Nge Nge4965	9488719716	Flexible Spending/Dependent Child Care Reimbursement
1850530799	Electronic Withdrawal	5/18/2021	\$ 3,858.66	Nge Nge Nge4965	9488591960	Flexible Spending/Dependent Child Care Reimbursement
1850530799	Electronic Withdrawal	5/25/2021	\$ 2,493.79	Nge Nge Nge4965	9488501648	Flexible Spending/Dependent Child Care Reimbursement
1851884716	Electronic Withdrawal	5/3/2021	\$ 6,798,379.98	Wire # 002644 Bnf U.s. Bank Na Fed # 001200	9485003141	Bond payment
1851884716	Electronic Withdrawal	5/3/2021	\$ 2,241,487.50	Wire # 002637 Bnf The Bank Of NE Fed # 000371	9485003142	Bond payment
1851884716	Electronic Withdrawal	5/3/2021	\$ 483,737.10	IRS Usatxpymt 050321 270152381210191	9488121989	Federal Payroll Taxes
1851884716	Electronic Withdrawal	5/3/2021	\$ 70,618.08	MI Business Tax Payment 210430 Smibus004650454	9488125568	State Payroll and Other deductions
1851884716	Electronic Withdrawal	5/3/2021	\$ 31,839.80	Wire # 001785 Bnf Bcn Service CO Fed # 000212	9485003143	Self Funded Insurance Claims
1851884716	Electronic Withdrawal	5/5/2021	\$ 86,656.58	Wire # 002338 Bnf Blue Cross Blue Shield Of	9485002432	Self Funded Insurance Claims
1851884716	Electronic Withdrawal	5/6/2021	\$ 19,229.27	Wire # 001710 Bnf Bcn Service CO Fed # 000074	9485002724	Self Funded Insurance Claims
1851884716	Electronic Withdrawal	5/7/2021	\$ 3,602.91	Capturepoint ACH Direct 210506	9488766050	Monthly Card Fees Community Pass
1851884716	Electronic Withdrawal	5/7/2021	\$ 123.42	MI Business Tax Payment 210506 Smibus004665426	9488766048	State Payroll and Other deductions
1851884716	Electronic Withdrawal	5/12/2021	\$ 155,455.53	Wire # 001541 Bnf Blue Cross Blue Shield Of	9485002519	Self Funded Insurance Claims
1851884716	Electronic Withdrawal	5/13/2021	\$ 41,792.33	Wire # 001627 Bnf Bcn Service CO Fed # 000112	9485002802	Self Funded Insurance Claims
1851884716	Electronic Withdrawal	5/14/2021	\$ 84,067.12	Wire # 002829 Bnf Tsacg Common R Fed # 000241	9485003418	Payroll Deductions
1851884716	Electronic Withdrawal	5/14/2021	\$ 81.35	Wire # 002023 Bnf The Private Ba Fed # 000140	9485003419	Payroll Deductions
1851884716	Electronic Withdrawal	5/17/2021	\$ 494,194.55	IRS Usatxpymt 051721 270153740752325	9488267168	Federal Payroll Taxes
1851884716	Electronic Withdrawal	5/17/2021	\$ 71,758.68	MI Business Tax Payment 210514 Smibus004684057	9488270469	State Payroll and Other deductions
1851884716	Electronic Withdrawal	5/18/2021	\$ 3.60	MI Business Tax Payment 210517 Smibus004691133	9488594010	State Payroll and Other deductions
1851884716	Electronic Withdrawal	5/19/2021	\$ 90,559.37	Wire # 002459 Bnf Blue Cross Blue Shield Of	9485002509	Self Funded Insurance Claims
1851884716	Electronic Withdrawal	5/20/2021	\$ 8,961.19	Wire # 002068 Bnf Bcn Service CO Fed # 000118	9485002870	Self Funded Insurance Claims
1851884716	Electronic Withdrawal	5/26/2021	\$ 308,655.63	Wire # 003153 Bnf Blue Cross Blue Shield Of	9485003081	Self Funded Insurance Claims
1851884716	Electronic Withdrawal	5/27/2021	\$ 36,132.85	Wire # 001454 Bnf Bcn Service CO Fed # 000091	9485003392	Self Funded Insurance Claims
1851884716	Electronic Withdrawal	5/28/2021	\$ 81,933.73	Wire # 003882 Bnf Tsacg Common R Fed # 000291	9485004233	Payroll Deductions
1851884716	Electronic Withdrawal	5/28/2021	\$ 81.35	Wire # 003204 Bnf The Private Ba Fed # 000251	9485004234	Payroll Deductions
1851884724	Electronic Withdrawal	5/14/2021	\$ 1,399,774.19	Bloomfield Hills Payroll -sett-bloom Sch	9488386974	Net Payroll
1851884724	Electronic Withdrawal	5/17/2021	\$ 105.00	Net Payroll	9488368859	Net Payroll
1851884724	Electronic Withdrawal	5/20/2021	\$ 212.21	Bloomfield Hills Payroll -sett-bloom Sch	9488213143	Net Payroll
1851884724	Electronic Withdrawal	5/28/2021	\$ 1,363,442.38	Bloomfield Hills Payroll -sett-bloom Sch	9488074614	Net Payroll
1851885234	Electronic Withdrawal	5/3/2021	\$ 1,100.79	Doubleknot Inc Payments 050221	9488322931	Farm/Nature Center Software/Payment Processing Fees
1851885234	Electronic Withdrawal	5/3/2021	\$ 550.00	Doubleknot Llc ACH 210502 888-839-8150	9488128654	Farm/Nature Center Software/Payment Processing Fees
1851885234	Electronic Withdrawal	5/3/2021	\$ 5.48	Doubleknot Inc Payments 050221	9488322932	Farm/Nature Center Software/Payment Processing Fees
1851885234	Electronic Withdrawal	5/4/2021	\$ 1,271.61	DTE Energy 800477474 210503	9488863633	DTE utility payment
1851885234	Electronic Withdrawal	5/4/2021	\$ 710.16	DTE Energy 800477474 210503	9488863636	DTE utility payment
1851885234	Electronic Withdrawal	5/4/2021	\$ 640.70	DTE Energy 800477474 210503	9488863632	DTE utility payment
1851885234	Electronic Withdrawal	5/4/2021	\$ 302.28	DTE Energy 800477474 210503	9488863637	DTE utility payment
1851885234	Electronic Withdrawal	5/5/2021	\$ 5,642.63	DTE Energy 800477474 210504	9488320836	DTE utility payment
1851885234	Electronic Withdrawal	5/7/2021	\$ 294,823.93	Bloomfield Sch Payment 210507 -sett-blmflid SC	9488436747	Accounts Payable (see detailed report)
1851885234	Electronic Withdrawal	5/11/2021	\$ 731,588.40	State Of Mich Miorspaymt 210508	9488721733	MPERS
1851885234	Electronic Withdrawal	5/11/2021	\$ 71,393.92	State Of Mich Miorspaymt 210508	9488721737	MPERS
1851885234	Electronic Withdrawal	5/13/2021	\$ 1,190,111.42	Bloomfield Sch Payment 210513 -sett-blmflid SC	9488576406	Accounts Payable (see detailed report)
1851885234	Electronic Withdrawal	5/14/2021	\$ 260,928.37	Commercial Card Payments Bhsmainrevo6493	9488277277	Purchasing cards
1851885234	Electronic Withdrawal	5/14/2021	\$ 9,787.78	Commercial Card Payments Bhsexternal3042	9488277276	Purchasing cards

Bloomfield Hills Schools
Electronic Banking Transactions
May 2021

Account Number	Transaction Type	Date	Amount	Description	Bank Reference	Customer Reference
1851885234	Electronic Withdrawal	5/14/2021	\$ 1,309.65	Expertpay Expertpay 386003046	9488488205	Payroll Deductions
1851885234	Electronic Withdrawal	5/14/2021	\$ 859.82	Commercial Card Payments Bhsmaindecl9462	9488277275	Purchasing cards
1851885234	Electronic Withdrawal	5/17/2021	\$ 2,333.48	DTE Energy 800477474 210514	9488270325	DTE utility payment
1851885234	Electronic Withdrawal	5/17/2021	\$ 905.45	DTE Energy 800477474 210514	9488270324	DTE utility payment
1851885234	Electronic Withdrawal	5/17/2021	\$ 725.26	DTE Energy 800477474 210514	9488270322	DTE utility payment
1851885234	Electronic Withdrawal	5/17/2021	\$ 175.95	DTE Energy 800477474 210514	9488270329	DTE utility payment
1851885234	Electronic Withdrawal	5/17/2021	\$ 91.45	DTE Energy 800477474 210514	9488270323	DTE utility payment
1851885234	Electronic Withdrawal	5/17/2021	\$ 48.45	DTE Energy 800477474 210514	9488270326	DTE utility payment
1851885234	Electronic Withdrawal	5/17/2021	\$ 35.30	DTE Energy 800477474 210514	9488270318	DTE utility payment
1851885234	Electronic Withdrawal	5/18/2021	\$ 1,164.81	DTE Energy 800477474 210517	9488596547	DTE utility payment
1851885234	Electronic Withdrawal	5/18/2021	\$ 550.00	Bloomfield Sch Payment 210518 -sett-blmflid SC	9488113483	Accounts Payable (see detailed report)
1851885234	Electronic Withdrawal	5/19/2021	\$ 26.37	DTE Energy 800477474 210518	9488915804	DTE utility payment
1851885234	Electronic Withdrawal	5/20/2021	\$ 745,243.61	State Of Mich Miorspaymt 210519	9488053705	MPSERS
1851885234	Electronic Withdrawal	5/20/2021	\$ 705,091.38	State Of Mich Miorspaymt 210519	9488053706	MPSERS
1851885234	Electronic Withdrawal	5/20/2021	\$ 73,056.11	State Of Mich Miorspaymt 210519	9488053696	MPSERS
1851885234	Electronic Withdrawal	5/20/2021	\$ 2,553.18	DTE Energy 800477474 210519	9488055938	DTE utility payment
1851885234	Electronic Withdrawal	5/20/2021	\$ 1,256.35	DTE Energy 800477474 210519	9488055940	DTE utility payment
1851885234	Electronic Withdrawal	5/20/2021	\$ 268.96	DTE Energy 800477474 210519	9488055937	DTE utility payment
1851885234	Electronic Withdrawal	5/20/2021	\$ 105.00	Doubleknot Transfer St-h9j6z9l5z8i2	9488051546	Farm/Nature Center Software/Payment Processing Fees
1851885234	Electronic Withdrawal	5/20/2021	\$ 73.80	DTE Energy 800477474 210519	9488055936	DTE utility payment
1851885234	Electronic Withdrawal	5/21/2021	\$ 2,489.11	DTE Energy 800477474 210520	9488507438	DTE utility payment
1851885234	Electronic Withdrawal	5/21/2021	\$ 2,049.75	DTE Energy 800477474 210520	9488507430	DTE utility payment
1851885234	Electronic Withdrawal	5/21/2021	\$ 95.42	DTE Energy 800477474 210520	9488507441	DTE utility payment
1851885234	Electronic Withdrawal	5/21/2021	\$ 16.33	DTE Energy 800477474 210520	9488507439	DTE utility payment
1851885234	Electronic Withdrawal	5/24/2021	\$ 4,035.58	DTE Energy 800477474 210521	9488122382	DTE utility payment
1851885234	Electronic Withdrawal	5/24/2021	\$ 1,302.12	DTE Energy 800477474 210521	9488122381	DTE utility payment
1851885234	Electronic Withdrawal	5/25/2021	\$ 1,119.04	DTE Energy 800477474 210524	9488501878	DTE utility payment
1851885234	Electronic Withdrawal	5/27/2021	\$ 340,384.58	Bloomfield Sch Payment 210527 -sett-blmflid SC	9488321096	Accounts Payable (see detailed report)
1851885234	Electronic Withdrawal	5/27/2021	\$ 532.16	DTE Energy 800477474 210526	9488435736	DTE utility payment
1851885234	Electronic Withdrawal	5/27/2021	\$ 329.86	DTE Energy 800477474 210526	9488435726	DTE utility payment
1851885234	Electronic Withdrawal	5/28/2021	\$ 1,309.65	Expertpay Expertpay 386003046	9488139966	Payroll Deductions



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Rob Durecka, Educational Consultant and Dave Shulkin, Director of Learning & Performance Technology
Date: June 16, 2021
Re: Approve Purchase of Bond Pilot Furniture

Recommended Motion:

I move that the Board of Education approve the purchase of pilot furniture totaling \$150,279.20 to be paid from the Bond Fund from:

- NBS Commercial Interiors, \$147,710.24
- Tierney, \$2,568.96

Background Information:

New furniture is part of the planned bond projects. The selection and piloting process begins early to allow time to pilot items and make a well informed decision. French & Associates worked with the Learning Services team and BHS building principals in mid February to review furniture and potential pilot spaces. In addition, French & Associates worked with the IT team to develop the scope for the Booth Pilot rooms.

Rob Durecka, educational consultant, along with David Shulkin and the tech integration specialists developed a final scope and design for board approval.



Two vendors provided pricing for the pilot furniture with consortium bid pricing. NBS Commercial Interiors provided quotes based on the E & I contract. Finishes still need to be finalized but will not impact final costs. Tierney provided quotes based on the Michigan State REMC contract.

During the pilot phase, the furniture will be widely used by students, faculty, and visitors to the buildings. We will target gateway spaces along with classrooms and collect data through surveys

that are supported by the vendor as well as internally generated feedback.

The purchases are part of consortium bids, E&I Cooperative Services and the Michigan State REMC. The recommendation was discussed at the June 17, 2021 FFLA meeting with support to proceed with the purchase.

ATTACHMENTS:

File Name	Description
 June_NBS_Final_Quotes_Combined.pdf	NBS Final Quotes Combined
 Tierney.pdf	Tierney Quote



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax
2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax
3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax
5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax
4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

Quotation 337861
Quote Date 06/17/21
Customer Order CONFIRM FINISHES
Project 210443
Customer B00250
Terms Net 30 Days
Account Representative MONIQUE DUGAN

yourNBS.com **Remit Payments to:** NBS, 6973 Reliable Parkway, Chicago, IL 60686

Quote To
Business Services
Bloomfield Hills Schools
7273 WING LAKE RD
BLOOMFIELD HILLS, MI, 48301-3774

Ship To
David Shulkin
Bloomfield Hills Schools
7273 WING LAKE RD
IT Dept - Pilot Items
BLOOMFIELD HILLS, MI, 48301-3774

Phone +1 (248) 341-6302
dshulkin@bloomfield.org

Sales Location Troy

MISCELLANEOUS IT PILOT ITEMS

Steelcase E&I contract pilot classroom pricing utilized for pricing on this quote.

Please verify finish selections prior to order placement.

Quote includes Non-Union labor for NBS to receive, deliver and install during Normal Business Hours; any owner requested changes requiring additional delivery trip(s) will result in additional charges to be quoted separately

Purchase Order and 40% Deposit is required before order placement; please reference NBS quote number on PO

Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made

****Please note: Steelcase is having a price increase on August 16th - this quote does not reflect this increase****

****Please note: Labor is not included in this pricing - once final selections are made the quote can be updated with this cost****

Description	Quantity	Unit Price	Extended Price
A STUDENT TABLE ONE TOP			
1 SMEMTELPETL - Elemental Petal Student Desk Worksurface Finish: Smith System Laminate 799060 - MISSION MAPLE LAMIANTE Edge Type: 1 1/4in Top w 3/8in Bmp TMld Edge Finish: Smith System T-Mold CGR - CHARCOAL T MOLD Leg Finish: Smith System Paint PLT - Platinum Height: ES - Student Desk Leg SMITH SYST Tag For A STUDENT TABLE ONE TOP 28/35-ES	1	79.12	79.12

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Description	Quantity	Unit Price	Extended Price
2 SMENTNL2448 - Elemental; Table-Nest and fold, With casters, 24D x 48W Worksurface Finish: Smith System Laminate 799060 - MISSION MAPLE LAMIANTE Edge Type: 1 1/4in Top w 3/8in Bmp TMld Edge Finish: Smith System T-Mold CGR - CHARCOAL T MOLD Leg Finish: Smith System Paint CHL - CHARCOAL Height: EJ - Adjustable Height SMITH SYST Tag For A STUDENT TABLE ONE TOP 24/48-EJ	1	228.24	228.24
3 SMENTNL2460 - Elemental; Table-Nest and fold, With casters, 24D x 60W Worksurface Finish: Smith System Laminate 799060 - MISSION MAPLE LAMIANTE Edge Type: 1 1/4in Top w 3/8in Bmp TMld Edge Finish: Smith System T-Mold CGR - CHARCOAL T MOLD Leg Finish: Smith System Paint CHL - CHARCOAL Height: EJ - Adjustable Height SMITH SYST Tag For A STUDENT TABLE ONE TOP 24/60-EJ	1	258.53	258.53
4 SMINC04089 - Interchange; Desk-Sequence Worksurface Finish: Smith System Laminate 799060 - MISSION MAPLE LAMINATE Edge Type: 1 1/4in Top w 3/8in Bmpr TMld Edge Finish: Smith System T-Mold CGR - CHARCOAL T MOLD Frame Finish: Smith System Paint PLT - Platinum SMITH SYST Tag For A STUDENT TABLE ONE TOP 23/31	1	91.18	91.18
5 SMINC04090 - Interchange; Desk-Curve Worksurface Finish: Smith System Laminate 799060 - MISSION MAPLE LAMINATE Edge Type: 1 1/4in Top w 3/8in Bmpr TMld Edge Finish: Smith System T-Mold CGR - CHARCOAL T MOLD Frame Finish: Smith System Paint PLT - Platinum SMITH SYST Tag For A STUDENT TABLE ONE TOP 21/29	1	87.94	87.94
6 WRITABLE LAM - Upcharge for writable work surfaces per order	1	88.24	88.24

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Description	Quantity	Unit Price	Extended Price
6 SMITH SYST Tag For A STUDENT TABLE ONE TOP			
Sub Total			833.25
Total			833.25
C STUDENT TWO TOP SCIENCE / MAKER			
7 SMPLN25202 - Planner; Studio-Table, Fixed height, With casters, 36D x 48W x 36H Worksurface Finish: SMITH SYSTEM LAMINATE 799060 - MISSION MAPLE LAMINATE Edge Type: 1 1/4in Top w 3/8in Bmpr TMld Edge Finish: SMITH SYSTEM T-MOLD CGR - CHARCOAL T MOLD Leg Finish: SMITH SYSTEM PAINT CHL - CHARCOAL SMITH SYST Tag For C STUDENT TWO TOP SCIENCE / MAKER 36/48-SS	1	312.06	312.06
8 SMPLN25208TRESPA - Planner; Studio-Table, Fixed height, With casters, 36D x 60W x 36H Leg Finish: SMITH SYSTEM PAINT CHL - CHARCOAL SMITH SYST Tag For C STUDENT TWO TOP SCIENCE / MAKER TS-36/60	1	692.65	692.65
9 SMPLN77250 - Planner; Studio-Second surface kit, For 36D/42D x 48W tables Surface Finish: SMITH SYSTEM LAMINATE D9060 - GREY NORTH SEA LAMINATE SMITH SYST Tag For C STUDENT TWO TOP SCIENCE / MAKER	1	76.18	76.18
Sub Total			1,080.89
Total			1,080.89
D STUDENT FOUR TOP			
10 SMEMTEL36ER - Elemental; Table-Engage rectangle, 30D x 60W Worksurface Finish: Smith System Laminate 799060 - MISSION MAPLE LAMIANTE Edge Type: 1 1/4in Top w 3/8in Bmp TMld Edge Finish: Smith System T-Mold CGR - CHARCOAL T MOLD Leg Finish: Smith System Paint CHL - CHARCOAL Height: EA - Adjustable Height SMITH SYST	1	130.88	130.88

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Description		Quantity	Unit Price	Extended Price
10	Tag For D STUDENT FOUR TOP 3/6			
11	VTT2460 - Verb; Table-Team, 24D x 60W EDGE: 6009 ARCTIC WHITE LEGS: 4799 PLATINUM METALLIC TOP-SURF: 2730 ARCTIC WHITE LEG OPT: *OPT:LEG OPTIONS ADJCASGL: ADJ LEG W/NL CASTER & GLIDE DOCK OPT: *OPT:DOCK STORAGE OPTIONS NO DOCK: STD:NO DOCK CHANOPTS: *OPT:REINFORCING CHANNEL OPTIONS CHANNEL: REINFORCING CHANNEL STEELCASE Tag For D STUDENT FOUR TOP 24/60-AHL	1	446.47	446.47
Sub Total				577.35
Total				577.35
E STUDENT ACTIVITY TABLE				
12	SMEMTEL4872 - Elemental; Table-Kidney shaped, 48D x 72W Worksurface Finish: Smith System Laminate 799060 - MISSION MAPLE LAMIANTE Edge Type: 1 1/4in Top w 3/8in Bmp TMld Edge Finish: Smith System T-Mold CGR - CHARCOAL T MOLD Leg Finish: Smith System Paint CHL - CHARCOAL Height: EA - Adjustable Height SMITH SYST Tag For E STUDENT ACTIVITY TABLE 48/72-EJ	1	167.35	167.35
13	SMEMTELHAMO - Elemental; Table-Half moon, 36D x 72W Worksurface Finish: Smith System Laminate 799060 - MISSION MAPLE LAMIANTE Edge Type: 1 1/4in Top w 3/8in Bmp TMld Edge Finish: Smith System T-Mold CGR - CHARCOAL T MOLD Leg Finish: Smith System Paint CHL - CHARCOAL Height: EA - Adjustable Height SMITH SYST Tag For E STUDENT ACTIVITY TABLE 36/72-EJ	1	142.94	142.94

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Description		Quantity	Unit Price	Extended Price
Sub Total				310.29
Total				310.29
F STUDENT CHAIR STD HT				
14	480110 - Node; Chair, Tripod base BASE: 6249 PLATINUM SOLID PAINT: 0835 BLACK SHELL: 6059 STERLING DARK SOLID CASTERS: *OPT:CASTERS OPTIONS SOFT CST: SOFT CASTERS CUSHOPT: *OPT:CUSHION OPTIONS NO CUSH: NO CUSHION FOR NODE STEELCASE Tag For F STUDENT CHAIR STD HT NODE	1	187.76	187.76
15	480330 - Node; Chair, Mid back, X base PAINT: 4799 PLATINUM METALLIC SHELL: 6059 STERLING DARK SOLID CUSHOPT: *OPT:CUSHION OPTIONS NO CUSH: NO CUSHION FOR NODE GLIDEOPT: *OPT:GLIDE OPTIONS STDGLIDE: STD:STANDARD GLIDES STEELCASE Tag For F STUDENT CHAIR STD HT NODE	1	166.94	166.94
16	SMFLV11849 - Flavors; Stack chair, A shell, 18H Shell Finish: Smith System Plastic CHARCOAL - Charcoal Frame Finish: Smith System Paint PLT - Platinum Glides: Standard Nylon Base Glide SMITH SYST Tag For F STUDENT CHAIR STD HT FLAVORS	1	36.47	36.47
17	TS31204A - Shortcut-Chair, Multi purpose, X base Shell Finish: Plastic - PG1 6059 - STERLING DARK SOLID Base Finish: Smooth Metallic 4799 - PLATINUM METALLIC Cushion Option: No Cushion Glides: Standard Glides	1	171.53	171.53

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Description		Quantity	Unit Price	Extended Price
17	STEELCASE Tag For F STUDENT CHAIR STD HT SHORTCUT			
18	RK2100H18NB - Ruckus,Four-Leg Chair,w/Casters,Poly, Armless,18"H,No Bookrack Poly Color: /FR: Compliance to TB 133 /PBL: Black Frame Color: /BL: Black Caster Option: /CCC: Carpet casters KRUEGER IN Tag For F STUDENT CHAIR STD HT RK2100H18NB	1	70.59	70.59
Sub Total				633.29
Total				633.29
G & H STUDENT STOOLS				
19	480340 - Node; Stool, Mid back, X base PAINT: 4799 PLATINUM METALLIC SHELL: 6059 STERLING DARK SOLID CUSHOPT: *OPT:CUSHION OPTIONS NO CUSH: NO CUSHION FOR NODE GLIDEOPT: *OPT:GLIDE OPTIONS STDGLIDE: STD:STANDARD GLIDES STEELCASE Tag For G & H STUDENT STOOLS NODE	1	240.71	240.71
20	490710P - Move; Stool, Plastic seat / back, No arms, Glides FRAME: 4799 PLATINUM METALLIC SEAT: 6059 STERLING DARK SOLID SHELL: 6059 STERLING DARK SOLID GLIDES: *OPT:GLIDES HARD GLD: STD:HARD GLIDES STEELCASE Tag For G & H STUDENT STOOLS MOVE	1	205.76	205.76

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Description		Quantity	Unit Price	Extended Price
21	TS31205B - Shortcut-Stool, Multi purpose, X base Shell Finish: Plastic - PG1 6059 - STERLING DARK SOLID Base Finish: Smooth Metallic 4799 - PLATINUM METALLIC Cushion Option: No Cushion Glides: Standard Glides STEELCASE Tag For G & H STUDENT STOOLS SHORTCUT	1	247.06	247.06
Sub Total				693.53
Total				693.53
I STUDENT FLEXIBLE SEATING				
22	SMOODLE31 - Oodle; Stool-Stack of 3, With 1 movement disc Oodle Finish: Smith System Plastic CHARCOAL - Charcoal SMITH SYST Tag For I STUDENT FLEXIBLE SEATING	1	60.59	60.59
23	SMSFS55000 - Soft Rocker Surface Finish: Alphabet SION - IRON SMITH SYST Tag For I STUDENT FLEXIBLE SEATING FLOWFORM	1	205.59	205.59
24	SMSFS55007 - Flowform Tapered Cylinder Stool Surface Finish: Alphabet SION - IRON SMITH SYST Tag For I STUDENT FLEXIBLE SEATING FLOWFORM	1	154.41	154.41
25	TSBUOY - Buoy; Seat, Cap Cap Type: Non-Upholstered Cap Surface Finish: Plastic - PG1 6527 - MERLE Body Surface Finish: Plastic - PG1 6009 - ARCTIC WHITE Fire Code Type: No Fire Code STEELCASE Tag For I STUDENT FLEXIBLE SEATING BUOY	1	150.71	150.71
Sub Total				571.30
Total				571.30
J PODIUM				

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
26 SMSLT01630 - Silhouette Sit-Stand Student Desk, Small Rectangle, 20x23 1/2 Worksurface Finish: Smith System Laminate 799060 - MISSION MAPLE LAMINATE Edge Type: V -3/4in Top w Bullet TMld Edge Finish: Smith System T-Mold CGR - CHARCOAL T MOLD Frame Finish: Smith System Paint PLT - Platinum SMITH SYST Tag For J PODIUM 20/23.5	1	155.88	155.88
27 SMSLT76518 - Sit-Stand Book Basket Bookbox Finish: Smith System Paint BLK - Black SMITH SYST Tag For J PODIUM BB	1	18.24	18.24
Sub Total			174.12
Total			174.12
K PODIUM WORK TABLE			
28 VTSC3050L - Verb; Teaching station-Personal caddy, Left hand, 30D x 50W BASIC: 4799 PLATINUM METALLIC EDGE: 6009 ARCTIC WHITE LEGS: 4799 PLATINUM METALLIC MOD PNL: 4799 PLATINUM METALLIC SURFACE: 6249 PLATINUM SOLID TOP-SURF: 2730 ARCTIC WHITE LEG OPT: *OPT:LEG OPTIONS CASTGLID: ACCESS LEG W/NL CAST & GLIDES CUP OPT: *OPT:CUPHOLDER OPTIONS NO CUP: STD:NO CUPHOLDER STEELCASE Tag For K PODIUM WORK TABLE TS/30/50-L	1	800.47	800.47
Sub Total			800.47
Total			800.47
L1 TEACHER DESK			
29 ASHC1921X1 - Drawer-Center, Black, Plastic, 19D x 21W STEELCASE	1	43.00	43.00

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Description		Quantity	Unit Price	Extended Price
29	Tag For L1 TEACHER DESK CD			
30	AWAG2 - Grommet-Round, 2 1/2 dia GROMMET: 4799 PLATINUM METALLIC STEELCASE Tag For L1 TEACHER DESK GROM	2	27.79	55.58
31	RPF2427AF - Pedestal-Fixed, 2 box / 1 file, Flush steel front, 22 5/8D x 15W x 27H BASIC: 4799 PLATINUM METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG DWR OPT: *OPT:DRAWER FEATURE OPTIONS FULL DWR: STD:FULL DRAWER PULLS: *OPT:PULL OPTIONS INT PULL: STD:INTEGRAL J, PULL LOCK OPT: *OPT:LOCK OPTIONS SINGLELK: STD:SINGLE LOCK STEELCASE Tag For L1 TEACHER DESK BBF/15	1	200.85	200.85
32	RPF2427BF - Pedestal-Fixed, 2 file, Flush steel front, 22 5/8D x 15W x 27H BASIC: 4799 PLATINUM METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG PULLS: *OPT:PULL OPTIONS INT PULL: STD:INTEGRAL J, PULL LOCK OPT: *OPT:LOCK OPTIONS SINGLELK: STD:SINGLE LOCK STEELCASE Tag For L1 TEACHER DESK FF/15	1	195.41	195.41
33	UE24 - End support, 24D BASIC: 4799 PLATINUM METALLIC STEELCASE Tag For L1 TEACHER DESK ES/24	1	140.80	140.80
34	UFB - Bracket-Flush mount	1	7.76	7.76

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Description		Quantity	Unit Price	Extended Price
34	STEELCASE Tag For L1 TEACHER DESK FMB			
35	UMF33 - Panel-Modesty, Full height, 33W BASIC: 4799 PLATINUM METALLIC STEELCASE Tag For L1 TEACHER DESK MP/33	1	74.54	74.54
36	UMF42 - Panel-Modesty, Full height, 42W BASIC: 4799 PLATINUM METALLIC STEELCASE Tag For L1 TEACHER DESK MP/42	1	79.98	79.98
37	USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Modular Depth: 24.00000 Width: 48.00000 Top Surface Finish: Solid HPL 2730 - ARCTIC WHITE Grain Direction: No Grain Direction Edge Finish: Plastic - PG1 6009 - ARCTIC WHITE Power Access: No Power Access Scallop: No Scallop Grommet: 2 1/4" Grommet Grommet Location: Center Cord Drop: With Cord Drop Depth with Cord Drop: 23.50000 STEELCASE Tag For L1 TEACHER DESK 24/48	1	78.68	78.68
38	USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Modular Depth: 24.00000 Width: 72.00000 Top Surface Finish: Solid HPL 2730 - ARCTIC WHITE Grain Direction: No Grain Direction Edge Finish: Plastic - PG1 6009 - ARCTIC WHITE Power Access: No Power Access Scallop: No Scallop	1	111.81	111.81

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Description	Quantity	Unit Price	Extended Price
38 Grommet: 2 1/4" Grommet Grommet Location: Left Cord Drop: With Cord Drop Depth with Cord Drop: 23.50000 STEELCASE Tag For L1 TEACHER DESK 24/72			
Sub Total			988.41
Total			988.41
L2 TEACHER DESK			
39 SMCSC26188 - Cascade Teacher Desk-1 File/File & 1 Box/Box File Ped Laminate Top Finish: Smith System Laminate 799060 - MISSION MAPLE LAMINATE Edge Type: 1-1 1/4in Top w 3/8in Bmp TMld Edge Finish: Smith System T-Mold CGR - CHARCOAL T MOLD Frame Finish: Smith System Paint PLT - PLATINUM SMITH SYST Tag For L2 TEACHER DESK 24/67-D	1	389.12	389.12
Sub Total			389.12
Total			389.12
M TEACHER CHAIR			
40 434111 - cobi; Chair, Swivel base, Fixed arm BACK: 5024 NICKEL PLASTIC: 6249 PLATINUM SOLID UPHOLSTRY: 5S25 GRAPHITE CASTERS: *OPT:CASTERS HARD CST: STD:HARD CASTERS STEELCASE Tag For M TEACHER CHAIR COBI	1	332.12	332.12
41 436AIR - Steelcase Series 2; Chair-Air back Air Back Finish: Plastic - PG1 6249 - PLATINUM SOLID Seat Finish: Buzz2 5G65 - TORNADO Sewn Seat Upholstery Type: Sewn Color Scheme: Black	1	331.88	331.88

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Description	Quantity	Unit Price	Extended Price
41 Base Finish: Plastic - PG1 6205 - BLACK Headrest Option: No Headrest Coat Hanger: No Coat Hanger Arm Type: Height,Width,Pivot,Depth Arm Cylinder Type: Standard Range Caster or Glide Type: Hard Casters Soil Retardant Option: No Soil Retardant STEELCASE Tag For M TEACHER CHAIR SERIES2			
Sub Total			664.00
Total			664.00
N WALL MOUNTED CABINET			
42 R36MBB - Markerboard, 36W STEELCASE Tag For N WALL MOUNTED CABINET MB/36	1	35.46	35.46
43 RBB36QTAK - Universal; Bin-Over the case, Flat front, Technology / Answer / Kick application, 36W BASIC: 7241 ARCTIC WHITE LOCK: 9201 POLISHED CHROME KEYS: SK PLUG DOOR: *OPT:DOOR OPTIONS STD DOOR: STD:STANDARD DOOR NO ASST: STD:NO ASSIST LOCK OPT: *OPT:LOCK OPTIONS LOCK: STD:LOCK BRACKETS: *OPT:OPTIONAL BRACKETS OMIT: OMIT BRACKET STEELCASE Tag For N WALL MOUNTED CABINET OH/36/16	1	188.16	188.16
44 RBKHW36 - Bracket-Wall attachment, Horizontal, 36W BASIC: 7241 ARCTIC WHITE STEELCASE Tag For N WALL MOUNTED CABINET HB/36	1	63.15	63.15

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Description		Quantity	Unit Price	Extended Price
Sub Total				286.77
Total				286.77
O BOOKCASE FOR TEXTBOOKS				
45	RSC18423CF - Cabinet-Storage, 2 adjustable shelves, Flush steel front, 18D x 42W x 40H BASIC: 4799 PLATINUM METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS STL TOP: STD:1" STEEL TOP STEELCASE Tag For O BOOKCASE FOR TEXTBOOKS SC/40	1	533.24	533.24
Sub Total				533.24
Total				533.24
P DESK HEIGHT STORAGE				
46	RSC18422AF - Cabinet-Storage, 1 adjustable shelf, Flush steel front, 18D x 42W x 28H BASIC: 4799 PLATINUM METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS LAM TOP: LAMINATE TOP TOP-SURF: TOP SURFACE TWDGRHPL: *TOP-SURF:TEXTURED WOODGRAIN HPL 2TH2: FAWN CYPRESS (HPL) EDGE: EDGE PLASTIC: *EDGE:PLASTIC 6T02: FAWN CYPRESS STEELCASE Tag For P DESK HEIGHT STORAGE SC/28	1	521.76	521.76
47	SMCSC211000000 - Cascade Mid-Case-Open, shelves, casters Edge Panel Configuration: P- Pltnm Body w/Solid End Pnls End Panel Finish: Smith System Paint CHL - CHARCOAL SMITH SYST	1	191.18	191.18

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Description		Quantity	Unit Price	Extended Price
47	Tag For P DESK HEIGHT STORAGE 30/29-S			
48	SMCSC311000000 - Cascade Mega-Case-Open, shelves, casters Edge Panel Configuration: P- Pltnm Body w/Solid End Pnl's End Panel Finish: Smith System Paint CHL - CHARCOAL SMITH SYST Tag For P DESK HEIGHT STORAGE 30/43-S	1	244.71	244.71
Sub Total				957.65
Total				957.65
Q WHITEBOARDS WITH TRACK				
49	VWB2 - Verb; Whiteboard, 2 sides STEELCASE Tag For Q WHITEBOARDS WITH TRACK MB/2S	6	73.06	438.36
50	VWT6 - Verb; Walltrack, 6L in ft STEELCASE Tag For Q WHITEBOARDS WITH TRACK WT/6'	1	101.29	101.29
Sub Total				539.65
Total				539.65
B STUDENT TWO TOP				
51	VTR2460 - Verb; Table-Rectangle, 24D x 60W EDGE: 6009 ARCTIC WHITE LEGS: 4799 PLATINUM METALLIC TOP-SURF: 2900 MISC LAMINATE WILSON ART Laminate: D354-390 -DESIGNER WHITE W/CHEM SURF LEG OPT: *OPT:LEG OPTIONS ADJCASGL: ADJ LEG W/NL CASTER & GLIDE DOCK OPT: *OPT:DOCK STORAGE OPTIONS SIDEHOOK: SIDE DOCK AND HOOK (2 PAIR) PLASTIC: PLASTIC PLASTIC: *PLASTIC:PLASTIC MOD OPT: *OPT:MODESTY PANEL OPTIONS NO MOD: STD:NO MODESTY PANEL CHANOPTS: *OPT:REINFORCING CHANNEL OPTIONS	1	480.71	480.71

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

Description	Quantity	Unit Price	Extended Price
<div>51</div> <div>CHANNEL: REINFORCING CHANNEL</div> <div>STEELCASE</div> <div>Tag For B STUDENT TWO TOP</div> <div>24/60-AHL</div>			
Sub Total			480.71
Total			480.71
Quotation Totals			
Sub Total			10,514.04
STEELCASE COM FABRIC			97.00
Grand Total			10,611.04

End of Quotation

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「space matters」

Steelcase®

NBS commercial
interiors

BH
Bloomfield Hills
Schools
www.bloomfield.org

Pilot Furniture Package

06.07.2021

Student Tables



A Elemental Flip/Nest



A Elemental Curve



B Verb (w/ markerboards)



D Elemental Engage



E Elemental Half Moon



A Elemental Sequence



A Elemental Petal



D Verb Team



E Elemental Kidney



C Planner Table



C Planner Table with Trespa top

- A Student Tables One-Top (Standard & Unique Shapes)
- B Student Tables Two-Top
- C Student Tables for Science & Maker Space
- D Student Tables Four-Top
- E Student Tables Activity Tables

Student Seating



F Flavors



F Node w/ Tripod Base



F Shortcut X-base



F Node 5-star base



F Ruckus



G H Move



G H Node



G H Shortcut



I Soft Rocker



I Bouy



I Oodle



I Nest



I Flowform Tapered



I Lily Pads w/ cart

- F Student Chair (all available heights shown)
- G Student Stool Height Chair
- H Student Standard Height Stool
- I Student Flexible Seating

Teacher Solutions



J Silhouette Sit/Stand



L Universal “L” Desk



M Cobi



M Series 2



K Verb Teacher’s Desk



L Cascade Double Pedestal

- J** Teacher Podium
- K** Teacher Podium & Work Table
- L** Teacher Desk
- M** Teacher Chair

Storage Solutions



N Universal w/ markerboard



P Cascade Storage



Q Verb Markerboards



O Universal Storage Cabinet



P Universal Storage Cabinet w/ lam. top

- N** Wall Mounted storage w/ writable surface
- O** Storage Cabinet for textbooks
- P** Desk Height Storage (open)
- P** Desk Height Storage (closed)
- Q** Whiteboards with Wall Track



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax
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3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax
5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax
4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

Quotation 336303
Quote Date 06/17/21
Customer B00250
Terms Net 30 Days
Account Representative MONIQUE DUGAN

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Quote To
Business Services
Bloomfield Hills Schools
7273 WING LAKE RD
BLOOMFIELD HILLS, MI, 48301-3774

Ship To
Bloomfield Hills Schools
MI, 48307

Sales Location Troy

Steelcase E&I contract pilot classroom pricing utilized for pricing on this quote.

Please verify finish selections prior to order placement.

Quote includes Non-Union labor for NBS to receive, deliver and install during Normal Business Hours; any owner requested changes requiring additional delivery trip(s) will result in additional charges to be quoted separately. Pricing does not include the removal of existing product.

Purchase Order and 40% Deposit is required before order placement; please reference NBS quote number on PO

Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made

Lead time: 6-8 weeks from receipt of PO

Description		Quantity	Unit Price	Extended Price
BHMS				
1	480140 - Node; Stool, 5 arm base BASE: 6337 ELEMENT SHELL: 6334 FLASH CUSHOPT: *OPT:CUSHION OPTIONS NO CUSH: NO CUSHION FOR NODE CASTERS: *OPT:CASTERS OPTION SFTRLCST: SOFT ROLL CONTROL CASTERS SEAT HGT: *OPT:SEAT HEIGHT OPTION 8" RANGE: STD:8" PNEU SEAT HEIGHT RANGE STEELCASE	4	285.18	1,140.72
2	480140 - Node; Stool, 5 arm base BASE: 6337 ELEMENT SHELL: 6335 WASABI	4	285.18	1,140.72

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Description	Quantity	Unit Price	Extended Price
2 CUSHOPT: *OPT:CUSHION OPTIONS NO CUSH: NO CUSHION FOR NODE CASTERS: *OPT:CASTERS OPTION SFTRLCST: SOFT ROLL CONTROL CASTERS SEAT HGT: *OPT:SEAT HEIGHT OPTION 8" RANGE: STD:8" PNEU SEAT HEIGHT RANGE STEELCASE			
3 480220 - Node; Chair, Mid back, Tripod base, Personal worksurface BASE: 6295 NEAR BLACK PAINT: 4799 PLATINUM METALLIC SHELL: 6337 ELEMENT SURFACE: 6295 NEAR BLACK CUSHOPT: *OPT:CUSHION OPTIONS NO CUSH: NO CUSHION FOR NODE CASTERS: *OPT:CASTERS OPTIONS SOFT CST: SOFT CASTERS CUPHLDER: *OPT:CUP HOLDER OPTION NO CUP: NO CUP HOLDER TBLTSTND: *OPT:TABLET STAND OPTION NO STAND: STD:NO TABLET STAND STEELCASE Tag For BHMS NODE	4	289.41	1,157.64
4 480250 - Node; Chair, Mid back, 5 arm base, Personal worksurface BASE: 6249 PLATINUM SOLID SHELL: 6333 PICASSO SURFACE: 6249 PLATINUM SOLID CUSHOPT: *OPT:CUSHION OPTIONS NO CUSH: NO CUSHION FOR NODE CASTERS: *OPT:CASTERS OPTION SFTRLCST: SOFT ROLL CONTROL CASTERS CUPHLDER: *OPT:CUP HOLDER OPTION CUP HLDR: CUP HOLDER TBLTSTND: *OPT:TABLET STAND OPTION NO STAND: STD:NO TABLET STAND STEELCASE	4	305.65	1,222.60

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Description		Quantity	Unit Price	Extended Price
4	Tag For BHMS NODE			
5	490410CP - Move; Chair, Plastic seat / back, No arms, Casters FRAME: 4799 PLATINUM METALLIC SEAT: 6338 CHILI SHELL: 6338 CHILI CASTER: *OPT:CASTERS SOFT CST: SOFT CASTERS STEELCASE Tag For BHMS MOVE	4	146.47	585.88
6	DSPSDUOC - Power strip-USB, 2 outlets, Clamp mount BASIC: 4799 PLATINUM METALLIC HOUSING: 6009 ARCTIC WHITE STEELCASE Tag For BHMS PS/2-C	1	140.19	140.19
7	HP2322A - Pocket; Cart, Mobile, Adjustable height, 23W x 22D TOP-SURF: 7191 COASTAL STEELCASE Tag For BHMS POCKET	1	1,130.78	1,130.78
8	LOCK9201FR - Lock Cylinder-FR Series, Polished Chrome LOCK: 9201 POLISHED CHROME KEYS: SK SPEC 1-FR377 STEELCASE Tag For BHMS	1	N/C	N/C
9	PFLHUB - Thread; Hub Height: 37.12500 Power Plug Type: STANDARD NEMA 5-15 3-PRONG Hub Finish: Smooth Metallic 4799 - PLATINUM METALLIC STEELCASE Tag For BHMS H37-1/8-N	1	167.29	167.29
10	SMLBR21092 - Booktruck, Three Sloping Shelf, 14"D x 36"W x 43"H Cart Finish: Smith System Paint PB - PERSIAN BLUE SMITH SYST	1	115.00	115.00

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Description		Quantity	Unit Price	Extended Price
10	Tag For BHMS ST/3SS			
11	TS2PBF22MC - Pedestal-Mobile, Box / file, Seat cushion, 22 1/4D BASIC: 4798 STERLING METALLIC UPHLSTRY: 5632 CAYENNE KEYS: SK PLUG CASTER: *OPT:CASTERS STANDARD: STANDARD SMALL CASTER TRIM OPT: *OPT:TRIM STRIP PULL OPTION NO TRIM: STD:NO TRIM PULLS: *OPT:PULL OPTIONS CONTPULL: CONTEMPORARY PULL PULL: PULL PLTMETAL: *PULL:PLATED METAL 9212: SILVER STEELCASE Tag For BHMS BF	1	228.71	228.71
12	TS2PPT - Pencil tray-Storage STEELCASE Tag For BHMS	1	3.81	3.81
13	TS31201A - Shortcut-Chair, Multipurpose Shell Finish: Plastic - PG1 6205 - BLACK Base Finish: Smooth Metallic 4799 - PLATINUM METALLIC Cushion Option: With Cushion Cushion Finish: Foundation 5875 - BLACK Caster or Glide Type: Soft Casters STEELCASE Tag For BHMS SHORTCUT	1	263.65	263.65
14	TS31201A - Shortcut-Chair, Multipurpose Shell Finish: Plastic - PG1 6337 - ELEMENT Base Finish: Plastic - PG1 6205 - BLACK Cushion Option: No Cushion Caster or Glide Type: Hard Casters STEELCASE Tag For BHMS SHORTCUT	4	174.71	698.84

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Description	Quantity	Unit Price	Extended Price
15 TS31207A - Shortcut-Chair, Tripod base Shell Finish: Plastic - PG1 6332 - CITRON Bracket Finish: Smooth Metallic 4799 - PLATINUM METALLIC Base Finish: Plastic - PG1 6249 - PLATINUM SOLID Cushion Option: No Cushion Caster or Glide Type: Hard Casters STEELCASE Tag For BHMS SHORTCUT	4	194.12	776.48
16 TSBUOY - Buoy; Seat, Cap Cap Type: Upholstered Cap Surface Finish: Foundation 5878 - SAILOR Body Surface Finish: Plastic - PG1 6BD9 - CARBON FLAT Fire Code Type: No Fire Code STEELCASE Tag For BHMS BUOY	2	150.71	301.42
17 VE36 - Verb; Easel, 36W BASIC: 4799 PLATINUM METALLIC SHELF: 7075 ARCTIC WHITE MARKERBOARD STEELCASE Tag For BHMS ME/36/54	1	658.59	658.59
18 VTC2460 - Verb; Table-Chevron, 24W x 60L EDGE: 6703 ASH WENGE LEGS: 4799 PLATINUM METALLIC TOP-SURF: 2HAW ASH WENGE (HPL) LEG OPT: *OPT:LEG OPTIONS NLCASTER: STD:ACCESS LEG W/NO LK CASTERS DOCK OPT: *OPT:DOCK STORAGE OPTIONS DOCKHOOK: SIDE DOCK, HOOK AND CENTER STO PLASTIC: PLASTIC PLASTIC: *PLASTIC:PLASTIC 6337: ELEMENT MOD OPT: *OPT:MODESTY PANEL OPTIONS NO MOD: STD:NO MODESTY PANEL CHANOPTS: *OPT:REINFORCING CHANNEL OPTIONS CHANNEL: REINFORCING CHANNEL	2	389.29	778.58

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Description		Quantity	Unit Price	Extended Price
18	STEELCASE Tag For BHMS 24/60-AL			
19	VTR2434 - Verb; Table-Personal, Rectangle, 24D x 34W EDGE: 6703 ASH WENGE LEGS: 4799 PLATINUM METALLIC TOP-SURF: 2HAW ASH WENGE (HPL) LEG OPT: *OPT:LEG OPTIONS NLCASTER: STD:ACCESS LEG W/NO LK CASTERS DOCK OPT: *OPT:DOCK STORAGE OPTIONS 2SDHOOK: SIDE DOCK AND HOOK (2 PAIR) PLASTIC: PLASTIC PLASTIC: *PLASTIC:PLASTIC 6337: ELEMENT STEELCASE Tag For BHMS 24/34-AL	4	301.76	1,207.04
20	VTR2460 - Verb; Table-Rectangle, 24D x 60W EDGE: 6703 ASH WENGE LEGS: 4799 PLATINUM METALLIC TOP-SURF: 2HAW ASH WENGE (HPL) LEG OPT: *OPT:LEG OPTIONS NLCASTER: STD:ACCESS LEG W/NO LK CASTERS DOCK OPT: *OPT:DOCK STORAGE OPTIONS DOCKHOOK: SIDE DOCK, HOOK AND CENTER STO PLASTIC: PLASTIC PLASTIC: *PLASTIC:PLASTIC 6337: ELEMENT MOD OPT: *OPT:MODESTY PANEL OPTIONS NO MOD: STD:NO MODESTY PANEL CHANOPTS: *OPT:REINFORCING CHANNEL OPTIONS CHANNEL: REINFORCING CHANNEL STEELCASE Tag For BHMS 24/60-AL	2	370.94	741.88
21	VTR3060 - Verb; Table-Rectangle, 30D x 60W EDGE: 6703 ASH WENGE	4	517.76	2,071.04

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Description	Quantity	Unit Price	Extended Price
21 LEGS: 4799 PLATINUM METALLIC TOP-SURF: 2HAW ASH WENGE (HPL) LEG OPT: *OPT:LEG OPTIONS ASTLCAST: ADJ STANDING HEIGHT HT LOCK CA DOCK OPT: *OPT:DOCK STORAGE OPTIONS DOCKHOOK: SIDE DOCK, HOOK AND CENTER STO PLASTIC: PLASTIC PLASTIC: *PLASTIC:PLASTIC 6337: ELEMENT CHANOPTS: *OPT:REINFORCING CHANNEL OPTIONS CHANNEL: REINFORCING CHANNEL STEELCASE Tag For BHMS 30/60-SSL			
22 VTSN3050 - Verb; Teaching station, 30D x 50W BASIC: 4799 PLATINUM METALLIC EDGE: 6703 ASH WENGE LEGS: 4799 PLATINUM METALLIC SURFACE: 6337 ELEMENT TOP-SURF: 2HAW ASH WENGE (HPL) LEG OPT: *OPT:LEG OPTIONS NLCASTER: STD:ACCESS LEG W/NO LK CASTERS CUP OPT: *OPT:CUPHOLDER OPTIONS CUPHOLD: CUPHOLDER MOD OPT: *OPT:MODESTY PANEL OPTIONS NO MOD: STD:NO MODESTY PANEL STEELCASE Tag For BHMS TS/30/50-R	1	616.24	616.24
23 VWB2 - Verb; Whiteboard, 2 sides STEELCASE Tag For BHMS MB/2S	21	73.06	1,534.26
24 VWT6 - Verb; Walltrack, 6L in ft STEELCASE Tag For BHMS WT/6'	4	101.29	405.16
25 LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE, DELIVER	1	2,217.00	2,217.00

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Description	Quantity	Unit Price	Extended Price
25 AND INSTALL NEW PRODUCT FOR THE BHMS PILOT CLASSROOM. INSTALL PER PRINT. ALL WORK TO BE DONE AT ONE TIME. PRICING DOES INCLUDE THE REMOVAL OF EXISTING PRODUCT. ROSE MOVIN			
Sub Total			19,303.52
Total			19,303.52
CONANT ES			
26 436AIR3D - Steelcase Series 2; Chair-Air back, 3D microknit Back Color Scheme: Contrasting Outer Back Back Finish: 3D Microknit 5T22 - ROYAL BLUE Air Back Finish: Plastic - PG1 6053 - SEAGULL Seat Finish: Buzz2 5F17 - BLACK Sewn Seat Upholstery Type: Sewn Color Scheme: Seagull Base Finish: Textured Paint 7243 - SEAGULL Headrest Option: No Headrest Coat Hanger: No Coat Hanger Lumbar Option: Adjustable Lumbar Arm Type: Height,Width,Pivot,Depth Arm Cylinder Type: Standard Range Caster or Glide Type: Hard Casters Soil Retardant Option: No Soil Retardant STEELCASE Tag For CONANT ES SERIES2	1	374.71	374.71
27 488FR - Brody; Footrest-Worklounge Footrest Upper Finish: Foundation 5885 - HONEY Footrest Lower Finish: Plastic - Pg1 6059 - STERLING DARK SOLID Soil Retardant Option: No Soil Retardant STEELCASE Tag For CONANT ES BRODY	1	124.24	124.24
28 DSLLB - SOTO; Letter box-Landscape BASIC: 6338 CHILI	1	19.06	19.06

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Description		Quantity	Unit Price	Extended Price
28	STEELCASE Tag For CONANT ES SOTO			
29	DSSPB - SOTO; Pile box BASIC: 6527 MERLE STEELCASE Tag For CONANT ES SOTO	1	19.06	19.06
30	LOCK9201FR - Lock Cylinder-FR Series, Polished Chrome LOCK: 9201 POLISHED CHROME KEYS: SK SPEC 5-FR401 STEELCASE Tag For CONANT ES	5	N/C	N/C
31	RATCL1884F - Top-Common, Square edge profile, Laminate, Flush steel front, 18D x 84W EDGE: 6709 CLAY NOCE TOP-SURF: 2HCN CLAY NOCE (HPL) STEELCASE Tag For CONANT ES CT/18/84	1	191.18	191.18
32	RLF18422F - Universal; Lateral file, 2 drawers, Flush steel front, 18D x 42W x 28H BASIC: 4799 PLATINUM METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS LAM TOP: LAMINATE TOP TOP-SURF: TOP SURFACE PLAS LAM: *TOP-SURF:PLASTIC LAMINATE 2HCN: CLAY NOCE (HPL) EDGE: EDGE PLASTIC: *EDGE:PLASTIC 6709: CLAY NOCE LOCK OPT: *OPT:DRAWER LOCK OPTIONS CENTRAL: STD:CENTRAL LOCKING DWR DWR ACC: *OPT:FILE DWR ACCESSORIES HF: STD:DRAWERS WITH HF'S	1	506.47	506.47

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Description	Quantity	Unit Price	Extended Price
32 CNTRWT: *OPT:COUNTERWEIGHT PKG UNIV: UNIVERSAL COUNTERWEIGHT BASE OPT: *OPT:BASE OPTIONS UNIVBASE: UNIVERSAL BASE STEELCASE Tag For CONANT ES LF/2/42			
33 RLK181265LF - Universal, Storage, Locker, Full front, Left, Flush, Steel, 18D x 12W x 65 1/2H BASIC: 4799 PLATINUM METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS STL TOP: STD:1" STEEL TOP COATSTOR: *OPT:COAT STORAGE COAT ROD: STD:COAT ROD SHELVING: *OPT:SHELVING ONESHELF: ONE ADJUSTABLE SHELF STEELCASE Tag For CONANT ES LCK/12/65.5	1	532.06	532.06
34 RSC18422AF - Cabinet-Storage, 1 adjustable shelf, Flush steel front, 18D x 42W x 28H BASIC: 4799 PLATINUM METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS NO TOP: NO TOP STEELCASE Tag For CONANT ES SC/28	2	440.29	880.58
35 RSC18422AF - Cabinet-Storage, 1 adjustable shelf, Flush steel front, 18D x 42W x 28H BASIC: 4799 PLATINUM METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS LAM TOP: LAMINATE TOP TOP-SURF: TOP SURFACE	1	516.18	516.18

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Description	Quantity	Unit Price	Extended Price
35 PLAS LAM: *TOP-SURF:PLASTIC LAMINATE 2HCN: CLAY NOCE (HPL) EDGE: EDGE PLASTIC: *EDGE:PLASTIC 6709: CLAY NOCE STEELCASE Tag For CONANT ES SC/28			
36 SMCSC26161 - Cascade Teacher Desk-Single Bullet Box/Box/File Ped (RH) Laminate Top Finish: Smith System Laminate 487860 - PEWTER MESH LAMINATE Edge Type: 1-1 1/4in Top w 3/8in Bmp TMld Edge Finish: Smith System T-Mold PLAT - PLATINUM T MOLD Frame Finish: Smith System Paint PLT - PLATINUM SMITH SYST Tag For CONANT ES 24/60-D	1	283.82	283.82
37 SMCSC710012000 - Cascade Mini-Tower-Open, 12-3" EW totes, casters Edge Panel Configuration: P- Pltnm Body w/Solid End Pnls End Panel Finish: Smith System Paint PB - PERSIAN BLUE SMITH SYST Tag For CONANT ES 61/19-T	1	408.24	408.24
38 SMCSCD11000000 - Cascade Mega-Case Cubby-Open, 6 Cubbies, casters Edge Panel Configuration: P- Pltnm Body w/Solid End Pnls End Panel Finish: Smith System Paint BL - BLUEBERRY SMITH SYST Tag For CONANT ES 30/43	2	333.53	667.06
39 SMEMTELYNYG - Elemental; Table-Yin yang, 54D x 64W Worksurface Finish: Smith System Laminate 487860 - PEWTER MESH LAMINATE Edge Type: 1 1/4in Top w 3/8in Bmp TMld Edge Finish: Smith System T-Mold CHP - CHAMPAGNE T MOLD Leg Finish: Smith System Paint PLT - Platinum Height: EA - Adjustable Height SMITH SYST	1	203.82	203.82

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Description		Quantity	Unit Price	Extended Price
39	Tag For CONANT ES 54/64			
40	SMFLV11848 - Flavors; Stack chair, B shell, 16H Shell Finish: Smith System Plastic BLUBERRY - Blueberry Frame Finish: Smith System Paint PLT - Platinum Glides: S - Steel Glide SMITH SYST Tag For CONANT ES SMFLV11848	12	33.53	402.36
41	SMGRV33879 - Groove; Cantilever chair-A-shell, 18"H Shell Finish: Smith System Plastic CLEMENTINE - CLEMENTINE Frame Finish: Smith System Paint PLT - PLATINUM Glides: Standard Nylon Base Glide SMITH SYST Tag For CONANT ES Groove	8	49.71	397.68
42	SMINC04500 - Interchange; Desk-Single-student, Open front Worksurface Finish: Smith System Laminate 487860 - PEWTER MESH LAMINATE Edge Type: 1 1/4in Top w 3/8in Bmpr TMld Edge Finish: Smith System T-Mold CHP - CHAMPAGNE T MOLD Frame Finish: Smith System Paint PLT - Platinum SMITH SYST Tag For CONANT ES 20/27	12	103.53	1,242.36
43	SMINC04505 - Interchange; Desk-Diamond, Mini, Open front Worksurface Finish: Smith System Laminate 487860 - PEWTER MESH LAMINATE Edge Type: 1 1/4in Top w 3/8in Bmpr TMld Edge Finish: Smith System T-Mold CHP - CHAMPAGNE T MOLD Frame Finish: Smith System Paint PLT - Platinum SMITH SYST Tag For CONANT ES 27/30.5	4	111.18	444.72
44	SMLBR21004 - Booktruck, Six Sloping Shelf with Six Book Supports, 18"D x 36"W x 43"H Cart Finish: Smith System Paint CE - CERULEAN Divider Finish: Smith System Plastic BLACK - BLACK SMITH SYST	1	173.24	173.24

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Description		Quantity	Unit Price	Extended Price
44	Tag For CONANT ES ST/6SS-D			
45	SMOODLE31 - Oodle; Stool-Stack of 3, With 1 movement disc Oodle Finish: Smith System Plastic CERULEAN - Cerulean SMITH SYST Tag For CONANT ES	1	60.59	60.59
46	SMOODLE31 - Oodle; Stool-Stack of 3, With 1 movement disc Oodle Finish: Smith System Plastic ORANGE - Orange SMITH SYST Tag For CONANT ES	1	60.59	60.59
47	SMPLN01265 - Planner Huddle Desk-Circle, 6-Student Worksurface Finish: SMITH SYSTEM LAMINATE 487860 - PEWTER MESH LAMINATE Edge Type: 1 1/4in Top w 3/8in Bmpr TMld Edge Finish: SMITH SYSTEM T-MOLD CHP - CHAMPAGNE T MOLD Leg Finish: SMITH SYSTEM PAINT PLT - PLATINUM SMITH SYST Tag For CONANT ES 18/30	12	71.18	854.16
48	SMPLN17015 - Planner Bookbox-Huddle, 6-Desk, 6"W back Bookbox Finish: Smith System Paint PLT - Platinum SMITH SYST Tag For CONANT ES BBKX-6	12	20.00	240.00
49	SMPLN17554 - 4" Dual-Wheel Caster-Set of 4, 2 Locking, Black SMITH SYST Tag For CONANT ES CSTR 4 PACK	48	32.65	1,567.20
50	SMPLT00951 - Plato Stack Chair - B shell, 16" H Shell Finish: Smith System Plastic NAVY - NAVY Frame Finish: Smith System Chrome CHR - Chrome Glides: Standard Nylon Base Glide SMITH SYST Tag For CONANT ES Plato	12	32.06	384.72
51	SMSFS55000 - Soft Rocker Surface Finish: Alphabet SMDT - MEDITERRANEAN SMITH SYST	1	205.59	205.59

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Description		Quantity	Unit Price	Extended Price
51	Tag For CONANT ES FLOWFORM			
52	SMSLT01631 - Silhouette Sit-Stand Student Desk, Collaborative, 21x30 Worksurface Finish: Smith System Laminate 487860 - PEWTER MESH LAMINATE Edge Type: E -3/4in Top w 3mm Edgbnd Edge Finish: Smith System Plastic PEW - PEWTER MESH Frame Finish: Smith System Paint PLT - Platinum SMITH SYST Tag For CONANT ES C-21X30	1	179.41	179.41
53	TS34401 - Alight; Ottoman-Round UPHLSTRY: 5630 APPLE LEG OPT: *OPT:LEG OPTIONS ALUMINUM: STD:ALUMINUM LEGS STEELCASE Tag For CONANT ES ALIGHT	7	214.94	1,504.58
54	TS34403 - Alight; Ottoman-Bench UPHLSTRY: 5885 HONEY LEG OPT: *OPT:LEG OPTIONS ALUMINUM: STD:ALUMINUM LEGS STEELCASE Tag For CONANT ES ALIGHT	1	267.18	267.18
55	TS3HLM - Campfire; Seating-Half lounge, Multiple fabric BACK: 59DF GRADED IN PR. GRP. 6 DESIGNTEX INC Purchaser: VENDOR Pattern: BIG DOT -3525 Color: INDIGO -403 Direction: HORIZONTAL SEAT: 5636 ATLANTIS STEELCASE Tag For CONANT ES HL-M	2	726.00	1,452.00
56	TS4TPST - Campfire; Slim Table, 14D x 66W x 23H BASIC: 4799 PLATINUM METALLIC GROMMET: 6249 PLATINUM SOLID TOP OPT: *OPT:TOP SELECTION	2	360.71	721.42

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Description	Quantity	Unit Price	Extended Price
56 LPL TOP: LPL TOP TOP-SURF: TOP SURFACE LAM LPL: *TOP-SURF:LAMINATE (LPL) 25L9: WARM OAK (LPL) POWER OPT: *OPT:POWER OPTIONS 2POWER: 2 POWER STEELCASE Tag For CONANT ES 66/14			
57 TS4TWP - Campfire; Table-Personal TOP OPT: *OPT:TOP SELECTION HPL TOP: STD:HPL TOP TOP-SURF: TOP SURFACE LAMINATE: *TOP-SURF:LAMINATE FINISHES 2HAT: ACACIA (HPL) STEELCASE Tag For CONANT ES 14/26	1	183.18	183.18
58 TSBUOY - Buoy; Seat, Cap Cap Type: Upholstered Cap Surface Finish: Foundation 5878 - SAILOR Body Surface Finish: Plastic - PG1 6333 - PICASSO Fire Code Type: No Fire Code STEELCASE Tag For CONANT ES BUOY	1	150.71	150.71
59 VE36 - Verb; Easel, 36W BASIC: 4799 PLATINUM METALLIC SHELF: 7075 ARCTIC WHITE MARKERBOARD STEELCASE Tag For CONANT ES ME/36/54	1	658.59	658.59
60 VWB2 - Verb; Whiteboard, 2 sides STEELCASE Tag For CONANT ES MB/2S	3	73.06	219.18
61 WLG15L - Letter tray-Legal, 15W BASIC: 6009 ARCTIC WHITE	1	18.21	18.21

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Description		Quantity	Unit Price	Extended Price
61	STEELCASE Tag For CONANT ES LT/15			
62	WLT12L - Letter tray-Landscape, 12W BASIC: 6009 ARCTIC WHITE STEELCASE Tag For CONANT ES LT/12	2	18.21	36.42
63	WLTS - Letter tray-Portrait, 10W BASIC: 6009 ARCTIC WHITE STEELCASE Tag For CONANT ES LT/10	2	18.21	36.42
64	WPCS - Pen / pencil cup BASIC: 6546 RAIN STEELCASE Tag For CONANT ES PC	2	18.21	36.42
65	WPFS - Paperflo manager BASIC: 6009 ARCTIC WHITE STEELCASE Tag For CONANT ES PF11	10	44.47	444.70
66	WS4218H - Slatwall, 42W x 18H BASIC: 4799 PLATINUM METALLIC STEELCASE Tag For CONANT ES SW/42	3	169.84	509.52
67	WSPS - Personal shelf BASIC: 7018 PEWTER STEELCASE Tag For CONANT ES PS	1	20.75	20.75
68	WSQS - Double square dish BASIC: 6544 FROST STEELCASE Tag For CONANT ES DSQ	1	18.21	18.21
69	WSWM18 - Slatwall, Wall bracket, 18H BASIC: 4799 PLATINUM METALLIC	3	51.25	153.75

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Description		Quantity	Unit Price	Extended Price
69	STEELCASE Tag For CONANT ES SW/WM			
70	LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE, DELIVER AND INSTALL NEW PRODUCT FOR THE CONANT PILOT CLASSROOM. INSTALL PER PRINT. ALL WORK TO BE DONE AT ONE TIME. PRICING DOES INCLUDE THE REMOVAL OF EXISTING PRODUCT. ROSE MOVIN	1	3,202.00	3,202.00
Sub Total				20,572.34
Total				20,572.34
EHMS				
71	SMPLN25260 - Planner; Studio-Whiteboard, Mobile, Fixed height, With casters, 29H Leg Finish: SMITH SYSTEM PAINT CE - CERULEAN Whiteboard Type: WCS - Ceramic Steel SMITH SYST Tag For EHMS 34/42	1	475.88	475.88
72	480220 - Node; Chair, Mid back, Tripod base, Personal worksurface BASE: 6295 NEAR BLACK PAINT: 4799 PLATINUM METALLIC SHELL: 6337 ELEMENT SURFACE: 6295 NEAR BLACK CUSHOPT: *OPT:CUSHION OPTIONS NO CUSH: NO CUSHION FOR NODE CASTERS: *OPT:CASTERS OPTIONS SOFT CST: SOFT CASTERS CUPHLDER: *OPT:CUP HOLDER OPTION NO CUP: NO CUP HOLDER TBLTSTND: *OPT:TABLET STAND OPTION NO STAND: STD:NO TABLET STAND STEELCASE Tag For EHMS NODE	7	289.41	2,025.87
73	480230 - Node; Chair, Mid back, 5 arm base BASE: 6337 ELEMENT	4	183.88	735.52

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Description	Quantity	Unit Price	Extended Price
73 SHELL: 6333 PICASSO CUSHOPT: *OPT:CUSHION OPTIONS NO CUSH: NO CUSHION FOR NODE CASTERS: *OPT:CASTERS OPTION SFTRLCST: SOFT ROLL CONTROL CASTERS STEELCASE Tag For EHMS NODE			
74 480250 - Node; Chair, Mid back, 5 arm base, Personal worksurface BASE: 6249 PLATINUM SOLID SHELL: 6333 PICASSO SURFACE: 6249 PLATINUM SOLID CUSHOPT: *OPT:CUSHION OPTIONS NO CUSH: NO CUSHION FOR NODE CASTERS: *OPT:CASTERS OPTION SFTRLCST: SOFT ROLL CONTROL CASTERS CUPHLDER: *OPT:CUP HOLDER OPTION NO CUP: NO CUP HOLDER TBLTSTND: *OPT:TABLET STAND OPTION NO STAND: STD:NO TABLET STAND STEELCASE Tag For EHMS NODE	3	292.24	876.72
75 480340 - Node; Stool, Mid back, X base PAINT: 4140 ARCTIC WHITE GLOSS SHELL: 6338 CHILI CUSHOPT: *OPT:CUSHION OPTIONS CUSHION: CUSHION FOR NODE CUSHION: CUSHION BUZZ 2: *CUSHION:BUZZ 2 5F04: RED GLIDEOPT: *OPT:GLIDE OPTIONS STDGLIDE: STD:STANDARD GLIDES STEELCASE Tag For EHMS NODE	4	273.53	1,094.12
76 490710C - Move; Stool, Plastic back, No arms, Casters	3	269.65	808.95

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Description	Quantity	Unit Price	Extended Price
76 FRAME: 4799 PLATINUM METALLIC SHELL: 6336 JAZZ UPHLSTRY: 5878 SAILOR CASTER: *OPT:CASTERS SOFT CST: SOFT CASTERS STEELCASE Tag For EHMS MOVE			
77 FLXBCTBAT - Flex; Mobile-Battery, Cart Frame Finish: Textured Paint 7360 - MERLE Shelf Finish: Textured Paint 7241 - ARCTIC WHITE Wheel and Caster Finish: Plastic - PG1 6527 - MERLE Power Plug Type: STANDARD NEMA 5-15 3-PRONG STEELCASE Tag For EHMS MBC-N	1	1,101.18	1,101.18
78 FLXMBATPKG - Flex; Mobile-Battery, Package Shell Finish: Plastic - PG1 6009 - ARCTIC WHITE Tray Finish: Plastic - PG1 6009 - ARCTIC WHITE Bumper Option: No Bumper STEELCASE Tag For EHMS MBP	2	2,075.29	4,150.58
79 FLXWTH - Flex; Work table, Standing height Depth: 23.00000 Width: 70.00000 Top Surface Finish: Woodgrain HPL 2HAT - ACACIA (HPL) Edge Finish: Plastic - PG1 6213 - ACACIA Frame Finish: Textured Paint 7360 - MERLE Peg Finish: Textured Paint 7360 - MERLE Footrest Finish: Textured Paint 7360 - MERLE Wheels or Glides Finish: Plastic - PG1 6527 - MERLE Cable Catch: No Cable Catch Mobility: Static - 4 Glides Core Options: Standard Core STEELCASE Tag For EHMS 23/70-ST	2	584.47	1,168.94

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Description	Quantity	Unit Price	Extended Price
80 HP2322A - Pocket; Cart, Mobile, Adjustable height, 23W x 22D TOP-SURF: 7191 COASTAL STEELCASE Tag For EHMS POCKET	1	1,130.78	1,130.78
81 N3LCUBES - B-Free; Cube, Small, 16 45/64D x 17 3/32H x 16 45/64W Cube Finish: Foundation 5878 - SAILOR Caster or Glide Type: Hard Glides Soil Retardant Option: No Soil Retardant STEELCASE Tag For EHMS B-FREE/CS-C	4	264.28	1,057.12
82 N3LTABLECF - B-Free; Coffee table-Occasional Top Finish: Woodgrain HPL 2HAW - ASH WENGE (HPL) Edge Finish: Plastic - PG1 6703 - ASH WENGE Base Finish: Smooth Metallic 4799 - PLATINUM METALLIC STEELCASE Tag For EHMS 17.5/29.5	2	273.46	546.92
83 SMENTEL48CL - Elemental; Table-Clover, 48" dia Worksurface Finish: Smith System Laminate 487860 - PEWTER MESH LAMINATE Edge Type: 1 1/4in Top w 3/8in Bmp TMld Edge Finish: Smith System T-Mold CHP - CHAMPAGNE T MOLD Leg Finish: Smith System Paint CHL - CHARCOAL Height: EA - Adjustable Height SMITH SYST Tag For EHMS 48	1	136.76	136.76
84 SMENTELHAMO - Elemental; Table-Half moon, 36D x 72W Worksurface Finish: Smith System Laminate 487860 - PEWTER MESH LAMINATE Edge Type: 1 1/4in Top w 3/8in Bmp TMld Edge Finish: Smith System T-Mold CHP - CHAMPAGNE T MOLD Leg Finish: Smith System Paint CHL - CHARCOAL Height: EA - Adjustable Height SMITH SYST	1	142.94	142.94

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Description			Quantity	Unit Price	Extended Price
84	Tag For	EHMS 36/72			
85	SMFLV11849 - Flavors; Stack chair, A shell, 18H Shell Finish: Smith System Plastic CHARCOAL - Charcoal Frame Finish: Smith System Paint PLT - Platinum Glides: S - Steel Glide SMITH SYST Tag For		4	37.94	151.76
	EHMS				
86	SMGRV33849 - Groove; Stack chair-A-shell, 18"H Shell Finish: Smith System Plastic MINT - MINT Frame Finish: Smith System Paint PLT - PLATINUM Glides: Standard Nylon Base Glide SMITH SYST Tag For		4	32.06	128.24
	EHMS Groove				
87	SMSFS55003 - Flowform Bean Bench Large Surface Finish: Alphabet SFGO - FOG SMITH SYST Tag For		1	377.94	377.94
	EHMS FLOWFORM				
88	SMSFS55005 - Flowform Mid Height Bench Divider Curved Surface Finish: Alphabet SAPR - APRICOT SMITH SYST Tag For		1	407.35	407.35
	EHMS FLOWFORM				
89	SMSLT01630 - Silhouette Sit-Stand Student Desk, Small Rectangle, 20x23 1/2 Worksurface Finish: Smith System Laminate 798360 - BOARDWALK OAK LAMINATE Edge Type: C -3/4in Top w 4mm TMld Edge Finish: Smith System T-Mold CGR - CHARCOAL T MOLD Frame Finish: Smith System Paint PLT - Platinum SMITH SYST Tag For		1	155.88	155.88
	EHMS R-20X23				
90	SMTHM44879 - Theorem Cantilever Chair Shell Finish: Smith System Plastic CERULEAN - CERULEAN Frame Finish: Smith System Paint PLT - PLATINUM Seat Pad: No Seat Pad		4	73.24	292.96

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Description	Quantity	Unit Price	Extended Price
90 Glides: Standard Nylon Base Glide SMITH SYST Tag For EHMS Theorem			
91 TS31201A - Shortcut-Chair, Multipurpose Shell Finish: Plastic - PG1 6059 - STERLING DARK SOLID Base Finish: Smooth Metallic 4799 - PLATINUM METALLIC Cushion Option: No Cushion Caster or Glide Type: Hard Casters STEELCASE Tag For EHMS SHORTCUT	2	189.53	379.06
92 TS31201A - Shortcut-Chair, Multipurpose Shell Finish: Plastic - PG1 6337 - ELEMENT Base Finish: Plastic - PG1 6205 - BLACK Cushion Option: No Cushion Caster or Glide Type: Hard Casters STEELCASE Tag For EHMS SHORTCUT	4	174.71	698.84
93 TS31204A - Shortcut-Chair, Multi purpose, X base Shell Finish: Plastic - PG1 6259 - MIDNIGHT(SOLAR BLACK) Base Finish: Accent Paint 4AV4 - BALTIC 4773 Cushion Option: No Cushion Glides: Standard Glides STEELCASE Tag For EHMS SHORTCUT	5	180.00	900.00
94 TS31207A - Shortcut-Chair, Tripod base Shell Finish: Plastic - PG1 6332 - CITRON Bracket Finish: Smooth Metallic 4799 - PLATINUM METALLIC Base Finish: Plastic - PG1 6249 - PLATINUM SOLID Cushion Option: No Cushion Caster or Glide Type: Soft Casters STEELCASE Tag For EHMS SHORTCUT	4	206.47	825.88
95 TS34401 - Alight; Ottoman-Round	3	214.94	644.82

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Description	Quantity	Unit Price	Extended Price
95 UPHLSTRY: 5880 SEAL LEG OPT: *OPT:LEG OPTIONS ALUMINUM: STD:ALUMINUM LEGS STEELCASE Tag For EHMS ALIGHT			
96 TS34401 - Alight; Ottoman-Round UPHLSTRY: 5884 SPRING LEG OPT: *OPT:LEG OPTIONS ALUMINUM: STD:ALUMINUM LEGS STEELCASE Tag For EHMS ALIGHT	1	214.94	214.94
97 TS34401 - Alight; Ottoman-Round UPHLSTRY: 5885 HONEY LEG OPT: *OPT:LEG OPTIONS ALUMINUM: STD:ALUMINUM LEGS STEELCASE Tag For EHMS ALIGHT	1	214.94	214.94
98 TS34401 - Alight; Ottoman-Round UPHLSTRY: 5630 APPLE LEG OPT: *OPT:LEG OPTIONS ALUMINUM: STD:ALUMINUM LEGS STEELCASE Tag For EHMS ALIGHT	1	214.94	214.94
99 TS34401 - Alight; Ottoman-Round UPHLSTRY: 5634 PARSLEY LEG OPT: *OPT:LEG OPTIONS ALUMINUM: STD:ALUMINUM LEGS STEELCASE Tag For EHMS ALIGHT	1	214.94	214.94
100 TS3BCM - Campfire; Big Lounge, Multiple fabric BACK: 59DF GRADED IN PR. GRP. 6 DESIGNTEX INC Purchaser: VENDOR Pattern: BIG DOT -3525	2	1,243.06	2,486.12

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Description		Quantity	Unit Price	Extended Price
100	Color: BLUEBERRY -404 Direction: HORIZONTAL SEAT: 5636 ATLANTIS STEELCASE Tag For EHMS BIG LOUNGE			
101	TS3BCM - Campfire; Big Lounge, Multiple fabric BACK: 59DF GRADED IN PR. GRP. 6 DESIGNTEX INC Purchaser: VENDOR Pattern: BIG DOT -3525 Color: INDIGO -403 Direction: HORIZONTAL SEAT: 5636 ATLANTIS STEELCASE Tag For EHMS BL-M	2	1,243.06	2,486.12
102	TS3CRIN90SM - Campfire; Seating-Lounge, Inside corner, 90 degree, Seam, Multiple fabric BACK: 59DF GRADED IN PR. GRP. 6 DESIGNTEX INC Purchaser: VENDOR Pattern: BIG DOT -3525 Color: INDIGO -403 Direction: HORIZONTAL SEAT: 5636 ATLANTIS STEELCASE Tag For EHMS 90IC	1	930.00	930.00
103	TS3HLM - Campfire; Seating-Half lounge, Multiple fabric BACK: 59DF GRADED IN PR. GRP. 6 DESIGNTEX INC Purchaser: VENDOR Pattern: BIG DOT -3525 Color: INDIGO -403 Direction: HORIZONTAL SEAT: 5636 ATLANTIS STEELCASE Tag For EHMS HL-M	3	726.00	2,178.00
104	TS4TBL - Campfire; Big Lamp FABRIC: 5S19 CONCORD PAINT: 4242 MILK SMOOTH	1	692.47	692.47

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Description	Quantity	Unit Price	Extended Price
104 STEELCASE Tag For EHMS BL			
105 TS4TLH40 - Campfire; Big Table-Half depth, 96W x 24D x 40H TOP OPT: *OPT:TOP OPTION HPL TOP: HPL TOP TOP-SURF: TOP SURFACE LAM HPL: *TOP-SURF:LAMINATE (HPL) 2HCW: CLAY WENGE (HPL) CON OPT: *OPT:CONTRASTING MODESTY PNL OPTION NOCONMOD: NO CONTRASTING MODESTY PANEL STEELCASE Tag For EHMS 24/96	1	970.94	970.94
106 TS4TPT - Campfire; Paper Table BASE: 2539 WARM OAK (HPL) TBL OPTS: *OPT:TABLE OPTIONS GLASS: NO PAPER WITH GLASS TOP STEELCASE Tag For EHMS PAPER TABLE	1	415.06	415.06
107 TS4TPT - Campfire; Paper Table BASE: 2539 WARM OAK (HPL) TBL OPTS: *OPT:TABLE OPTIONS PAPER: STD:WITH PAPER STEELCASE Tag For EHMS PAPER TABLE	1	408.00	408.00
108 TS4TST - Campfire; Skate table, 18D x 22W x 24 7/8H BASIC: 4799 PLATINUM METALLIC TOP OPT: *OPT:TOP SELECTION HPL TOP: HPL TOP TOP-SURF: TOP SURFACE LAMINATE: *TOP-SURF:LAMINATE FINISHES 2HAW: ASH WENGE (HPL) EDGE: EDGE PLASTIC: *EDGE:PLASTIC 6703: ASH WENGE	2	211.41	422.82

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Description		Quantity	Unit Price	Extended Price
108	STEELCASE Tag For EHMS 18/22			
109	TS4TWP - Campfire; Table-Personal TOP OPT: *OPT:TOP SELECTION HPL TOP: STD:HPL TOP TOP-SURF: TOP SURFACE LAMINATE: *TOP-SURF:LAMINATE FINISHES 2HAT: ACACIA (HPL) STEELCASE Tag For EHMS 14/26	3	183.18	549.54
110	TSBUOY - Buoy; Seat, Cap Cap Type: Upholstered Cap Surface Finish: Buzz2 5G59 - MEADOW Body Surface Finish: Plastic - PG1 6337 - ELEMENT Fire Code Type: No Fire Code STEELCASE Tag For EHMS BUOY	1	139.76	139.76
111	TSBUOY - Buoy; Seat, Cap Cap Type: Upholstered Cap Surface Finish: Stand In 5635 - SCALLION Body Surface Finish: Plastic - PG1 6337 - ELEMENT Fire Code Type: No Fire Code STEELCASE Tag For EHMS BUOY	1	150.71	150.71
112	VE36 - Verb; Easel, 36W BASIC: 4799 PLATINUM METALLIC SHELF: 7075 ARCTIC WHITE MARKERBOARD STEELCASE Tag For EHMS ME/36/54	2	658.59	1,317.18
113	VTC2460 - Verb; Table-Chevron, 24W x 60L EDGE: 6703 ASH WENGÉ LEGS: 4799 PLATINUM METALLIC TOP-SURF: 2HAW ASH WENGÉ (HPL)	2	389.29	778.58

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Description	Quantity	Unit Price	Extended Price
113 LEG OPT: *OPT:LEG OPTIONS NLCASTER: STD:ACCESS LEG W/NO LK CASTERS DOCK OPT: *OPT:DOCK STORAGE OPTIONS DOCKHOOK: SIDE DOCK, HOOK AND CENTER STO PLASTIC: PLASTIC PLASTIC: *PLASTIC:PLASTIC 6337: ELEMENT MOD OPT: *OPT:MODESTY PANEL OPTIONS NO MOD: STD:NO MODESTY PANEL CHANOPTS: *OPT:REINFORCING CHANNEL OPTIONS CHANNEL: REINFORCING CHANNEL STEELCASE Tag For EHMS 24/60-AL			
114 VTP2233 - Verb; Table-Personal, Triangle, 22D x 33W EDGE: 6703 ASH WENG LEGS: 4799 PLATINUM METALLIC TOP-SURF: 2HAW ASH WENG (HPL) DOCK OPT: *OPT:DOCK STORAGE OPTIONS NO DOCK: STD:NO DOCK STEELCASE Tag For EHMS 22/33-AL	4	201.53	806.12
115 VTR1966 - Verb; Table-Rectangle, 19D x 66W EDGE: 6703 ASH WENG LEGS: 4799 PLATINUM METALLIC TOP-SURF: 2HAW ASH WENG (HPL) LEG OPT: *OPT:LEG OPTIONS ADJGLIDE: ADJ SEATED HEIGHT W/GLIDES DOCK OPT: *OPT:DOCK STORAGE OPTIONS NO DOCK: STD:NO DOCK MOD OPT: *OPT:MODESTY PANEL OPTIONS NO MOD: STD:NO MODESTY PANEL CHANOPTS: *OPT:REINFORCING CHANNEL OPTIONS CHANNEL: REINFORCING CHANNEL STEELCASE Tag For EHMS 19/66-AHL	2	414.00	828.00

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Description		Quantity	Unit Price	Extended Price
116	VTR2434 - Verb; Table-Personal, Rectangle, 24D x 34W EDGE: 6703 ASH WENGE LEGS: 4799 PLATINUM METALLIC TOP-SURF: 2HAW ASH WENGE (HPL) LEG OPT: *OPT:LEG OPTIONS NLCASTER: STD:ACCESS LEG W/NO LK CASTERS DOCK OPT: *OPT:DOCK STORAGE OPTIONS 2SDHOOK: SIDE DOCK AND HOOK (2 PAIR) PLASTIC: PLASTIC PLASTIC: *PLASTIC:PLASTIC 6337: ELEMENT STEELCASE Tag For EHMS 24/34-AL	4	301.76	1,207.04
117	VWB2 - Verb; Whiteboard, 2 sides STEELCASE Tag For EHMS MB/2S	8	73.06	584.48
118	LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE, DELIVER AND INSTALL NEW PRODUCT FOR THE EHMS PILOT CLASSROOMS. INSTALL PER PRINT. ALL WORK TO BE DONE AT ONE TIME. PRICING DOES INCLUDE THE REMOVAL OF EXISTING PRODUCT. ROSE MOVIN	1	4,133.00	4,133.00
Sub Total				42,758.71
Total				42,758.71
WAY ES				
119	480230 - Node; Chair, Mid back, 5 arm base BASE: 6249 PLATINUM SOLID SHELL: 6335 WASABI CUSHOPT: *OPT:CUSHION OPTIONS CUSHION: CUSHION FOR NODE CUSHION: CUSHION FOUNDATION: *CUSHION:FOUNDATION 5885: HONEY CASTERS: *OPT:CASTERS OPTION	1	223.41	223.41

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____



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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
119 HARD CST: HARD CASTERS STEELCASE Tag For WAY ES NODE			
120 BCAB4C - Cabby leg, Package quantity 4, Casters, 28 1/2H LEGS: 4799 PLATINUM METALLIC STEELCASE Tag For WAY ES CAB	2	267.11	534.22
121 BFS2448 - Table-Straight, 24D x 47 3/4W EDGE: 6213 ACACIA TOP-SURF: 2HAT ACACIA (HPL) STEELCASE Tag For WAY ES 24/48	2	94.21	188.42
122 LOCK9201FR - Lock Cylinder-FR Series, Polished Chrome LOCK: 9201 POLISHED CHROME KEYS: SK SPEC 1-FR400 STEELCASE Tag For WAY ES	1	N/C	N/C
123 N3LCUBES - B-Free; Cube, Small, 16 45/64D x 17 3/32H x 16 45/64W Cube Finish: Foundation 5878 - SAILOR Caster or Glide Type: Hard Glides Soil Retardant Option: No Soil Retardant STEELCASE Tag For WAY ES B-FREE/CS-C	3	264.28	792.84
124 N3LTABLECF - B-Free; Coffee table-Occasional Top Finish: Woodgrain HPL 2HAT - ACACIA (HPL) Edge Finish: Plastic - PG1 6213 - ACACIA Base Finish: Smooth Metallic 4799 - PLATINUM METALLIC STEELCASE Tag For WAY ES 17.5/29.5	1	273.46	273.46
125 SMCSC310009030 - Cascade Mega-Case-Open, 9-3" & 3-6" SW totes, casters Edge Panel Configuration: P- Pltnm Body w/Solid End Pnlis	1	357.06	357.06

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
125 End Panel Finish: Smith System Paint NV - NAVY SMITH SYST Tag For WAY ES 30/43-T			
126 SMCSC311000000 - Cascade Mega-Case-Open, shelves, casters Edge Panel Configuration: P- Pltnm Body w/Solid End Pnls End Panel Finish: Smith System Paint NV - NAVY SMITH SYST Tag For WAY ES 30/43-S	1	244.71	244.71
127 SMENTELMOON - Elemental; Table-Moon, 41D x 60W Worksurface Finish: Smith System Laminate 487860 - PEWTER MESH LAMINATE Edge Type: D-1 1/4in Top w 4mm TMld Edge Finish: Smith System T-Mold CHP - CHAMPAGNE T MOLD Leg Finish: Smith System Paint CHL - CHARCOAL Height: EA - Adjustable Height SMITH SYST Tag For WAY ES 41/60	1	188.53	188.53
128 SMFLV11848 - Flavors; Stack chair, B shell, 16H Shell Finish: Smith System Plastic BLUBERRY - Blueberry Frame Finish: Smith System Paint PLT - Platinum Glides: S - Steel Glide SMITH SYST Tag For WAY ES SMFLV11848	12	33.53	402.36
129 SMFLV11852 - Flavors; Noodle chair, B shell, 16H Shell Finish: Smith System Plastic APPLE - Apple Frame Finish: Smith System Paint PLT - Platinum Glides: Standard Nylon Base Glide SMITH SYST Tag For WAY ES SMFLV11852	8	57.65	461.20
130 SMGRV33879 - Groove; Cantilever chair-A-shell, 18"H Shell Finish: Smith System Plastic CLEMENTINE - CLEMENTINE Frame Finish: Smith System Paint PLT - PLATINUM Glides: Standard Nylon Base Glide	4	49.71	198.84

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
130 SMITH SYST Tag For WAY ES Groove			
131 SMLBR21094 - Booktruck, Three Sloping Shelf with Three Book Supports, 14D" x 36"W x 43"H Cart Finish: Smith System Paint PB - PERSIAN BLUE Divider Finish: Smith System Plastic BLACK - BLACK SMITH SYST Tag For WAY ES ST/3SS/DIV	1	122.94	122.94
132 SMPLN01265 - Planner Huddle Desk-Circle, 6-Student Worksurface Finish: SMITH SYSTEM LAMINATE 487860 - PEWTER MESH LAMINATE Edge Type: 1 1/4in Top w 3/8in Bmpr TMId Edge Finish: SMITH SYSTEM T-MOLD CHP - CHAMPAGNE T MOLD Leg Finish: SMITH SYSTEM PAINT PLT - PLATINUM SMITH SYST Tag For WAY ES 18/30	12	71.18	854.16
133 SMPLN17015 - Planner Bookbox-Huddle, 6-Desk, 6"W back Bookbox Finish: Smith System Paint PLT - Platinum SMITH SYST Tag For WAY ES BBKX-6	12	20.00	240.00
134 SMPLN17554 - 4" Dual-Wheel Caster-Set of 4, 2 Locking, Black SMITH SYST Tag For WAY ES CSTR 4 PACK	48	32.65	1,567.20
135 SMSFS55007 - Flowform Tapered Cylinder Stool Surface Finish: Alphabet SMDT - MEDITERRANEAN SMITH SYST Tag For WAY ES FLOWFORM	1	154.41	154.41
136 SMSLT01630 - Silhouette Sit-Stand Student Desk, Small Rectangle, 20x23 1/2 Worksurface Finish: Smith System Laminate 798360 - BOARDWALK OAK LAMINATE Edge Type: C -3/4in Top w 4mm TMId Edge Finish: Smith System T-Mold CHP - CHAMPAGNE T MOLD Frame Finish: Smith System Paint PLT - Platinum	1	155.88	155.88

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Description	Quantity	Unit Price	Extended Price
136 SMITH SYST Tag For WAY ES R-20X23			
137 SMSLT01650 - Silhouette; Desk-Single-student, Laminate top, Adjustable height, 19H-31H, 20D x 27W Worksurface Finish: Smith System Laminate 499660 - HIGH RISE LAMINATE Edge Type: 1 1/4in Top w 3/8in Bmpr TMld Edge Finish: Smith System T-Mold APL - APPLE T MOLD Frame Finish: Smith System Paint PLT - Platinum SMITH SYST Tag For WAY ES 20/27	8	54.71	437.68
138 SMSLT01654 - Silhouette; Desk-Curve, Single-student, Fixed height, With glides Worksurface Finish: Smith System Laminate 798360 - BOARDWALK OAK LAMINATE Edge Type: D -1 1/4in Top w 4mm TMld Edge Finish: Smith System T-Mold CGR - CHARCOAL T MOLD Frame Finish: Smith System Paint PLT - Platinum SMITH SYST Tag For WAY ES	8	68.53	548.24
139 SMSLT30925 - Silhouette; Tote tray-Standard width, With housing SMITH SYST Tag For WAY ES	8	28.53	228.24
140 SMTHM44855 - Theorem Mobile Stack Chair Shell Finish: Smith System Plastic CERULEAN - CERULEAN Frame Finish: Smith System Paint PLT - PLATINUM Seat Pad: No Seat Pad SMITH SYST Tag For WAY ES Theorem	8	61.47	491.76
141 TS2PBF22MC - Pedestal-Mobile, Box / file, Seat cushion, 22 1/4D BASIC: 4799 PLATINUM METALLIC UPHLSTRY: 5SD2 PEACOCK KEYS: SK PLUG CASTER: *OPT:CASTERS STANDARD: STANDARD SMALL CASTER TRIM OPT: *OPT:TRIM STRIP PULL OPTION	1	228.71	228.71

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yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
141 NO TRIM: STD:NO TRIM PULLS: *OPT:PULL OPTIONS HDL PULL: HANDLE PULL PULL: PULL PLTMETAL: *PULL:PLATED METAL 9211: NICKEL STEELCASE Tag For WAY ES BF			
142 TS34402 - Alight; Ottoman-Corner UPHLSTRY: 5885 HONEY LEG OPT: *OPT:LEG OPTIONS ALUMINUM: STD:ALUMINUM LEGS STEELCASE Tag For WAY ES ALIGHT	4	243.53	974.12
143 TS34403 - Alight; Ottoman-Bench UPHLSTRY: 5884 SPRING LEG OPT: *OPT:LEG OPTIONS ALUMINUM: STD:ALUMINUM LEGS STEELCASE Tag For WAY ES ALIGHT	4	267.18	1,068.72
144 TS34403 - Alight; Ottoman-Bench UPHLSTRY: 5885 HONEY LEG OPT: *OPT:LEG OPTIONS ALUMINUM: STD:ALUMINUM LEGS STEELCASE Tag For WAY ES ALIGHT	1	267.18	267.18
145 TS3BCM - Campfire; Big Lounge, Multiple fabric BACK: 59DF GRADED IN PR. GRP. 6 DESIGNTEX INC Purchaser: VENDOR Pattern: BIG DOT -3525 Color: INDIGO -403 Direction: HORIZONTAL SEAT: 5636 ATLANTIS STEELCASE	1	1,243.06	1,243.06

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
145	Tag For WAY ES BL-M			
146	TS4TWP - Campfire; Table-Personal TOP OPT: *OPT:TOP SELECTION HPL TOP: STD:HPL TOP TOP-SURF: TOP SURFACE LAMINATE: *TOP-SURF:LAMINATE FINISHES 2HAT: ACACIA (HPL) STEELCASE Tag For WAY ES 14/26	1	183.18	183.18
147	TS4WSQLNGE - 25 1/2" H Lounge Height Square Table Size Option: Modular Width: 36.00000 Top Finish: Woodgrain HPL 2HAT - ACACIA (HPL) Base Type: Column Base Finish: Smooth Metallic 4799 - PLATINUM METALLIC STEELCASE Tag For WAY ES 36/36/25.5	1	314.82	314.82
148	UAPSS3048 - Airtouch; Worksurface-Rectangle, 28 1/4D x 46W BASE: 4799 PLATINUM METALLIC EDGE: 6242 VIRGINIA WALNUT TOP-SURF: 2535 VIRGINIA WALNUT (HPL) STEELCASE Tag For WAY ES 46/28	1	895.85	895.85
149	VWB2 - Verb; Whiteboard, 2 sides STEELCASE Tag For WAY ES MB/2S	4	73.06	292.24
150	VWT8 - Verb; Walltrack, 8L in ft STEELCASE Tag For WAY ES WT/8'	1	124.59	124.59
151	LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE, DELIVER AND INSTALL NEW PRODUCT FOR THE WAY ES PILOT CLASSROOM. INSTALL PER PRINT. ALL WORK TO BE DONE AT ONE TIME.	1	2,617.00	2,617.00

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
151 PRICING DOES INCLUDE THE REMOVAL OF EXISTING PRODUCT. ROSE MOVIN			
Sub Total			16,875.03
Total			16,875.03
WHMS			
152 SMPLN25260 - Planner; Studio-Whiteboard, Mobile, Fixed height, With casters, 29H Leg Finish: SMITH SYSTEM PAINT OR - ORANGE Whiteboard Type: WCS - Ceramic Steel SMITH SYST Tag For WHMS 34/42	1	475.88	475.88
153 480220 - Node; Chair, Mid back, Tripod base, Personal worksurface BASE: 6295 NEAR BLACK PAINT: 4799 PLATINUM METALLIC SHELL: 6337 ELEMENT SURFACE: 6295 NEAR BLACK CUSHOPT: *OPT:CUSHION OPTIONS NO CUSH: NO CUSHION FOR NODE CASTERS: *OPT:CASTERS OPTIONS SOFT CST: SOFT CASTERS CUPHLDER: *OPT:CUP HOLDER OPTION NO CUP: NO CUP HOLDER TBLTSTND: *OPT:TABLET STAND OPTION NO STAND: STD:NO TABLET STAND STEELCASE Tag For WHMS NODE	6	289.41	1,736.46
154 480240 - Node; Stool, Mid back, 5 arm base BASE: 6337 ELEMENT SHELL: 6332 CITRON CUSHOPT: *OPT:CUSHION OPTIONS NO CUSH: NO CUSHION FOR NODE CASTERS: *OPT:CASTERS OPTION SFTRLCST: SOFT ROLL CONTROL CASTERS SEAT HGT: *OPT:SEAT HEIGHT OPTION	2	285.18	570.36

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Description	Quantity	Unit Price	Extended Price
154 8" RANGE: STD:8" PNEU SEAT HEIGHT RANGE STEELCASE Tag For WHMS NODE			
155 480250 - Node; Chair, Mid back, 5 arm base, Personal worksurface BASE: 6249 PLATINUM SOLID SHELL: 6333 PICASSO SURFACE: 6249 PLATINUM SOLID CUSHOPT: *OPT:CUSHION OPTIONS NO CUSH: NO CUSHION FOR NODE CASTERS: *OPT:CASTERS OPTION SFTRLCST: SOFT ROLL CONTROL CASTERS CUPHLDER: *OPT:CUP HOLDER OPTION NO CUP: NO CUP HOLDER TBLTSTND: *OPT:TABLET STAND OPTION NO STAND: STD:NO TABLET STAND STEELCASE Tag For WHMS NODE	6	292.24	1,753.44
156 HP2322A - Pocket; Cart, Mobile, Adjustable height, 23W x 22D TOP-SURF: 7191 COASTAL STEELCASE Tag For WHMS POCKET	1	1,130.78	1,130.78
157 N3LBA1600 - B-Free; Beam, Aluminum, 1600MML Seat Finish: Foundation 5876 - NAVY Leg Finish: Smooth Metallic 4799 - PLATINUM METALLIC Footrest Finish: Accent Paint 4AV4 - BALTIC 4773 Caster or Glide Type: Soft Felt Glides STEELCASE Tag For WHMS N3LBA1600	1	918.11	918.11
158 N3LCUBES - B-Free; Cube, Small, 16 45/64D x 17 3/32H x 16 45/64W Cube Finish: Foundation 5878 - SAILOR Caster or Glide Type: Hard Glides Soil Retardant Option: No Soil Retardant STEELCASE	3	264.28	792.84

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____



Description		Quantity	Unit Price	Extended Price
158	Tag For WHMS B-FREE/CS-C			
159	N3LRECT - B-Free; Table-Rectangle Size Option: Modular Depth: 32.00000 Width: 84.00000 Top Finish: Woodgrain HPL 2HCW - CLAY WENGE (HPL) Edge Finish: Plastic - PG1 6706 - CLAY WENGE Leg Finish: Smooth Metallic 4799 - PLATINUM METALLIC Power: No Power STEELCASE Tag For WHMS 32/84	1	1,099.80	1,099.80
160	TS31201A - Shortcut-Chair, Multipurpose Shell Finish: Plastic - PG1 6059 - STERLING DARK SOLID Base Finish: Smooth Metallic 4799 - PLATINUM METALLIC Cushion Option: No Cushion Caster or Glide Type: Hard Casters STEELCASE Tag For WHMS SHORTCUT	3	189.53	568.59
161	TS31204A - Shortcut-Chair, Multi purpose, X base Shell Finish: Plastic - PG1 6259 - MIDNIGHT(SOLAR BLACK) Base Finish: Accent Paint 4AV4 - BALTIC 4773 Cushion Option: No Cushion Glides: Standard Glides STEELCASE Tag For WHMS SHORTCUT	2	180.00	360.00
162	TS31205B - Shortcut-Stool, Multi purpose, X base Shell Finish: Plastic - PG1 6059 - STERLING DARK SOLID Base Finish: Accent Paint 4AV4 - BALTIC 4773 Cushion Option: No Cushion Glides: Standard Glides STEELCASE Tag For WHMS SHORTCUT	3	255.53	766.59
163	TS31206A - Shortcut-Chair, Multi purpose, Wood	2	413.29	826.58

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Description	Quantity	Unit Price	Extended Price
163 Shell Finish: Plastic - PG1 6009 - ARCTIC WHITE Bracket Finish: Accent Paint 4CZ6 - LAGOON Cushion Option: With Cushion Cushion Finish: Buzz2 5G61 - CYAN Leg Finish: Flat Cut/Open Pore V1AM - FC/LS CLEAR MAPLE STEELCASE Tag For WHMS SHORTCUT			
164 TS34401 - Alight; Ottoman-Round UPHLSTRY: 5630 APPLE LEG OPT: *OPT:LEG OPTIONS ALUMINUM: STD:ALUMINUM LEGS STEELCASE Tag For WHMS ALIGHT	5	214.94	1,074.70
165 TS34403 - Alight; Ottoman-Bench UPHLSTRY: 5885 HONEY LEG OPT: *OPT:LEG OPTIONS ALUMINUM: STD:ALUMINUM LEGS STEELCASE Tag For WHMS ALIGHT	2	267.18	534.36
166 TS3BCM - Campfire; Big Lounge, Multiple fabric BACK: 59DF GRADED IN PR. GRP. 6 DESIGNTEX INC Purchaser: VENDOR Pattern: BIG DOT -3525 Color: INDIGO -403 Direction: HORIZONTAL SEAT: 5636 ATLANTIS STEELCASE Tag For WHMS BL-M	1	1,243.06	1,243.06
167 TS3HLM - Campfire; Seating-Half lounge, Multiple fabric BACK: 59DF GRADED IN PR. GRP. 6 DESIGNTEX INC Purchaser: VENDOR Pattern: BIG DOT -3525 Color: INDIGO -403 Direction: HORIZONTAL SEAT: 5636 ATLANTIS	1	726.00	726.00

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Description	Quantity	Unit Price	Extended Price
167 STEELCASE Tag For WHMS HL-M			
168 TS4TPT - Campfire; Paper Table BASE: 2539 WARM OAK (HPL) TBL OPTS: *OPT:TABLE OPTIONS PAPER: STD:WITH PAPER STEELCASE Tag For WHMS PAPER TABLE	1	408.00	408.00
169 TS4TWP - Campfire; Table-Personal TOP OPT: *OPT:TOP SELECTION HPL TOP: STD:HPL TOP TOP-SURF: TOP SURFACE LAMINATE: *TOP-SURF:LAMINATE FINISHES 2HAT: ACACIA (HPL) STEELCASE Tag For WHMS 14/26	2	183.18	366.36
170 TS4WPERLNGE - 25 1/2" H Lounge Height Personal Table Size Option: Modular Depth: 16.00000 Width: 26.00000 Top Finish: Woodgrain HPL 2HAT - ACACIA (HPL) Base Type: Column Base Finish: Smooth Metallic 4799 - PLATINUM METALLIC STEELCASE Tag For WHMS 16/26/25.5	1	183.18	183.18
171 VE36 - Verb; Easel, 36W BASIC: 4799 PLATINUM METALLIC SHELF: 7075 ARCTIC WHITE MARKERBOARD STEELCASE Tag For WHMS ME/36/54	1	658.59	658.59
172 VWB2 - Verb; Whiteboard, 2 sides STEELCASE Tag For WHMS MB/2S	3	73.06	219.18

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2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • **248.823.5400** • 248.823.5401 Fax
3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • **517.886.0072** • 248.823.5401 Fax
5160 Alliance Dr. • Bay City, MI 48706 • **989.895.8574** • 989.895.8545 Fax
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Quotation 336303
Page 40 / 40 (cont'd)

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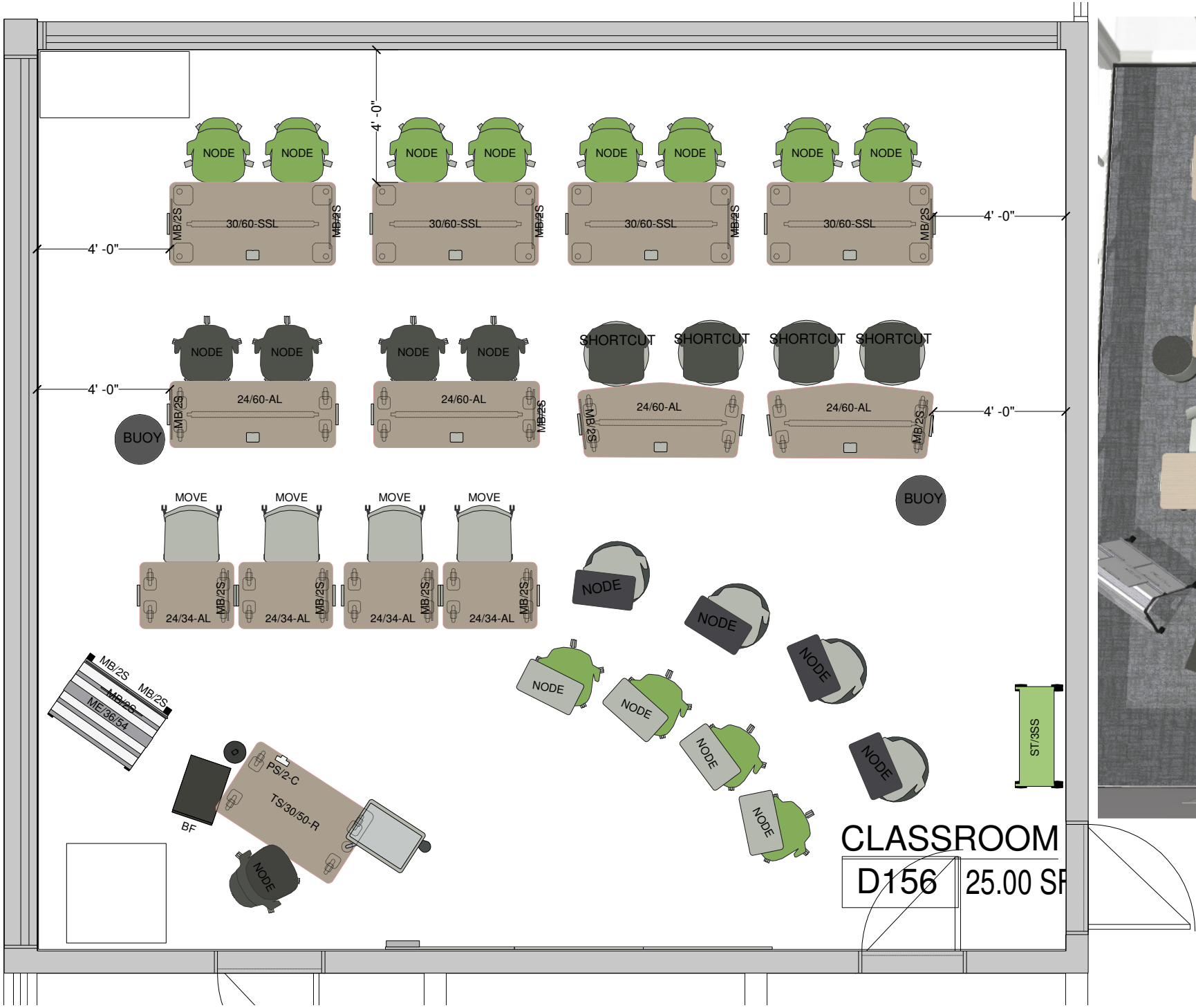
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Description		Quantity	Unit Price	Extended Price
173	LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE, DELIVER AND INSTALL NEW PRODUCT FOR THE WHMS PILOT CLASSROOM. INSTALL PER PRINT.	1	1,733.00	1,733.00
ALL WORK TO BE DONE AT ONE TIME.				
PRICING DOES INCLUDE THE REMOVAL OF EXISTING PRODUCT. ROSE MOVIN				
Sub Total				18,145.86
Total				18,145.86
174	LOT - PROJECT MANAGEMENT SERVICES	1	1,400.00	1,400.00
20 HOURS X \$70 = \$1,400				
NBS TROY				
Quotation Totals				
Sub Total				119,055.46
SMITH SYST FREIGHT				5,187.00
Grand Total				124,242.46

End of Quotation

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FINISHES:

MAIN PAINT:
MIDNIGHT
METALLIC

LAMINATE:
CLAY WENGE

UPHOLSTERY:
FOUNDATION
SEAL

PLASTIC:
ELEMENT

PLASTIC:
MIDNIGHT SOLID

ACCENT
PLASTIC:
WASABI

ALTERNATE ACCENT PLASTIC:

ACCENT
PLASTIC:
SCARLET

ACCENT
PLASTIC:
LAGOON

commercial
interiors

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SPECIFICATION OF PARTS OR APPLICATION OF PRODUCTS
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THE PRICING REQUEST FOR THE SPECIFICATIONS
PROVIDED.

BLOOMFIELD HILLS
SCHOOLS

PROJECT: **BHMS**

4200 W. Quarton Rd.
Bloomfield Hills, MI 48302

ACCOUNT	M. DUGAN
DESIGNER:	B. HUTTON
PROJECT MANAGER:	P.M.
PF # / ORDER #:	210303
ISSUED:	00/00/00

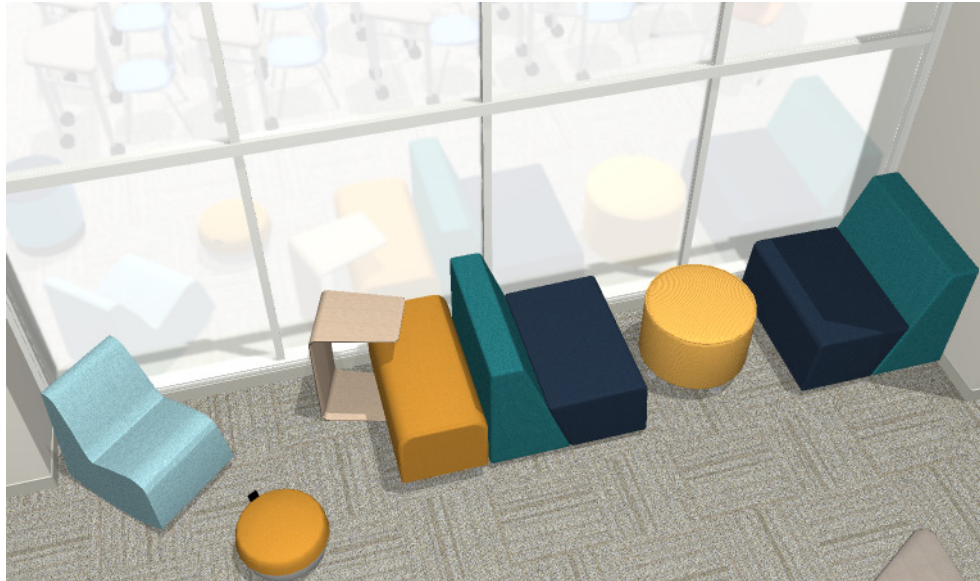
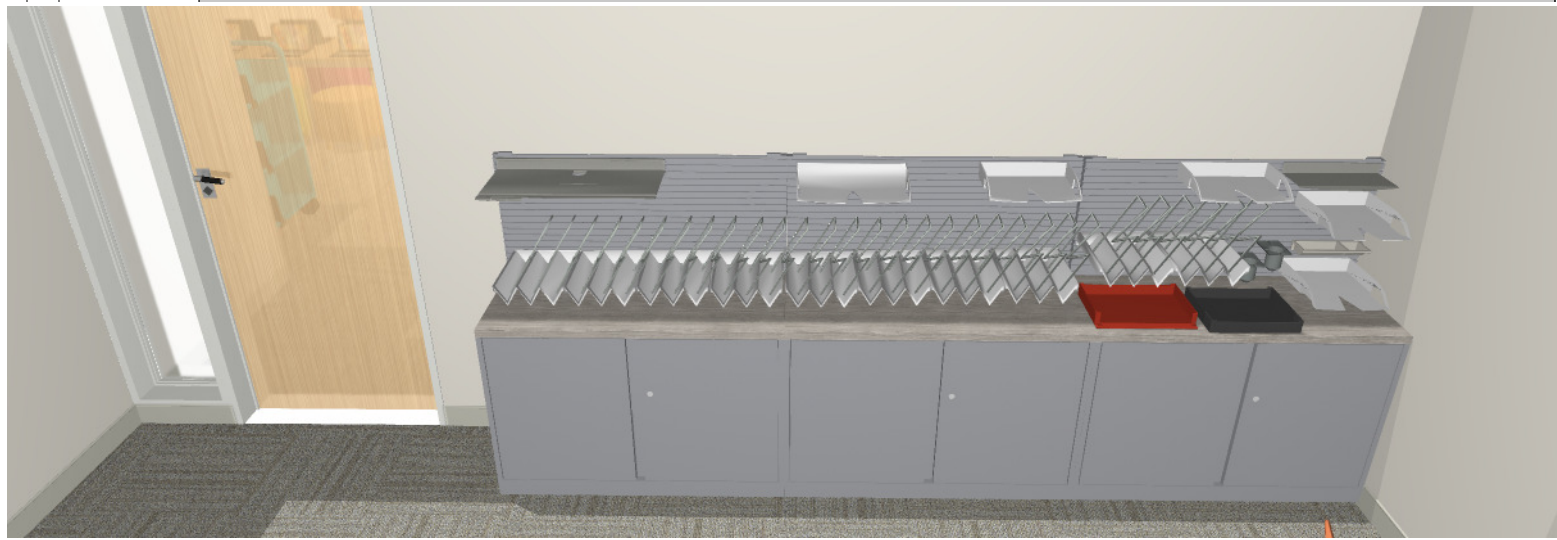
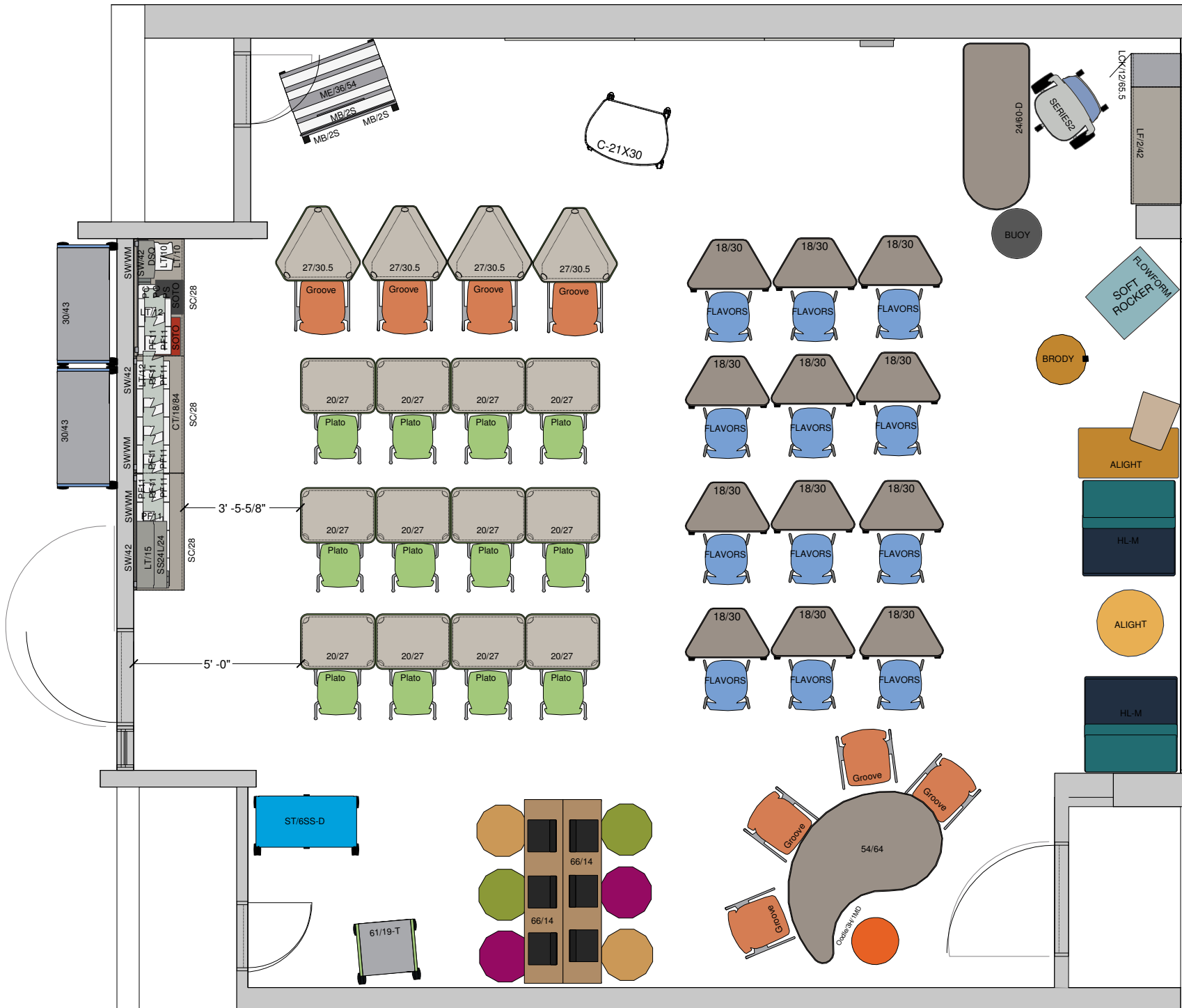
DRAWING:

OVERALL
FLOOR PLAN

DRAWING NUMBER:

ID-2.2

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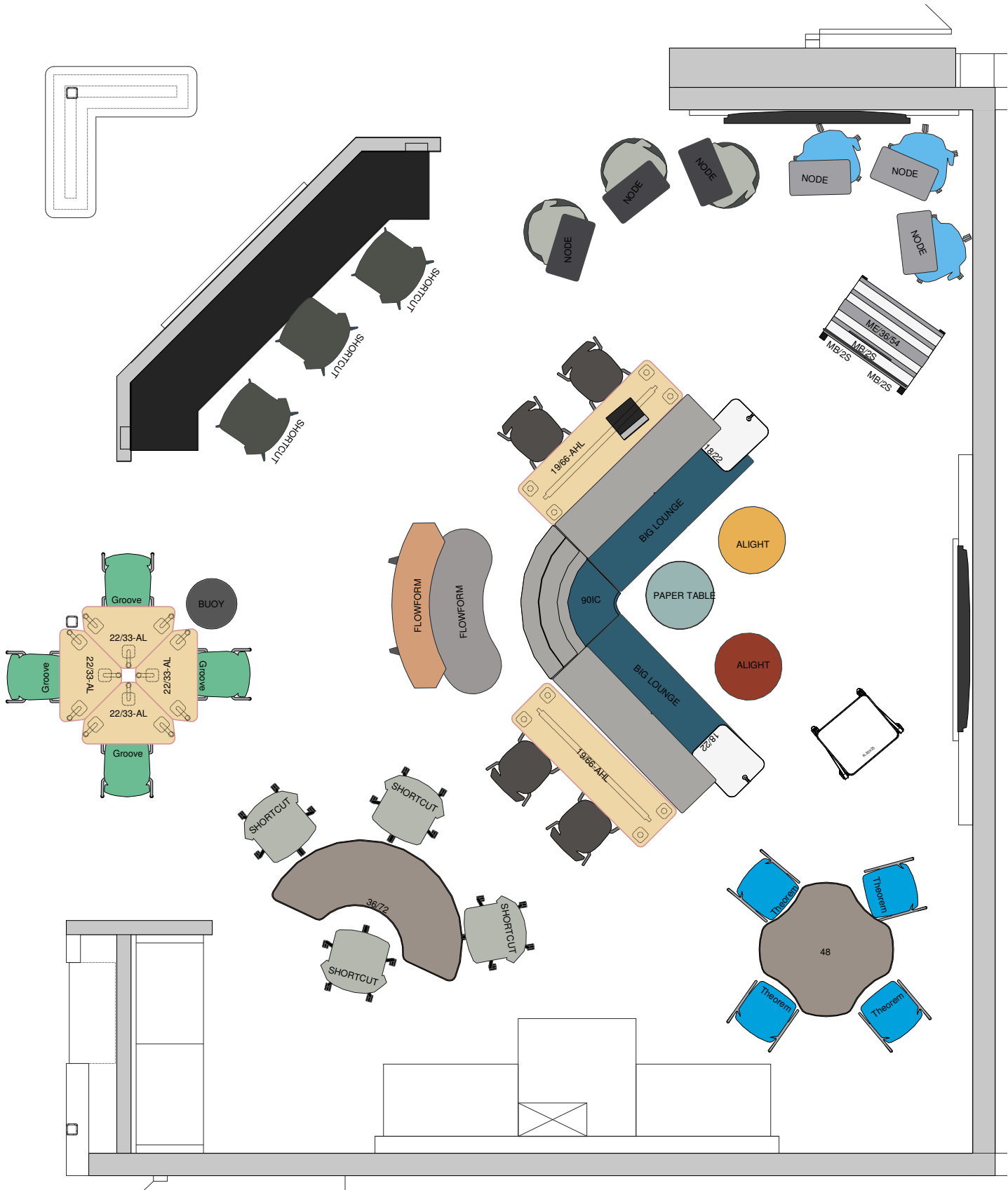


Preliminary - Lecture Mode

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OR CHANGES REQUIRED FOR ANY REASON WITH
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SPECIFICATION OF PARTS OR APPLICATION OF PRODUCTS
INCLUDED IN THIS BID. NBS HAS ONLY RESPONDED TO
THE PRICING REQUEST FOR THE SPECIFICATIONS
PROVIDED.

**BLOOMFIELD HILLS
SCHOOLS**
PROJECT: **CONANT ELEMENTARY**
4100 West, Quarton Rd.
Bloomfield Hills, MI 48302

ACCOUNT	M. DUGAN	DRAWING:	OVERALL FLOOR PLAN
DESIGNER:	B. HUTTON	DRAWING NUMBER:	ID-3.0
PROJECT MANAGER:	M. GREEN		
PF # / ORDER #:	210303 / 00000		
ISSUED:	00/00/00		



Preliminary



commercial
interiors

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(248) 823-5400 FAX: (248) 823-5401
WWW.YOURNBS.COM

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ASSUME RESPONSIBILITY FOR THE DESIGN.
SPECIFICATION OF PARTS OR APPLICATION OF PRODUCTS
INCLUDED IN THIS BID. NBS HAS ONLY RESPONDED TO
THE PRICING REQUEST FOR THE SPECIFICATIONS
PROVIDED.

BLOOMFIELD HILLS
SCHOOLS

PROJECT: **EHMS - 4th/5th GATEWAY**

2800 Kensington Rd.
Bloomfield Hills, MI 48304

ACCOUNT	M. DUGAN
DESIGNER:	B. HUTTON
PROJECT MANAGER:	M. GREEN
PF # / ORDER #:	210303 / 00000
ISSUED:	00/00/00

DRAWING:

OVERALL
FLOOR PLAN

DRAWING NUMBER:

ID-3.0



NBS commercial interiors

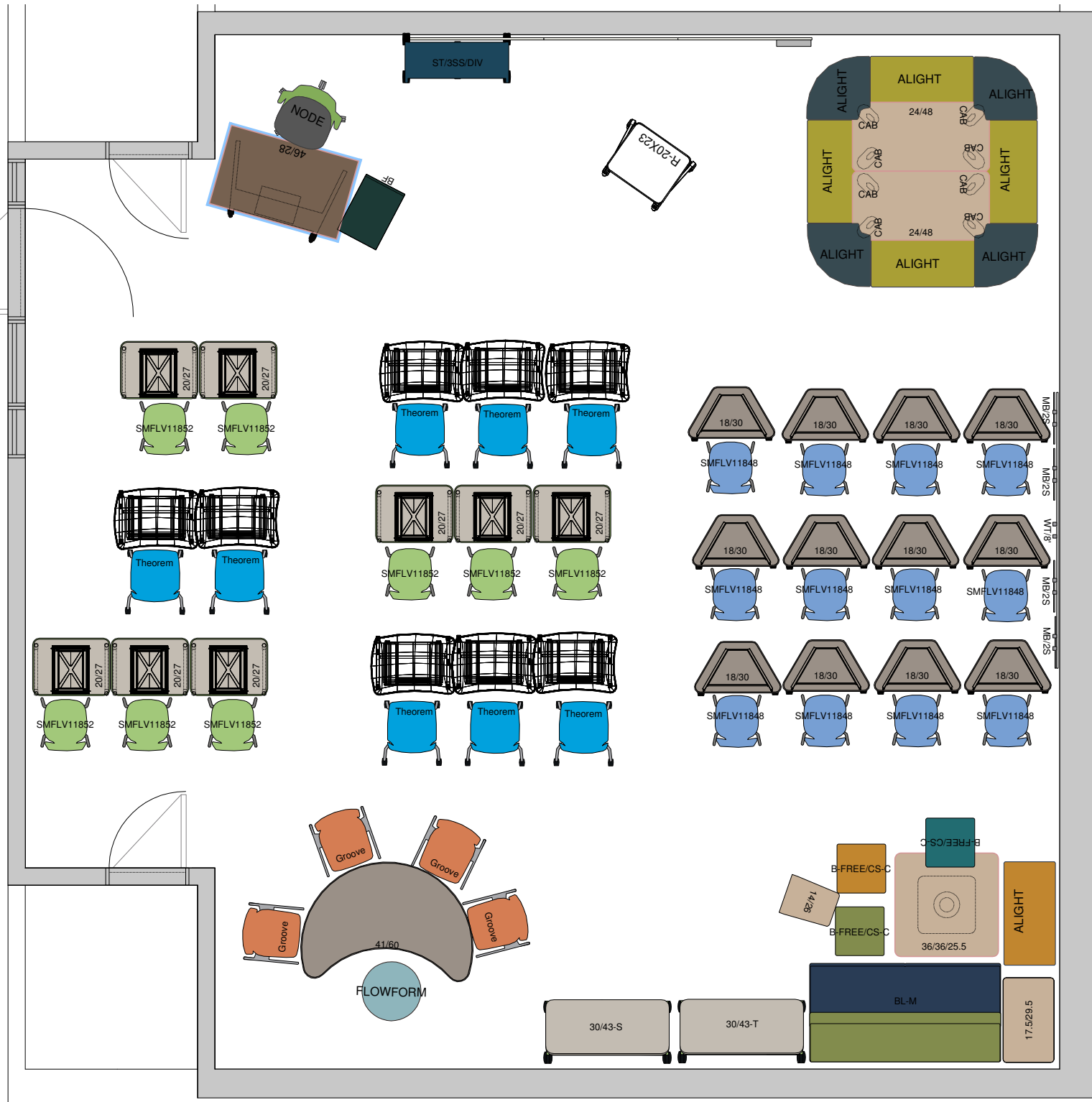
2595 BELLINGHAM TROY, MI 48063
(248) 823-5400 FAX: (248) 823-5401
WWW.YOURNBS.COM

**BLOOMFIELD HILLS
SCHOOLS**

PROJECT: **EHMS - 7th/8th GATEWAY**

2000 Kensington Rd.
Bloomfield Hills, MI 48304

ACCOUNT	M. DUGAN
DESIGNER:	B. HUTTON
PROJECT MANAGER:	M. GREEN
PF # / ORDER #:	210303 / 00000
ISSUED:	00/00/00
DRAWING:	
OVERALL FLOOR PLAN	
DRAWING NUMBER:	
ID-3.0	



2595 BELLINGHAM TROY, MI 48083
(248) 823-5400 FAX: (248) 823-5401
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GENERAL NOTES:

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ALL STRUCTURAL, MECHANICAL & ELECTRICAL
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& DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR
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RESERVED.

FINAL FURNITURE FIT & PLACEMENT IS SUBJECT TO ANY VARIATION FROM THIS PLAN DUE TO CONSTRUCTION CHANGES, FIELD CONDITIONS, MATERIAL DIFFERENCES OR CHANGES REQUIRED FOR ANY REASON WITH NOTIFICATION TO NBS.

IF NBS DID NOT DESIGN THIS PROJECT, NBS DOES NOT ASSUME RESPONSIBILITY FOR THE DESIGN, SPECIFICATION OF PARTS OR APPLICATION OF PRODUCT INCLUDED IN THIS BID. NBS HAS ONLY RESPONDED TO THE PRICING REQUEST FOR THE SPECIFICATIONS PROVIDED.

OWNER:

**BLOOMFIELD HILLS
SCHOOLS**

PROJECT: WAY ELEMENTARY

765 W. Long Lake Rd.

Bloomfield Twp, MI 48302

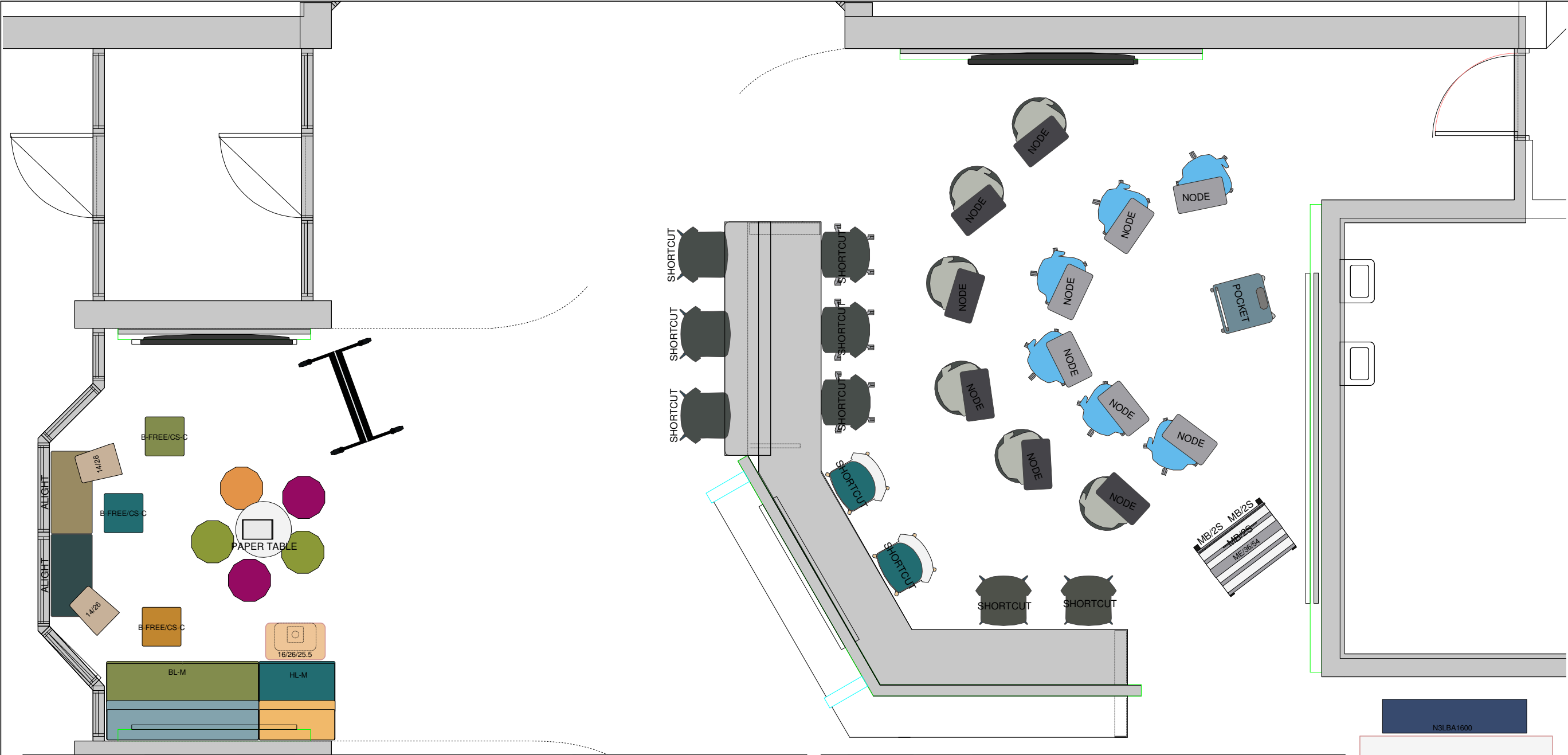
ACCOUNT	M. DUGAN
DESIGNER:	B. HUTTON
PROJECT MANAGER:	M. GREEN
PF # / ORDER #:	210303 / 00000
ISSUED:	00/00/00

DRAWING:

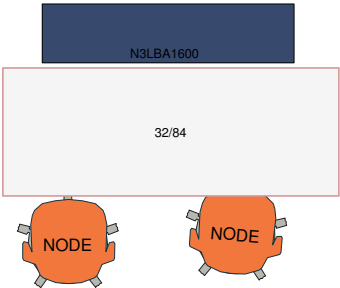
OVERALL FLOOR PLAN

DRAWING NUMBER:

ID-2.2



Preliminary



GENERAL NOTES:
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IF NBS DID NOT DESIGN THIS PROJECT, NBS DOES NOT ASSUME RESPONSIBILITY FOR THE DESIGN. SPECIFICATION OF PARTS OR APPLICATION OF PRODUCTS INCLUDED IN THIS BID. NBS HAS ONLY RESPONDED TO THE PRICING REQUEST FOR THE SPECIFICATIONS PROVIDED.

BLOOMFIELD HILLS SCHOOLS
PROJECT: WEST HILLS MIDDLE SCHOOL

2601 Lone Pine Rd.
West Bloomfield Township, MI 48323

ACCOUNT	M. DUGAN	PROJECT MANAGER: PM	PF # / ORDER #: 000000 / 000000	ISSUED: 00/00/00			
DESIGNER:	B. HUTTON						
DRAWING: OVERALL FLOOR PLAN							
DRAWING NUMBER: ID-2.2							



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3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax
5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax
4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

Quotation 337788

Quote Date 06/17/21

Customer Order CONFIRM FINISHES

Project 210443

Customer B00250

Terms Net 30 Days

Account Representative MONIQUE DUGAN

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Quote To

Business Services
Bloomfield Hills Schools
7273 WING LAKE RD
BLOOMFIELD HILLS, MI, 48301-3774

Ship To

David Shulkin
Bloomfield Hills Schools
7273 WING LAKE RD
IT Dept - Tech Solutions B151
BLOOMFIELD HILLS, MI, 48301-3774

Phone +1 (248) 341-6302

dshulkin@bloomfield.org

Sales Location Troy

Steelcase E&I contract pilot classroom pricing utilized for pricing on this quote.

Please verify finish selections prior to order placement.

Quote includes Non-Union labor for NBS to receive, deliver and install during Normal Business Hours; any owner requested changes requiring additional delivery trip(s) will result in additional charges to be quoted separately

Purchase Order and 40% Deposit is required before order placement; please reference NBS quote number on PO
Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made

****Please note: Steelcase is having a price increase on August 16th - this quote does not reflect this increase****

Description	Quantity	Unit Price	Extended Price
1 436AIR - Steelcase Series 2; Chair-Air back Air Back Finish: Plastic - PG1 5U24 - SCARLET Seat Finish: Buzz2 5G65 - TORNADO Sewn Seat Upholstery Type: Sewn Color Scheme: Seagull Base Finish: Plastic - PG1 6205 - BLACK Headrest Option: No Headrest Coat Hanger: No Coat Hanger Arm Type: Height,Width,Pivot,Depth Arm Cylinder Type: Standard Range Caster or Glide Type: Hard Casters Soil Retardant Option: No Soil Retardant STEELCASE Tag For TECH SOLUTIONS B151 SERIES2	4	350.61	1,402.44

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
2 DSPSTRIOC - Power strip-USB, Triple, Clamp mount BASIC: 4140 ARCTIC WHITE GLOSS HOUSING: 6009 ARCTIC WHITE STEELCASE Tag For TECH SOLUTIONS B151 PS/3-C	4	166.02	664.08
3 RATCL1584F - Top-Common, Square edge profile, Laminate, Flush steel front, Bookcase application, 15D x 84W EDGE: 6T02 FAWN CYPRESS TOP-SURF: 2TH2 FAWN CYPRESS (HPL) STEELCASE Tag For TECH SOLUTIONS B151 CT/15/84	2	198.53	397.06
4 RATCL18108F - Top-Common, Square edge profile, Laminate, Flush steel front, 18D x 108W EDGE: 6T02 FAWN CYPRESS TOP-SURF: 2TH2 FAWN CYPRESS (HPL) STEELCASE Tag For TECH SOLUTIONS B151 CT/18/108	1	292.94	292.94
5 RBC15423A - Bookcase, 2 adjustable shelves, 15D x 42W x 40H BASIC: 4799 PLATINUM METALLIC TOP OPT: *OPT:TOP OPTIONS NO TOP: NO TOP STEELCASE Tag For TECH SOLUTIONS B151 BC/3/42	4	367.65	1,470.60
6 RLF18363F - Universal; Lateral file, 3 drawers, Flush steel front, 18D x 36W x 40H BASIC: 4799 PLATINUM METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS NO TOP: NO TOP LOCK OPT: *OPT:DRAWER LOCK OPTIONS CENTRAL: STD:CENTRAL LOCKING DWR DWR ACC: *OPT:FILE DWR ACCESSORIES HF: STD:DRAWERS WITH HF'S WGHT PKG: *OPT:COUNTERWEIGHT PKG	3	490.00	1,470.00

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____



yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
6 WEIGHT: COUNTERWEIGHT PKG STEELCASE Tag For TECH SOLUTIONS B151 LF/3/36			
7 RPM2421CF - Pedestal-Mobile, 1 box / 1 file, Flush steel front, 22 5/8D BASIC: 4799 PLATINUM METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS CUSH: CUSHION TOP UPHLSTRY: UPHOLSTERY BILLIARD: *UPHLSTRY:BILLIARD 5H21: GUNMETAL DWR OPT: *OPT:DRAWER FEATURE OPTIONS FULL DWR: STD:FULL DRAWER PULLS: *OPT:PULL OPTIONS INT PULL: STD:INTEGRAL J, PULL STEELCASE Tag For TECH SOLUTIONS B151 BF/ CUSH	4	384.87	1,539.48
8 TS8P4H - Bivi; Harness-Modular, 4 circuit Length: 67.00000 Wiring Schematic: 3+1 PVC: Non PVC STEELCASE Tag For TECH SOLUTIONS B151 HM67	1	74.12	74.12
9 TS8P4IFH - Bivi; Power infeed-Modular to hardwire Length: 144.00000 Wiring Schematic: 3+1 PVC: Non PVC STEELCASE Tag For TECH SOLUTIONS B151 PI/M57	1	124.24	124.24
10 TS8PBS - Bivi; Power block-Modular, 4 circuit, Standard capacity, Non PVC Wiring Schematic: 3+1 STEELCASE	2	86.82	173.64

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
10	Tag For TECH SOLUTIONS B151 PB			
11	TS8PFR - Bivi; Receptacle-Flexible, Non PVC Wiring Schematic: 3+1 Line Number: Line 1 Ground Type: System AMP Type: 15 AMP STEELCASE	2	60.71	121.42
12	TS8PFR - Bivi; Receptacle-Flexible, Non PVC Wiring Schematic: 3+1 Line Number: Line 2 Ground Type: System AMP Type: 15 AMP STEELCASE	1	60.71	60.71
13	TS8PFR - Bivi; Receptacle-Flexible, Non PVC Wiring Schematic: 3+1 Line Number: Line 3 Ground Type: System AMP Type: 15 AMP STEELCASE	1	60.71	60.71
14	TS8PRCVR - Bivi; Cover-Receptacle, Bezel application Bezel Finish: Plastic - PG1 6249 - PLATINUM SOLID STEELCASE	4	4.71	18.84
15	TS8PRD - Bivi; Receptacle-Duplex Receptacle Finish: Plastic - PG1 6249 - PLATINUM SOLID Wiring Schematic: 3+1 Line Number: Line 1 Ground Type: System AMP Type: 15 AMP Controlled Stamp: No Stamp STEELCASE	2	22.12	44.24
16	TS8PRD - Bivi; Receptacle-Duplex Receptacle Finish: Plastic - PG1 6249 - PLATINUM SOLID Wiring Schematic: 3+1 Line Number: Line 2 Ground Type: System	1	22.12	22.12

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
16 AMP Type: 15 AMP Controlled Stamp: No Stamp STEELCASE			
17 TS8PRD - Bivi; Receptacle-Duplex Receptacle Finish: Plastic - PG1 6249 - PLATINUM SOLID Wiring Schematic: 3+1 Line Number: Line 3 Ground Type: System AMP Type: 15 AMP Controlled Stamp: No Stamp STEELCASE	1	22.12	22.12
18 TS8SCREENTREV - Bivi; Screen-Tackable Height: 19.00000 Width: 72.00000 Mount Option: Trough Screen Finish: Billiard 5H20 - PEWTER Base Finish: Smooth Metallic 4799 - PLATINUM METALLIC Stanchion Finish: Plastic - PG1 6249 - PLATINUM SOLID STEELCASE Tag For TECH SOLUTIONS B151 SCT/69/19	2	229.76	459.52
19 TS8TRUNK - Bivi; Storage-End, Trunk Width: 60.00000 Top Surface Finish: Textured Woodgrain HPL 2TH2 - FAWN CYPRESS (HPL) Edge Finish: Plastic - PG1 6T02 - FAWN CYPRESS Case Finish: Smooth Metallic 4799 - PLATINUM METALLIC Support: Table Frame Bracket Bracket Finish: Smooth Metallic 4799 - PLATINUM METALLIC STEELCASE Tag For TECH SOLUTIONS B151 ST/1H/60	2	497.29	994.58
20 TS8TTAF - Bivi; Table-Plus Two Depth - 1: 30.00000 Depth - 2: 30.00000 Width: 72.00000 Top Surface Finish: Textured Woodgrain HPL 2TH2 - FAWN CYPRESS (HPL)	1	901.76	901.76

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____



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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
20 Edge Finish: Plastic - PG1 6T02 - FAWN CYPRESS Frame Finish: Smooth Metallic 4799 - PLATINUM METALLIC Leg Finish: Smooth Metallic 4799 - PLATINUM METALLIC Trough Finish: Smooth Metallic 4799 - PLATINUM METALLIC STEELCASE Tag For TECH SOLUTIONS B151 60/72			
21 TS8TTWF - Bivi; Table-For Two Depth - 1: 30.00000 Depth - 2: 30.00000 Width: 72.00000 Top Surface Finish: Textured Woodgrain HPL 2TH2 - FAWN CYPRESS (HPL) Edge Finish: Plastic - PG1 6T02 - FAWN CYPRESS Frame Finish: Smooth Metallic 4799 - PLATINUM METALLIC Leg Finish: Smooth Metallic 4799 - PLATINUM METALLIC Trough Finish: Smooth Metallic 4799 - PLATINUM METALLIC STEELCASE Tag For TECH SOLUTIONS B151 60/74	1	1,046.12	1,046.12
22 LOCK9201FR - Lock Cylinder-FR Series, Polished Chrome LOCK: 9201 POLISHED CHROME KEYS: SK SPEC 3-FR358 1-FR359 1-FR340 1-FR341 1-FR342 STEELCASE	7	N/C	N/C
23 LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE AND DELIVER NEW PRODUCT TO THE JOB SITE NBS TROY	1	217.00	217.00
24 LOT - NON UNION STRAIGHT TIME LABOR TO INSTALL NEW PRODUCT PER PRINT ALL WORK TO BE DONE AT ONE TIME PRICING DOES NOT INCLUDE THE REMOVAL OF EXISTING PRODUCT NBS TROY	1	1,279.00	1,279.00

Quotation Totals

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____



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3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • **517.886.0072** • 248.823.5401 Fax
5160 Alliance Dr. • Bay City, MI 48706 • **989.895.8574** • 989.895.8545 Fax
4 North St. Clair St. • Toledo, OH 43604 • **419.662.2040** • 248.823.5401 Fax

Quotation 337788
Page 7 / 7 (cont'd)

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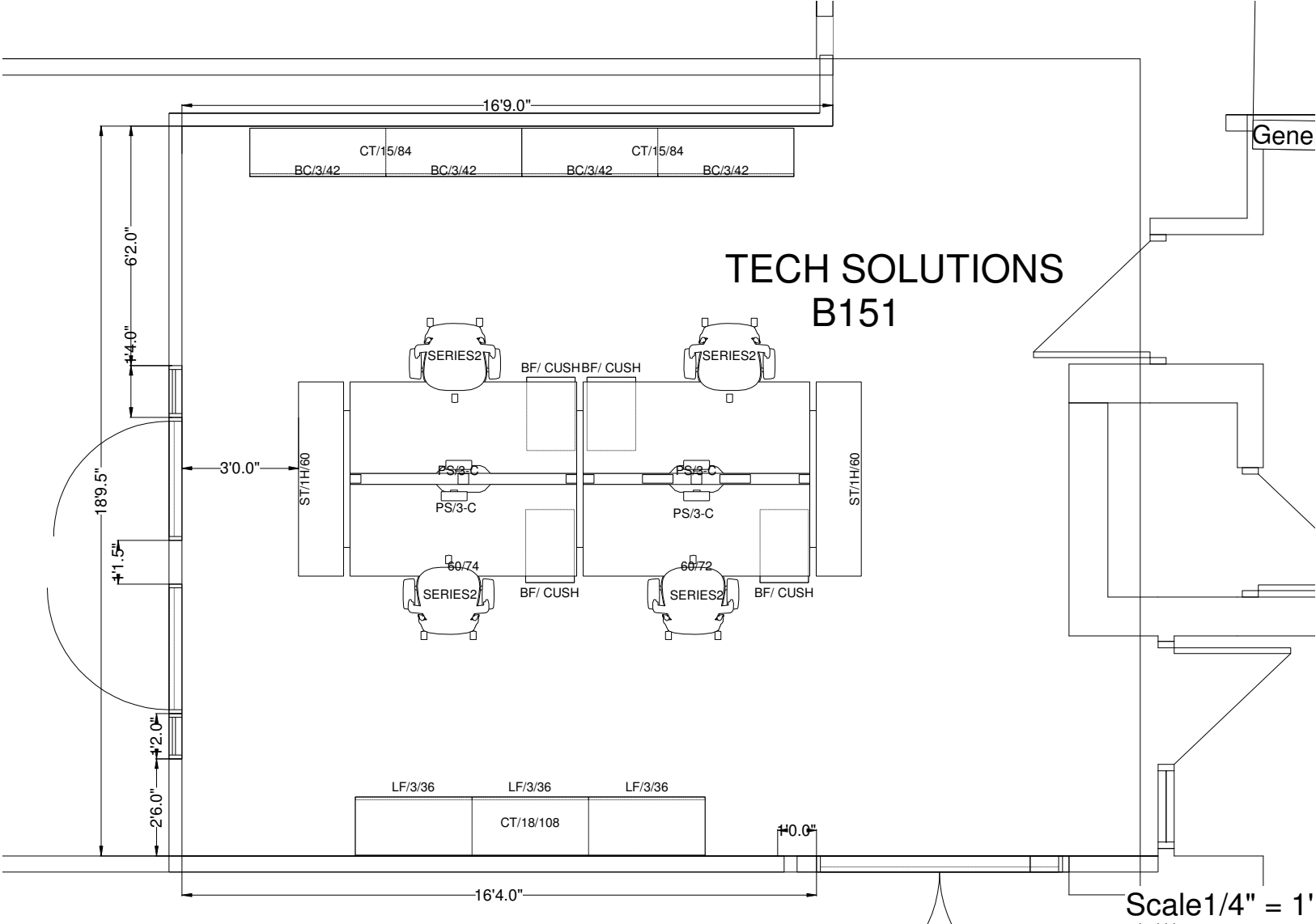
Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Sub Total	12,856.74
Grand Total	12,856.74

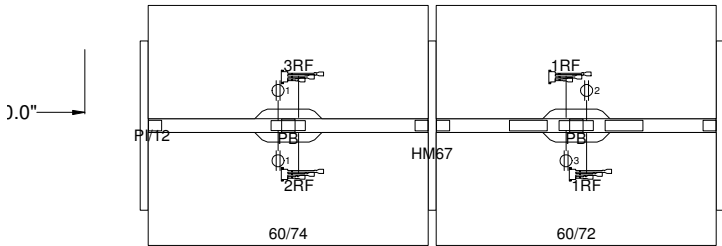
End of Quotation

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

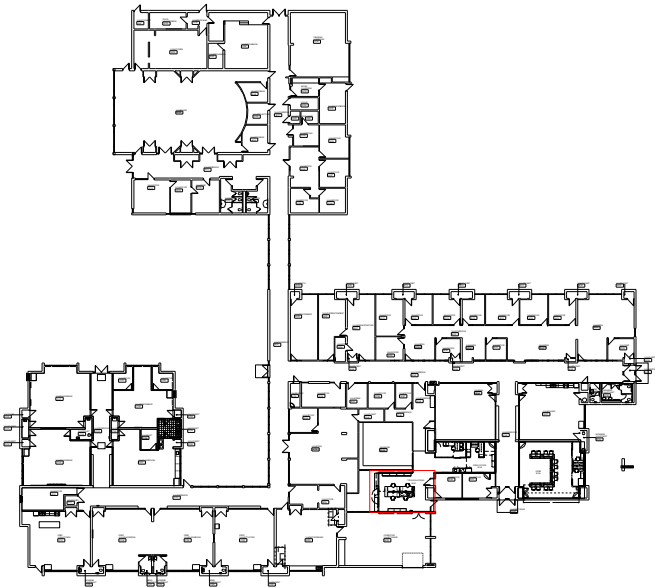
ACCEPTED BY _____ TITLE _____ DATE _____



COMPONENT PLAN



ELECTRICAL PLAN



SITE PLAN

AUDIT

GENERAL NOTES:
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OR CHANGES REQUIRED FOR ANY REASON WITH
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ASSUME RESPONSIBILITY FOR THE DESIGN.
SPECIFICATION OF PARTS OR APPLICATION OF PRODUCTS
INCLUDED IN THIS BID. NBS HAS ONLY RESPONDED TO
THE PRICING REQUEST FOR THE SPECIFICATIONS
PROVIDED.

OWNER:

Bloomfield Hills

PROJECT: TECH SOLUTIONS

7273 WING LAKE RD.
BLOOMFIELD HILLS, MI. 48301

ACCOUNT	M. DUGAN
DESIGNER:	C. HINKLE
PROJECT MANAGER:	M. GREEN
PF # / ORDER #:	210443 / 00000
ISSUED:	06/11/21
DRAWING:	OVERALL FLOOR PLAN
DRAWING NUMBER:	ID-1.1



Quote

#210948

1771 Energy Park Drive, Suite 100, St. Paul, MN 55108
(612) 331-5500 | (800) 933-7337 | Fax (612) 331-3424
www.tierney.com

06/16/2021

Bill To

Booth Center - Information Services
Bloomfield Hills Schools
7273 Wing Lake Rd
Sean Cosgrove
Bloomfield Hills MI 48301

Ship To

Booth Center - Information Services
Bloomfield Hills Schools
7273 Wing Lake Rd
Sean Cosgrove
Bloomfield Hills MI 48301

Memo:
MooreCo. Furniture

Expires	Sales Rep	Contract	Terms
09/14/2021	430 Chris Dawson	REMC	Net 30

Qty	Item	MFG	Price	Ext. Price
2	Custom Product Bundle 91715-C-XXXX-XX Compass Makerspace Table 6036 - 36"H x 60"W x 36"D - Please Specify T-Mold Color (Black, Platinum, or Hierarchy color) and Standard Quick Ship Laminate. Non-Quick Ship Laminates May Require Extended Lead-Time and Upcharge.		\$425.76	\$851.52
2	Custom Product Bundle 980M-GRADE2 980M - Round Stool with Legs 20" - (Please Specify GRADE 2 Fabric)		\$317.51	\$635.02
1	Custom Product Bundle 87846 Dot with Rocking Black Base (SPRADLING - INTERLACE PEACOCK)		\$264.52	\$264.52
1	Custom Product Bundle B2A2X2D1E0-XXXX-XX Compass cabinet, midi H2, shelves, lectern top		\$667.90	\$667.90
1	Lift Gate Surcharge Lift Gate Service Charge - for delivery locations without a loading dock. Please remove from your purchase order if your delivery location has a loading dock. Quoted prices reflect 2021-22 REMC awarded catalog discount and are eligible for free shipping	Tierney	\$150.00	\$150.00

Subtotal \$2,568.96

Tax (0%) \$0.00

Shipping Cost \$0.00

Total \$2,568.96



210948



Quote

#210948

1771 Energy Park Drive, Suite 100, St. Paul, MN 55108
(612) 331-5500 | (800) 933-7337 | Fax (612) 331-3424
www.tierney.com

06/16/2021

To accept this quotation, sign here : _____

If accepting this quote via purchase order please reference this quote number on your PO. To order via credit card please contact customer service at 612-331-5500.

This document is subject to the terms and conditions found here: <https://www.tierney.com/sales-order-terms-conditions/>

Pricing Adjustments as it Relates to Tariffs: If/When international tariff changes impact any product(s) included in this quote, Tierney reserves the right to adjust or cancel this quote.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Clients using their own carriers will be responsible for filing their own freight claims if product is damaged in transit. Returns require an authorization number and must be made within 30 days. Custom orders and "Consumables", such as projector lamps, may not be returned. Returns are subject to restocking fees with the exception of out of box failures and replacements under warranty. Restocking fees varying depending on the product line, expect a minimum charge of 25%.



210948



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Tina Kostiuk, Assistant Superintendent for Finance & Operations
Date: June 24, 2021
Re: Request to Approve Food Services Management Contract Renewal

Recommended Motion:

I move that the Board of Education approve the Food Service Management Contract Renewal with Aramark Educational Services, LLC to provide food services management for the 2021-22 fiscal year.

Background Information:

We have contracted with Aramark Educational Services, LLC for the past seven years, including awarding the bid to the company two years ago as we are required to solicit bids at least every five years. In accordance with the rules, regulations and guidelines of the United States Department of Agriculture (USDA), as administered by the Michigan Department of Education (MDE), the contract is in effect for one year at a time and may be renewed annually by mutual agreement for up to four additional one-year periods. Next year is the second proposed renewal of up to four renewals before we are required to issue a Request for Proposals as outlined by MDE.

The 2021/22 renewal contains a surplus guarantee of \$75,000, unchanged from the current year. There will not be an increase in student lunch prices next year.

A Food Services update was provided at the Finance, Facilities and Legal Affairs Board subcommittee meeting on June 17, 2021.

In accordance with the MDE regulations, the contract renewal documents must be submitted to MDE for review and approval. The MDE has approved our renewal and stated that an official approval letter will be forthcoming addressed to Superintendent, Pat Watson. The renewal addendum is required to have approval by the Board of Education prior to July 1st.

ATTACHMENTS:

File Name	Description
📎 2021.6.24_Copy_of_FSMC_Renewal_Package_(pending_MDE_approval).pdf	Food Services Management Contract Renewal Package

Bloomfield Hills Schools
School District Name

July 1, 2019
Date of Original Contract

63080
District Number

Year of Renewal (circle) 1 2 3 4 5

Contract Renewal Agreement - FSMC Cost Reimbursable Contract

This document contains the rates and fees for the furnishing of food service management for nonprofit food service programs for the period beginning **July 1, 2021**, and ending **June 30, 2022**. The Terms and conditions of the original contract are applicable to the contract renewal.

The bidder shall not plead misunderstanding or deception because of such estimates of quantities, or of the character, location, or other conditions pertaining to the proposal.

RATES MUST NOT BE ROUNDED UP. DO NOT EXCEED TWO DECIMAL PLACES.

	2020-2021 Rate	2021-2022 Rate	Percentage Change/Increase**
1. Reimbursable Breakfasts	1. _____	1. _____	1. _____
2. Reimbursable Lunches*	2. _____	2. _____	2. _____
3. A la Carte Meal Equivalents*	3. _____	3. _____	3. _____
4. Management Fee Per Meal (Breakfasts and Lunches) and Meal Equivalent (A la Carte)	4. \$0.0420	4. \$0.0440	4. 4.76%
5. Administrative Fee Per Meal or Month	5. \$0.2089	5. \$0.2194	5. 5.02%
6. Equivalent Meal Factor	6. \$3.6475	6. \$3.8250	6. 4.86%
7. At Risk Suppers*	7. _____	7. _____	7. _____
8. After School Snacks	8. _____	8. _____	8. _____
9. Advance Payment, if any		9. \$0.00	
10. Guaranteed Return, if any		10. \$75,000.00	

*Rates must be the same.

**Percentage increase must not exceed the allowable increase established in the original contract.

By submission of this proposal, the FSMC certifies that, in the event it receives a renewal award under this solicitation, the FSMC shall operate in accordance with applicable program laws and regulations. This agreement shall not exceed one year.

Signed: _____
Food Service Management Company Representative
Vice President
Title

5/28/24
Date

Acceptance of Contract Renewal Agreement

Signed: _____
School Food Authority Representative
Assistant Superintendent for Finance & Operations
Title

Date

AGREEMENT PAGE – FSMC Contract Renewal

This bidder certifies that he/she shall operate in accordance with all applicable State and Federal laws and regulations.

This solicitation/contract, attachments, and the Request for Proposal (RFP) of the successful bidder, with addenda, if any, constitute the entire agreement between the School Food Authority (SFA) and Food Service Management Company (FSMC). The parties shall not execute any additional contractual documents pertaining to this RFP, except as permitted by applicable law.

This Agreement shall be in effect for one year and may be renewed by mutual agreement for two (2) additional one-year periods.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representative on this day and year.

Date of

Original Contract: July 1, 2019 **Contract Renewal Year:** 1 2 3 4 5

ATTEST:

Signature of Witness for SFA

Bloomfield Hills Schools
Name of SFA

Signature of SFA Representative

Christina Kostiuik
Name

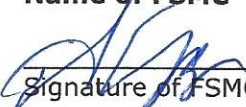
Assistant Superintendent for Finance & Operations
Title

Date

ATTEST:


Signature of Witness for FSMC

Aramark Educational Services, LLC
Name of FSMC


Signature of FSMC Representative

Travis Young
Name

Vice President
Title

5/28/21
Date

Acknowledgement for FSMC Contract Renewal

By submission of the contract renewal documents, the School Food Authority (SFA) of **Bloomfield Hills Schools** acknowledges its responsibilities as outlined in the food service contract, including the overall operational and financial responsibility for the Child Nutrition Programs.

The SFA certifies it has carefully examined its food service contract and the following Michigan Department of Education (MDE) administrative policy memorandums:

1. Food Service Contracts Administrative Policy No. 2: Guidance on Material Changes and Review Requirements for Food Service Management Company and Vended School Meals Company Contracts, School Year 2015-2016
2. Food Service Contracts Administrative Policy No. 3: Guidance on Oversight and Monitoring Food Service Contracts, School Year 2015-2016
3. Food Distribution Administrative Policy No. 1: Proper Crediting of USDA Donated Foods Value, School Year 2014-2015

Additionally, the SFA acknowledges it is required to conduct monthly (or at least quarterly) invoice reconciliations of its food service contract to ensure compliance with Federal law.

The SFA certifies staff of **Bloomfield Hills Schools** directly and independently conduct reconciliations of food service contract invoices to verify the following: usage and crediting of USDA Foods; allowable costs; the accuracy of fees and/or per meal charges; as well as the application of proper purchase rebates, discounts, and credits in accordance with the district's food service contract.

The SFA further acknowledges it may be required to submit copies of any and all books and records pertaining to the food service contract including, but not limited to, food service contract invoices with supporting documentation from the FSMC or Vendor, internal SFA reconciliation materials, distributor invoices, and all other related documents.



Signature of SFA Representative

Christina M. Kostiuk

Name of SFA Representative

6/10/2021

Date

AMENDment No. 3 to REQUEST FOR PROPOSAL/COST REIMBURSABLE CONTRACT

THIS AMENDMENT is made effective as of the 1st day of July, 2021, by and between **Bloomfield Hills Schools ("SFA")** and **Aramark Educational Services, LLC ("Aramark" or "FSMC")**.

WHEREAS, on July 1, 2019, the SFA and Aramark entered into a Request for Proposal/Food Service Management Cost Reimbursable Contract as amended by the Addendum to the Request for Proposal/Cost Reimbursable Contract dated July 1, 2019 (collectively referred to as the "Agreement") for the 2019-2020 school year pursuant to which Aramark provides food service management services;

WHEREAS effective November 2019, SFA and Aramark entered into a First Amendment to amend the Agreement to modify certain terms and conditions, and

WHEREAS, effective July 1, 2020, SFA and Aramark exercised the first renewal term of the Agreement for the 2020-21 school year; and

WHEREAS, effective July 1, 2021, SFA and Aramark desire to enter into this Amendment in order to renew the Agreement for a period of one (1) year and to adjust the equivalent factor and fees set forth in the Agreement.

NOW THEREFORE, SFA and Aramark desire to amend the Agreement, as follows:

1. The Agreement is hereby renewed for the period beginning July 1, 2021 and ending June 30, 2022.
2. In accordance with Paragraph L. under General Procedural Terms and Conditions, the equivalent factor is hereby increased to \$3.8250.
3. The last sentence of Paragraph D. of Section XXV. under Standard Terms and Conditions of the Agreement is hereby deleted in its entirety and replaced with the following:

"Current Year' shall mean the period beginning July 1, 2021 and ending June 30, 2022."

4. In accordance with Paragraphs E.2. and L. under General Procedural Terms and Conditions, as a result of the increase in the equivalent factor and the Consumer Price Index increase, Paragraph B of Section XXVII. of the Agreement is hereby deleted in its entirety and replaced with the following:

"B. Payment to FSMC: FSMC shall be reimbursed for all Reimbursable Items incurred by FSMC in providing services pursuant to this Agreement, including an allowance for its General and Administrative Expense. "General and Administrative Expense" shall mean FSMC's allowance for the financial reporting, legal, tax and audit services and management oversight provided to client locations by FSMC at the regional and corporate levels. Such allowance shall be of an amount equivalent to \$0.2194 per meal and meal equivalent. In addition, FSMC shall receive a management fee as set forth in FSMC's proposal, in the amount of \$0.0440 per meal and meal equivalent (the "Management Fee"). The total of such Reimbursable Items and Management Fee shall be referred to as "SFA's Financial Obligation." The computation of FSMC's allowance for its General and Administrative Expense and Management Fee as set forth herein is not based on "cost plus a percentage of cost" or "cost plus a percentage of income." "Reimbursable Items" shall mean Allowable Direct

Costs, Charges and General and Administrative Expense incurred by FSMC in providing services under this Agreement.”

5. FSMC Guarantee.

- i. Paragraph D(1) of Section XXVII of the Agreement is hereby deleted in its entirety and replaced with the following:

“1) Projected Food Service Budget Surplus: FSMC estimates that the projected surplus for the Current Year shall be at least \$75,000.00 (the “Projected Surplus”) for those items of revenue and expense set forth in the mutually agreed upon Budget.”

- ii. Paragraph D(2) of Section XXVII of the Agreement is hereby deleted in its entirety and replaced with the following:

“ 2) FSMC Reimbursement: FSMC agrees to reimburse SFA for the amount, if any, by which SFA's Surplus is less than the Projected Surplus for the Current Year (“SFA's Shortfall”) without any limit to the amount that will be paid. As used herein, the term “SFA's Surplus” shall mean the amount, if any, by which SFA's actual Gross Receipts for the Current Year exceed SFA's actual Total Food Service Costs for the Current Year.”

- iii. Paragraph D(3)(d) of Section XXVII of the Agreement is hereby deleted in its entirety and replaced with the following:

“d. There shall be at least one-hundred and eighty (180) full-service days where breakfast is served for the Current Year, and at least one-hundred and seventy (170) full service days where lunch is served for the Current Year.”

- iv. Paragraph D(3)(e) of Section XXVII of the Agreement is hereby deleted in its entirety and replaced with the following:

“3. The average daily student enrollment for the Current Year shall be at least five thousand eight-hundred eighty-one (5,881).”

- v. The remaining terms and conditions set forth in Paragraph D of Section XXVII of the Agreement remain unchanged and in full force and effect.

6. The SFA and FSMC agree that the budget attached to the the Agreement, as amended, as Exhibit A shall be replaced with the budget attached to this Amendment as Exhibit A.

In all other respects, the Agreement as modified by the First Amendment and Second Amendment shall remain in full force and effect except to the extent modified by this Amendment. This Amendment shall be attached to, and become a part of, the Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be signed by their duly authorized representatives the day and year first above written.

BLOOMFIELD HILLS SCHOOLS

By: _____
Christina M. Kostiuk
Assistant Superintendent for Finance and
Operations
Date: _____

ARAMARK EDUCATIONAL SERVICES, LLC

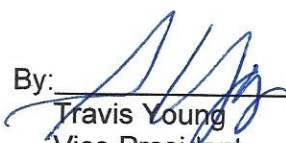
By:  _____
Travis Young
Vice President
Date: 6/11/21 _____

Exhibit A to Amendment No. 3 To Request For Proposal/Cost Reimbursable Contract

Bloomfield Hills Schools
Food Service Department
2021-22 School Year
Projected Operating Budget

ATTACHED

**Projected Operating Budget
Bloomfield Hills Schools
Food Service Department
2021-2022 School Year**

Income

Cash Sales	\$ 1,499,918
Reimbursements	\$ 329,068
State Aid - 31d/31f	\$ 56,756
Total Income	<u>\$ 1,885,742</u>

ARAMARK Food Cost	\$ 717,424
--------------------------	-------------------

ARAMARK Labor Cost	\$ 815,178
---------------------------	-------------------

ARAMARK Direct Costs	\$ 139,772
-----------------------------	-------------------

Administrative Fee	\$ 106,535
---------------------------	-------------------

Management Fee	<u>\$ 21,365</u>
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Total Costs	\$ 1,800,274
--------------------	---------------------

District Surplus/(Deficit)	<u><u>\$ 85,468</u></u>
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Bloomfield Hills Schools
Proposed Administrative Expense And Management Fee Increase
2021-2022 School Year

Current 2020-2021 School Year:

Administrative Expense	\$0.2089
Management Fee	\$0.0420

Proposed 2021-2022 School Year:

Contractual Increase - @ 3.0%

Administrative Expense	\$0.2151
Management Fee	\$0.0432

Proposed Equivalency Factor Increase - 2021-2022 School Year:

Equivalency Factor - 2020/2021	\$3.6475
Equivalency Factor - 2021/2022	\$3.8250
Equivalency Factor - Percentage Increase	4.866347%

Equivalent Meals - Actual - 2019/2020	176,821
Total Meals - Actual - 2019/2020	423,127
Equivalent Meals Percentage Of Total Meals	41.789108%

Percentage Increase Due To Equivalency Factor Adjustment	2.033603%
----------------------------------------------------------	-----------

Proposed Total Increase 2021-2022 School Year:

Administrative Expense	\$0.2194
Management Fee	\$0.0440



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Tina Kostiuk, Assistant Superintendent for Finance & Operations
Date: June 16, 2021
Re: Request to Approve One-Year Traub Lease Extension

Recommended Motion:


I move the Board of Education approve a one year extension, through June 30, 2022, of the current Traub building lease to the International Academy Consortium with rent of \$394,000 for the 2021-2022 fiscal year.

Background Information:

The current lease agreement between Bloomfield Hills Schools and the International Academy Consortium was last executed during 2014 through June 30, 2021. This matter and various options was discussed at the May 20, 2021 Finance, Facilities and Legal Affairs Committee meeting. The recommendation to extend the current lease for one year with rent total \$394,000 is supported by the Committee. Next year's proposed International Academy at Okma Campus budget includes \$394,000 rent expense.

It is planned that new lease terms will be discussed and proposed to participating districts this fall in advance of sharing tuition for the 2022-2023 school year by December 10, 2021 as required by the current Consortium Agreement.

ATTACHMENTS:

File Name	Description
 BHS-IA_First_Amendment_to_Lease_Agreement_at_Traub.pdf	First Amendment to Lease Agreement at Traub

FIRST AMENDMENT
TO
LEASE AGREEMENT

THIS FIRST AMENDMENT TO LEASE AGREEMENT ("First Amendment"), is made and entered into as of June ___, 2021, but effective as of July 1, 2021 (the "Effective Date"), and is attached to and made part of the Lease Agreement dated October 7, 2014 (collectively the "Lease"), by and between **BLOOMFIELD HILLS SCHOOLS**, a Michigan general powers school district, whose address is 7273 Wing Lake Road, Bloomfield Hills, Michigan 48301 (hereinafter referred to as "Landlord") and the Participating Districts of the **INTERNATIONAL ACADEMY CONSORTIUM**, as identified in **Attachment A** of this Lease (hereinafter collectively referred to as "Tenant").

RECITALS

WHEREAS, Landlord and Tenant have entered into the Lease and desire to modify certain terms and conditions of the Lease based on the modifications contained in this First Amendment; and

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

A. THE FOLLOWING PARAGRAPHS WITHIN THE LEASE ARE HEREBY AMENDED AND RESTATED IN ITS ENTIRETY AS FOLLOWS, AS IF THE SAME HAD BEEN ORIGINALLY INCORPORATED THEREIN:

I(A). TERM.

- A. The term of this Lease shall commence upon July 1, 2014, and shall continue for a period of eight (8) years, ending on June 30, 2022, unless otherwise terminated as provided for herein (the "Term"). Tenant acknowledges that it has not expectation of a lease beyond the Term.

II (A). RENT.

- A. Tenant shall pay Landlord as rent for the Premises during the Term the annual sum set forth in **Attachment B** of this Lease (the "Rent"). Tenant shall pay to Landlord the annual Rent in equal monthly installments, in advance, without any setoffs or deductions, on or before the first day of each month (the "Rent Day") at Landlord's address set forth in the preface of this Lease, or at such other place as Landlord may designate in writing.

B. THE LEASE IS HEREBY RATIFIED AND REAFFIRMED, AND SHALL CONTINUE IN FULL FORCE AND EFFECT IN ACCORDANCE WITH THE PROVISIONS THEREOF EXCEPT AS MODIFIED BY THIS FIRST AMENDMENT. IN THE EVENT OF A CONFLICT BETWEEN THIS FIRST AMENDMENT AND THE LEASE, THIS FIRST AMENDMENT SHALL CONTROL.

IN WITNESS WHEREOF, the parties have caused this First Amendment to Lease Agreement to be executed as of the day and year first above written.

LANDLORD:

BLOOMFIELD HILLS SCHOOLS

By: _____
Patrick Watson

Its: Superintendent

Date: June ___, 2021

TENANT:

INTERNATIONAL ACADEMY CONSORTIUM

By: _____
Lynne Gibson

Its: Principal

Date: June ___, 2021

ATTACHMENT A

OKMA CAMPUS PARTICIPATING DISTRICTS

Avondale School District

Berkley Public Schools

Birmingham Public Schools

Bloomfield Hills Schools

Clawson Public Schools

Lake Orion Public Schools

Rochester Community Schools

Royal Oak Schools

Waterford School District

West Bloomfield School District

ATTACHMENT B

RENT SCHEDULE

<u>YEAR</u>	<u>ANNUAL RENT</u>
2014 -2015	\$395,000
2015 - 2016	\$394,500
2016 - 2017	\$393,500
2017 - 2018	\$392,000
2018 - 2019	\$395,000
2019 - 2020	\$392,500
2020 - 2021	\$100,000
2021 - 2022	\$394,000



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Jennifer Perrone, Director of Special Education
Date: June 24, 2021
Re: Request to Approve Grant Application with Michigan Council of Arts and Cultural Affairs - Arts in Education

Recommended Motion:

I move the Board of Education approve the application of a grant through the Michigan Council of Arts and Cultural Affairs - Arts in Education, as required by the non-profit organization.

Background Information:

The “Arts in Community” project has two related components led by the two Detroit artists. The photography portion of the project involves a residency with Sandra ‘Kay’ Young, in which students will 1) learn the basic skills of photography including design, composition, lighting and the use of the cameras on their iPhones or iPads, 2) print and analyze the images that they have captured, 3) select and prepare their photos for exhibition, and 4) host a reception at which they will have the opportunity to talk about the photos that they have taken, and why they were selected for exhibition. The impact of this residency will be extended through our partnership with Michigan Arts Access. The photographs taken by the students will be posted on the Michigan Arts Access website. Ms. Young will also engage students in documenting the entire creative mural making process through photography and video. Photos of the students working on the mural will included in the photo exhibition. A video will also be made capturing the process and interview the student about their experience in the project.

The other component of the project involves mural artist, Hubert Massey, guiding and working side-by-side with students to create a public work of art: A mural that will be installed on the front face of their school building. After Ms. Young teaches the students the elements of photography and the use of their cameras, she will accompany them on a daylong tour of the City of Detroit led by Dr. Massey, who will show them the public art that he has created and installed throughout the city. The students will photograph the public art, and other sites of interest, giving them an opportunity to learn about their city and what it has to offer to visitors. At the conclusion of the

tour, Dr. Massey will take the students to his studio at Marygrove, so that they can see where he creates his art and stores his tools and art materials.

ATTACHMENTS:

File Name	Description
 Grant_Application_with_Michigan_Council_of_Arts_and_Cultural_Affairs_-_Arts_in_Education.pdf	Grant Application with Michigan Council of Arts and Cultural Affairs - Arts in Education

The “Arts in Community” project has two related components led by the two Detroit artists. The photography portion of the project involves a residency with Sandra ‘Kay’ Young, in which students will 1) learn the basic skills of photography including design, composition, lighting and the use of the cameras on their iPhones or iPads, 2) print and analyze the images that they have captured, 3) select and prepare their photos for exhibition, and 4) host a reception at which they will have the opportunity to talk about the photos that they have taken, and why they were selected for exhibition. The impact of this residency will be extended through our partnership with Michigan Arts Access. The photographs taken by the students will be posted on the Michigan Arts Access website. Ms. Young will also engage students in documenting the entire creative mural making process through photography and video. Photos of the students working on the mural will included in the photo exhibition. A video will also be made capturing the process and interview the student about their experience in the project.

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Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Keith McDonald, Assistant Superintendent of Human Resources and Title IX Coordinator
Date: June 24, 2021
Re: Request to Approve HR Actions

Recommended Motion:

I move that the Board of Education approve the personnel actions, as presented.

Background Information:

ASSIGNMENTS

Jamie Tryon

Speech Language Pathologist/WHMS & Lone Pine/1.0 FTE

Effective: August 30, 2021

Salary: \$56,697/Step 5 MA +30/16 Step Salary Schedule

Briana Vono

1st Grade Teacher/Way/1.0 FTE

Effective: August 30, 2021

Salary: \$43,104/Step 1 BA/16 Step Salary Schedule

Natalie Kallemeyn

3rd Grade Teacher/Way/1.0 FTE

Effective: August 30, 2021

Salary: \$43,104/Step 1 BA/16 Step Salary Schedule

Luciana Lallaizon

French Teacher/IA/1.0 FTE – Terminating Contract for the 2021-2022 School Year

Effective: August 16, 2021

Salary: \$54,495/Step 4 MA +30/16 Step Salary Schedule

Kristin Hanson

School Counselor/IA/1.0 FTE

Effective: August 16, 2021

Salary: \$45,299/Step 1 MA/16 Step Salary Schedule

Nicholas Krueger

English Teacher/IA/1.0 FTE

Effective: August 16, 2021

Salary: \$41,430/Step 0 BA/16 Step Salary Schedule

Madeline Beyer

1st Grade Teacher/Way/1.0 FTE

Effective: August 30, 2021

Salary: \$41,430/Step 0 BA/16 Step Salary Schedule

Erika Lusky

Special Education Instructional Coach/BHMS & EHMS/1.0 FTE

Effective: August 30, 2021

Salary: \$85,228/Step 14 MA/16 Step Salary Schedule

Jacqueline Lozano

DHH Teacher/DHH/1.0 FTE

Effective: August 30, 2021

Salary: \$57,546/Step 8 BA/16 Step Salary Schedule

Aziza Miller

Special Education Instructional Coach/Conant & Lone Pine/1.0 FTE

Effective: August 30, 2021

Salary: \$65,173/Step 8 MA +30/16 Step Salary Schedule

Jordyn Bickham

Speech Language Pathologist/BHMS & EHMS/1.0 FTE

Effective: August 30, 2021

Salary: \$50,345/Step 2 MA +30/16 Step Salary Schedule

RECALLS

None to report

ASSIGNMENTS

(Not requiring Board approval)

None to report

RESIGNATIONS

Sandra Dukhie

Student Services Supervisor/Booth/1.0 FTE

Effective: June 25, 2021

Reason: Personal
Hire Date: October 29, 2018

Christopher Smith

Associate Principal/IA/1.0 FTE

Effective: June 30, 2021

Reason: Personal

Hire Date: August 9, 2012

Kelly Van Tilburg

Teacher/WHMS/1.0 FTE

Effective: June 3, 2021

Reason: Personal

Hire Date: September 16, 2013

Douglas Thompson

Teacher/EHMS/1.0 FTE

Effective: June 21, 2021

Reason: Personal

Hire Date: August 17, 2004

Sara Drlik

Art Teacher/Shared Services – St. Hugo of the Hills School/1.0 FTE

Effective: June 11, 2021

Reason: Personal

Hire Date: August 18, 2015

Gabrielle Chin

Teacher/Eastover/1.0 FTE

Effective: June 21, 2021

Reason: Personal

Hire Date: August 26, 2019

Sarah Schneider

Teacher/EHMS/1.0 FTE – Terminating Contract

Effective: June 21, 2021

Reason: Expiration of Terminating Contract

Hire Date: March 22, 2021

Amanda Gohl

Counselor/BHMS/1.0 FTE

Effective: June 24, 2021

Reason: Personal

Hire Date: August 23, 2021

Keith Kimmel

Teacher/BHMS/1.0 FTE

Effective: August 31, 2021

Reason: Personal

Hire Date: August 3, 2010

TERMINATIONS

None to report

LAYOFFS

None to report

LEAVE OF ABSENCE

Ashley Morel


Teacher/BHHS

Effective: July 1, 2021

Reason: Unpaid Child Care Leave for the 2021-2020 School Year

Hire Date: August 28, 2009

ATTACHMENTS:

File Name	Description
 HR_Actions_(6.24.2021).pdf	HR Actions (6.24.2021)

ASSIGNMENTS

Jamie Tryon

Speech Language Pathologist/WHMS & Lone Pine/1.0 FTE

Effective: August 30, 2021

Salary: \$56,697/Step 5 MA +30/16 Step Salary Schedule

Briana Vono

1st Grade Teacher/Way/1.0 FTE

Effective: August 30, 2021

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English Teacher/IA/1.0 FTE

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Effective: August 30, 2021

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Salary: \$85,228/Step 14 MA/16 Step Salary Schedule

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DHH Teacher/DHH/1.0 FTE

Effective: August 30, 2021

Salary: \$57,546/Step 8 BA/16 Step Salary Schedule

Aziza Miller

Special Education Instructional Coach/Conant & Lone Pine/1.0 FTE

Effective: August 30, 2021

Salary: \$65,173/Step 8 MA +30/16 Step Salary Schedule

Jordyn Bickham

Speech Language Pathologist/BHMS & EHMS/1.0 FTE

Effective: August 30, 2021

Salary: \$50,345/Step 2 MA +30/16 Step Salary Schedule

RECALLS

None to report

ASSIGNMENTS

(Not requiring Board approval)

None to report

RESIGNATIONS

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Student Services Supervisor/Booth/1.0 FTE

Effective: June 25, 2021

Reason: Personal

Hire Date: October 29, 2018

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Associate Principal/IA/1.0 FTE

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Reason: Personal

Hire Date: August 9, 2012

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Effective: June 3, 2021

Reason: Personal

Hire Date: September 16, 2013

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Hire Date: August 17, 2004

Sara Drlik

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Effective: June 24, 2021

Reason: Personal

Hire Date: August 23, 2021

Keith Kimmel

Teacher/BHMS/1.0 FTE

Effective: August 31, 2021

Reason: Personal

Hire Date: August 3, 2010

TERMINATIONS

None to report

LAYOFFS

None to report

LEAVE OF ABSENCE

Ashley Morel

Teacher/BHHS

Effective: July 1, 2021

Reason: Unpaid Child Care Leave for the 2021-2020 School Year

Hire Date: August 28, 2009



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Pat Watson, Superintendent
Date: June 24, 2021
Re: Request to Approve Metro Bureau Membership for 2021-22

Recommended Motion:

I move that the Board of Education approve membership with the Metro Bureau in the amount of \$2,912.50 for the 2021 - 2022 school year.

Background Information:

ATTACHMENTS:

File Name	Description
 Metro_Bureau_FY22_Invoice.pdf	Metro Bureau FY22 Membership Renewal



Metropolitan Detroit Bureau of School Studies, Inc.

391 College of Education • Wayne State University • Detroit, Michigan 48202

Phone: 313-577-1611 • Fax: 313-577-8278 • www.metrobureau.org

Melissa Baker, Ed.S.
Executive Director
MelissaBaker@wayne.edu

Gregory Baracy, Ed.D.
Associate Executive Director
baracyg@wayne.edu

Nancy Campbell, Ed.D.
Associate Executive Director
nancy.campbell@wayne.edu

May 17, 2021

Mr. Patrick Watson
Superintendent
Bloomfield Hills School District
7273 Wing Lake Road
Bloomfield Hills MI 48301

Dear Mr. Watson:

As I write this, I am hoping you, your family, students, district families and staff are safe and healthy. We know this has been a challenging time for your district and we cannot thank you enough for your leadership in public education and for the children of Michigan.

Each May we reach out to school districts to remind them about the services that Metropolitan Detroit Bureau of School Studies, Inc., provides and share about the organization's membership for the 2021-2022 school year. The Metropolitan Detroit Bureau of School Studies, Inc., organized in 1946, is a voluntary organization of public school systems, community colleges and universities in Southeastern Michigan. The central mission of the Metro Bureau is to support its members through the development of **human resources** to improve student learning and enhance leadership skills while creating additional **financial resources** with cost-effective and efficient practices. We also provide **accurate data** for negotiations and the ongoing operations of member organizations through our benchmarking surveys. The continual sharing of information resources and ideas enables Metro Bureau members to seek productive solutions to common problems they encounter as district leaders.

Each year school professionals step into new leadership roles often with limited preparation and experience for the challenging tasks they will soon encounter. Today's professional educators need to operate with integrity, possess a vision that will inspire employees to imagine a better future and have the judgment to make solid business decisions that will continue to produce results in a cost effective manner.

At the Metro Bureau, we help school leaders become successful by equipping your school professionals with the knowledge, skills and wisdom necessary for leadership and sound decision-making. We are proud of the services we provide, including:


- **Supporting Districts during this challenging time.** At this time the Metro Bureau is also adapting to ever changing current events and executive orders. We will continue to provide seminars virtually until we all can be together again. Our business partners provide current best practices and the detailed Legal Updates will continue to be provided to all of you. We will support you with contract review, communications and your crisis management needs. Our monthly Council of Chief Negotiators (CCN) and Council of Academic Leadership (CAL) meetings are scheduled with ongoing networking to support your leadership teams.
- **Reliable legal and financial information** for school leaders. Our legal updates include input from the top school law professionals in the Metropolitan Detroit region.

-more-

- **Regional benchmarking surveys and data collection.** Whether you are preparing for bargaining, making an enrollment forecast or looking to see how many school districts are using a particular ELA or Math curriculum, our benchmarking surveys provide on demand data from school districts in the tri-county area as well as in Eaton, Genesee, Lapeer, Monroe and St. Clair counties.
- **Regular opportunities to participate in professional development for school and district leaders.** Metro Bureau Councils, seminars and workshops provide facilitated discussions, networking and collaboration opportunities for both new leaders and seasoned veterans to learn from experts and each other. This year we also provided a Fall and Spring ED Camp where member district educators participated in twelve different virtual learning sessions by state and national educational experts.
- **A newsletter** that contains timely information and recommendations.
- **Expertise from Metro Bureau Business Partners.** By providing expertise on learning services, legal issues, data and analytics, energy purchase and consumption, facility construction and maintenance, talent acquisition, employee benefit purchases, retirement planning and financial services, and keeping our school campuses safe and secure, our business partners are valued resources to member districts.
- **School Board Workshops.** Our team of consultants has worked with school boards in all three counties and offers a customized approach driven by goals determined by the school district.
- The Metro Bureau in partnership with the Michigan Leadership Institute (MLI) offers a comprehensive **Superintendent Search Service** to member school districts. Our process is thorough and effective, utilizing networks across the State. Metro Bureau member school districts receive this service at a cost that is significantly lower than current market rates.
- **The Metro Bureau website** (www.metrobureau.org) contains information on upcoming events, archived conferences and seminars, benchmarking survey results and recent contract settlement information for member districts.
- **Scholarships** for graduating seniors. Each year, graduating seniors from member school districts receive scholarships from the Metro Bureau to assist with the cost of their post-secondary education at a Metro Bureau member college or university.

The Metro Bureau recognizes the difficulty of our current economy and the unprecedented situation our nation is going through. **Therefore, you will again see no increase in your membership rate for the 2021/2022 school year. In addition, if you have a reduction in student enrollment, your cost will be adjusted.** I'm very proud to ask for your support for an organization with a rich tradition of supporting our members through the collaborative efforts of our K-12, community college, university and business partners. While there are many school organizations across our state that support school leaders, only the Metro Bureau provides this unique mix of participants with reasonably priced membership and seminar fees.

Please permit the Metro Bureau to continue our work in your behalf by committing to a membership for the 2021-2022 school year.

Sincerely,

Melissa Baker
Executive Director
MelissaBaker@wayne.edu or 313-577-8281

Attachments

1. Invoice
2. Membership Commitment Form



Metropolitan Detroit Bureau of School Studies, Inc.
391 College of Education-Wayne State University
Detroit, Michigan 48202
313.577.1611 • Fax 313.577.8278 • www.metrobureau.org

Invoice

Invoice #: 2021M029

Date: May 17, 2021

BILL TO:

Mr. Patrick Watson
Superintendent
Bloomfield Hills School District
7273 Wing Lake Road
Bloomfield Hills MI 48301

SHIP TO:

Metropolitan Detroit Bureau
of School Studies, Inc.
391 College of Education, Wayne State University
Detroit, Michigan 48202

Membership, 2021-2022

July 1, 2021 through June 30, 2022

DESCRIPTION	AMOUNT
Institutional Fee	\$1600.00
Plus 5,250 Pupil Enrollment x 25¢ (NOT TO EXCEED \$2350.00)	\$1312.50
Total Membership Fee (NOT TO EXCEED \$3950.00)	\$2912.50
PLEASE PAY THIS AMOUNT	\$2912.50

In lieu of paying the total amount in July, the district may elect to pay the institutional fee in July and the per pupil fee by November 1, 2021.

Bureau membership implies the understanding that Bureau report data is not to be released to non-member districts or institutions. Bureau data can be accessed at www.metrobureau.org.

Metropolitan Detroit Bureau of School Studies, Inc. EIN #38-1426899

Thank you for your membership!



Metropolitan Detroit Bureau of School Studies, Inc.

391 College of Education-Wayne State University

Detroit, Michigan 48202

Commitment to Membership, 2021-2022

Please check the appropriate box and return this form to the Bureau at the above address.

- ☐ Our school district **will join** the Metro Bureau for school year July 1, 2021 –June 30, 2022.
- ☐ Our school district **will not join** the Metro Bureau for school year July 1, 2021 –June 30, 2022.

Name of School District/College/University

Name of Authorized Personnel

Signature of Authorized Personnel

Date

Return Response:

E-Mail to pdenson@wayne.edu

Fax to 313-577-8278 or

Mail to the address above.



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Mike Cowdrey, Director of Athletics and Recreation
Date: June 24, 2021
Re: Request to Approve Michigan High School Athletic Association (MHSAA) Membership for 2021-22

Recommended Motion:

I move that the Board of Education approve membership in the Michigan High School Athletic Association for the 2021-22 school year.

Background Information:

The Attorney General of the State of Michigan has ruled local Boards of Education must annually approve a resolution voluntarily joining the Michigan High School Athletic Association, Inc. Approval of this resolution indicates that our school district adopts the rules of the Association and agrees to be bound by those rules.

ATTACHMENTS:

File Name	Description
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No Attachments Available



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Tina Kostiuk, Assistant Superintendent for Finance & Operations
Date: June 17, 2021
Re: Public Hearing on Adoption of FY 2021-22 Budget

Recommended Motion:

Board action is not required during the Public Hearing.

Background Information:

The Uniform Budgeting and Accounting Act requires a public hearing prior to Board action on the recommended budget for next year. As required, notice of the public hearing was published in advance in a local newspaper, the Birmingham Observer and Eccentric, on Sunday, June 13, 2021. The notice includes a statement that the property tax millage rate proposed to be levied in support of the proposed budget will be a subject of the public hearing.

Next year's budget recommendation is a Board Business agenda item along with approval of the final budget for this year.

ATTACHMENTS:

File Name	Description
2021.6.24_Public_Hearing__FY22_Orig__2021_Rates_Final_.pdf	Public Hearing - 2021 Tax Rates, FY22 Budget

Bloomfield Hills Schools Board of Education

Public Hearing

2021/22 Original Budget

2021 Tax Rates

& 2020/21 Final Budget Revisions

**2021 Property Tax
Millage Rates &
2021/22 General Fund
Original Budget
Recommendation**

2021 Property Tax Millage Rate Summary

Tax Base	Purpose	# of Mills
Non-Primary Residence Exemption Property (Non-PRE)	General Operating	18.0000
Primary Residence Exemption Property (PRE)	General Operating	6.3028*
Commercial Personal Property	General Operating	12.3028*
All Classifications of Property	Debt Service & Sinking Fund	2.7500 0.7036

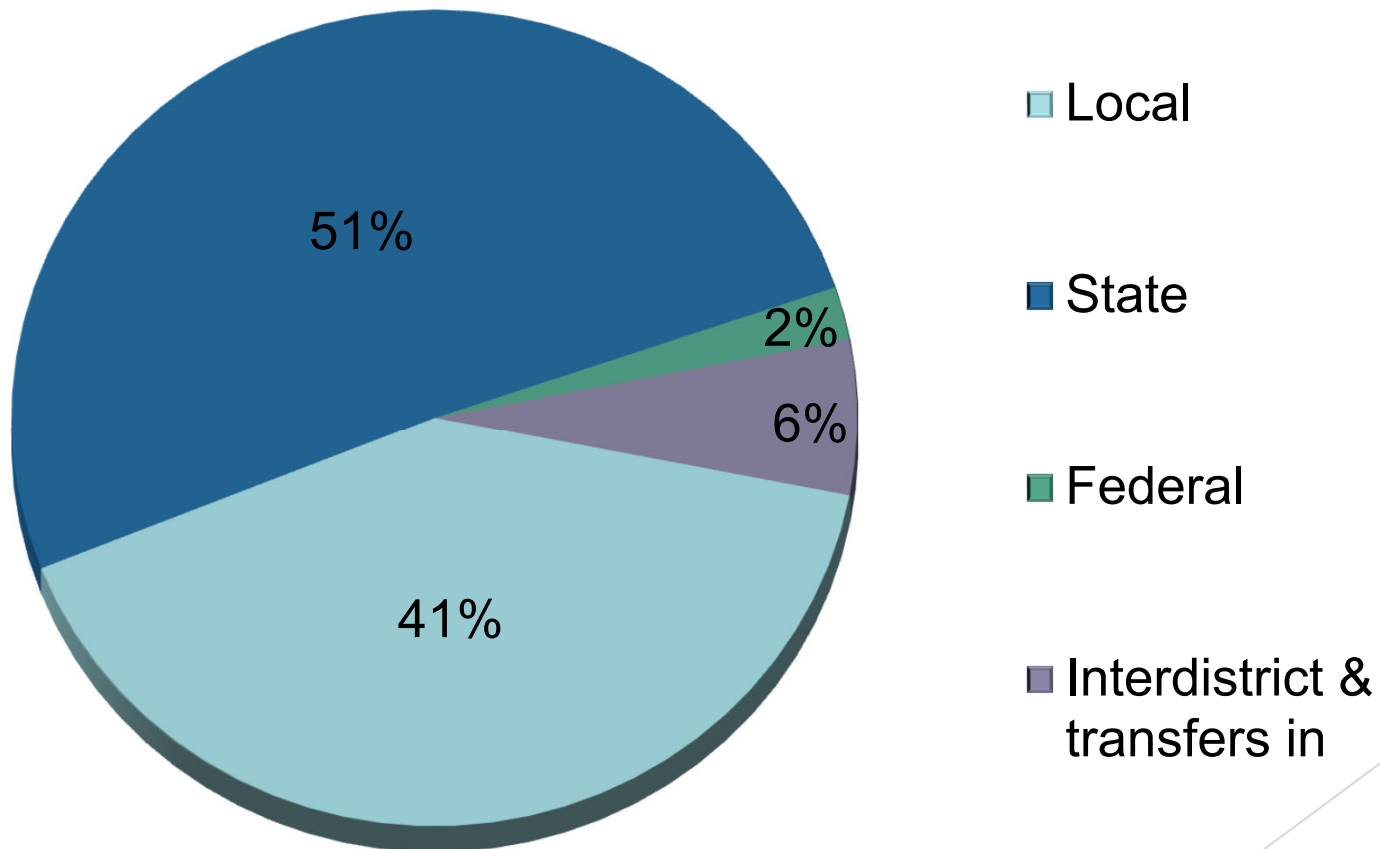
**These rates are preliminary based on the latest expected enrollment and taxable value. 50% will be levied on July 1st. Another review is performed in September using the latest enrollment and taxable value data at that time. The final rate less the levy on July 1st is levied on December 1st.*

General Fund Budget

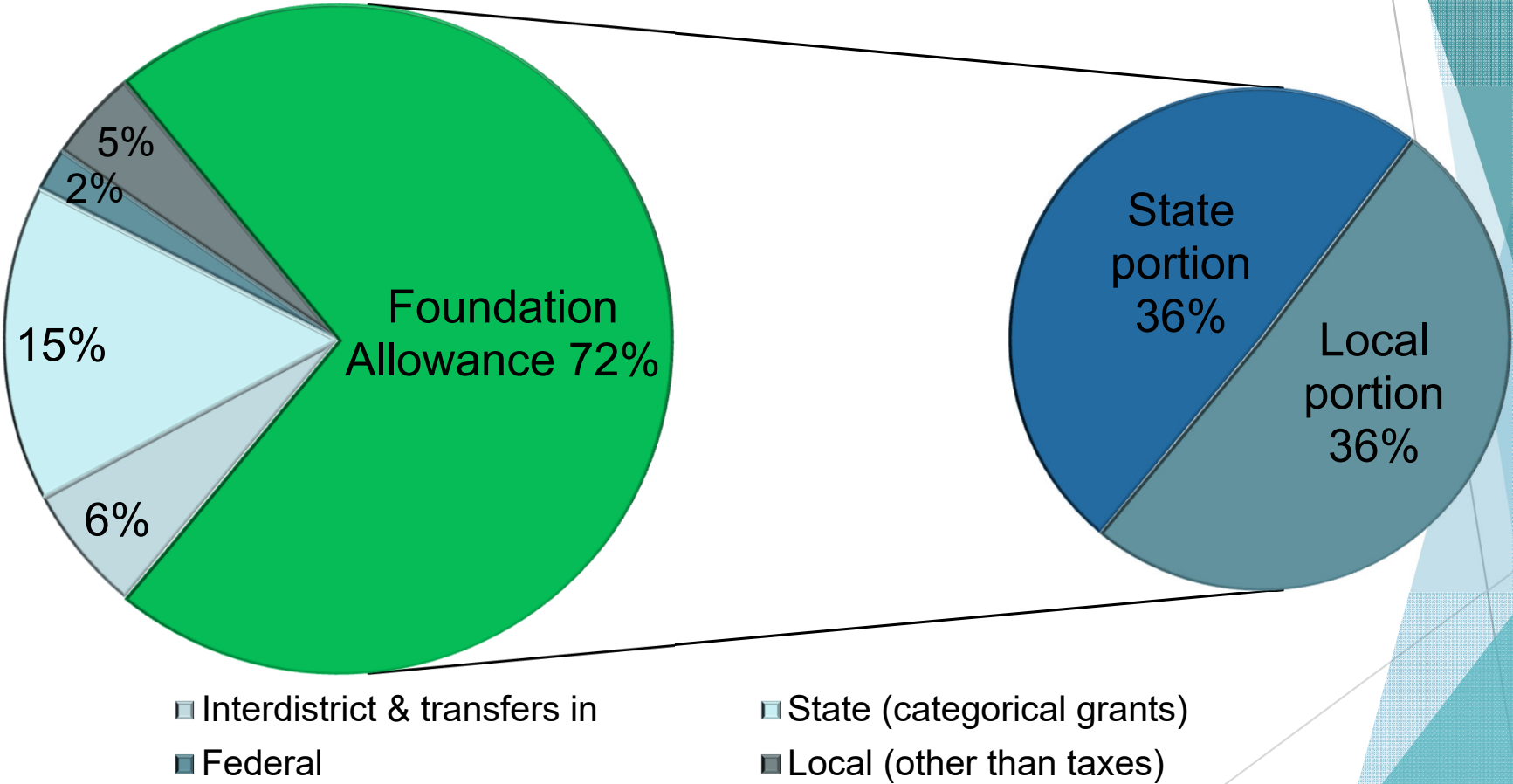
	2020/21 Final Budget	2021/22 Original Budget
General Fund – Fund balance, beginning of the year	\$20,875,724	\$23,577,127
Revenues & Transfers In	99,086,881	94,513,420
Expenditures & Transfers Out	(96,385,478)	(97,114,857)
Revenue over (under) expenditures*	2,701,403	(2,601,437)
General Fund – Fund balance, end of year	\$23,577,127	\$20,975,690
Fund balance as a percent of expenditures	24.5%	21.6%

*About \$2 million of funding received during 2020/21 will be used toward expenditures in 2021/22.

Fiscal Year 2021/22 - General Fund Revenue by Source



Fiscal Year 2021/22 - General Fund Revenue by Source



The Foundation Allowance is funded both locally, through non-homestead and hold harmless operating taxes, and by the State School Aid Fund. Approximately \$68 million, or 69% of total revenue represents the per pupil Foundation Allowance funding.

General Fund Revenue Changes

Description	Increase (Decrease)
2020/21 Total Revenue, Final Budget Projection	\$ 99,086,881
Local revenue, returning to normal with preschool, facility/field rentals and a slight anticipated increase in investment income	775,000
State funding projected increase totaling \$200 per pupil from foundation allowance/categorical sections, offset by projected decline in calculated membership FTEs (full time equivalent) from the Super Blend calculation <i>Note: While the number of students is projected to increase from this year, the budget is based upon state calculations for membership that drive Foundation Allowance funding amounts.</i>	461,436
Public Act 18 revenue decrease by the one-time additional distribution during 2020-21	(207,261)
State Funding decrease for ESSER II Equalization one-time funding	(2,004,423)

General Fund Revenue Changes, continued

Description	Increase (Decrease)
Federal funding decreases of one-time funding:	
• Coronavirus Aid, Relief, and Economic Security (CARES) Act	(1,944,075)
• Coronavirus Relief Fund (CRF)	(68,431)
• Elementary and Secondary School Emergency Relief (ESSER) I	(111,145)
• ESSER II *	(207,298)
• Preschool grants	(126,900)
• CARES through Oakland County	(759,577)
• Federal Emergency Management Act (FEMA)	(281,855)
Other adjustments, net	(98,932)
Net revenue decrease, almost 5%	(4,573,461)
2021/22 Total Revenue, Original Budget Projection	\$ 94,513,420

* The remaining portion of ESSER II and the full ESSER III allocation, about \$1.3 million in total, is not yet appropriated (House Bill 4421); therefore, not included in the FY22 revenue.

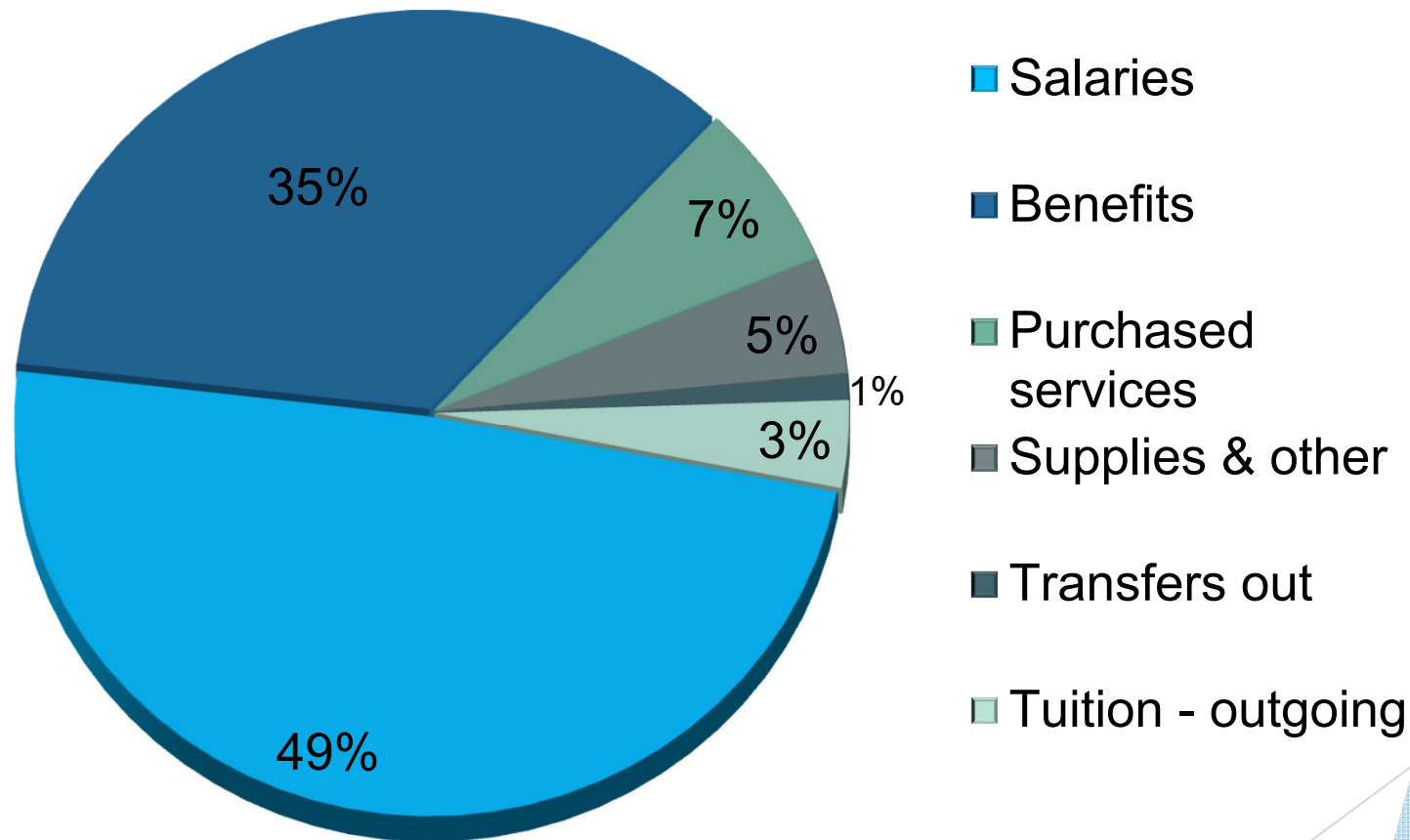
General Fund Revenue Assumptions

2021/22 Original Budget

Many unknown variables exist for the original budget, including the following key considerations that are in process:

- Enrollment
 - Using a slightly higher than average of the fall 2019 & fall 2020 counts to estimate fall 2021 full time equivalents (FTEs)
 - No indication of a “super blend” for next year, so back to a typical 90% of current fall and 10% of prior year winter
 - Projection is a blended membership of 5460 FTEs
 - Compared to this year’s “super blend” of 5511, the projection is a decrease of 51 FTEs for funding purposes; however, the projection is an increase over the typical calculation that would have been 5380 without the “super blend”
- Foundation Allowance & Categorical Funding increase of about \$200 per pupil
 - Cautiously optimistic - - - and more details pending the State’s budget talks, including the ESSER III equalization to \$1,093 per student, part of budget consensus discussions - - - and to be determined
- Local revenue – estimating increases from this year with some ‘return to normal’, but cautiously optimistic
- Federal & state revenue – only appropriated monies are included in the budget. The remaining ESSER II & full ESSER III monies are not included. The proposed ESSER III equalization monies are not included.

Fiscal Year 2021/22 - General Fund Expenditures by Object



The largest cost is staffing, totaling about \$81 million, which comprises around 84% of total General Fund expenditures.

General Fund Expenditures Changes

Description	Increase (Decrease)
2020/21 Total Expenditures, Final Budget Projection	\$ 96,385,478
<p>Staffing:</p> <ul style="list-style-type: none"> Collective bargaining agreement estimated costs, including salaries/wages, related FICA/retirement, and health benefit costs <i>(breakdown not provided since details are pending ratification and board approval)</i> Costs associated with the alignment of resources to strategies: <ul style="list-style-type: none"> Increase Social Work Support for All Sites Special Education: <ul style="list-style-type: none"> Additional instructional coaches Added classrooms to expand continuum of services Increase support around elementary literacy & math K-3 Staff classes with a focus on maximizing student / teacher interactions and prioritizing individual student needs due to loss of learning from the pandemic. Summer 2021 Programming: K-8 Summer Academy & 9-12 offerings Addition of District Registered Nurse Reduction in severance, stipend and other wages, much of which was associated with needs during a pandemic year, including elimination of the Director of Health & Wellness role. 	<p>2,444,000</p> <p>(806,000)</p>

General Fund Expenditures Changes

Description	Increase (Decrease)
<p>Purchased services:</p> <ul style="list-style-type: none"> Reduction in contracted services, primarily due to the significant custodial services necessary during 2020/21 Return to normal costs: <ul style="list-style-type: none"> Professional development, which is expected to include more in person learning with associated registration/travel costs were applicable: <ul style="list-style-type: none"> Special Education - Continued professional learning and coaching support for executive functioning K-12 Literacy <ul style="list-style-type: none"> Summer Professional Learning focused on Assessment Driven Small Group Reading Instruction and Book Clubs Kindergarten Readiness Assessment (KRA) - MDE certification requirement for all Kindergarten and related support staff. Copier usage 	<p>(200,000)</p> <p>120,000</p> <p>105,000</p>
<p>Transfers out – Reduction of \$1.2 million for the federal funding received and transferred to the Capital Equipment Fund for necessary tech devices, offset by \$250,000, restoring the typical annual transfer to the Capital Equipment Fund</p>	<p>(950,000)</p>

General Fund – Budget Changes Since Midyear

Description	Increase (Decrease)
<p>Supply costs decreased overall given the significant COVID/PPE supplies purchased during FY21. The decrease is offset by added costs in anticipation of returning to an in-person school year.</p> <ul style="list-style-type: none"> Decrease in supplies, primarily related to PPE and COVID needs Increase in utilities (gas, electric, water) Increase in transportation related supplies including fuel, gas, oil & grease Costs associated with the alignment of resources to strategies: <ul style="list-style-type: none"> K-12 Literacy: Literature Book Adoption, Learning Community Libraries & K-2 Phonics materials K-12 Social Studies: Middle School Resource Adoptions, AP Psychology Resource Adoptions 	<p>(600,000)</p> <p>250,000</p> <p>250,000</p> <p>113,800</p>
Other adjustments	2,579
Net expenditures increase, less than 1%	729,379
2021/22 Total Expenditures, Original Budget Projection	\$ 97,114,857

Special Revenue Funds - Original Budget

Fiscal Year 2021/22

Special Revenue Funds – Fund balance as of July 1, 2021 (projected)		\$ 7,587,076
Revenues & Transfers In	21,019,237	
Expenditures & Transfers Out	(20,709,994)	
Revenue over (under) expenditures		309,243
Special Revenue Funds – Fund balance as of June 30, 2022 (projected)		\$ 7,896,319

Special Revenue Funds include: Center Programs, International Academy, Recreation/Community Services Food Services, Hills Activities, Co-Curricular Endowment

Board of Education Policy 5002

Budget Planning and Adoption

– 5002 Budget Planning and Adoption

The Board is required to adopt a balanced budget prior to July 1 of each year, to be in place for the ensuing school year. The budget is a formalized statement of anticipated revenues, expenditures of the District, and fund balance and includes all district fund categories that are used to carry-out the District's educational goals and objectives, as required by law. If a five-year forecast provided to the Board shows that the General Fund fund balance would go below 20% of projected expenditures in any year, the matter will be brought to the attention of the Board for discussion at the next scheduled Board meeting or at a special meeting convened sooner. The Board will not approve an annual operating budget that is based on a five-year forecast showing that the General Fund fund balance would go below 15% of projected expenditures in any year, unless the Board contemporaneously passes a separate motion permitting same for that year.

The Superintendent is responsible for preparing the budget and its timely presentation to the Board. Following adoption by the Board, the Superintendent will regularly inform the Board of actual or anticipated variances that may occur during budget implementation and recommend any action that may be required to be taken by the Board.

General Fund Forecast, Years Ending June 30th

	PRIOR	CURRENT	FUTURE PROJECTIONS			
DESCRIPTION	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
FUND BALANCE JULY 1	\$ 20,399,860	\$ 20,875,724	\$ 23,577,127	\$ 20,975,691	\$ 19,100,414	\$ 17,364,533
REVENUES	\$ 92,828,645	\$ 99,088,180	\$ 94,513,421	\$ 96,282,178	\$ 97,073,898	\$ 97,866,330
EXPENDITURES	\$ 92,352,781	\$ 96,386,777	\$ 97,114,857	\$ 98,157,455	\$ 98,809,779	\$ 99,369,229
ANNUAL SURPLUS(DEFICIT)	\$475,864	\$2,701,403	(\$2,601,435)	(\$1,875,278)	(\$1,735,881)	(\$1,502,898)

2019-20 Audited

UNRESTRICTED FUND BALANCE	\$20,875,724	\$23,577,127	\$20,975,691	\$19,100,414	\$17,364,533	\$15,861,634
FUND BALANCE AS % OF GF EXPENSES	22.6%	24.5%	21.6%	19.5%	17.6%	16.0%

Revenue – The year over year revenue changes primarily consist of ongoing enrollment recovery conservation state funding increases.

Expenditures – Conservative increases in staffing costs beyond expiration dates of bargaining agreements and slight increases in non-staffing costs are built into the earlier years.

**General Fund &
Special Revenue Funds
Final Budget Revisions
Fiscal Year 2020/21**

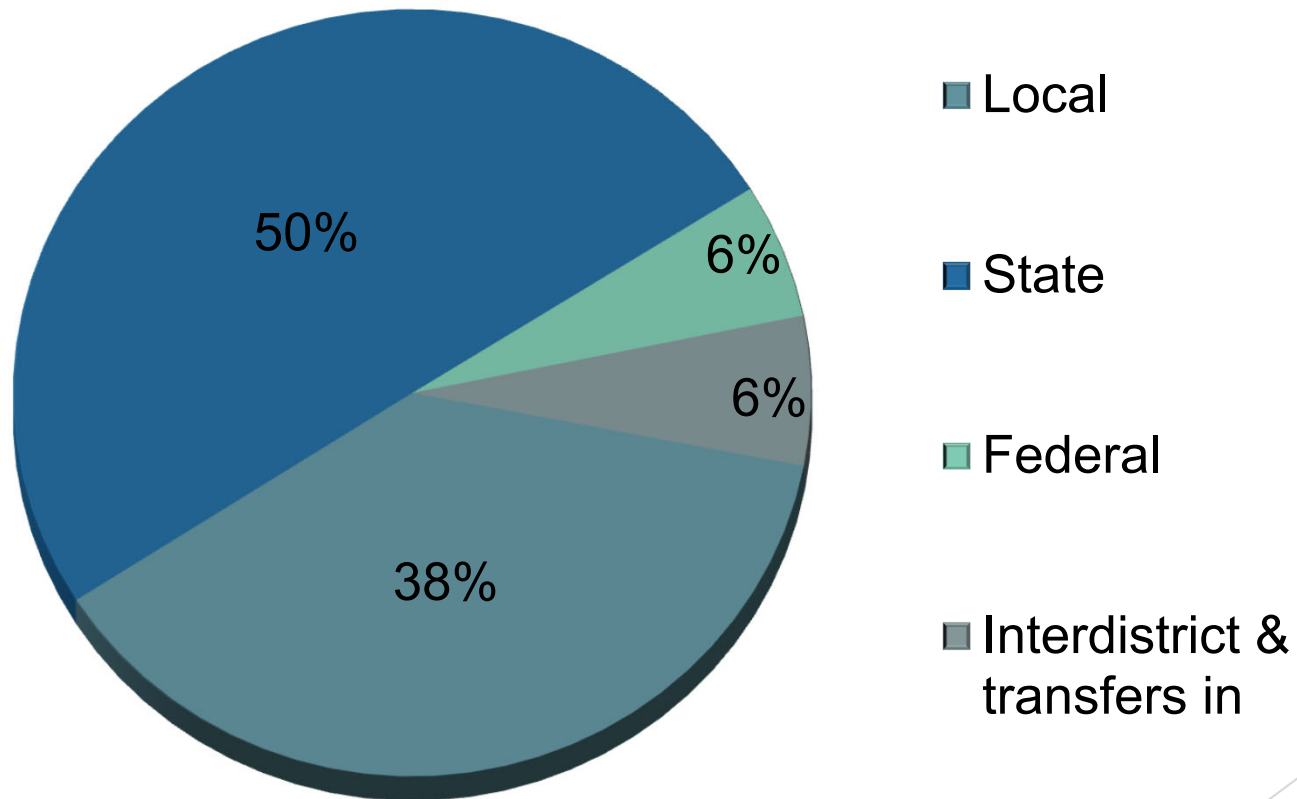
General Fund Budget Projections

Fiscal Year 2020/21

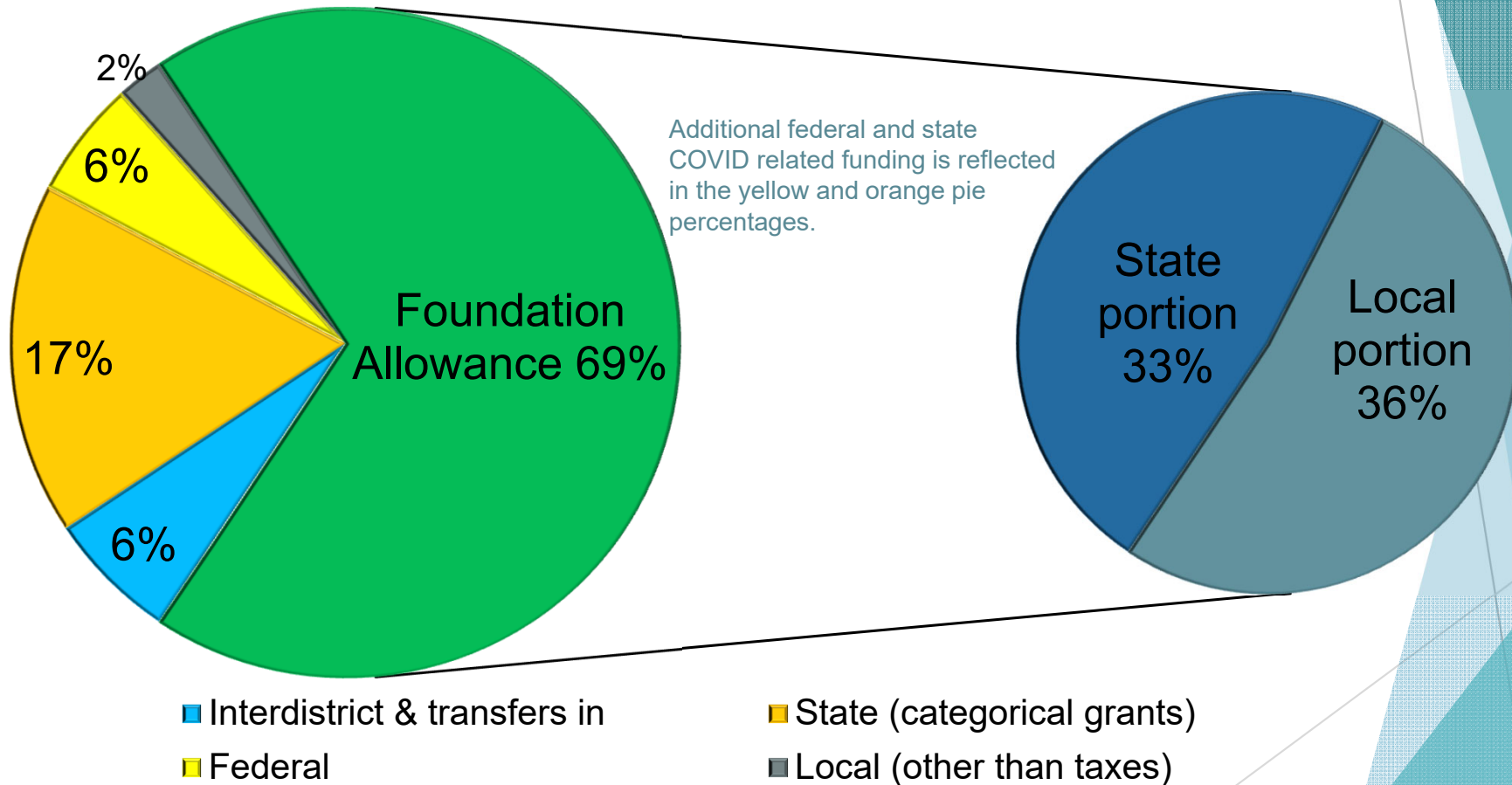
	Original Budget *	Midyear Budget	Final Budget
General Fund – Fund balance, beginning of year (audited)	\$20,875,724	\$20,875,724	\$20,875,724
Revenues & Transfers In	91,205,879	96,332,341	99,086,881
Expenditures & Transfers Out	(93,289,914)	(96,099,961)	(96,385,478)
Revenue over (under) expenditures	(2,084,035)	232,380	2,701,403
General Fund – Fund balance, end of year (projected)	\$18,791,689	\$21,108,104	\$23,577,127
Fund balance as a percent of expenditures	20.1%	22.0%	24.5%

* Significant state funding uncertainty existed one year ago when the original budget was required to be adopted by July 1, 2020 and the State budget projected a significant shortfall. Per pupil funding reductions were expected with no certainty about additional funding to help.

Fiscal Year 2020/21 - General Fund Revenue by Source

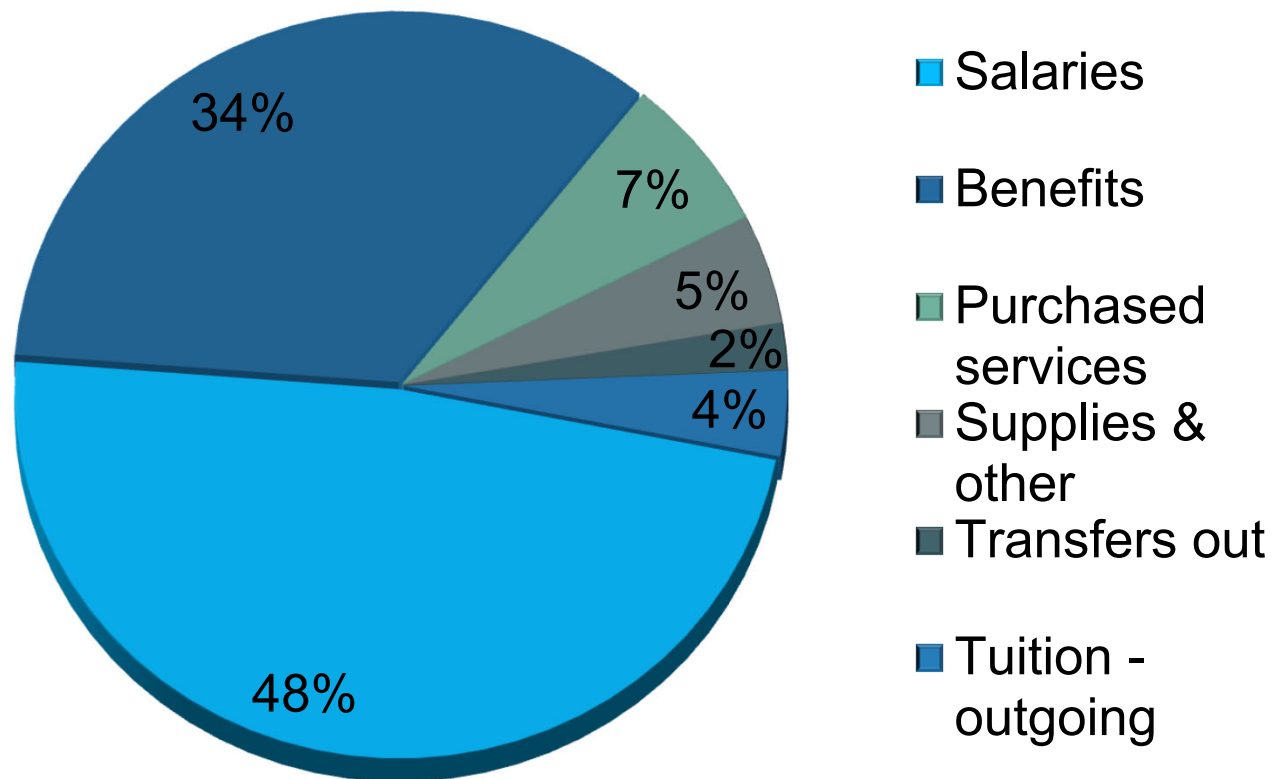


Fiscal Year 2020/21 - General Fund Revenue by Source



The Foundation Allowance is funded both locally, through non-homestead and hold harmless operating taxes, and by the State School Aid Fund. Approximately \$68 million, or 69% of total revenue represents the per pupil Foundation Allowance funding.

Fiscal Year 2020/21 - General Fund Expenditures by Object



Our largest cost is our staff totaling about \$80 million, which comprises around 82% of our total General Fund expenditures.

General Fund – Budget Changes Since Midyear

Description	Impact on Fund Balance Better (Worse)
Midyear Budget – Revenue over (under) Expenditures	232,380
State Section 11r(4) ESSER Equalization to \$450 per pupil, primarily allocated toward 2021-2022 costs related to added social/emotional support staffing, continued Bloomfield Virtual option for families desiring a remote option, district nurse and summer programming costs not covered by the Public Act 3 funding for summer programming	2,004,162
Federal ESSER II, primarily covering necessary COVID related tech purchases*	475,455
Transfer to the Capital Equipment Fund to cover COVID related tech purchases*	(440,423)

* On June 25, 2020, the Board of Education approved spending up to \$1.2 million for technology needs, funded by Center Program reserves, and offset by any state/federal funding that may be provided in the future. Two sources of money, the Oakland County CARES and ESSER II, offset the full approved amount that was utilized.

General Fund – Budget Changes Since Midyear

Description	Impact on Fund Balance Better (Worse)
Federal Emergency Management Agency (FEMA), additional funding of PPE costs already included in the midyear budget	100,000
Reduction in costs related to less transportation and building utilization: utilities (gas, electric, water), fuel, gas, oil & grease	401,848
Contracted services, primarily custodial needs	(186,114)
Other adjustments – Net	114,095
Preliminary Final Budget – Revenue over (under) Expenditures	\$ 2,701,403

Special Revenue Funds – Final Budget Fiscal Year 2020/21

Special Revenue Funds – Fund balance as of July 1, 2020		\$ 7,289,634
Revenues & Transfers In	19,118,507	
Expenditures & Transfers Out	(18,821,065)	
Revenue over (under) expenditures		297,442
Special Revenue Funds – Projected fund balance as of June 30, 2021		\$ 7,587,076

Special Revenue Funds include: Center Programs, International Academy, Recreation/Community Services, Food Services, Co-Curricular Endowment and Hills Activities.

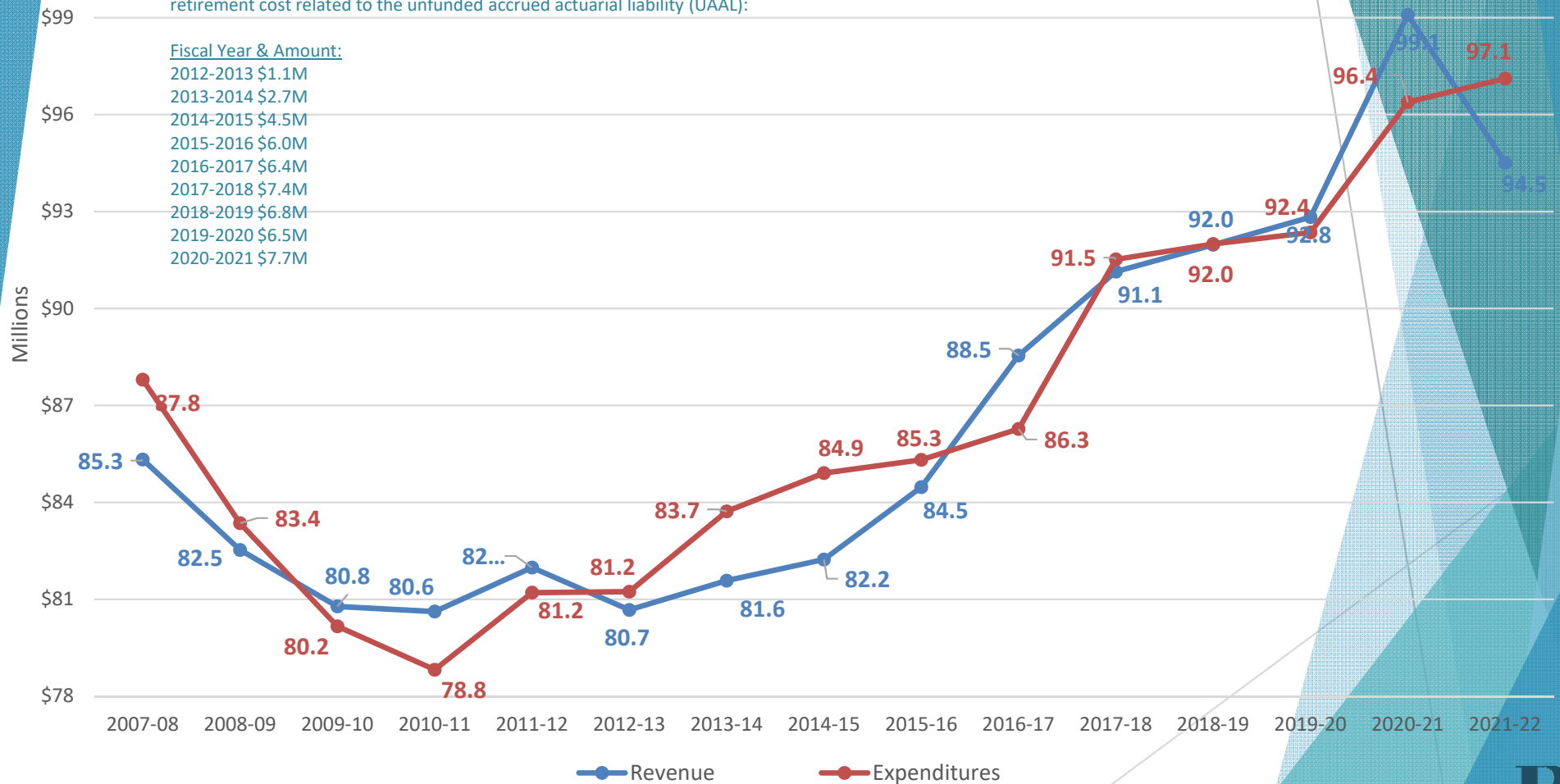
General Fund History & Trends

Revenue / Expenditures by Fiscal Year

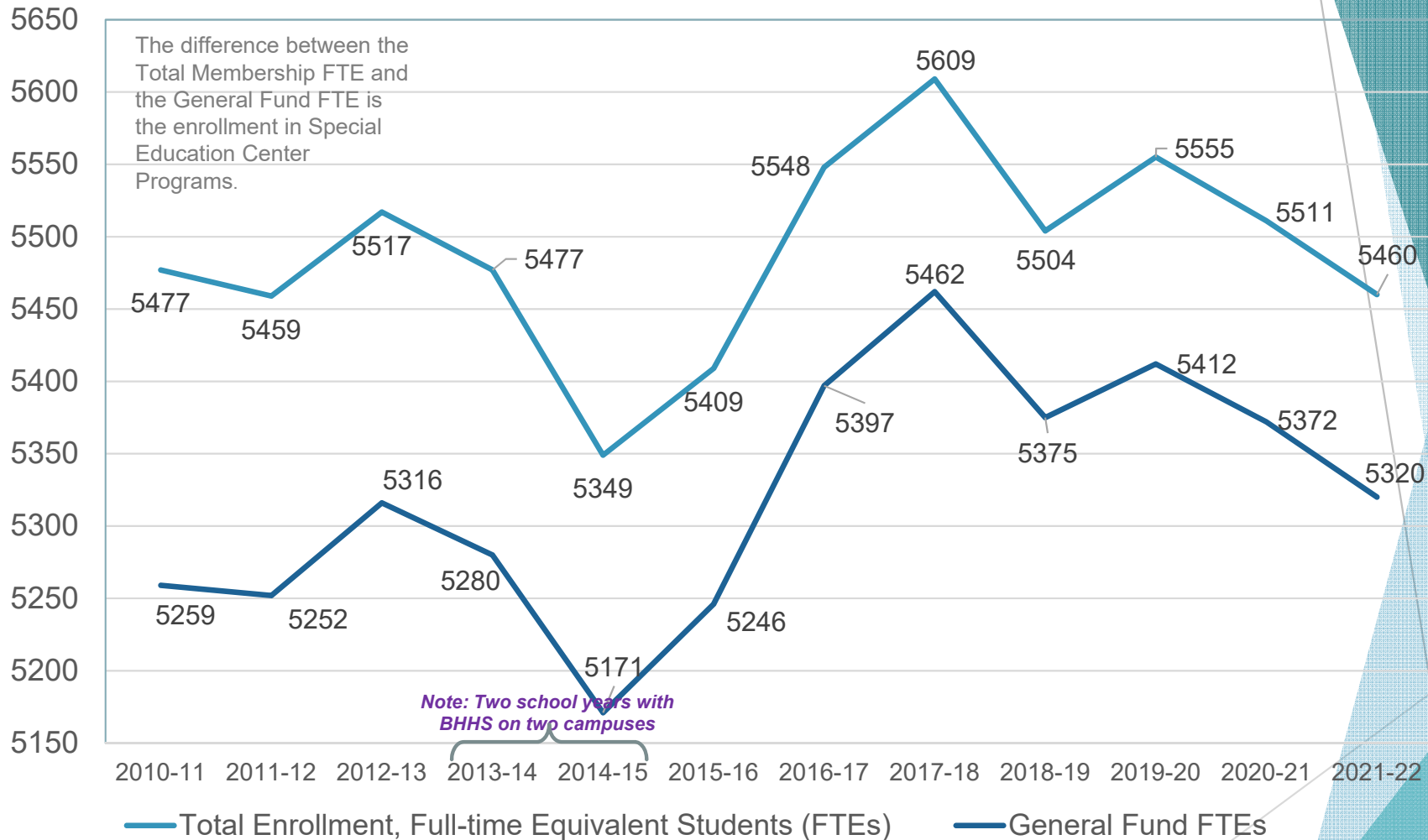
Beginning 2012-13, Revenue and Expenditures include the State funding and corresponding retirement cost related to the unfunded accrued actuarial liability (UAAL):

Fiscal Year & Amount:

2012-2013 \$1.1M
 2013-2014 \$2.7M
 2014-2015 \$4.5M
 2015-2016 \$6.0M
 2016-2017 \$6.4M
 2017-2018 \$7.4M
 2018-2019 \$6.8M
 2019-2020 \$6.5M
 2020-2021 \$7.7M



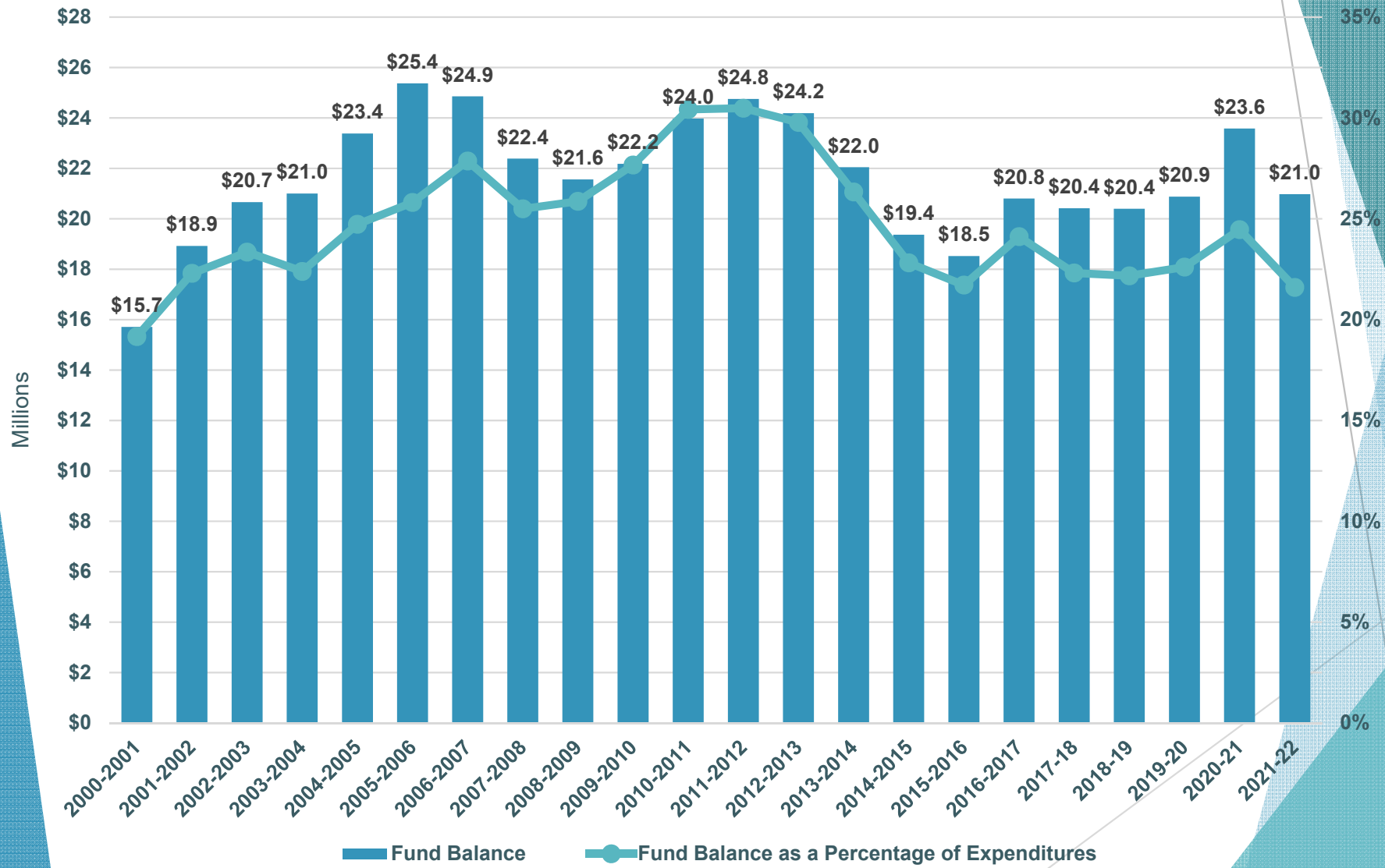
Enrollment Trends



The 2020-21 enrollment reflects the State's super blend calculation, which is a higher FTE than the typical calculation that would have been about 5380 FTEs. The projected 5460 FTEs for 2021-22 is an increase over 2020-21.

Enrollment shown is based on each year's State Membership Blend formula, typically 90% of the current school year's fall FTEs and 10% of the prior school year's winter FTEs. During 2020/21, the State used a "super blend," weighting the prior year's membership by 75% and the current year by 25%, recognizing the significant enrollment decline experienced during the pandemic. The 2021/22 is expected to go back to 90% of the 2021 fall FTEs and 10% of the 2021 winter FTEs.

Fund Balance by Fiscal Year & Percent



Cumulative Foundation Allowance Changes Compared to Consumer Price Index Since 1994/95

	Fiscal Yrs:													
Foundation allowance history	1994/95	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Minimum foundation	\$ 4,200	\$ 7,316	\$ 7,162	\$ 7,146	\$ 6,846	\$ 6,966	\$ 7,026	\$ 7,126	\$ 7,391	\$ 7,511	\$ 7,631	\$ 7,871	\$ 8,111	\$ 8,111
Increase (decrease)		112	(154)	(16)	(300)	120	60	100	265	120	120	240	240	-
Percent change		1.55%	-2.10%	-0.22%	-4.20%	1.75%	0.86%	1.42%	3.72%	1.62%	1.60%	3.15%	3.05%	0.00%
Minimum Cumulative % Change		74%	71%	70%	63%	66%	67%	70%	76%	79%	82%	87%	93%	93%
Basic foundation allowance	\$ 5,000	As Proposal A narrowed the funding gap, 3 levels of foundation allowance became 2 levels in 2008, the "Minimum" & "State Max"												
Maximum foundation	\$ 6,500	\$ 8,489	\$ 8,335	\$ 8,319	\$ 8,019	\$ 8,019	\$ 8,049	\$ 8,099	\$ 8,169	\$ 8,229	\$ 8,289	\$ 8,409	\$ 8,529	\$ 8,529
Increase (decrease)		56	(154)	(16)	(300)	-	30	50	70	60	60	120	120	-
Percent change		0.66%	-1.81%	-0.19%	-3.61%	0.00%	0.37%	0.62%	0.86%	0.73%	0.73%	1.45%	1.43%	0.00%
Maximum Cumulative % Change		31%	28%	28%	23%	23%	24%	25%	26%	27%	28%	29%	31%	31%
Bloomfield Hills Schools	\$ 10,454	\$ 12,443	\$ 12,170	\$ 12,154	\$ 11,854	\$ 11,854	\$ 11,884	\$ 11,934	\$ 12,004	\$ 12,064	\$ 12,124	\$ 12,244	\$ 12,364	\$ 12,364
Increase (decrease)		56	(273)	(16)	(300)	-	30	50	70	60	60	120	120	-
Percent change		0.45%	-2.19%	-0.13%	-2.47%	0.00%	0.25%	0.42%	0.59%	0.50%	0.50%	0.99%	0.98%	0.00%
Bloomfield Hills Schools Cumulative % Change		19%	16%	16%	13%	13%	14%	14%	15%	15%	16%	17%	18%	18%
GDP* Price Deflator, State & Local Gov't Purchases	56.6	92.0	94.0	97.1	99.3	102.5	105.2	105.7	105.5	107.6	111.7	114.6	116.3	117.6
Percent change		0.18%	2.14%	3.34%	2.21%	3.29%	2.63%	0.47%	-0.18%	1.97%	3.85%	2.52%	1.56%	1.10%
Cumulative % Change		63%	66%	72%	75%	81%	86%	87%	87%	90%	98%	102%	106%	108%

From fiscal years 1995 through 2021, the School District had an average annual growth in per pupil revenue of .70 percent compared with the Gross Domestic Product Deflator for State and Local Government purchases of 4.06 percent during the same 25 year period under Proposal A.

Please visit bloomfield.org for more information



Click the transparency icon on the home page or visit the Finance web pages under Departments

Year	Data Status	Indicator Score	Enrollments	Foundation Allowances	Revenues	Expenditures	Fund Balances	Taxable Values
2021	Amended Budget	0	5,510	\$12,364	\$96,332,341	\$96,099,961	\$21,108,104	\$3,977,488,738
2020	Historic	0	5,555	\$12,364	\$92,828,642	\$92,352,780	\$20,875,722	\$3,834,046,000
2019	Historic	0	5,505	\$12,244	\$91,972,626	\$91,994,886	\$20,399,860	\$3,657,510,341
2018	Historic	0	5,609	\$12,124	\$91,140,256	\$91,520,770	\$20,422,121	\$3,500,217,336
2017	Historic	1	5,548	\$12,016	\$88,546,335	\$86,269,729	\$20,802,671	\$3,395,011,111
2016	Historic	2	5,409	\$12,004	\$84,447,225	\$85,292,854	\$18,526,060	\$3,293,211,111
2015	Historic	2	5,349	\$11,934	\$82,232,047	\$84,906,750	\$19,371,688	\$3,171,411,111



Budget and Salary / Compensation Transparency Reporting

- + Fiscal Year 2020-2021 Board Approved Budget
- + Fiscal Year 2019-2020 Board Approved Budget
- + Fiscal Year 2018-2019 Board Approved Budget
- + Fiscal Year 2017-2018 Board Approved Budget
- + Fiscal Year 2016-2017 Board Approved Budget
- + Fiscal Year 2015-2016 Board Approved Budget
- + Fiscal Year 2014-2015 Board Approved Budget
- + Personnel Expenditures
- + Current Operating Expenditures
- + Current Bargaining Agreements
- + Employer Sponsored Health Care Plans
- + Audited Financial Statements
- + Medical Benefit Plan Bids
- + Procurement Policy
- + Expense Reimbursement Policy
- + Accounts Payable Check Register
- + Employee Compensation Information
- + District Paid Association Dues
- + District Paid Lobbying Costs
- + Approved Deficit Elimination Plan
- + District Credit Card Information
- + District Paid Out-of-State Travel Information
- + COVID-19 Information
- + Other Budget Documents
- + FOIA Procedures & Guidelines
- + MI School Data
- + Educator Evaluation Systems Postings and Assurances

- [ASBO Award for 2020](#)
- [ASBO Award for 2019](#)
- [ASBO Award for 2018](#)
- [ASBO Award for 2017](#)
- [ASBO Award for 2016](#)
- [ASBO Award for 2015](#)
- [Winter 2015, A Message from Dr. Rob Glass](#)
- [ASBO Award for 2014](#)

Budget Updates

- [Midyear Budget Update February 26, 2021](#)
- [December Budget Revisions- December 17, 2020](#)
- [Midyear Budget Update January 30, 2020](#)
- [Midyear Budget Update February 21, 2019](#)
- [Midyear Budget Update February 15, 2018](#)
- [Midyear Budget Update February 16, 2017](#)
- [Final Budget Update June 2, 2016](#)
- [Midyear Budget Update February 18, 2016](#)
- [Midyear Budget & Forecast Preview February 16, 2014](#)
- [Midyear Budget Progress December 19, 2013](#)
- [Midyear Budget Update February 7, 2013](#)

School Finance Information

Budget & Finances

Bloomfield Hills Schools Budget

Plante Moran Financial Audits

- [2020 Financial Audit by Plante Moran](#)
- [2019 Financial Audit by Plante Moran](#)
- [2018 Financial Audit by Plante Moran](#)
- [2017 Financial Audit by Plante Moran](#)
- [2016 Financial Audit by Plante Moran](#)

Public Hearings

- [Budget Public Hearing June 25, 2020 - slides](#)
- [Budget Public Hearing June 6, 2019 - video](#)
- [Budget Public Hearing June 6, 2019 - slides](#)
- [Budget Public Hearing June 21, 2018 - video](#)
- [Budget Public Hearing June 21, 2018 - slides](#)
- [Budget Public Hearing June 15, 2017- video](#)
- [Budget Public Hearing June 15, 2017 - slides](#)
- [Budget Public Hearing June 29, 2016 - video](#)
- [Budget Public Hearing June 29, 2016 - slides](#)
- [Budget Public Hearing June 4, 2015 - slides](#)
- [Budget Public Hearing June 19, 2014 - slide](#)
- [Budget Public Hearing June 20, 2013 - slides](#)
- [Budget Public Hearing June 21, 2012 - slides](#)

Budget Balancing Actions

- + Fiscal Year 2020-21
- + Fiscal Year 2019-20
- + Fiscal Year 2018-19
- + Fiscal Year 2017-18
- + Fiscal Year 2016-17
- + Fiscal Year 2015-16
- + Fiscal Year 2014-15



Bloomfield Hills Board of Education


Memo

To: Superintendent and Board of Education
From: Lisa Efros, Policy Chair
Date: June 24, 2021
Re: Board Operating Procedures Review & Conflict Resolution

Recommended Motion:

Background Information:

ATTACHMENTS:

File Name	Description
 Board_Operating_Procedures_(5.26.2021).pdf	Board Operating Procedures (5.26.2021)

BOARD OF EDUCATION OPERATING PROCEDURES

May 26, 2021

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I. Becoming a Board Member

A. Election Process

1. Qualifications

An individual is eligible for election as a member of the District's Board of Education if the individual is a citizen of the United States and is a qualified and registered elector of the School District by the applicable election filing deadline.

2. Electoral Process

- a) The number of members of the Board will remain the same as before July 1, 1996, unless changed by the School District's school electors at a regular or special election.
- b) A ballot question for changing the number of Board members may be placed on the ballot by action of the Board or by petition submitted by the school electors as provided under Michigan Election Law. Beginning in 2012, members of the Board will be elected in even years on the first Tuesday after the first Monday in November.
- c) Below is a link to BHS candidate guide for Board campaigns: [Bloomfield Hills Schools Candidate Guide](#)

3. Special Elections

A special election may be called by the Board as provided under Michigan Election Law.

B. Board Vacancies

1. Events Causing Vacancies

Generally the office of a Board member is immediately vacant if any of the following events occur:

- a) The death of a Board member
- b) A Board member is found to be mentally incompetent by a court of competent jurisdiction
- c) A Board member's resignation
- d) A Board member's removal from office (recall)
- e) A Board member's conviction of a felony
- f) A Board member's election or appointment is declared void by a competent tribunal
- g) A Board member's neglect or failure to file the acceptance of office, to take the oath of office, or to give or renew an official bond required by law
- h) A Board member ceasing to possess the legal qualifications for holding office
- i) A Board member's residence being removed from the School District

2. Filling a Board Vacancy

If less than a majority of the offices of Board become vacant, the remaining Board members will fill the vacancy immediately, using the following procedures:

- a) The Board will seek qualified and interested candidates from the community through news media, word of mouth, and contacts with appropriate organizations.
- b) All applicants will submit a notice of their interest, in writing, to the Board President.
- c) The Board will consider all interested candidates to determine their qualifications
- d) Appointment by the Board to fill a vacancy will be by majority vote of the full Board.

3. If Vacancy Not Filled Within 30 Days

If the vacancy is not filled within 30 days after it occurs, the Oakland Schools' Board of Education will fill the vacancy by appointment.

4. Acceptance of Office

A person elected or appointed to fill a vacancy on the Board will file an acceptance of office and will hold office until the next regular school election.

C. New Member Orientation

1. Required Actions Following Election to Office

Within 10 days of appointment and/or election to the Board, a new Board member must:

- a) File an Acceptance of Office, provide the necessary written affidavit, and be sworn into office by the Secretary to the Board of Education, as required by law.
- b) Contact the administration office to make arrangements for assignment of e-mail address and password, a picture ID badge and portrait for the website, instructions for delivery of Board mail, and receipt of Board materials/handouts (i.e., Board of Education Bylaws and Policies Manual, Administrative Regulations Manual, these Board Operating Procedures, directories, maps, MASB and ISD contact information, etc.).

2. Board-Provided Materials

The following items will be made available to all new Board members by the Board:

- a) Copy of the [Bloomfield Hills Schools Candidate Guide](#).
- b) A personal copy of the [District Policy Manual](#) and explanation of its use, development, review, etc.
- c) A copy and explanation of the District's [Mission, Vision and Strategic Goals](#).
- d) An explanation of Board organization (officers, current committees, and ad hoc committees) as stated in the Board Operating Procedures.
- e) A copy of the district's recently adopted [Board meeting minutes, including resolutions](#) and explanation of how Board committees and administration are executing the charges therein.
- f) An explanation of any policies governing Board member conduct and activities ([MASB Governance Standards](#), Code of Ethics, travel expenses, conflict of interest, professional development, etc.).
- g) An explanation of how Board meetings are conducted, including the parliamentary procedures used, Open Meetings Act requirements, placing items on the agenda, Board packets, etc.
- h) A copy of the [State of Michigan's Open Meetings Act Handbook](#).
- i) Instruction about the propriety of the Board speaking with one voice, the authority of the Board versus the authority of an individual Board member, the chain of command, etc.
- j) An explanation of Board processes, including: gathering community input, monitoring district progress, self-evaluation, communication with the media, etc.
- k) A historical perspective of the Board's current work, including minutes from the past year's Board meetings.
- l) An explanation and list of Board and Board member development opportunities available throughout the year, including: Michigan Association of School Boards' (MASB) [Certified Board Member Award Program](#) course offerings and workshops, certification process, annual conferences, etc.

- m) An acknowledgement that all new Board members may take classes before they take their seat in January.

3. **Board-/Superintendent-Provided Materials**

The following items are generally shared areas of expertise between the Board and Superintendent and therefore should be a joint responsibility in the orientation process:

- a) Clarification of roles and responsibilities, including discussion about ‘who decides’ particular types of issues.
- b) Explanation of how and why authority is delegated to the Superintendent.
- c) Explanation of the District’s Strategic Plan and [Administrative Regulations Manual](#).
- d) A copy of the Superintendent’s job description and employment contract.
- e) A copy of any [Superintendent evaluation materials](#) and discussion of how and when they are used.
- f) An explanation of how [Communication Protocol](#) flows between Board members and Superintendent and how to use the chain of command (see below).

4. **Superintendent-Provided Information**

The following items are generally within the Superintendent’s areas of expertise and responsibility in the orientation process. The Superintendent (or his/her designee) will provide the following information to all new Board members.

- a) School Finance
 - i) A copy of the District’s [budget](#) with an explanation of how, when, and by whom it is prepared; how the District’s mission and goals are translated into a dollars and cents plan; and where money comes from, where it goes, and how it is spent.
 - ii) An explanation of financial accountability processes, including: how funds are accounted for; how expenditures are authorized; what financial reports are provided and how to interpret them, etc.
 - iii) An explanation of the state’s school finance plan and what it means in terms of the District’s budget.
 - iv) Data on District per [student costs and expenditures](#), to include nature of the agreements with subcontracted service firms (food and custodial).
 - v) An explanation of the assessed valuation and tax structure of the District.
 - vi) An explanation of the funding process for the District.
 - vii) A description of the District’s [student enrollment trends and projections](#).
 - viii) Data on the existing bond indebtedness of the District and, if applicable, when various building debts will expire.
 - ix) Information on [federal and state aid](#) to the District’s education program.
- b) School District Facilities
 - i) A [list](#) showing the number, location, and condition of schools and other buildings owned and/or operated by the District.
 - ii) An explanation of [construction projects](#) contemplated and in process including [Master Property Planning](#).
 - iii) A description of the District’s building maintenance program.
 - iv) A description of the [geographic boundaries and attendance zones](#) for each of the District’s schools.
- c) School Curriculum and Instruction

- i) An explanation of [curriculum standards](#) required by state law and implemented by the State Board of Education.
- ii) An explanation of the District's overall curriculum program, to include [names and characteristics](#) of any specific purchased curricula.
- iii) An explanation of local school improvement initiatives (i.e., what, why, who, how, etc.), to include [school improvement plans](#) (SIP) and [district improvement plan](#) (DIP).
- iv) An explanation of the educational organization of the District, including: student groupings, departmentalization, team-teaching, shared pupils/teachers, etc.
- v) An explanation of how elementary, middle school, and high school curricula are coordinated.
- vi) Student [dropout statistics](#).
- vii) Information on the [Data Dashboard](#) which includes MEAP tests, other applicable standardized testing, recent test results and any other relevant student achievement data (to include those informing status of our equity policies), and the utilization of test results.
- viii) Data on the percentages of students who go on to college or other post high school programs.
- ix) Documents showing [teacher-pupil ratio](#) and median class size for the District.
- x) Explanation of shared time agreements and other partnerships.
- xi) The District's [special education](#) programs/courses offered for students with impaired sight or hearing, and emotional, neurological, and various alternate abilities.
- xii) Data on age and condition of textbooks and other school equipment.
- xiii) A description of [libraries, technological tools, and other instructional materials](#) in use now or planned for the future.
- xiv) A listing of extra and co-curricular activities in the District.
- d) Administration and Staff**
 - i) A copy of the job descriptions of the Superintendent, Executive Assistant, and top administrators.
 - ii) An [organizational chart](#) of the District's management structure.
 - iii) An [explanation](#) of personnel recruitment and hiring procedures.
 - iv) A [copy](#) of staff salary schedules and fringe benefit programs, including: data on average and median of teachers and administrators.
 - v) Data on staff-administrator ratios.
 - vi) A copy of the District's collective bargaining agreement(s) and a brief history of the recent collective bargaining activities in the District.
 - vii) An explanation of the District's [evaluation criteria](#) and procedures for administrators, teachers, and support staff, and also an explanation of what constitutes an employee's file.
 - viii) An explanation of the District's orientation program for new teachers.
 - ix) An explanation of the District's staff development program and what actions are taken in the event of an unfavorable evaluation.
- e) School/Community Relations**

- i) An explanation of programs, activities, and interests of PTA/PTO education-oriented groups and associations (i.e., booster clubs, advisory committees, etc.) as well as any groups affiliated with the school district.
- ii) An explanation of the District's public relations program, the District "brand," how it is coordinated, and what activities regularly take place.

II. Duties and Responsibilities of the Full Board

A. Governance Responsibilities

The main responsibilities of the Board of Education include:

1. Employment/Evaluation of the Superintendent

The Board of Education vests the primary responsibility for administration of the School District to the Superintendent.

a) Recruitment and Hiring

- i) Whenever the position of Superintendent is vacant, the Board will appoint a Superintendent as chief executive officer and fix his/her salary and term of office, which will be no more than five years.
- ii) The Board will actively seek the best qualified and most capable candidate for the position of Superintendent. It may be aided in this task by:
 - 1) A committee of Board members
 - 2) Professional consultants
 - 3) Counsel of the out-going Superintendent
 - 4) Participation of members of the community
- iii) Recruitment procedures may be prepared in advance of the search and may include:
 - 1) Preparation of a written job specification for the position of Superintendent.
 - 2) Preparation of written specifications of qualification in addition to proper State certification.
 - 3) Preparation of informative material describing this District and its educational goals.
 - 4) Where feasible, the opportunity for applicants to visit the schools of this District.
 - 5) The requirement that each selected candidate for the position be interviewed by Board members in a format that encourages the candidate to express his/her educational philosophy.
 - 6) Solicitation of applications from a wide geographical area and/or consideration of all applicants fairly without discrimination on the basis of race, color, gender, sexual orientation, age, religion, national origin or ancestry, marital status, disability, height, weight, and/or any other legally protected characteristic unrelated to the position of Superintendent.
- iv) All Interviews of applicants by the Board or a Board committee will be done in open meetings. At the time of application, the Board President will ensure each applicant has been informed that Michigan law may not

permit the Board to protect his/her application from disclosure and any interviews must be open to the public.

- v) The Superintendent must submit to a criminal history record check from the Michigan State Police. See Policy 4002 (Criminal Background Checks).
- vi) A candidate's intentional misstatement of facts material to: (1) his/her qualification for employment; or (2) the determination of his/her salary, will be considered by the Board to constitute grounds for dismissal.
- vii) Necessity of School Administrator's Certificate.
 - 1) A person employed as Superintendent by the Board who was a school administrator in Michigan prior to January 4, 2010, is not required to have a school administrator's certificate as issued by the Michigan Department of Education. However, such persons must confirm s/he meets the continuing educational requirements for school administrators as established by the State Board of Education.
 - 2) All other persons employed as Superintendent must either have a valid school administrator's certificate or be enrolled, or become enrolled, in a program leading to certification as a school administrator within six months of beginning the position. Certification must be completed within three years or the person may not continue to be employed as the Superintendent.

b) Employment Contract

- i) The Superintendent must be employed pursuant to a signed contract. The contract will include:
- ii) The term for which employment is contracted, including beginning and ending dates;
- iii) The salary which the Superintendent will be paid;
- iv) The benefits to which the Superintendent will or is entitled to receive; and
- v) Any other matters as may be necessary for a full and complete understanding of the employment contract.

c) Principal Residence

- i) The Superintendent must maintain his/her principal residence within a 50 mile radius of the geographic boundaries of the School District unless otherwise approved by the Board.
- ii) No residency requirement will be imposed if the Superintendent's spouse is employed by another public employer and the spouse is subject to a condition of employment or promotion that requires him/her to reside less than 50 miles from the nearest boundary of his/her public employer.

d) Examinations and Evaluations

- i) The candidate selected as Superintendent may be required to undergo a physical and/or psychiatric examination or evaluation reasonably related to the duties s/he will be required to perform.
- ii) The School District will bear the costs of such examinations and evaluations.

e) Unsatisfactory Performance - Obligations

- i) The Board has an obligation to the citizens of the School District to employ the best trained and equipped professional leaders to meet the educational needs of the School District's children. The Board will meet this obligation by retaining only a highly qualified person as Superintendent.
 - ii) If the services of the Superintendent are found to be unsatisfactory to the Board, s/he will be notified by the Board President and given an opportunity to correct the unsatisfactory conditions. If the Superintendent's services continue to be unsatisfactory, s/he will be notified in writing by the Board President, as approved by the Board.
- f) Termination
 - i) Consistent with MCL 380.1229(1) of the Revised School Code, the Board may non-renew the Superintendent's contract, with or without cause and with or without prior notice, provided it votes on non-renewal and provides written notice of the non-renewal at least 90 days prior to expiration date of the contract. If written notice of non-renewal of the Superintendent's contract is not given at least 90 days before termination of the contract, the contract is renewed for an additional one-year period.
 - ii) The Board may choose whether to extend the contract for an additional year before the contract expires, in accordance with the terms of the contract.
 - iii) The contract of the Superintendent may be terminated during its term for cause. The Superintendent will be entitled to notice of the reasons and a reasonable opportunity to address the Board prior to any vote on termination of the contract.
- g) Incapacity
 - i) Appointment of Superintendent Pro Tempore
 - 1) The Board is required to appoint a Superintendent pro tempore by a majority vote of the Board upon determining the Superintendent is incapacitated in such a manner that s/he is unable to perform the duties of the office.
 - 2) The Board will fix the compensation of the Superintendent pro tempore who will serve until the Superintendent's incapacity is removed or until the expiration of the Superintendent's contract or term of office, whichever is sooner.
 - 3) The Superintendent pro tempore will perform all of the duties and functions of the Superintendent and may be removed at any time for cause by a majority vote of the members of the Board.
 - ii) Determination of Incapacity
 - 1) The Board will exercise its authority under law to determine the incapacity of the Superintendent at the request of the Superintendent and with medical documentation, upon certification of a physician selected and compensated by the Board.
 - 2) If the Board determines the Superintendent is unable to perform the duties of the office, the Superintendent may, at the request of the

Board, be placed on sick leave with such pay to which s/he may be entitled or which may be authorized by the Board.

- 3) The foregoing leave shall not extend beyond the contract or term of office of the Superintendent.

h) Return to Active Service

- i) Upon request to the Board President, the Superintendent will be returned to active duty status unless the Board denies the request within 10 days of receipt of the request.
- ii) The Board may require the Superintendent to establish, to its satisfaction, that the Superintendent is capable of resuming his/her duties on a full-time basis.
- iii) The Board may demand the Superintendent return to active service, and upon receipt of medical evidence showing the Superintendent is able to resume his/her duties, the Superintendent will return to active service.

i) Due Process

- i) The Superintendent may request a hearing before the Board on any action taken under this operating procedure.
- ii) The Board, after reviewing the request, may grant a hearing before the Board, refer the matter to an executive session, or retain legal counsel or an investigator to look into the complaint's allegations.
- iii) The Board may place the Superintendent on leave during an investigation or prior to a hearing.
- iv) The Superintendent will be advised, in writing, of the Board's decision within ten (10) business days or after completion of an investigation, whichever is later, after the Board receives the written request. The Board's decision will be final and is not subject to appeal.

2. District and Board Goals - Create and Monitor

- a) Drafting (with the Superintendent/team of 8), adoption, and accountability for execution of annual district goals and (internal) Board goals (goal creation typically performed in January).
- b) Performance monitoring/audit of progress on goals.

3. Strategic Planning - Monitor

Ensure that strategic planning reflects district mission, vision, values, and goals.

4. Budget

Approval of an annual, fiscally responsible budget.

5. Policy

- a) Review and update as necessary district policies to ensure compliance is practical and consistency and coordination exist with all district policies
- b) Annual [evaluation of the Superintendent](#) for renewal of contract or hire as necessary.

6. Community Liaisons

Serve as liaisons to the community and represent the district and community when agreed upon by the full board.

B. Open Meetings

1. Annual Organizational Meeting

At the annual organizational meeting, the Board will:

- a) Elect its officer (President, Vice President, Secretary, and Treasurer) [District Policy Manual](#)
- b) Establish a schedule of regular Board meetings for the year.
- c) Discuss and establish the appointment of standing committee chairs.
- d) Discuss and establish the appointment of any committee members and Board liaisons.
- e) Discuss the election of all Board representatives to various committees such as OCSBA.

2. Meeting Agendas

- a) The Superintendent and Board Committee of the Whole will agree upon all Regular Meeting, Study Session, Workshop, Special Meeting, and Retreat agendas prior to each meeting.
- b) The agenda will list the various matters to come before the Board and will serve as a guide for the order of procedure for the meeting.
- c) Individual Board members may request items on the agenda upon concurrence of the Agenda Committee for the meeting the proposed item is being considered.
- d) The regular meeting agenda will be accompanied by a report from the Superintendent which will contain information relating to the School District and recommendations for Board action. Any matter proposed by the superintendent and requiring Board action will be presented via a written recommendation that appears on the agenda.
- e) The Board will transact business according to the agenda. The order of business may be altered and items added at any meeting by a majority vote of the members present.

3. Agenda Statement

Each agenda will contain the following statement: This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

4. Service of the Agenda

- a) The agenda for each regular meeting should be emailed to each Board member no later than 3 days so the Board has sufficient time to study the agenda.
- b) The agenda for a special meeting should be delivered at least 12 hours before the meeting, consistent with Board bylaws concerning special meetings.
- c) The agenda for a study session of the Board workshop may be provided to each Board member at any time prior to the meeting.

5. Consent Agenda

- a) When the agenda is prepared, the Superintendent and Agenda Committee will determine items, if any, that qualify to be placed on the consent agenda.
- b) A consent agenda will include items of a routine and/or recurring nature grouped together under one action item.
- c) For each item listed as part of a consent agenda, the Board will be furnished with background material.
- d) All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual

consideration. If this occurs, the remaining items will then be adopted under a single motion and vote.

- e) Items typically included on the consent agenda are:
 - i) all routine items
 - ii) all routine contracts and contract renewals, such as shared service agreements and insurance contracts
 - iii) association memberships
 - iv) routine expenditures
 - v) routine personnel items
 - vi) routine bid considerations
 - vii) items recommended by the Superintendent

6. Questions About the Agenda

Questions or requests about an agenda will be addressed through the Superintendent unless extenuating circumstances occur.

7. Preparation

- a) The administration will ensure that supporting information required for informed decision-making is supplied to each member ideally 48 hours in advance of a Board meeting or Board committee meeting.
- b) All meeting participants must be prepared to address items on the agenda. Board members will read agenda packet materials before the meeting and may ask agenda item-related questions of the Superintendent or his/her designee before the meeting.
- c) Board members are not precluded from asking relevant questions about agenda items during meetings; however, the right to question should not serve as an excuse for lack of preparation.

8. Participation

- a) Public Comment Guidelines
 - i) Audience participation is limited to the portion of the meeting designated as public participation. The audience should not enter into discussion or debate on matters being considered by the Board at any other time during a Board meeting, unless recognized by the presiding officer.
 - ii) A member of the audience may be asked, prior to addressing the Board on an agenda or non-agenda item, to complete a public comment card inside the Board Room and giving the form to the administrative record keeper prior to the start of the meeting. Each speaker may be limited by a time set prior to public comment (typically 3-5 min) if the length of the overall public comment prevents the Board from conducting Board business and is compliant with all Open Meeting Act requirements.
 - iii) Before public comment, the Board President will read the following statement: "Public comment is an opportunity for the public to address the Board of Education. It is not a time for dialogue. If you would like a response, please provide the Board with your name and contact information. You will receive a response within two weeks. In the interest of time, the Open Meetings Act provides that Boards may place limits on the time allotment for an individual comment. In addition to making a public comment, you may also email the Board at any time.

Any comment that contains profanity, threats, defamatory remarks or is otherwise exempt from First Amendment protection will be excluded from public comment. If you are speaking on behalf of a group or organization, please identify who you represent. Thank you for taking the time to address the BHS Board of Education.”

b) Public Comments Regarding the Superintendent

- i) Any person or group having a legitimate interest in the operations of the School District has the right to present a request, suggestion, or complaint regarding the Superintendent to the Board during public comment in any Board meeting.
- ii) Should the matter be a concern which cannot be resolved through discussion with the Superintendent, the complainant may submit a written request for a conference to the Board. This request should include:
 - 1) The specific nature of the complaint and a brief statement of the facts giving rise to it;
 - 2) The way it is alleged the complainant (or child of the complainant) has been affected adversely;
 - 3) The reason the matter could not be resolved with the Superintendent; and
 - 4) The action the complainant wishes to be taken and the reasons why such action should be taken.

c) Public Comments Regarding Employees/Students

The Board will not permit comments on individual employees or students in public sessions that are defamatory, inappropriately derogatory or in ridicule of a person, subject to applicable law.

9. Interaction with Audience

- a) Board members will listen to public comments.
- b) The Board President may direct administration to investigate item(s) and report back to the Board.
- c) Board members will not immediately respond or enter into discussion with the audience during a meeting.

10. Board Member Participation in Discussion, Debate, and Voting

- a) All Board members will vote on all action items.
- b) Members will only recuse themselves from voting (abstention) in the case of a legal conflict of interest publicly identified by the member, and consistent with Board Policy.
- c) An abstention under any other circumstances shall be recorded as a vote of “no”.
- d) All members may make motions, second motions, and enter into debate on all agenda items.
- e) In case of a tie, the action item fails. The President may bring the item back to the Board for further consideration.
- f) In case of a less than unanimous vote, the Board will support the majority decision and go forward in harmony.

- g) A majority of the members elected or appointed to and lawfully serving on the Board (normally four of seven; three if only five Board members are lawfully serving) is needed to pass an action item.
- h) Board members should refer any inquiries about closed sessions to the Superintendent as appropriate.

C. Closed Meetings/Sessions

1. Requirements

The Board may, by means of a roll call, vote to meet in a closed session for the reasons listed below. Either a majority or two-third's vote of the Board is required, as follows:

a) Majority Vote Required:

- i) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, staff member, or individual agent, if the named person requests a closed hearing.
- ii) To consider the dismissal, suspension, or disciplining of a student if the student or student's parents request a closed hearing.
- iii) For strategy and negotiation sessions regarding collective bargaining agreements if either negotiating party requests a closed hearing.

b) Two-Thirds Vote Required:

- i) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
- ii) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigation or settlement position of the School District.
- iii) To consider material such as written opinions of counsel which are exempt from discussion by state or federal law.
- iv) To review the specific contents of an application for employment or appointment, if the candidate requests the application remain confidential.

2. Confidentiality

- a) Except to the School District's legal counsel or as directed by an order of a court with competent jurisdiction, Board members are prohibited from disclosing the content of discussions that take place during closed sessions.
- b) In addition, Board members are prohibited from communicating with a party outside of a closed meeting regarding the substance of the meeting, either during or after the course of the meeting.

3. Student Discipline Hearings

- a) If a student or parent requests a closed hearing, a vote must be taken.
- b) The purpose of the closed session should be announced, as follows: To consider a student disciplinary matter, pursuant to the request of the parent/guardian.
- c) If, at any time during the hearing, the student, parent, or authorized representative withdraws the request for a closed hearing, the matter will proceed as an open student discipline hearing meeting.

- d) The persons invited into a closed session will include the student, his/her parents, his/her authorized representatives, and the school administrators bringing charges against the student.
- e) If other persons are needed for the student discipline hearing or are requested to attend by the student/parents, such people may be admitted at Board discretion.
 - i) Witnesses should be admitted when needed to provide relevant information to the Board. Such persons should be asked to leave the closed session after they have spoken to the Board.
 - ii) Witnesses may be required to affirm that they will tell the truth.

D. Meeting Minutes

1. Open Meetings

The Secretary will designate a person to keep minutes of each meeting.

- a) The minutes will show: the date, time, place, members present, members absent, any decisions made at a meeting open to the public, and the purpose or purposes for which a closed session is called.
- b) The minutes will also include all roll-call votes.
- c) The minutes will only reflect action taken by the Board and, if requested, remarks of Board members and School District administration.
- d) Minutes of the preceding meeting must be approved by the Board and endorsed by the Secretary at the next meeting.
- e) The official minutes will be bound together by school year and kept in the Board office.

2. Public Inspection

- a) Proposed minutes are available for public inspection within 8 days after the meeting for which the minutes were made.
- b) Approved minutes will be available for public inspection not later than 5 days after the meeting at which the minutes were approved.
- c) The minutes will be available for inspection at the Booth Center, 7273 Wing Lake Road, Bloomfield Hills MI 48301 and will be available for purchase at a fee estimated by the business office to cover the cost of printing and copying.

3. Personally Identifiable Information

The Secretary will not include in or with meeting minutes any personally identifiable information on any student of the School District which, if released, would violate the Family Educational Rights and Privacy Act ([FERPA](#)).

4. Closed Meetings

- a) The Board will designate a person to keep separate minutes of each closed meeting.
- b) Closed meeting minutes will be retained by the Secretary of the Board but will not be available to the public and will only be disclosed if required by a civil action filed under the Open Meetings Act.
- c) Closed meeting minutes may be destroyed one year and one day after approval of the minutes of the regular meeting at which the closed session was held.

E. Legal Action

1. Receipt of Legal Documents

- a) Service of Process on the Board of Education

In suits against the Board, only the Board President or Superintendent may accept service on behalf of the Board.

- b) Service of Process of Legal Documents on District**
 - i) Employees may be served with legal documents if:
 - 1) The documents request not only public records (such as employees' personnel files), but also student education records and other documents and electronically stored information maintained by the District; or
 - 2) The documents direct employees to testify at a deposition or hearing concerning issues that fall within the employees' employment responsibilities.
 - ii) An employee served with legal documents in his/her official capacity as a Board employee must immediately provide copies of the documents to the building principal or site administrator. The building principal or site administrator must immediately provide copies to the Director of Human Resources and must follow his/her directives.

2. Release of Information/Documents

- a)** Generally, confidential personnel records, student records, or personal observations or opinions about student behavior/academic performance do not have to be disclosed. The law makes an exception for a subpoena or court order.
- b)** Board policy requires the building principal or a site administrator to release only the documents specifically identified in the subpoena or order.
- c)** In circumstances where, in responding to a subpoena or order, information is developed or summarized from the student's education records, a copy of that information and a statement of the purpose for which it was prepared will be filed in the student's cumulative folder.

3. Actions Against or Involving the Board or Board Member

It is not unusual for Board employees to be served with subpoenas and/or called as witnesses.

- a)** Board legal counsel and the Superintendent will assist Board employees in these matters. If doing so is in the Board's best interest, the building principal, site administrator, or Board attorney will accompany the employee to the deposition or hearing.
- b)** This policy does not prohibit Board employees from consulting with their own independent legal counsel, but they are prohibited from discussing or releasing student personally identifiable information to a third party except as expressly authorized by the law.

III. Board Member Roles and Responsibilities

A. Communication

1. Requests for Information

- a)** While acting within their official capacity, Board members have the right to seek and request information from the District.
- b)** Requests for information should be made to the Superintendent or his/her designee using the "[Communication Protocol](#)" linked here.

- c) The Board desires to maintain open channels of communication between itself and District staff and will apply the following principles to carry out this goal:

2. Board Member to Board Member

a) Limitations

- i) In compliance with the Open Meetings Act, Board member communication outside of Board meetings and strictly social events are limited to groups of no more than three persons, to include phone calls, texts, and email.
- ii) As there are situations where the Board president, other Board members, or Superintendent/administration will have to share information with the whole Board via email or text, those communications should be considered one-way and should only be answered if necessary. The suggested method of sending any email to the full Board is to send it to the appropriate administrative and Board assistant for distribution or to use the blind copy feature.
- iii) Full Board email may be answered (excepting minimal circumstances cited below) by the recipients ONLY to the sender him/herself and not to the greater group. This involves not using the “reply all” function of email (just a single reply to sender) or starting a new text chain that is 1:1 or 1:2.

b) Exceptions

- i) Purely logistical questions/information can be relayed as a response to a group communication (such as “what time?” or “where is the meeting?”), but any discussions, expressions of opinions, or factual information that could lead to decision-making by Board members is strictly forbidden when more than three members are involved in the communication.
- ii) Because Board business does require attention between Board meetings/study sessions (e.g. the work of subcommittees, task forces, mitigation of staff/community concerns, etc.), it is the responsibility of the Board president or vice-president, on a weekly basis, to relay any pertinent information affecting the district to any Board members (either as 1:1 or 1:2 conversation) that are not actively working on the matter. In this way, all Board members will be apprised of Board-relevant information that may not otherwise be listed in weekly updates from administration, or for which it is not necessary or timely to place on a study session/ Board meeting agenda.

c) Expectation of Privacy

- i) There is no expectation of privacy for any messages sent by email.
- ii) Deleted emails may still be accessible on a computer or other electronic device’s hard drive or may be retained by the sender, recipient, or other persons included in the email.
- iii) Emails may be subject to disclosure under the Michigan Freedom of Information Act (FOIA) and should, therefore, always be retained.

3. Board Member to Public

- a) The Board is expected to respond to emails sent to the full Board, and to individual Board members or groups of Board members (less than the full board.)

As spokesperson for the board, only the President may reply to emails addressed to the full board.

- b) All full Board email and all public comment will receive a written response within two weeks (although a shorter time period is preferable.)
- c) Only the spokesperson may respond on behalf of the full Board.
- d) Individual Board members receiving email may respond, making it clear that they speak on behalf of themselves only and not the full Board.
- e) Groups of less than seven Board members may decide among themselves who will respond and will copy the rest of the group with their response. More than one group member may respond, making clear to the recipient which members of the group she or he is speaking on behalf of.
- f) Full Board emails that require administrative response should be forwarded to the Superintendent so that he can forward to the appropriate responder. A standard explanation (the reason for forwarding) should precede the forwarding of any email to the Superintendent.
- g) Preceding any response, including forwarded email with a standard response, the recipient will be told that the person responding is speaking on behalf of the full Board as its authorized spokesperson.
- h) Emails sent jointly to the Board and a staff member will be forwarded to the Superintendent. The Superintendent and spokesperson will decide jointly who will respond (and where appropriate issue a joint response) and what the appropriate response will be.
- i) All Board members are copied on all full Board email responses.
- j) Any Board member copied on a response will raise any concerns about the content of the response with the spokesperson. If not resolved, the full Board will discuss it in an open meeting.
- k) Limited in scope or duration spokesperson duties may be delegated to any Board member upon full Board approval.
- l) Unlimited spokesperson duties may only be delegated by amending Board policy and operating procedures.

4. General Public Expression

- a) Limitations
 - i) Generally, the Board President functions as the official spokesperson for the Board from time to time, however, individual Board members may make public statements on school matters to the media at large or to local and/or state officials as previously agreed with the full board.
 - ii) It should be understood that any statements of an individual Board member may imply or be interpreted as official positions of the Board. Such misunderstandings can embarrass the Board member, the Board, and the School District as a whole.
 - iii) Thus, Board members should, when writing or speaking on school matters to the media, legislators, other officials, and community members, make clear their views do not necessarily reflect the views of the Board or of their colleagues on the Board unless authorized by the full Board or sharing an authorized statement.
- b) Exceptions

- i) This procedure applies to all statements and/or writings by individual Board members not explicitly sanctioned by a majority of its members, except as follows:
 - 1) Communication, such as legislative discussions or proposals, when the Board member has received official guidance and permission from the Board or sanctioned education lobbyists on the matters discussed in the communication.
 - 2) Routine, not for publication, approved statements of the Superintendent and other Board employees.
 - 3) Routine "thank you" letters of the Board.
 - 4) Statements by Board members on non-school matters, provided the statements do not identify the author as a member of the Board.
 - 5) Personal statements not intended for publication.
 - 6) Board members may speak about past voted decisions as the view of the Board (i.e., matters of public record).
- ii) Any Board members with a dissenting vote on a prior matter should refrain from speaking negatively about the prevailing decision of the Board.
- iii) These behaviors should include refraining from making any assurances regarding future Board actions and directing community members to the appropriate individual in the district chain of command with questions/concerns regarding their student(s).

5. Use of Social Media

Postings to social media should be done in a manner sensitive to the Board member's responsibilities, applicable District policies, and legal obligations, including, but not limited to, the following rules:

- a) Community electronic communications with the Board, including Twitter, Facebook, and text messages, need to be consistent with the Open Meetings Act;
- b) If a Board member develops a website or a blog that will mention District employees, students, etc., the Board member must identify who they are and that the views expressed on the blog or website belong to that individual Board member and do not necessarily reflect the opinion of the entire Board;
- c) Board members may not share confidential information;
- d) Board members must be careful not to repeat information learned in closed session, or in private conversations with fellow Board members, District staff, or administration;
- e) Board members are prohibited from using District logos and trademarks on their blogs or websites; and
- f) Information presented on a Board member's social media should not be represented as the Board or district's stance unless it is accompanied by the sharing of district provided content in its entirety.

6. Use of Electronic Mail

- a) Permissive Uses of Email
 - i) Email is a form of communication that may conflict with the Open Meetings Act.

- ii) Thus, email will be used to conduct business of the Board only for the purposes of communicating:
 - 1) Messages between Board members or between a Board member and employees which do not involve deliberating or rendering a decision on matters pending before the Board.
 - 2) Possible agenda items between the Superintendent and the Board President.
 - 3) Times, dates, and places of regular or special Board meetings.
 - 4) A Board meeting agenda or public record information concerning items on the agenda.
 - 5) Requests for public record information from a member of the administration, school staff, or community pertaining to School District operations.
 - 6) Responses to questions posed by members of the public, administrators, or school staff.

7. Staff Communications and Requests for Information

a) Staff Communications to the Board

- i) Initiated communications from staff members to the Board will be submitted through the Superintendent, or in the event of answering a Board member question (see below), may be answered directly to Board member(s) while copying (CC:) the Superintendent and the Board President.
- ii) Staff has the right to appeal to the Board on important matters through established procedures outlined in the Administrative Regulations. Appropriate building staff (principals, teachers, counselors, social workers, etc.) may communicate freely with Board members who are also district parents regarding matters directly related to their child/ren, while refraining from any other discussions or inquiries into non-related district matters.

b) Board Communications to Staff

Official communications, policies, and directives of the Board of staff interest and concern will be communicated through the Superintendent, who will also keep staff members fully informed of the Board's problems, concerns, and actions.

c) Social Interactions with Staff

- i) Both staff and Board members share a keen interest in the schools and in education generally. Thus, the District expects that when staff and Board members meet at social functions, they will informally discuss such matters as educational trends, issues, and innovations, and general activities of the District.
- ii) However, since individual Board members have no individual authority to speak for or on behalf of the Board, discussions between staff and Board members concerning personal grievances or other specific matters are not appropriate.

7. Prohibited Interactions

a) Staff

- i) When acting in official Board capacity, a Board member will refrain from interacting with administrators, teachers, or employees of BHS in the following scenarios:
 - 1) Discipline or promotion of any employee of BHS other than the Superintendent (and only by consent of the full Board);
 - 2) Formation of any committees or task forces, absent consultation and consent of the Superintendent;
 - 3) Bestowing of any gifts, the monetary value of which exceeds the amount allowable by Board policy;
 - 4) Granting any scholarships, awards or professional honors absent consultation and consent of the Superintendent; and
 - 5) Hiring, in any capacity, for work done that is not contractually bargained with the school district.
 - ii) In addition to any state or federal statutory prohibitions, the Board, in order to avoid any impropriety, or the appearance of impropriety, prohibits all interactions which are or have the potential to become conflicts of interest.
- b) Parents/Community Members**
- When acting in official Board capacity, a Board member will refrain from interacting with parents and the community in the following scenarios:
- i) Offers of employment with the district, unless presented to the Board in an open meeting by the Superintendent or his or her designees;
 - ii) Offers of committee or task force positions unless part of a committee or task force selection process developed with the knowledge and participation of the Superintendent or his or her designees;
 - iii) Sharing information that has not been released to the parents or community by the district;
 - iv) Bestowing or accepting any gifts, the monetary value of which exceeds the amount allowable by Board policy;
 - v) Advocating for or against any individual or group outside of a meeting accessible to the public unless the proper chain of command has been observed and exhausted; and
 - vi) Granting any scholarships, awards or professional honors absent consultation and consent of the Superintendent.

c) Students

When acting in official Board capacity, a Board member will refrain from interacting with administrators, teachers, or employees of BHS in the following scenarios:

- i) Offers of employment with the district, unless presented to the Board in an open meeting by the Superintendent or his or her designees;
- ii) Offers of committee or task force positions unless part of a committee or task force selection process developed with the knowledge and participation of the Superintendent or his or her designees;
- iii) Sharing information that has not been released to students by the district;
- iv) Bestowing or accepting any gifts, the monetary value of which exceeds the amount allowable by Board policy;

- v) Advocating for or against any individual or group outside of a meeting accessible to the public unless the proper chain of command has been observed and exhausted;
- vi) Communicating via text or personal email accounts; and
- vii) Granting any scholarships, awards or professional or academic honors (including placement on a team, club or society) absent consultation and consent of the Superintendent.

d) Vendors and Third-Party Providers of Goods and Services

When acting in official Board capacity, a Board member will refrain from interacting with vendors or potential vendors in the following scenarios:

- i) Contracting, hiring, arranging meetings or otherwise facilitating a process (other than to pass information to the Superintendent with no expectation or directive) that may lead to a financial transaction between the Vendor and the district, regardless of whether the Board member has any potential monetary gain
- ii) Employee or Independent Contractor of BHS- A Board member who is related to an employee or independently contracted provider of goods or services to the district as a spouse, parent or child (including via adoption, step relationship and foster placement) is prohibited from participation in any vote that could directly or indirectly lead to the financial gain of the employee or independent contractor. The Board member shall disclose the relationship during the open meeting in which the vote occurs and state his or her reason for abstaining.
- iii) Student- A Board member who is the parent or step-parent of any student shall disclose the relationship prior to participating in any vote, the outcome of which may directly benefit the individual child. The Board member is not required to abstain from the vote, but the Board of Education retains discretion regarding the abstention of the Board member with the conflict.
- iv) Parent or Community Member- A Board member who is the spouse, parent or child (including via adoption, step-relationship, and foster placement) of any community member shall disclose the relationship prior to participating in any vote, the outcome of which may directly benefit the individual community member. The Board member is not required to abstain from the vote, but the Board of Education retains discretion regarding the abstention of the Board member with the conflict.
- v) Friends and Acquaintances- A Board member who believes or has reason to believe that his, her or their relationship to any party that may benefit or become burdened by a Board decision is advised to use discretion in disclosing the relationship and potential conflict prior to participating in any vote. A Board member with any question as to the applicability of the conflict of interest prohibition is urged to disclose the relationship prior to voting.
- vi) Monetary Gain- MCL 380.1203 requires any Board member with a financial interest in any transaction to abstain from any vote that could

affect the financial interest. Abstention is mandatory for all transactions involving a person or entity in which a Board member (or member of his or her family) has an interest or competing interest (unless that interest constitutes less than 1% of the total value of the entity or under \$25,000.

8. Board Members as School Visitors

- a) Individual Board members who are interested in visiting schools or classrooms on an unofficial basis must make the appropriate arrangements with the building principal.
- b) Such visits will not be considered official visits unless so designated by the Board.
- c) Unless otherwise specified by the Board, Board members will visit school buildings and classrooms as interested individuals, similar to that of any parent or citizen of the community.
- d) If, during a visit, a Board member observes a situation or condition which causes concern, s/he should discuss the situation first with the Superintendent as soon as convenient or appropriate. Such a discussion will not be considered an official discussion with the Board.

B. Member Concerns

- 1. If a Board member has a concern about another Board member's performance, he/she should first discuss it with the offending member privately.
- 2. If still unsatisfied with the results of the first meeting, then he/she should discuss it with the Board President or other Board officer privately.
- 3. If no satisfactory resolution can be reached, the Board member can request that the Agenda Committee add the concern/issue on the agenda for the next available meeting of the Board to be discussed and/or resolved by the full board.

IV. Board Officers and Elections

A. Officers and Descriptions

1. President

The role of the President of the Board of Education is to:

- a) Work with the Superintendent to plan meeting agendas
- b) Preside over Board meetings and announce the order of business
- c) Maintain order during Board meetings
- d) Recognize members who wish to speak and keep the meeting organized
- e) Rule if motions are out of order or put motions to vote
- f) Enforce all questions of order
- g) Build consensus at meetings
- h) Serve as Board spokesperson to the media and public
- i) Facilitate communication between the Superintendent and the Board
- j) Assign Board members to committee
- k) Execute the orientation process for new Board members
- l) Coordinate the Board self-assessment process
- m) Any other duties or responsibilities a majority of Board members decide is desirable.

2. Vice President

The role of the Vice President of the Board of Education is to:

- a) Preside at meetings in the President's absence.
- b) Succeed the President in the event of a vacancy in that office.
- c) Ensure a proper Superintendent evaluation is conducted annually.
- d) Any other duties or responsibilities the majority of Board members decide is desirable.

3. Secretary

The role of the Board of Education Secretary is to:

- a) Act as a clerk at the meetings of the Board (take attendance, read the consent agenda motion, etc.).
- b) Record and sign the Minutes of the Meeting.
- c) Countersign legal documents with the President.
- d) Aid the President with response to email and public comment communications if requested.
- e) Any other duties or responsibilities the majority of Board members decide is desirable.

4. Treasurer

The role of the Board of Education Treasurer is to:

- a) Keep a reconciliation of any monthly expenses of the Board and Superintendent.
- b) Provide Board updates if needed.
- c) Any other duties or responsibilities the majority of Board members decide is desirable.

B. Terms of Office

All Board officers will serve one year terms, starting immediately after the Board Officer Election at the Organizational Meeting (the first Regular Board Meeting of the calendar year).

C. Eligibility

- 1. All Board trustees are eligible to serve as Secretary and Treasurer.
- 2. Any Board trustee wishing to serve as President or Vice President should have at least one year of Board service prior to seeking the office.

D. Consecutive Term Limits

- 1. For the health and longevity of the district and the Board, it is beneficial to have well-rounded Board trustees.
- 2. To encourage this, each officer should serve a maximum of two consecutive terms in any one office.
- 3. A Board trustee may serve more than two consecutive terms if there are no other Board trustees interested in serving in the office.
- 4. There is no maximum number of total terms a Board trustee is eligible for serving in a particular officer role.

E. Nomination Process

- 1. At the first meeting of the calendar year, the nomination period opens.
- 2. All Board trustees must be nominated by another Board member (or self-nominated) and indicate his or her acceptance of the nomination at the first meeting of the calendar year.
- 3. Prior to accepting a nomination, all Trustees will familiarize themselves with the responsibilities and expectations for each office.
- 4. Any Trustee may be nominated to one or more officer positions.
- 5. Once a nomination has been made, it cannot be rescinded by the nominator; only the nominee may remove him/herself from consideration.

6. At the Regular meeting following the first meeting of the calendar year during a designated time in the agenda, the current highest ranking Board officer shall read the names of all nominees for each officer position to the Board.
7. The officer shall then request final additional nominations from the floor.
 - a) If a nomination is made, the officer will inquire whether the nominee accepts the nomination.
 - b) The Presiding Officer allows time for discussion and permits each nominated trustee to make a statement if they so desire.
 - c) After every nominated trustee has had an opportunity to make a statement, nominations for that office will close.
8. A vote will be taken.
 - a) Each officer election will follow the procedure (Section F) until all four offices are filled.
 - b) The order of the vote shall be: President, Vice President, Secretary and Treasurer.

F. Election Process

1. Each Board officer position must be voted on separately; slates of candidates are not permitted. Officers are elected by a majority of the full Board.
2. Votes shall be indicated by a raised hand and verbal yes or no.
3. If a majority vote isn't reached on the first vote the candidate(s) receiving the fewest votes shall be removed from consideration and a second vote is taken for the candidate(s) that received the most votes in the first vote. Example: if the vote result is 2, 2, 2, 1, only the three candidates with 2 votes will advance to the next round of voting. If the vote is 3, 2, 2, the voting for all 3 candidates begins again.
4. If one candidate does not receive the required majority vote after three attempts, the voting for that position closes. That officer position will be voted on at the next regular Board meeting.
5. If a President is not elected after three attempts, the current Presiding Officer begins the voting process for the Vice President. The first officer to be elected becomes the new Presiding Officer to complete the officer selection process and will serve as the Presiding Officer until the election of a President at the next regular Board meeting.
6. A Trustee may, by simple announcement, remove himself or herself from consideration for any or all offices of the Board.
7. An officer may be removed for cause by a majority vote of the full Board.
8. The Board shall fill a vacancy in any Board officer position within thirty (30) days of the occurrence of the vacancy.

V. Board Committees and Liaisons

A. General

1. Apart from regular, special, closed and study session meetings, the Board functions by using committees, task forces, liaisons, and representatives.
2. "Committee" refers to three or fewer (to comply with the Open Meetings Act) members who meet regularly to monitor the progress of the district toward long and short term objective goals.
3. "Committee of the Whole" refers to a committee of seven board members and the Superintendent.

4. “Task Force” refers to any group of three or fewer Board members created to work on a particular issue of importance identified by the Superintendent and Board. Since it has a specific defined task objective, it concludes when that objective has been met.
5. A “liaison” is a Board member who is assigned to partner with a Bloomfield Hills School school, group, club, or other entity and report on issues of interest to the full Board.
6. A “representative” is a Board member who is assigned to an external Board, committee, or other body and represents the entire Board. The Board representative is responsible for attending meetings and reporting issues of interest to the full Board.

B. Standing Committees

1. The Board currently has standing committees, each of which meets regularly (typically once per month).
2. Each committee is chaired by a Board member who, in consultation with the Superintendent or designated administrative delegate, sets the meeting agenda and is responsible for ensuring the meeting progresses toward the accomplishment of the stated agenda items.
3. The committee chair will report updates of the committee work during regular Board meetings. Each Board member is expected to serve on at least one committee

C. Task Forces

1. The need for task forces may arise from time to time.
2. If the Board president, in consultation with the Superintendent, deem it necessary to form a task force, he or she will ask for recommendations from the Board and extend invitations to Board members for service.
3. If the Board president and Superintendent wish to invite community members to serve, Board Policy regarding the use of community volunteers must be followed.
4. If the Superintendent deems it preferable or necessary to have district employees serve, he or she shall assign positions at his or her discretion.

D. Liaisons and Representatives

1. At the organizational meeting each year, the Board President will ask each Board member to submit a list of Liaison and/or Representative positions he, she or they is interested in holding for the calendar year.
2. The Board President will assign positions accordingly, making every effort to honor the Board member’s request.

E. Term

1. Each committee, committee chair, liaison and representative Board positions begin on January 1 (or the date the Board member takes office) of the calendar year following the appointment and ends on December 31 of that calendar year.
2. There are no term limits, but each Board member is encouraged to rotate committee, liaison and representative positions.

VI. Volunteers

A. Board Volunteers

1. Board members will not hold any volunteer position (other than general membership) on any organization that is part of or affiliated with the Bloomfield Hills School District, including Parent Teacher Organization officers or event chairs, Board of Directors of any affiliated organizations or organizations supported by the Bloomfield Hills School District in whole or in part.

2. Board liaisons to affiliated organizations, groups, schools, etc. shall serve in an observatory capacity and report information of interest to the full Board. Liaisons may not vote or serve on committees of the entity with whom they are partnering.
3. Any Board member wishing to serve as a volunteer to an affiliated district group in a role other than “liaison” shall request permission from the full Board at the earliest opportunity and during a meeting (where the request has been properly placed on the agenda) accessible to the public.

B. Community Volunteers

1. To promote equity, inclusion, transparency and collaboration, the Board of Education models a welcome environment where volunteers are encouraged to share ideas and action for the betterment of Bloomfield Hills Schools in a mutually respectful forum.
2. All district level positions requesting community volunteers will be posted in a public forum and remain open for a reasonable time to allow all interested participants an opportunity to apply.
3. All requirements and criteria for selection will be posted and the selection process will be objective and transparent.
4. Efforts will be made to diversify volunteers and rotate applicants to give more people the opportunity to participate.

C. Student Board Interns And Advisory Committee

1. The Board shall form a committee to select two student interns and advisory committee members per academic year in June of the preceding academic year.
2. The [application](#) and responsibilities documents are made available to every high school student through every individual high school’s administration.

VII. Miscellaneous

A. Board Policies and Administrative Regulations

Because adherence to Board Policy is critical, all Board members are required to familiarize themselves with the Board’s Bylaws and Policy Manual. At a minimum, the Board should review its policies as part of its annual responsibilities to ensure that policies are up-to-date based on recommendations from the District’s legal counsel, MASB, and as required in response to legislative and other governmental actions, judicial rulings, and administrative review.

B. Inconsistency with Law, Board Policy, or Administrative Regulation

These Operating Procedures are intended to be consistent with Michigan law, Board Policies, and the District’s Administrative Regulations promulgated by the Superintendent. If there are any inconsistencies, they should be resolved with the understanding Michigan law supersedes both the Policies of the Board of Education and Administrative Regulations, and Board Policy supersedes Administrative Regulations and these Operating Procedures.

VIII. Acknowledgement of Document Review

- A. Each Board member is responsible for review of the following documents: Strategic Plan, Board Policy, Administrative Regulations, and Board Operating Procedure every two years, to begin tolling the year following each Board election.
- B. Attached is a form to be initialed by each Board member stating that she or he has read and approved the document.

ACKNOWLEDGEMENT OF DOCUMENT REVIEW

My signature below indicates that I have received a copy of the Bloomfield Hills Board of Education's Board Operating Procedures.

I understand that this document contains information regarding the Board's operations which affect me as a Board member.

I acknowledge that I have read and understood these Board Operating Procedures and associated linked documents.

I also understand that the Board may revise, supplement or rescind policies or associated linked documents described in the Board Operating Procedures.

Print Name _____

Signature _____

Date _____



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Keith McDonald, Assistant Superintendent of Human Resources and Title IX Coordinator
Date: June 24, 2021
Re: Ratification of Bloomfield Hills Association of Instructional Assistants (BHAIA) Contract

Recommended Motion:

I move the Board of Education approve the Contract with the Bloomfield Hills Association of Instructional Assistants as presented.

Background Information:

ATTACHMENTS:

File Name	Description
 BHAIA_TA.pdf	BHAIA Tentative Agreement



AGREEMENT BETWEEN
BLOOMFIELD HILLS BOARD OF EDUCATION
AND
BLOOMFIELD HILLS ASSOCIATION OF INSTRUCTIONAL ASSISTANTS

The BHAIA union represents instructional assistants working at Wing Lake. The BHAIA current collective bargaining agreement will expire on June 30, 2021. The parties have been negotiating for a successor labor agreement and reached a tentative agreement on June 21, 2021. The employees ratified the agreement on June 23, 2021.

BHAIA TENTATIVE AGREEMENT

A tentative agreement was reached with the Bloomfield Hills Association of Instructional Assistants on June 21, 2021. The tentative agreement includes the following:

TERM: 2 Years from July 1, 2021 through June 30, 2023

Article 20 – Salary Schedules

- Create a new 0-12 scale and eliminate current 0-10 scale
 - All employees placed on new scale with those currently at step 10 placed at new step 12
- Change longevity as follows
 - Remove 6-year longevity grandfathering those who currently receive it
 - Add new 20-year longevity at \$1,750
- Revise and balance salary lanes for Associates (+\$.25) and Bachelor's (+\$.60)
- Increase all steps by \$.50 in 2022-23 / steps
- \$500 off-schedule retention bonus tied to ESSER III Equalization Funding
- \$1,500 off-schedule payment for those who were reduced at least 12 vacation days during the 2019-20 and 2020-21 school years
- Change increment language to steps increases only made in July
- Create a language outlining pay for instructional assistants who serve as a substitute teacher

Article 7 – Working Hours and Assignments

- Add clarifying language regarding requirements for length of posting periods
- Add language requiring the use of the online portal for the application process

Article 9 – Discharge and Discipline

- Add clarifying language that stipulates employees will be informed of complaints and identifies when meetings may occur

Article 12 – Compensable Leave Days

- Limits use of family sick days to 12 unless on an approved FML
- Creates language to allow instructional assistants two days without the use of leave days

Article 13 – Unpaid Leave Days

- Removes requirement to have teacher approval for non-compensation days
- Adds language outlining when the Wing Lake supervisor would assist in identifying a sub for non-compensated leave days

Article 19 – Insurance Benefits

- Clean up language identifying the offered medical plans
- Clean up language by removing language identifying specific tests needed during a health risk assessment
- Changes in vision insurance comparable to other groups
- Changes in dental insurance comparable to other groups
- Clarify language identifying days as calendar days regarding worker's compensation

Article 18 – Paid Vacation

- Add language identifying the effective wage an employee earns by creating a schedule attached to the pay scales showing the 15 days of vacation added to the base salary
- Change language regarding attendance incentive to indicate a per diem instead of a vacation day

Article 19 – Severance

- Add language requiring two weeks of notice and method of submitting a resignation

Letter of Understanding

- Create a LOU to agree to develop a mentoring program by the fall of 2021

The estimated cost of the tentative agreement, including FICA and retirement over the two-year term of contract is \$84,535. The estimated cost of the off-schedule payments is \$45,981.

Association Date of Ratification: June 23, 2021		Board of Education Date of Ratification: June 24, 2021
Willie Jew, President		Paul Kolin, President
		John VanGemert, Secretary
Scott Warrow, MEA Executive Director		
		Pat Watson, Superintendent
		Keith McDonald, Assistant Superintendent of Human Resources and Title IX Coordinator



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Keith McDonald, Assistant Superintendent of Human Resources and Title IX Coordinator
Date: June 24, 2021
Re: Ratification of Administrative Council Letter of Understanding

Recommended Motion:

I move the Board of Education approve the Letter of Understanding with the Administrative Council as presented.

Background Information:

ATTACHMENTS:

File Name	Description
 Ad_Council_Tentative_Agreement.pdf	Ad Council Tentative Agreement



AGREEMENT BETWEEN BLOOMFIELD HILLS BOARD OF EDUCATION
AND
BLOOMFIELD HILLS ADMINISTRATIVE COUNCIL

Pursuant to Article 11 of the Ad Council Master Agreement, please accept this proposal for wages for school year 2021-2022.

1. Creation of new 0-8 step scale
 - Step 8 is step 7 salary plus \$1,250 TSA
 - Employees will be placed at appropriate spot on the scale
2. \$2,000 off-schedule retention bonus tied to ESSER III funding

The estimated cost of the tentative agreement, including FICA and retirement for the 2021-22 school year is \$62,484. The estimated cost of the retention bonus is \$71,049.

ADMINISTRATIVE COUNCIL DATE OF RATIFICATION:		BOARD OF EDUCATION DATE OF RATIFICATION:
Dr. Mary Hillberry, President		Paul Kolin, President
		John VanGemert, Secretary
		Pat Watson, Superintendent
		Keith McDonald, Chief Negotiator



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Keith McDonald, Assistant Superintendent of Human Resources and Title IX Coordinator
Date: June 24, 2021
Re: Ratification of American Federation of State, County & Municipal Employees (AFSCME) Contract

Recommended Motion:

I move the Board of Education approve the Contract with the American Federation of State, County & Municipal Employees (AFSCME) as presented.

Background Information:

ATTACHMENTS:

File Name	Description
 AFSCME_TA.pdf	AFSCME Tentative Agreement



AGREEMENT BETWEEN
BLOOMFIELD HILLS BOARD OF EDUCATION
AND
AMERICAN FEDERATION OF STATE, COUNTY,
AND MUNICIPAL EMPLOYEES

The AFSCME union represents custodians, bus drivers, transportation mechanics, grounds employees, and maintenance employees (including skilled trades). The AFSCME current collective bargaining agreement will expire on June 30, 2021. The parties have been negotiating for a successor labor agreement and reached a tentative agreement on June 7, 2021. The employees are voting on the agreement on June 15, 2021.

AFSCME TENTATIVE AGREEMENT

A tentative agreement was reached with the American Federation of School County and Municipal Employees on June 7, 2021. The tentative agreement includes the following:

TERM: 3 Years from July 1, 2021 through June 30, 2024

WAGE INCREASE (Article 24):

Bus Drivers:

- Revised scale including 10 steps
- Drivers placed on scale with minimum \$2.00 increase
- Steps in years 2 and 3

Bus Aides:

- New scale with \$.65 starting wage increase and \$.50 steps
- Steps in all three years
- \$.20 added to scales in years 2 and 3

Maintenance, Grounds, Custodians and Lunchroom Custodial Aides:

- Create smoothed and balanced scale for all positions, adding years 2, 3, 4 & 20
- Steps in all 3 years
- \$.20 increase in years 2 and 3

Article 9 – Working Hours

- Clean up language regarding established shift times
- Add language regarding absences during midday runs
- Clean up language regarding run selection posting timelines
- Add language regarding mandatory PD for drivers
- Add language to require grounds personnel to obtain CDL within first 180 days

Article 10 – Overtime

- Add language to require prior approval before working overtime
- Eliminate mandatory overtime language
- Eliminate and clean up language regarding charters
- Add “emergency facility closure” to allowed absences

Article 11 – General Provisions

- Clean up typos in the contract
- Clarify expectations for pool certified employees

Article 13 – Compensable Leave Days

- Increase accumulated leave banks to 250 days
- Allow up to 10 leave days per year to be used for family illness if not on FML
- Add critical days to transportation

Article 16 – Insurance Benefits

- Clarify Garage Service Attendant benefit eligibility
- Increase life insurance from \$40,000 to \$45,000
- Remove language from health risk assessment provisions
- Increase dental insurance in line with other employees
- Increase vision insurance in line with other employees

Article 18 – Severance

- Increase maximum number of days to 250 beginning 7/1/22

The estimated cost of the tentative agreement, including FICA and retirement over the three-year term of contract is:

Bus Aides (9 employees): \$12,398

Bus Drivers: (41 employees): \$178,392

Custodians: (10 employees): \$10,407

Maintenance and Grounds, including Transportation Mechanics (17 employees): \$55,178

Association Date of Ratification: June 15, 2021		Board of Education Date of Ratification: June 24, 2021
Christopher Billel, President		Paul Kolin, President
		John VanGemert, Secretary
Ronda Trowse, Staff Representative AFSCME Council 25		
		Pat Watson, Superintendent
		Keith McDonald, Assistant Superintendent of Human Resources and Title IX Coordinator

BHAEii-BHS Bargaining Tentative Agreement

Article 5: Compensable Leave Days

C. Use of Leave Days

Leave may be used in accordance with the following schedule . . .

7. Religious Holidays: Up to two (2) days per year from current leave days may be used for religious holidays when the District does not have school.

D. Use of Accumulated Leave Bank

The individual's accumulated leave bank shall be available for use only for the reasons of personal illness or bereavement, illness in the family, **and/or** in accordance with the Family and Medical Leave Act (FMLA). A copy of the procedures for using the FMLA are attached as Appendix

A staff member may use one personal leave day from the accumulated leave bank if the current leave is depleted and no days have been used for personal leave from the current leave bank.

Article 7 – Holidays

C. Floating Holiday

Each employee shall receive one floating holiday per year in addition to the 9 paid holidays.

Use of the day is subject to the following provisions:

- 1. The day may only be taken at a time when school is not in session.**
- 2. If the day is not utilized by June 30, it will not be carried over to the next school year and will be forfeited.**
- 3. New employees shall be eligible for the floating holiday immediately following employment in the bargaining unit.**
- 4. Requests to use the floating holiday shall be made in advance on Temporary Leave Request forms. When completing the form, the employees should note that the day is the floating holiday.**

Article 11 - Wages

On-Steps

All employees will move from their current Step on the 2019/20 salary step to the next Step on the 2020/21 Salary Schedule, which will be effective upon board ratification.

Longevity

Upon completion of the following consecutive years of service, employees will receive the additional pay which will be added to the hourly rate

25 years of service: \$.50

D. Work Schedule

Length of Work Year: Employees will be scheduled to work when students are in session. In-service or other professional activities will be scheduled by the District for employees on non-student/teacher workdays, with the exception of after school professional development, teacher record days, the October 31 On Your Own (OYO), and the last day of school for K-12 students once students are dismissed. **The district will make every effort to provide CEUs (Continuing Educational Units).**

Working Hours: The daily schedule shall include an unpaid duty-free, one-half hour lunch period. Any modification in the daily schedule must have the approval of the appropriate administrator. **Every** effort will be made to provide forty-five (45) **consecutive** minutes of preparation time per full school day with students. **If that time is not provided because additional job responsibilities are required by his/her supervisor, the employee shall be provided with an equivalent amount of comp time to be used within the current school year. The following conditions shall apply:**

- **Members will only be provided comp time proportional to the amount of prep time missed. Thus, if a staff member was required to miss only 10 minutes of his/her 45-minute prep time, then the member would earn only 10 minutes of comp time.**
- **If the staff member receives 45 minutes of nonconsecutive preparation time during a school day, comp time will not be provided.**
- **Comp time does not need to be provided in consecutive 45-minute blocks.**
- **Passing time is not included in preparation time.**
- **Any unused accumulated comp time does not carry over to the subsequent school year.**

Article 15: Grievance Procedure (Replaces Current Article 15)

A. Purpose

The purpose of this procedure is to secure, at the lowest possible administrative level, equitable solutions to the problems which may from time to time arise affecting the welfare or working conditions of members.

B. Definitions

1 A "Grievance" is a claim based upon the Association's belief that there has been a violation, misinterpretation or misapplication of any provision in this Agreement.

2. The "Grievance" procedure shall not apply to any matter which is prescribed by law or to the termination of a probationary member.

3. An "aggrieved person" is the person or persons making the claim.

4. A "party in interest" is the person or persons making the claim and any person who might be required to take action in a claim, or against whom action might be taken in order to resolve the claim.

5. Who May File A Grievance: A grievance may be filed by an individual or by the Association whenever the grievance applies to more than one building and/or a group of people with a common complaint has requested such action of the Association.

C. Processing Grievances

Any complaint by an employee concerning the application, meaning, interpretation or alleged violation of this agreement, or concerning any disciplinary action, shall constitute a grievance and shall be processed as follows.

Since it is important that grievances be processed as rapidly as possible, the number of days indicated at each step shall be considered as maximum. If either party finds it impossible to meet the maximum number of days indicated at any of the steps, then that party shall give the other party written notice that a five (5) school day extension is necessary to prepare the case for the next hearing.

Failure to respond within the maximum number of days indicated at any level (plus the five (5) school day "grace" period extension) shall result in the delinquent party losing the grievance. The time limits set forth in Level 1 and 2 may be extended by mutual consent of the parties. Further, any step in the procedure may be omitted upon mutual consent of the parties

In the event a grievance is filed on or after June 1, which, if left unresolved until the beginning of the following school year, could result in irreparable harm to a party in interest, the time limits set forth herein shall be reduced so that the grievance procedure may be exhausted prior to the end of the school term, or as soon thereafter as is practicable.

1. LEVEL ONE

a. Discussion with Immediate Supervisor or Principal: A member with a grievance shall first discuss it with his/her immediate supervisor or principal. The meeting will be held within ten (10) school days from the time of the incident over which the member is aggrieved or has reasonable ability to have knowledge of the incident. At his/her option, the member may invite an Association representative to be present while the grievance is discussed. Every effort shall be made to resolve the grievance informally. Other Employer representatives may also participate.

If the decision is not satisfactory to the employee or the Union, the grievance shall be reduced to writing and presented to the immediate supervisor within five (5) working days of the Level One meeting. The immediate supervisor shall answer in writing within five (5) working days of receipt of the grievance.

Where the object of a grievance is an ongoing (continuing) violation, misinterpretation or misapplication of any provision in this Agreement, then the above time limits shall not apply.

b. Initiating Grievance at Level Two: Upon mutual agreement between the Association and the Board, a grievance may be initiated at Level Two bypassing Level One procedures. The grievant must notify the immediate supervisor that such a request will be made prior to making the request.

2. LEVEL TWO

a. Written Grievance: If the aggrieved person is not satisfied with the disposition of the grievance at Level One, or if no decision has been rendered within five (5) school days after presentation of the grievance, the grievance may be filed in writing with the Association or its representative within five (5) school days after the decision at Level One.

b. Referral to Assistant Superintendent for Human Resources and Labor Relations: If the Association decides either that the grievance lacks merit or that the decision at Level One is in the best interests of the educational system, it shall so notify the member and the Assistant Superintendent for Human Resources and Labor Relations in writing within five (5) school days, and the matter, insofar as the Association is concerned, is terminated. If the Association decides that, in its opinion, the grievance has merit, it shall refer such grievance in writing to the Assistant Superintendent for Human Resources and Labor Relations within five (5) school days.

c. Meeting Within Ten School Days: Within ten (10) school days after the Assistant Superintendent for Human Resources and Labor Relations receives a grievance, the Assistant Superintendent for Human Resources and Labor Relations and/or the appropriate instructional administrator shall meet with the aggrieved member and a representative or representatives (maximum five) of the Association in an effort to resolve the grievance. The decision on the grievance shall be rendered in writing within five (5) school days after such hearing.

3. PRE-ARBITRATION

Within ten (10) working days after the Step Two answer, the Union or Employer may request a pre-arbitration hearing. This meeting must be held within ten (10) working days of the request for pre-arbitration.

4. LEVEL THREE (ARBITRATION)

a. Referral to Arbitration

If the alleged grievance is unresolved after Level Two, the matter may be referred to arbitration. The Union may refer the matter to arbitration provided that notice to refer the matter is given to the other party within ten (10) working days from the date of the written decision at Step Two or after pre-arbitration is conducted.

Within five (5) working days after the date of the written request for arbitration, designated representatives or the Employer and the Union shall make every reasonable effort to agree upon a mutually acceptable arbitrator.

b. If Parties Unable to Agree On Arbitrator

If the parties are unable to agree on an arbitrator within the time period set forth herein, the party seeking arbitration shall file a request with the American Arbitration Association to submit a list of qualified arbitrators. The arbitrator shall then be selected according to the rules of the American Arbitration Association.

c. Arbitrator to Render Decision Within 30 Days From Close Of Hearing

The Arbitrator shall hear the grievance in dispute and shall render a decision in writing within thirty (30) calendar days from the close of the hearing. The Arbitrator's decision shall be final and binding upon the Employer, the Union, and the employee(s) involved.

d. Authority of Arbitrator

The Arbitrator shall have no authority except to pass upon alleged violations of the expressed provisions of this Agreement and to determine disputes involving the application or interpretation of such expressed provisions. The Arbitrator shall have no power or authority to add to, subtract from, or modify any of the terms of this agreement and shall not substitute his judgment for that of the Employer where the Employer is given discretion by the terms of this Agreement or by the nature of the area in which the Employer was acting. The Arbitrator shall not render any decision which would require or permit any action in violation of the Michigan School Laws.

e. Fees and Expenses

1. The Arbitrator's fees and expenses shall be shared by the Employer and the Union equally. The expenses and compensation for attendance of any employee, witness, or participant in the arbitration shall be paid by the party calling such employee, witness, or requesting such participant.
2. Unless otherwise agreed by the parties, if a scheduled arbitration is cancelled at the request of one party, the party requesting cancellation shall pay any of the arbitrator's fees and expenses associated with the cancellation.

D. General Provisions

1. Management Rights: The filing of a grievance shall in no way interfere with the right of the District to proceed in carrying out its management responsibilities, subject to the final decision of the grievance procedure.

2. No Reprisals for Participating in Grievance Process: There shall be no reprisals by administrative personnel against any party, the Association Representative, or any other participant in the grievance procedure for participating in the grievance process. The Association agrees there shall be no coercion or reprisals against any member of the Board or Administrative personnel.

3. Grievance Documents Filed Separately: All documents, communications and records dealing with the processing of a grievance shall be filed separately from the personnel file of the participant.

4. Handling Grievances on Non-work Time: It is assumed that grievance problems will be handled at times other than when the member is at work, and that members of the Association and the District will be present to process grievances promptly. Investigation and processing of grievances by the Executive Director of the Association or his/her designee shall be allowed during working hours as long as it does not interfere with or interrupt the performance of the duties of any employee covered by this Agreement.

5. Preservation of Association Right to Be Present at Grievance Steps: If a member pursues the grievance without Association support as prescribed in Level Two, the right of the Association to be present and to present a view at hearings in Levels Two and Three is preserved. The Association is also to receive copies of written decisions at all Levels. The District shall send the Association advance written notice of all such hearings.

6. Association Commencement of Grievance at Level Two: If more than one member has a similar complaint which has been individually discussed as provided in Level One, the Association may file a grievance to be commenced at Level Two, in lieu of individual grievances.

7. Presence of Grievant: If the employee elects to be represented, the grievant may still be present at any level of the grievance procedure where the grievance is to be discussed. The grievant will not suffer a loss of pay as a result. The aggrieved need not be present where it is mutually agreed to that no facts are in dispute, and that the sole question is the interpretation of this Agreement.

8. Grievance is Binding: Any written agreement reached between the Board and the Union is binding on all employees affected and cannot be changed by any employee or the Board.

9. Monetary Awards: If a grievance is sustained, the aggrieved party shall be paid for financial loss, as determined in the final disposition. No claim for back wages shall exceed the amount of wages the employee would otherwise have earned at the regular rate and any wage settlement will be reduced by income earned from other sources.

Article 16: Vacation

B. Additional vacation days for perfect attendance

As an incentive for perfect attendance, employees who are present every day during one or both of the following time periods will earn an additional vacation day for each time period he/she has perfect attendance. The time periods are the first reporting day in August to December 31 and January 1 to the end of school year in June. Days taken for funeral leave,

snow days, if the building is closed, **District approved religious holidays**, for approved days taken without pay or for approved days for job required testing in accordance with Article 5(C)(6) will not be counted against the employee for determining eligibility for the additional days.



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Keith McDonald, Assistant Superintendent of Human Resources and Title IX Coordinator
Date: June 24, 2021
Re: Ratification of Michigan Education Support Personnel Association Contract

Recommended Motion:

I move the Board of Education approve the Contract with the Michigan Education Support Personnel Association as presented.

Background Information:

ATTACHMENTS:

File Name	Description
 Clerical_TA_(6.24.2021).pdf	MESPA Tentative Agreement



AGREEMENT BETWEEN
BLOOMFIELD HILLS BOARD OF EDUCATION
AND
MICHIGAN EDUCATION SUPPORT PERSONNEL ASSOCIATION

The MESPA union represents secretary and clerical employees. The MESPA current collective bargaining agreement will expire on June 30, 2021. The parties have been negotiating for a successor labor agreement and reached a tentative agreement on June 15, 2021. The employees ratified the agreement on June 23, 2021.

MESPA TENTATIVE AGREEMENT

A tentative agreement was reached with the Michigan Education Support Personnel Association on June 15, 2021. The tentative agreement includes the following:

TERM: 2 Years from July 1, 2021 through June 30, 2023

Article 24 – Wages

- Eliminate Class 1 Scale
- Eliminate current 5-step scale and all longevity steps for 2021-22 school year
 - Add longevity payments for 15 (\$500) and 20 (\$750) year employees beginning with the 2022-23 school year
- Create a new 13-step scale (0-12) with \$.60 step increases between steps
- Add \$.30 to all steps of both scales for 2022-23 school year
- \$750 off-schedule retention bonus tied to ESSER III Equalization Funding
- Change increment language to steps increases only made in July

Article 3 – Union Rights

- Add clarifying language that would require the District to provide information necessary for the Association to process a grievance

Article 11 – Promotion, Transfer & Assignment

- Add clarifying language regarding requirements for length of posting periods
- Remove language requiring District to mail postings to employees

Article 12 – Discharge and Discipline

- Add clarifying language that stipulates employees will be informed of complaints and identifies when meetings may occur

Article 15 – Compensable Leave Days

- Limits use of family sick days to 12 unless on an approved FML

- Removes redundant language

Article 19 – Insurance Benefits

- Clean up language identifying the offered medical plans
- Changes in vision insurance comparable to other groups

Letter of Understanding

- Create a LOU to develop an Employee Growth and Evaluation System by the fall of 2021

The estimated cost of the tentative agreement, including FICA and retirement over the two-year term of contract is \$142,281. The estimated cost of off-schedule retention bonus is \$26,643.

Association Date of Ratification: June 23, 2021		Board of Education Date of Ratification: June 24, 2021
Kimberly Bilkovic, President		Paul Kolin, President
		John VanGemert, Secretary
Scott Warrow, MEA Executive Director		
		Pat Watson, Superintendent
		Keith McDonald, Assistant Superintendent of Human Resources and Title IX Coordinator



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Tina Kostiuk, Assistant Superintendent for Finance & Operations
Date: June 16, 2021
Re: Approval of FY 2020-21 Final Budget Revisions

Recommended Motion:

I move that the Board of Education adopt the Final Budget Revisions for Fiscal Year 2020-21 as detailed in the attachments and summarized below:

Fund	Revenue/ Transfers In	Expenditures/ Transfers Out	Revenue over (under) Expenditures
General Fund	\$ 99,086,881	\$ 96,385,478	\$ 2,701,403
Special Revenue Funds	\$ 19,118,507	\$ 18,821,065	\$ 297,442

Background Information:

The attached Statement of Revenues and Expenditures for each fund includes the budget comparison by functional area, comparing the final revision, mid-year revision, original adopted budget and the prior year audited actual results. In addition, a statement “by object” is provided that shows costs by type, such as salaries and fringe benefits.

ATTACHMENTS:

File Name	Description
Jun_24_FY21_Final_budget_pkg_(6.18.2021).pdf	FY2020-21 Final Budget Package

**Bloomfield Hills Schools
Fiscal Year 2020-21
General Fund**

	2019-20 Audited Actual	2020-21 Original Budget	2020-21 Midyear Budget	2020-21 Final Budget
Revenue				
Local Sources	39,916,172	40,672,187	40,017,002	37,532,181
State Sources	44,958,247	43,507,752	45,033,752	49,686,258
Federal Sources	1,806,924	1,904,673	5,060,805	5,636,763
Interdistrict Sources	5,649,663	5,001,267	6,125,782	6,136,679
Total revenue	92,331,006	91,085,879	96,237,341	98,991,881
Expenditures				
Instruction:				
Basic Programs	43,635,509	44,396,518	44,084,822	44,052,000
Added Needs	9,610,833	9,936,689	10,870,084	10,698,598
Total instruction	53,246,342	54,333,207	54,954,906	54,750,598
Support Services:				
Pupil Services	7,516,263	7,483,317	7,736,310	7,888,166
Instructional Services	5,488,356	5,449,250	6,072,596	6,261,071
General Administration	478,470	550,821	649,890	761,472
School Administration	4,503,484	4,427,672	4,465,571	4,675,665
Business Services	1,155,079	1,138,439	1,240,765	1,218,034
Physical Plant Services	6,982,217	7,296,726	8,221,174	7,922,439
Transportation	3,963,211	4,083,424	3,394,776	3,314,046
Central Services	3,969,974	3,778,145	4,318,423	4,276,390
Total support services	34,057,054	34,207,794	36,099,505	36,317,283
Cocurricular Activities	2,136,425	2,056,214	1,717,609	1,736,144
Community Services	1,912,816	1,940,699	1,816,364	1,629,453
Total expenditures	91,352,637	92,537,914	94,588,384	94,433,478
Excess of Revenue Over (Under)				
Expenditures	978,369	(1,452,035)	1,648,957	4,558,403
Other Financing Source (Uses)				
Transfers in	497,639	120,000	95,000	95,000
Transfers out	(1,000,144)	(752,000)	(1,511,577)	(1,952,000)
Total other financing uses	(502,505)	(632,000)	(1,416,577)	(1,857,000)
Net Change in Fund Balance	475,864	(2,084,035)	232,380	2,701,403
Fund Balance - Beginning of Year	20,399,860	20,875,724	20,875,724	20,875,724
Fund Balance - End of Year	20,875,724	18,791,689	21,108,104	23,577,127

**Bloomfield Hills Schools
Fiscal Year 2020-21
General Fund - By Object**

	2019-20 Audited Actual	2020-21 Original Budget	2020-21 Midyear Budget	2020-21 Final Budget
Revenue				
Local Sources	39,916,172	40,672,187	40,017,002	37,532,181
State Sources	44,958,247	43,507,752	45,033,752	49,686,258
Federal Sources	1,806,924	1,904,673	5,060,805	5,636,763
Interdistrict Sources	5,649,663	5,001,267	6,125,782	6,136,679
Transfers In	497,639	120,000	95,000	95,000
Total Revenue	92,828,645	91,205,879	96,332,341	99,086,881
Expenditures				
Salaries	46,688,231	46,196,343	46,799,645	46,389,770
Fringe Benefits	31,416,360	32,393,957	32,829,982	33,331,201
Purchased Services	5,866,382	6,224,386	6,275,606	6,555,788
Supplies and Other	4,235,520	4,422,734	5,169,548	4,572,158
Outgoing Tuition	3,146,144	3,300,494	3,513,603	3,584,561
Transfers Out	1,000,144	752,000	1,511,577	1,952,000
Total Expenditures	92,352,781	93,289,914	96,099,961	96,385,478
Net Change in Fund Balance	475,864	(2,084,035)	232,380	2,701,403
Fund Balance - Beginning of Year	20,399,860	20,875,724	20,875,724	20,875,724
Fund Balance - End of Year	20,875,724	18,791,689	21,108,104	23,577,127

**Bloomfield Hills Schools
Fiscal Year 2020-21
Special Revenue Funds**

	2019-20 Audited Actual	2020-21 Original Budget	2020-21 Midyear Budget	2020-21 Final Budget
Revenue				
Local Sources	2,409,816	3,214,625	1,990,046	1,957,178
State Sources	2,505,157	3,218,343	2,828,698	2,837,641
Federal Sources	551,842	302,700	1,112,900	1,433,453
Interdistrict Sources	12,389,248	13,046,240	12,938,617	12,888,235
Total revenue	17,856,063	19,781,908	18,870,261	19,116,507
Expenditures				
Instruction:				
Basic Programs	4,073,831	3,988,125	4,170,578	4,232,927
Added Needs	5,838,729	6,840,215	6,279,515	5,816,927
Total instruction	9,912,560	10,828,340	10,450,093	10,049,854
Support Services:				
Pupil Services	1,918,732	2,225,198	2,184,614	2,140,037
Instructional Services	697,707	763,231	753,429	717,445
School Administration	663,394	632,390	638,738	656,261
Physical Plant Services	1,454,632	1,390,273	1,292,289	1,315,926
Transportation	28,541	47,054	26,867	6,208
Central Services	173	13,800	2,600	700
School/Student Activities	-	-	1,050,000	1,050,000
Total support services	4,763,179	5,071,946	5,948,537	5,886,577
Community Service	1,351,904	1,546,302	1,027,263	1,100,517
Food Service Fund	1,496,034	1,742,794	1,354,603	1,378,148
Capital Outlay	-	-	-	81,919
Total expenditures	17,523,677	19,189,382	18,780,496	18,497,015
Excess of Revenue Over Expenditures	332,386	592,526	89,765	619,492
Other Financing Sources				
Transfers in	144	2,000	2,000	2,000
Transfers out	(783,544)	(349,050)	(324,050)	(324,050)
Total other financing uses	(783,400)	(347,050)	(322,050)	(322,050)
Net Change in Fund Balance	(451,014)	245,476	(232,285)	297,442
Fund Balance - Beginning of Year *	6,411,784	5,960,770	7,289,634	7,289,634
Fund Balance - End of Year	5,960,770	6,206,246	7,057,349	7,587,076

* The July 1, 2020 fund balance is restated as required by GASB #84 and reflects the new Hills Activities Fund opening fund balance of \$1,328,864.

Bloomfield Hills Schools
Fiscal Year 2020-21
Special Revenue Funds

		Center Programs			
		2019-20 Audited Actual	2020-21 Original Budget	2020-21 Midyear Budget	2020-21 Final Budget
Revenue					
Local Sources		-	-	-	-
State Sources		2,446,123	3,158,381	2,771,266	2,777,120
Federal Sources		-	-	-	-
Interdistrict Sources		6,989,819	7,554,196	7,021,594	6,972,710
Total revenue		9,435,942	10,712,577	9,792,860	9,749,830
Expenditures					
Instruction:					
Basic Programs		-	-	-	-
Added Needs		5,838,729	6,840,215	6,279,515	5,816,927
Total instruction		5,838,729	6,840,215	6,279,515	5,816,927
Support services:					
Pupil Services		1,670,968	1,962,235	1,909,674	1,886,874
Instructional Services		470,987	538,324	505,773	484,958
School Administration		-	-	-	-
Physical Plant Services		823,565	1,003,639	933,945	973,375
Transportation		25,086	38,500	18,500	5,000
Central Services		173	13,800	2,600	700
School/Student Activities		-	-	-	-
Total support services		2,990,779	3,556,498	3,370,492	3,350,907
Community Service		-	-	-	-
Food Service Fund		-	-	-	-
Capital Outlay		-	-	-	-
Total expenditures		8,829,508	10,396,713	9,650,007	9,167,834
Excess of Revenue Over (Under)					
Expenditures		606,434	315,864	142,853	581,996
Other Financing Sources (Uses)					
Transfers in		-	-	-	-
Transfers out		(727,147)	(289,050)	(289,050)	(289,050)
Total other financing uses		(727,147)	(289,050)	(289,050)	(289,050)
Net Change in Fund Balance		(120,713)	26,814	(146,197)	292,946
Fund Balance - Beginning of Year		4,758,607	4,637,894	4,637,894	4,637,894
Fund Balance - End of Year		4,637,894	4,664,708	4,491,697	4,930,840

Bloomfield Hills Schools
Fiscal Year 2020-21
Special Revenue Funds

		International Academy			
		2019-20 Audited Actual	2020-21 Original Budget	2020-21 Midyear Budget	2020-21 Final Budget
Revenue					
Local Sources		250,245	340,000	322,000	298,347
State Sources		-	-	-	-
Federal Sources		-	-	-	-
Interdistrict Sources		5,399,429	5,492,044	5,917,023	5,915,525
	Total revenue	5,649,674	5,832,044	6,239,023	6,213,872
Expenditures					
Instruction:					
Basic Programs		4,073,831	3,988,125	4,179,960	4,232,927
Added Needs		-	-	-	-
	Total instruction	4,073,831	3,988,125	4,179,960	4,232,927
Support services:					
Pupil Services		247,764	262,963	261,303	253,163
Instructional Services		226,720	224,907	247,656	232,487
School Administration		663,394	632,390	657,032	656,261
Physical Plant Services		580,256	328,634	314,805	313,051
Transportation		3,455	8,054	8,067	908
Central Services		-	-	-	-
School/Student Activities		-	-	-	-
	Total support services	1,721,589	1,456,948	1,488,863	1,455,870
Community Service		232,137	300,000	300,000	276,317
Food Service Fund		-	-	-	-
Capital Outlay		-	-	-	-
	Total expenditures	6,027,557	5,745,073	5,968,823	5,965,114
Excess of Revenue Over (Under)					
Expenditures		(377,883)	86,971	270,200	248,758
Other Financing Sources (Uses)					
Transfers in		-	-	-	-
Transfers out		-	-	-	-
	Total other financing uses	-	-	-	-
Net Change in Fund Balance		(377,883)	86,971	270,200	248,758
Fund Balance - Beginning of Year		450,344	72,461	72,461	72,461
Fund Balance - End of Year		72,461	159,432	342,661	321,219

Bloomfield Hills Schools
Fiscal Year 2020-21
Special Revenue Funds

Recreation/Community Services				
	<u>2019-20</u> <u>Audited</u> <u>Actual</u>	<u>2020-21</u> <u>Original</u> <u>Budget</u>	<u>2020-21</u> <u>Midyear</u> <u>Budget</u>	<u>2020-21</u> <u>Final</u> <u>Budget</u>
Revenue				
Local Sources	1,112,665	1,381,777	579,500	554,843
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Interdistrict Sources	-	-	-	-
Total revenue	1,112,665	1,381,777	579,500	554,843
Expenditures				
Instruction:				
Basic Programs	-	-	-	-
Added Needs	-	-	-	-
Total instruction	-	-	-	-
Support services:				
Pupil Services	-	-	-	-
Instructional Services	-	-	-	-
School Administration	-	-	-	-
Physical Plant Services	47,635	55,000	27,500	27,500
Transportation	-	-	-	-
Central Services	-	-	-	-
School/Student Activities	-	-	-	-
Total support services	47,635	55,000	27,500	27,500
Community Service	1,119,767	1,246,302	727,263	824,200
Food Service Fund	-	-	-	-
Capital Outlay	-	-	-	-
Total expenditures	1,167,402	1,301,302	754,763	851,700
Excess of Revenue Over (Under)				
Expenditures	(54,737)	80,475	(175,263)	(296,857)
Other Financing Sources (Uses)				
Transfers in	-	-	-	-
Transfers out	(50,000)	(50,000)	(25,000)	(25,000)
Total other financing uses	(50,000)	(50,000)	(25,000)	(25,000)
Net Change in Fund Balance	(104,737)	30,475	(200,263)	(321,857)
Fund Balance - Beginning of Year	517,445	412,708	412,708	412,708
Fund Balance - End of Year	412,708	443,183	212,445	90,851

Bloomfield Hills Schools
Fiscal Year 2020-21
Special Revenue Funds

	Food Services			
	2019-20 Audited Actual	2020-21 Original Budget	2020-21 Midyear Budget	2020-21 Final Budget
Revenue				
Local Sources	1,040,055	1,485,848	12,046	25,488
State Sources	59,034	59,962	57,432	60,521
Federal Sources	551,842	302,700	1,112,900	1,433,453
Interdistrict Sources	-	-	-	-
Total revenue	1,650,931	1,848,510	1,182,378	1,519,462
Expenditures				
Instruction:				
Basic Programs	-	-	-	-
Added Needs	-	-	-	-
Total instruction	-	-	-	-
Support services:				
Pupil Services	-	-	-	-
Instructional Services	-	-	-	-
School Administration	-	-	-	-
Physical Plant Services	3,176	3,000	2,000	2,000
Transportation	-	500	300	300
Central Services	-	-	-	-
School/Student Activities	-	-	-	-
Total support services	3,176	3,500	2,300	2,300
Community Service	-	-	-	-
Food Service Fund	1,496,034	1,742,794	1,354,603	1,378,148
Capital Outlay	-	-	-	81,919
Total expenditures	1,499,210	1,746,294	1,356,903	1,462,367
Excess of Revenue Over (Under)				
Expenditures	151,721	102,216	(174,525)	57,095
Other Financing Sources (Uses)				
Transfers in	144	2,000	2,000	2,000
Transfers out	(6,397)	(10,000)	(10,000)	(10,000)
Total other financing uses	(6,253)	(8,000)	(8,000)	(8,000)
Net Change in Fund Balance	145,468	94,216	(182,525)	49,095
Fund Balance - Beginning of Year	265,496	410,964	410,964	410,964
Fund Balance - End of Year	410,964	505,180	228,439	460,059

**Bloomfield Hills Schools
Fiscal Year 2020-21
Special Revenue Funds**

		Hills Activities	
		2020-21 Midyear Budget	2020-21 Final Budget
Revenue			
Local Sources		1,075,000	1,075,000
State Sources		-	-
Federal Sources		-	-
Interdistrict Sources		-	-
	Total revenue	1,075,000	1,075,000
Expenditures			
Instruction:			
Basic Programs		-	-
Added Needs		-	-
	Total instruction	-	-
Support services:			
Pupil Services		-	-
Instructional Services		-	-
School Administration		-	-
Physical Plant Services		-	-
Transportation		-	-
Central Services		-	-
School/Student Activities		1,050,000	1,050,000
	Total support services	1,050,000	1,050,000
Community Service		-	-
Food Service Fund		-	-
Capital Outlay		-	-
	Total expenditures	1,050,000	1,050,000
Excess of Revenue Over (Under)			
Expenditures		25,000	25,000
Other Financing Sources (Uses)			
Transfers in		-	-
Transfers out		-	-
	Total other financing uses	-	-
Net Change in Fund Balance		25,000	25,000
Fund Balance - Beginning of Year		1,328,864	1,328,864
Fund Balance - End of Year		1,353,864	1,353,864

* The July 1, 2020 fund balance
Activities Fund opening fund bal

**Bloomfield Hills Schools
Fiscal Year 2020-21
Special Revenue Funds**

Co-Curricular Endowment				
	2019-20 Audited Actual	2020-21 Original Budget	2020-21 Midyear Budget	2020-21 Final Budget
Revenue				
Local Sources	6,851	7,000	3,500	3,500
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Interdistrict Sources	-	-	-	-
Total revenue	6,851	7,000	3,500	3,500
Expenditures				
Instruction:				
Basic Programs	-	-	-	-
Added Needs	-	-	-	-
Total instruction	-	-	-	-
Support services:				
Pupil Services	-	-	-	-
Instructional Services	-	-	-	-
School Administration	-	-	-	-
Physical Plant Services	-	-	-	-
Transportation	-	-	-	-
Central Services	-	-	-	-
School/Student Activities	-	-	-	-
Total support services	-	-	-	-
Community Service	-	-	-	-
Food Service Fund	-	-	-	-
Capital Outlay	-	-	-	-
Total expenditures	-	-	-	-
Excess of Revenue Over (Under)				
Expenditures	6,851	7,000	3,500	3,500
Other Financing Sources (Uses)				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Total other financing uses	-	-	-	-
Net Change in Fund Balance	6,851	7,000	3,500	3,500
Fund Balance - Beginning of Year	* 419,892	426,743	426,743	426,743
Fund Balance - End of Year	<u>426,743</u>	<u>433,743</u>	<u>430,243</u>	<u>430,243</u>

is restated as required by GASB #84 and reflects the new Hills
ance of \$1,328,864.

Bloomfield Hills Schools
Fiscal Year 2020-21
Special Revenue Funds

Total All Special Revenue Funds				
	2019-20 Audited Actual	2020-21 Original Budget	2020-21 Midyear Budget	2020-21 Final Budget
Revenue				
Local Sources	2,409,816	3,214,625	1,990,046	1,957,178
State Sources	2,505,157	3,218,343	2,828,698	2,837,641
Federal Sources	551,842	302,700	1,112,900	1,433,453
Interdistrict Sources	12,389,248	13,046,240	12,938,617	12,888,235
Total revenue	17,856,063	19,781,908	18,870,261	19,116,507
Expenditures				
Instruction:				
Basic Programs	4,073,831	3,988,125	4,170,578	4,232,927
Added Needs	5,838,729	6,840,215	6,279,515	5,816,927
Total instruction	9,912,560	10,828,340	10,450,093	10,049,854
Support services:				
Pupil Services	1,918,732	2,225,198	2,184,614	2,140,037
Instructional Services	697,707	763,231	753,429	717,445
School Administration	663,394	632,390	638,738	656,261
Physical Plant Services	1,454,632	1,390,273	1,292,289	1,315,926
Transportation	28,541	47,054	26,867	6,208
Central Services	173	13,800	2,600	700
School/Student Activities	-	-	1,050,000	1,050,000
Total support services	4,763,179	5,071,946	5,948,537	5,886,577
Community Service	1,351,904	1,546,302	1,027,263	1,100,517
Food Service Fund	1,496,034	1,742,794	1,354,603	1,378,148
Capital Outlay	-	-	-	81,919
Total expenditures	17,523,677	19,189,382	18,780,496	18,497,015
Excess of Revenue Over (Under)				
Expenditures	332,386	592,526	89,765	619,492
Other Financing Sources (Uses)				
Transfers in	144	2,000	2,000	2,000
Transfers out	(783,544)	(349,050)	(324,050)	(324,050)
Total other financing uses	(783,400)	(347,050)	(322,050)	(322,050)
Net Change in Fund Balance	(451,014)	245,476	(232,285)	297,442
Fund Balance - Beginning of Year	6,411,784	5,960,770	7,289,634	7,289,634 *
Fund Balance - End of Year	5,960,770	6,206,246	7,057,349	7,587,076

* The July 1, 2020 fund balance is restated as required by GASB #84 and reflects the new Hills Activities Fund opening fund balance of \$1,328,864.



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Tina Kostiuk, Assistant Superintendent for Finance & Operations
Date: June 17, 2022
Re: Approve Resolution for Adoption of the Fiscal Year 2021-22 Budgets

Recommended Motion:

In accordance with the Uniform Budget and Accounting Act, I move that the Board of Education adopt the attached resolution and related original budgets for Fiscal Year 2021-22 for the General Fund and Special Revenue Funds as required by law and summarized as follows:

Fund	Revenue/ Transfers In	Expenditures/ Transfers Out	Revenue over (under) Expenditures
General Fund	\$ 94,513,420	\$ 97,114,857	(\$ 2,601,437)
Special Revenue Funds	\$ 21,019,237	\$ 20,709,994	\$ 309,243

Background Information:

Prior to adoption of the budget, a Public Hearing is held to consider the District's proposed budget. A Notice of Public Hearing was published according to the legal requirements for publishing such a notice. The property tax millage rate to be levied to support the proposed budget is a subject of the public hearing.

The budget is based on a set of assumptions that are updated throughout the fiscal year. As these assumptions become known quantities, budget revisions are required. The Fiscal Year 2021-22 original budgets will be posted on the website in the same form as presented here.

ATTACHMENTS:

File Name	Description
Jun_24_FY22_Budget_Resolution.pdf	FY2021-22 Budget Resolution

Resolution
For Adoption of the Fiscal Year 2021-22 Budgets
By the Board of Education

RESOLVED, that this Resolution shall be the general appropriations of Bloomfield Hills Schools for the fiscal year. A resolution to make appropriations, including assigned fund balance, to provide for the expenditure of the appropriations, and to provide for the disposition of all revenue received by Bloomfield Hills Schools.

BE IT FURTHER RESOLVED that the millage rates of Bloomfield Hills Schools for the fiscal year 2021-22 be approved as presented below.

Tax Base	Purpose	No. Of Mills
Non-Primary Residence Exemption Property (Non-PRE)	General Operating	18.0000
Primary Residence Exemption Property (PRE)	General Operating (commonly referred to as "Hold Harmless")	6.3028
All Classification of Properties	Debt Service	2.7500
All Classification of Properties	Sinking Fund	0.7036
Commercial Personal Property	General Operating	12.3028

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance estimated to be available for appropriations in the **GENERAL FUND** of Bloomfield Hills Schools for the fiscal year is as follows:

Revenue	
Local Sources	38,697,140
State Sources	48,022,668
Federal Sources	1,976,455
Interdistrict Sources	5,722,157
Transfers In	95,000
Total Revenue	94,513,420
Total Projected Fund Balance, July 1, 2021	23,577,127
TOTAL AVAILABLE TO APPROPRIATE	\$118,090,547

Resolution For Adoption of Next Year's Budgets (continued)

BE IT FURTHER RESOLVED, that **\$97,114,857** of the total available to appropriate in the **GENERAL FUND** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Instruction	
Basic Programs	\$44,589,755
Special Education and Other Added Needs	11,098,747
	<hr/>
Total Instruction	55,688,502
Support Services	
Pupil Services	8,328,198
Instructional Services	6,263,538
General Administration	766,326
School Administration	4,689,798
Business Services	1,225,499
Physical Plant Services	7,958,066
Transportation	3,437,246
Central Services	4,295,453
	<hr/>
Total Support Services	36,964,124
Cocurricular Activities	1,784,540
Community Services	1,675,691
Transfers out	1,002,000
	<hr/>
TOTAL APPROPRIATED GENERAL FUND	\$97,114,857
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BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance estimated to be available for appropriations in the **SPECIAL REVENUE FUNDS** of Bloomfield Hills Schools for the fiscal year is as follows:

Revenue

Local Sources	\$4,434,518
State Sources	3,061,587
Federal Sources	329,068
Interdistrict Sources	13,192,064
Transfers In	2,000
	<hr/>
Total Revenue and Other Sources	21,019,237
Total Projected Fund Balance, July 1, 2021	7,587,076
	<hr/>
TOTAL AVAILABLE TO APPROPRIATE	\$28,606,313
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Resolution For Adoption of Next Year's Budgets (continued)

BE IT FURTHER RESOLVED, that \$20,709,994 of the total available to appropriate in the **SPECIAL REVENUE FUNDS** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Instruction	
Basic Programs	\$4,263,830
Special Education and Other Added Needs	6,690,176
	<hr/>
Total Instruction	10,954,006
Support Services	
Pupil Services	2,080,781
Instructional Services	723,774
School Administration	653,089
Physical Plant Services	1,604,139
Transportation	30,686
Central Services	3,100
School/Student Activities	1,000,000
	<hr/>
Total Support Services	6,095,569
Community Services	1,751,145
Food Service Fund	1,814,274
Transfers out	95,000
	<hr/>
TOTAL APPROPRIATED SPECIAL REVENUE FUNDS	\$20,709,994
	<hr/>

BE IT FURTHER RESOLVED that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budgets adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amount appropriated by the Board of Education and in keeping with the budgetary policy adopted by the Board.

**Bloomfield Hills Schools
Fiscal Year 2021-22
General Fund**

	2020-21 Final Budget	2021-22 Original Budget
Revenue		
Local Sources	37,532,181	38,697,140
State Sources	49,686,258	48,022,668
Federal Sources	5,636,763	1,976,455
Interdistrict Sources	6,136,679	5,722,157
	<u>98,991,881</u>	<u>94,418,420</u>
Total revenue	98,991,881	94,418,420
Expenditures		
Instruction:		
Basic Programs	44,052,000	44,589,755
Added Needs	10,698,598	11,098,747
	<u>54,750,598</u>	<u>55,688,502</u>
Total instruction	54,750,598	55,688,502
Support Services:		
Pupil Services	7,888,166	8,328,198
Instructional Services	6,261,071	6,263,538
General Administration	761,472	766,326
School Administration	4,675,665	4,689,798
Business Services	1,218,034	1,225,499
Physical Plant Services	7,922,439	7,958,066
Transportation	3,314,046	3,437,246
Central Services	4,276,390	4,295,453
	<u>36,317,283</u>	<u>36,964,124</u>
Total support services	36,317,283	36,964,124
Cocurricular Activities	1,736,144	1,784,540
Community Services	1,629,453	1,675,691
	<u>94,433,478</u>	<u>96,112,857</u>
Total expenditures	94,433,478	96,112,857
Excess of Revenue Over (Under)		
Expenditures	4,558,403	(1,694,437)
Other Financing Source (Uses)		
Transfers in	95,000	95,000
Transfers out	(1,952,000)	(1,002,000)
	<u>(1,857,000)</u>	<u>(907,000)</u>
Total other financing uses	(1,857,000)	(907,000)
Net Change in Fund Balance	2,701,403	(2,601,437)
Fund Balance - Beginning of Year	20,875,724	23,577,127
Fund Balance - End of Year	<u>23,577,127</u>	<u>20,975,690</u>

Bloomfield Hills Schools
Fiscal Year 2021-22
General Fund - By Object

	2020-21 Final Budget	2021-22 Original Budget
Revenue		
Local Sources	37,532,181	38,697,140
State Sources	49,686,258	48,022,668
Federal Sources	5,636,763	1,976,455
Interdistrict Sources	6,136,679	5,722,157
Transfers In	95,000	95,000
	<hr/>	<hr/>
Total Revenue	99,086,881	94,513,420
Expenditures		
Salaries	46,389,770	47,348,604
Fringe Benefits	33,331,201	34,096,446
Purchased Services	6,555,788	6,612,788
Supplies and Other	4,572,158	4,585,958
Outgoing Tuition	3,584,561	3,469,061
Transfers Out	1,952,000	1,002,000
	<hr/>	<hr/>
Total Expenditures	96,385,478	97,114,857
Net Change in Fund Balance	2,701,403	(2,601,437)
Fund Balance - Beginning of Year	<hr/>	<hr/>
	20,875,724	23,577,127
Fund Balance - End of Year	<hr/>	<hr/>
	23,577,127	20,975,690

**Bloomfield Hills Schools
Fiscal Year 2021-22
Special Revenue Funds**

	2020-21 Final Budget	2021-22 Original Budget
Revenue		
Local Sources	1,957,178	4,434,518
State Sources	2,837,641	3,061,587
Federal Sources	1,433,453	329,068
Interdistrict Sources	<u>12,888,235</u>	<u>13,192,064</u>
Total revenue	19,116,507	21,017,237
Expenditures		
Instruction:		
Basic Programs	4,232,927	4,263,830
Added Needs	<u>5,816,927</u>	<u>6,690,176</u>
Total instruction	10,049,854	10,954,006
Support Services:		
Pupil Services	2,140,037	2,080,781
Instructional Services	717,445	723,774
School Administration	656,261	653,089
Physical Plant Services	1,315,926	1,604,139
Transportation	6,208	30,686
Central Services	700	3,100
School/Student Activities	<u>1,050,000</u>	<u>1,000,000</u>
Total support services	5,886,577	6,095,569
Community Service	1,100,517	1,751,145
Food Service Fund	1,378,148	1,814,274
Capital Outlay	<u>81,919</u>	<u>-</u>
Total expenditures	<u>18,497,015</u>	<u>20,614,994</u>
Excess of Revenue Over Expenditures	<u>619,492</u>	<u>402,243</u>
Other Financing Sources		
Transfers in	2,000	2,000
Transfers out	<u>(324,050)</u>	<u>(95,000)</u>
Total other financing uses	<u>(322,050)</u>	<u>(93,000)</u>
Net Change in Fund Balance	297,442	309,243
Fund Balance - Beginning of Year	<u>7,289,634</u>	<u>7,587,076</u>
Fund Balance - End of Year	<u><u>7,587,076</u></u>	<u><u>7,896,319</u></u>

**Bloomfield Hills Schools
Fiscal Year 2021-22
Special Revenue Funds**

	Center Programs		International Academy	
	2020-21	2021-22	2020-21	2021-22
	Final	Original	Final	Original
	Budget	Budget	Budget	Budget
Revenue				
Local Sources	-	-	298,347	340,000
State Sources	2,777,120	3,004,831	-	-
Federal Sources	-	-	-	-
Interdistrict Sources	6,972,710	7,204,864	5,915,525	5,987,200
Total revenue	9,749,830	10,209,695	6,213,872	6,327,200
Expenditures				
Instruction:				
Basic Programs	-	-	4,232,927	4,263,830
Added Needs	5,816,927	6,690,176	-	-
Total instruction	5,816,927	6,690,176	4,232,927	4,263,830
Support services:				
Pupil Services	1,886,874	1,799,987	253,163	280,794
Instructional Services	484,958	463,509	232,487	260,265
School Administration	-	-	656,261	653,089
Physical Plant Services	973,375	946,245	313,051	628,394
Transportation	5,000	18,500	908	8,186
Central Services	700	3,100	-	-
School/Student Activities	-	-	-	-
Total support services	3,350,907	3,231,341	1,455,870	1,830,728
Community Service	-	-	276,317	300,000
Food Service Fund	-	-	-	-
Capital Outlay	-	-	-	-
Total expenditures	9,167,834	9,921,517	5,965,114	6,394,558
Excess of Revenue Over (Under)				
Expenditures	581,996	288,178	248,758	(67,358)
Other Financing Sources (Uses)				
Transfers in	-	-	-	-
Transfers out	(289,050)	(60,000)	-	-
Total other financing uses	(289,050)	(60,000)	-	-
Net Change in Fund Balance	292,946	228,178	248,758	(67,358)
Fund Balance - Beginning of Year	4,637,894	4,930,840	72,461	321,219
Fund Balance - End of Year	4,930,840	5,159,018	321,219	253,861

**Bloomfield Hills Schools
Fiscal Year 2021-22
Special Revenue Funds**

	Recreation/Community Services		Food Services	
	2020-21	2021-22	2020-21	2021-22
	Final Budget	Original Budget	Final Budget	Original Budget
Revenue				
Local Sources	554,843	1,541,100	25,488	1,499,918
State Sources	-	-	60,521	56,756
Federal Sources	-	-	1,433,453	329,068
Interdistrict Sources	-	-	-	-
Total revenue	554,843	1,541,100	1,519,462	1,885,742
Expenditures				
Instruction:				
Basic Programs		-		-
Added Needs		-		-
Total instruction	-	-	-	-
Support services:				
Pupil Services	-	-	-	-
Instructional Services	-	-	-	-
School Administration	-	-	-	-
Physical Plant Services	27,500	27,500	2,000	2,000
Transportation	-	-	300	4,000
Central Services	-	-	-	-
School/Student Activities	-	-	-	-
Total support services	27,500	27,500	2,300	6,000
Community Service	824,200	1,451,145	-	-
Food Service Fund	-	-	1,378,148	1,814,274
Capital Outlay	-	-	81,919	-
Total expenditures	851,700	1,478,645	1,462,367	1,820,274
Excess of Revenue Over (Under)				
Expenditures	(296,857)	62,455	57,095	65,468
Other Financing Sources (Uses)				
Transfers in	-	-	2,000	2,000
Transfers out	(25,000)	(25,000)	(10,000)	(10,000)
Total other financing uses	(25,000)	(25,000)	(8,000)	(8,000)
Net Change in Fund Balance	(321,857)	37,455	49,095	57,468
Fund Balance - Beginning of Year	412,708	90,851	410,964	460,059
Fund Balance - End of Year	90,851	128,306	460,059	517,527

**Bloomfield Hills Schools
Fiscal Year 2021-22
Special Revenue Funds**

	Hills Activities		Co-Curricular Endowment		Total All Special Revenue Funds	
	2020-21 Final Budget	2021-22 Original Budget	2020-21 Final Budget	2021-22 Original Budget	2020-21 Final Budget	2021-22 Original Budget
Revenue						
Local Sources	1,075,000	1,050,000	3,500	3,500	1,957,178	4,434,518
State Sources	-	-	-	-	2,837,641	3,061,587
Federal Sources	-	-	-	-	1,433,453	329,068
Interdistrict Sources	-	-	-	-	12,888,235	13,192,064
Total revenue	1,075,000	1,050,000	3,500	3,500	19,116,507	21,017,237
Expenditures						
Instruction:						
Basic Programs	-	-	-	-	4,232,927	4,263,830
Added Needs	-	-	-	-	5,816,927	6,690,176
Total instruction	-	-	-	-	10,049,854	10,954,006
Support services:						
Pupil Services	-	-	-	-	2,140,037	2,080,781
Instructional Services	-	-	-	-	717,445	723,774
School Administration	-	-	-	-	656,261	653,089
Physical Plant Services	-	-	-	-	1,315,926	1,604,139
Transportation	-	-	-	-	6,208	30,686
Central Services	-	-	-	-	700	3,100
School/Student Activities	1,050,000	1,000,000	-	-	1,050,000	1,000,000
Total support services	1,050,000	1,000,000	-	-	5,886,577	6,095,569
Community Service	-	-	-	-	1,100,517	1,751,145
Food Service Fund	-	-	-	-	1,378,148	1,814,274
Capital Outlay	-	-	-	-	81,919	-
Total expenditures	1,050,000	1,000,000	-	-	18,497,015	20,614,994
Excess of Revenue Over (Under)						
Expenditures	25,000	50,000	3,500	3,500	619,492	402,243
Other Financing Sources (Uses)						
Transfers in	-	-	-	-	2,000	2,000
Transfers out	-	-	-	-	(324,050)	(95,000)
Total other financing uses	-	-	-	-	(322,050)	(93,000)
Net Change in Fund Balance	25,000	50,000	3,500	3,500	297,442	309,243
Fund Balance - Beginning of Year	1,328,864	1,353,864	426,743	430,243	7,289,634	7,587,076
Fund Balance - End of Year	1,353,864	1,403,864	430,243	433,743	7,587,076	7,896,319



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Paul Wills, Owner's Rep / Plante Moran CRESA
Date: June 24, 2021
Re: Request to Approve Bid Pack #3 - North Hills Construction

Recommended Motion:

I move the Board of Education award Bid Pack #3, North Hills Middle School, to the following:

Bid Category - Selective Demolition:

Detroit Dismantling Corporation | Base Bid: \$623,000

Bid Category - Masonry:

Albaugh Masonry | Base Bid: \$3,760,000, Alternate A4: \$14,500, Alternate A5: \$34,500 for a total award of \$3,809,000

Bid Category - Structural Steel:

Judd Industrial Contracting. Base Bid: \$2,080,750

Bid Category - General Trades:

Hicks Construction | Base Bid: \$2,289,400, Alternate A2: \$24,000, Alternate A4, \$180,000, Alternate A8.2, \$9,400, Alternate A10: \$41,000 for a total award of \$2,543,800

Bid Category - Carpentry:

Commercial Contracting Corporation | Base Bid: \$2,748,000

Bid Category - Roofing:

Schena Roofing & Sheet Metal Co. | Base Bid: \$3,869,409

Bid Category - Aluminum Entrances:

Daniels Glass Inc. | Base Bid: \$818,479, Alternate A11: \$49,338 for a total award amount of \$867,817

Bid Category - Hard Tile:

Artisan Tile Inc. | Base Bid: \$53,817, Alternate A6: \$187,636 for a total award amount of \$241,453

Bid Category - Wood Athletic Flooring:

Kuhn Specialty Flooring | Base Bid: \$44,700, Alternate A1B: \$102,200, Voluntary Alternate (\$8,000.00) for a total award amount of \$138,900

Bid Category - Flooring:

Continental Interiors Inc. | Base Bid: \$608,850, Alternate A6: (\$1,500.00) for a total award amount of \$607,350

Bid Category - Painting:

Continental Contracting Inc. | Base Bid: \$463,000, Alternate A6: (\$7,000.00) for a total award amount of \$456,000

Bid Category - Food Service Equipment:

Stafford-Smith Inc. | Base Bid: \$490,094

Bid Category - Theater Equipment:

Beck Studios Inc. | Base Bid: \$97,760

Bid Category - Fixed Auditorium Seating:
Irwin Seating Company | Base Bid: \$109,504

Bid Category - Telescoping Stands:
Interkal Inc | Base Bid: \$66,436

Bid Category - Swimming Pool & Equipment:
Capri Pools & Aquatics | Base Bid: \$2,990,000

Bid Category - Fire Suppression:
Wolverine Fire Protection | Base Bid: \$569,379

Bid Category - Mechanical:
Contrast Mechanical Inc. | Base Bid: \$4,750,000

Bid Category - Integrated Automation:
Metro Controls Inc. | Base Bid: \$375,842

Bid Category - Electrical:
O'Donnel Electric | Base Bid: \$3,571,412

Bid Category - Structured Cabling:
Propel Technologies | Base bid: \$213,320

Total Direct Cost: \$31,219,226.00
Contingency: \$3,121,922.60
Architect Fees: \$1,923,104.32
Total Award Amount: \$36,264,252.92


This project will be funded by the Bond Fund.

Background Information:

This award is for labor, materials, equipment and all other services to complete the North Hills Middle School Project.

This project was discussed at FFLA on June 17, 2021. See the attached recommendation for additional details.

ATTACHMENTS:

File Name	Description
 PMC_Letter.pdf	PMC Letter
 Bid_Pack_3_-_Award_Recommendation.pdf	Barton Malow Bid Pack 3: North Hills Middle School Award Recommendation



June 24, 2021

Ms. Tina Kostiuk, Assistant Superintendent for Finance & Operations
Mr. Jacob McDermott, Director of Physical Plant Services
Bloomfield Hills Schools
7273 Wing Lake Road
Bloomfield Hills, MI 48301

RE: 2020 Bond Program - Bid Pack #3: North Hills Middle School Bids

Dear Ms. Kostiuk and Mr. McDermott:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Bloomfield Hills Schools (BHS) in its selection of Prime Contractors for the North Hills Middle School (Project) as listed above. This update represents the mutual efforts of BHS Administration and staff, PMC, French Associates (FA), and Barton Malow Builders (BMB) (the Project Team) to present a framework in order to identify, evaluate, and recommend Prime Contractors for the Project.

Starting in the fall 2020, the programming and design process commenced for the North Hills Middle School project. Through late 2020 and early 2021, numerous user group meetings and updates were provided by the Project Team. Upon final review of the Project, the Construction Documents were formally issued and made available to interested bidders in late May and pre-bid meeting was held to allow interested bidders an opportunity to tour the site and ask questions relative to the drawings and specifications. An advertisement for bids was published in accordance with BHS requirements and posted to the required State of Michigan website and on the District's website.

On June 8, 2021, 116 bids were received and publicly read for the Project with each category receiving multiple bidders. Over the next several days, the accepted bids were reviewed to determine the budget implications. Post-bid interviews were conducted with the trades and were attended by various members of the Project Team. The scope of work, schedule, availability of materials, and other bid details regarding the work were reviewed and clarified.

Upon completion of the interviews, and after subsequent clarifications and discussions and presentation to the BHS FFLA committee on June 17, 2021, the Project Team is recommending the trades listed in BMB's recommendation letter dated June 24, 2021 for contract award as the lowest responsible bidders. Please refer to BMB's recommendation letter for additional information. A budget summary for this recommendation can be found on the attached BMB recommendation letter. The Project will be funded by the 2020 Bond proceeds.

For the Prime Contractors, the cost for this work will be detailed in AIA Contract A132 – 2009 Standard Form of Agreement between Owner and Contractor, as modified, pending final review and approval of terms by district legal counsel.

This awarded scope of work is scheduled to start in July 2021 with the majority of the additions and renovations occurring through 2022 and mid-summer 2023. There are several small bid categories (tennis court resurfacing, commission, technology, etc.) that will be forthcoming to the Board of Education. The entire Project is scheduled to be complete in preparation for 2023 fall school year.

The Project Team is available at the Board's convenience to answer any questions. If you have any questions regarding the above information, please feel free to contact me at 248-223-3316 or paul.wills@plantemoran.com

Sincerely,

PLANTE MORAN CRESA



Paul R. Wills, AIA, LEED AP
Partner

Copy: Pat Podges – Plante Moran Cresa
Daryl Dombrow – Barton Malow Builders
File

Attachments: Barton Malow Builders BP #2 Recommendation Letter dated June 24, 2021

June 24, 2021

Mr. Jacob McDermott
Director of Physical Plant Services
7273 Wing Lake Rd.
Bloomfield Hills, MI 48301

Subject: Bloomfield Hills Schools – Bid Package 3: North Hills Middle School

Dear Mr. McDermott,

On June 8, 2021, formal bids were received for the Bloomfield Hills North Hills Middle School bid package. Barton Malow has reviewed the proposals with the Project Architect and is prepared to recommend the following actions concerning the award of contracts through programming code 51.05.

Bid Category #024119 Selective Demolition

Detroit Dismantling Corporation (Detroit, MI)

Base Bid Amount	\$623,000.00
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The total amount for recommended award of Bid Category #024119 is **\$623,000.00**

Bid Category #042000 Masonry

Albaugh Masonry (Waterford Township, MI)

Base Bid Amount	\$3,760,000.00
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Alternate A4: Demountable Partition	\$14,500.00
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Alternate A5.2: FB-2B Brick	\$34,500.00
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The total amount for recommended award of Bid Category #042000 is **\$3,809,000.00**

Bid Category #051000 Structural Steel

Judd Industrial Contracting (Detroit, MI)

Base Bid Amount	\$2,080,750.00
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The total amount for recommended award of Bid Category #051000 is **\$2,080,750.00**

Bid Category #060000 General Trades

Hicks Construction (Shelby Twp, MI)

Base Bid Amount	\$2,289,400.00
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Alternate A2: Backstops	\$24,000.00
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Alternate A4: Demountable Partition	\$180,000.00
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Building Innovative Solutions

Alternate A8.2: Sound Reflecting Units	\$9,400.00
Alternate A10: Acoustical Wall Treatments	\$41,000.00
The total amount for recommended award of Bid Category #060000 is \$2,543,800.00	

Bid Category #061000 Carpentry

Commercial Contracting Corporation (Auburn Hills, MI)

Base Bid Amount	\$2,748,000.00
The total amount for recommended award of Bid Category #061000 is \$2,748,000.00	

Bid Category #075000 Roofing

Schena Roofing & Sheet Metal Co. (Chesterfield, MI)

Base Bid Amount	\$3,869,409.00
The total amount for recommended award of Bid Category #075000 is \$3,869,409.00	

Bid Category #088000 Aluminum Entrances

Daniels Glass Inc. (Detroit, MI)

Base Bid Amount	\$818,479.00
Alternate A11: Clearstory Windows	\$49,338.00
The total amount for recommended award of Bid Category #088000 is \$867,817.00	

Bid Category #093000 Hard Tile

Artisan Tile Inc. (Brighton, MI)

Base Bid Amount	\$53,817.00
Alternate A6: Wall Tile	\$187,636.00
The total amount for recommended award of Bid Category #093000 is \$241,453.00	

Bid Category #096466 Wood Athletic Flooring

Kuhn Specialty Flooring (Beverly Hills, MI)

Base Bid Amount	\$44,700.00
Alternate A1B: New Gym Floor	\$102,200.00
Voluntary Alternate: 3 rd Grade Wood	(\$8,000.00)
The total amount for recommended award of Bid Category #096466 is \$138,900.00	

Bid Category #096500 Flooring

Continental Interiors Inc (Troy, MI)

Base Bid Amount \$608,850.00

Alternate A6: Wall Tile (\$1,500.00)

The total amount for recommended award of Bid Category #096500 is **\$607,350.00****Bid Category #099000 Painting**

Continental Contracting Co. (Southfield, MI)

Base Bid Amount \$463,000.00

Alternate A6: Wall Tile (\$7,000.00)

The total amount for recommended award of Bid Category #099000 is **\$456,000.00****Bid Category #114000 Food Service Equipment**

Stafford-Smith Inc (Kalamazoo, MI)

Base Bid Amount \$490,094.00

The total amount for recommended award of Bid Category #114000 is **\$490,094.00****Bid Category #116100 Theatre Equipment**

Beck Studios Inc. (Milford, OH)

Base Bid Amount \$97,760.00

The total amount for recommended award of Bid Category #116100 is **\$97,760.00****Bid Category #126100 Fixed Auditorium Seating**

Irwin Seating Company (Grand Rapids, MI)

Base Bid Amount \$109,504.00

The total amount for recommended award of Bid Category #126100 is **\$109,504.00****Bid Category #126600 Telescoping Stands**

Interkal Inc. (Kalamazoo, MI)

Base Bid Amount \$66,436.00

The total amount for recommended award of Bid Category #126600 is **\$66,436.00****Bid Category #131500 Swimming Pool & Equipment**

Capri Pools & Aquatics (Edwardsville, IL)



Building Innovative Solutions

Base Bid Amount

\$2,990,000.00

The total amount for recommended award of Bid Category #131500 is **\$2,990,000.00**

Bid Category #210000 Fire Suppression

Wolverine Fire Protection (Mt. Morris, MI)

Base Bid Amount

\$569,379.00

The total amount for recommended award of Bid Category #210000 is **\$569,379.00**

Bid Category #230000 Mechanical

Contrast Mechanical Inc. (Macomb, MI)

Base Bid Amount

\$4,750,000.00

The total amount for recommended award of Bid Category #230000 is \$4,750,000.00

Bid Category #250000 Integrated Automation

Metro Controls Inc (Clinton Twp. MI)

Base Bid Amount

\$375,842.00

The total amount for recommended award of Bid Category #250000 is **\$375,842.00**

Bid Category #260000 Electrical

O'Donnel Electric (Whitmore Lake, MI)

Base Bid Amount

\$3,571,412.00

The total amount for recommended award of Bid Category #260000 is **\$3,571,412.00**

Bid Category #271500 Structured Cabling

Propel Technologies (Birmingham, MI)

Base Bid Amount

\$213,320.00

The total amount for recommended award of Bid Category #271500 is **\$213,320.00**

Project Contingency

Contingency Amount

\$3,121,922.60

The total amount for recommended award of Project Contingency is **\$3,121,922.60**

The total award amount for this Bid Package is \$34,341,148.60



Sincerely,

A handwritten signature in dark ink, appearing to read "D. Dombrow", written in a cursive style.

Daryl Dombrow
Project Manager

cc: B. Kolcz (BM) – B. Goby (BM) – C. Montalvo (BM) – S. Carlson (FAI)

Building Innovative Solutions

Bloomfield Hills Schools																							
Bid Package 3 - North Hills Middle School																							
Contractor	Award Amount	Base Bid	A1A	A1B	A2	A3	A4	A5.1	A5.2	A6	A7	A8.1	A8.2	A9	A10	A11	A12	P1	P2	Alt Manufacturer	VA	RDs*	Comments
024119 Selective Demo																							
Detroit Dismantling Corp	\$623,000.00	\$623,000		\$25,000																			
Blue Star, Inc		\$684,489																					
Christman Constructors		\$989,700																					
042000 Masonry																							
Albaugh Masonry	\$3,809,000.00	\$3,760,000					\$14,500	\$51,000	\$34,500														
Baker Construction		\$3,909,585					\$0	\$69,935	\$50,995														
HMC Mason		\$3,949,300					\$0	\$82,480	\$54,990														
Schiffer Mason		\$4,112,000					\$0	\$68,500	\$51,600														
J&J Construction		\$4,115,411					(\$9,070)	\$69,305	\$49,762														
Leidal & Hart		\$4,665,500					\$0	\$59,500	\$39,900														
Arisco Contracting		\$4,687,707					\$0	\$75,000	\$50,000														
051000 Structural Steel																							
Judd Industrial Contracting	\$2,080,750.00	\$2,080,750																					
Men of Steel		\$2,396,600																					
B&A Structual Steel		\$2,451,700																					
Campbell & Shaw		\$2,550,000																					
Waukegan Steel		\$2,627,500																					
Davis Iron Works		\$2,699,900																					
Casadei Steel		\$2,843,538																					
Valley Steel		\$3,394,700																					
060000 General Trades																							
Hicks Construction	\$2,543,800.00	\$2,289,400			\$24,000	\$122,100	\$180,000					\$4,700	\$9,400		\$41,000								
R&E Development		\$2,330,000			\$27,600	\$386,000	\$266,000					\$0	\$0		\$0						(\$8,000)		
Clark Contracting		\$2,394,800			\$22,100	\$130,700	\$281,600					\$11,500	\$52,600		\$47,000								
City Contracting		\$2,594,000			\$45,000	\$300,000	\$223,000					\$22,000	\$50,000		(\$22,000)				\$24,000				
Christman Constructors		\$2,925,700			\$26,200	\$154,700	\$312,700					\$0	\$0		(\$46,000)								
061000 Carpentry																							
Commercial Contracting	\$2,748,000.00	\$2,748,000																					
ANM Construction		\$2,925,500																					
Ann Arbor Ceiling Partition		\$3,198,000																					
Clark Contracting		\$3,218,100												\$20,600									
BJ Construction		\$3,490,000																					
R&E Development		\$3,498,000																			(\$10,000)		
Stenco Construction		\$3,848,000								\$2,000						\$25,000					(\$50,000)		
075000 Roofing																							
Schena	\$3,869,409.00	\$3,869,409															\$3,899,282						
Lutz		\$3,959,200															\$0				(\$158,230)		
Royal		\$4,292,350															\$4,372,250						
088000 Aluminum Entrances																							
Daniels Glass	\$867,817.00	\$818,479														\$49,338				\$-		\$	863,360.00
B&B Glass		\$923,500														\$45,360				\$ (105,500.00)			
Roseville Glass		\$928,550														\$72,550				\$ (28,000.00)			
Rochester Hills		\$940,000														\$51,400				\$-			
Hewett		\$998,000														\$46,305				\$ (30,000.00)			
Blue Water Glass		\$999,220														\$0				\$ (12,765.00)			
Curtis Glass Co		\$1,050,202														\$118,109				\$-	\$355,575		
Lansing Glass Co		\$1,629,929														\$124,000				\$-			
Aalcor Inc		\$798,000														\$59,900				\$-			Incomplete Bid
093000 Hard Tile																							
Southeastern Tile		\$48,944								\$233,306											\$206,918		
Artisan Tile	\$241,453.00	\$53,817								\$187,636													
Continental Contracting		\$54,000								\$224,000													
Mastercraft		\$67,327								\$206,526													
Michielutti Brothers		\$96,600								\$157,500											(\$2,400)		
Marson Enterprises		\$120,125								\$317,703													
DF Floor Covering		\$225,525								\$12,970													Incomplete Bid
Omega Floors		\$26,000								\$220,600													Incomplete Bid
096466 Wood Athletic Flooring																							
Kuhn Specialty Flooring	\$138,900.00	\$44,700	\$61,170	\$102,200																	(\$8,000)		
Foster Specialty Floors		\$48,900	\$135,800	\$198,000																			
Star Flooring		\$48,900	\$0	\$0																			
Varsity Flooring		\$59,000	\$136,000	\$199,800																			
096500 Flooring																							
Continental Interiors	\$607,350.00	\$608,850								(\$1,500)													
Turner Brooks		\$611,052								\$0													
Omega Floors		\$628,900								(\$2,000)													
DF Floor Covering		\$645,852								(\$1,950)													
City Carpet		\$654,780								(\$1,750)													
Shock Brothers		\$680,500								\$0													
Mastercraft		\$720,700								\$0													
Flooring Services		\$753,150								\$0													
Conventional Carpet		\$908,750								\$0													
Continental Contracting		\$980,000								\$0													
099000 Painting																							
Continental Contracting	\$456,000.00	\$463,000								(\$7,000)													
Classic Painting		\$506,100																					
ReNu Painting		\$549,500																					
Seven Brothers		\$621,040																					
Conci Painting		\$640,000								(\$8,250)													
Panther Painting		\$721,500																					
RG Painting		\$374,340																					Incomplete Bid
114000 Food Service Equipment																							
Stafford Smith	\$490,094.00	\$490,094																					
Great Lakes Hotel Supply		\$515,092																					
Burkett Restaurant		\$569,620																			(\$17,000)		
Gold Star		\$612,121																					
116100 Theatre Equipment																							
Beck Studios	\$97,760.00	\$97,760																					
TLS Sales		\$107,500																					
126100 Fixed Auditorium Seating																							
Irwin Seating	\$109,504.00	\$109,504																			(\$2,254)		
Davis Furniture		\$127,039																					

[illegible]



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Kristen Vieger, Social Studies Teacher Leader
Date: June 24, 2021
Re: AP Psychology Resource Adoption

Recommended Motion:

I move the Board of Education approve the recommended AP Psychology textbook adoption as presented, in accordance with Board Policy 3004.

Background Information:

Board Policy 3004 - Textbooks and Other Instructional Materials

The Board delegates to the Superintendent the authority to purchase instructional materials recommended to the Board, for its approval, including textbooks that are compatible with the School District's curriculum. The Superintendent may utilize well qualified administrators and teachers to assist in the selection of instructional materials, including textbooks, to be recommended to the Board.

ATTACHMENTS:

File Name	Description
 AP_Psychology_Resource_Review_Recomendation_2021.pdf	AP Psychology Resource Adoption

AP Psychology Resource Review: Recommendation 2021

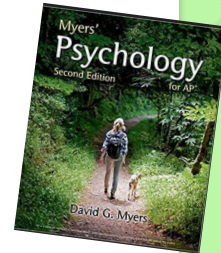


Reasoning:

Advanced Placement Redesign:

- The College Board reviews AP course standards through redesign cycles to update all their courses to current pedagogical practices.
- [AP Psychology](#) was updated and redesigned during the 2018-2019 school year
- The new AP course supports the C3 Framework (developing and planning inquiries, applying disciplinary tools and concepts, evaluating sources and using evidence, and communicating conclusions) and is embedded in all BHS social studies instruction K-12.
- In order to best support BHS students with the AP redesign a new primary resource is needed.

Our current Advanced Placement Text: Myers' Psychology for AP Second Edition, 2014



Timeline:

February: Reach out to other districts and professional AP Psychology groups to identify resources to review.

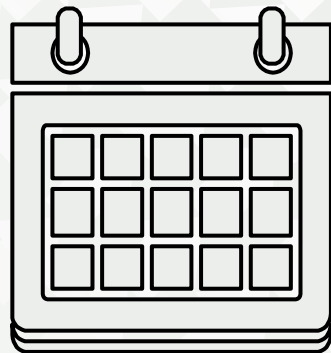
March: Product activation learning with both publishers.

March/April: Test drive both resources with students and staff

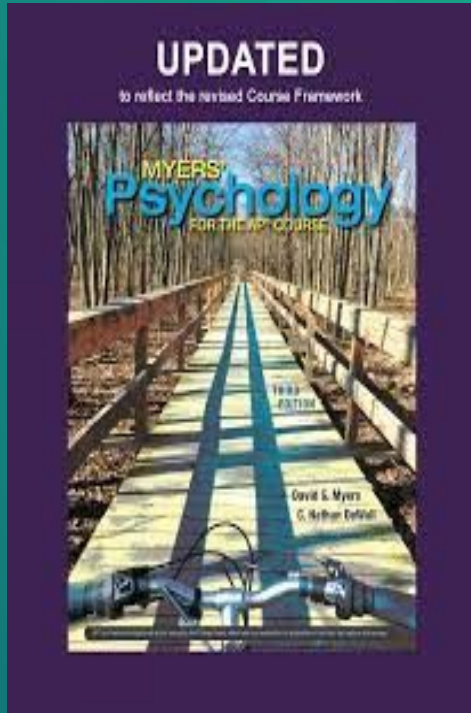
-Collect evidence and feedback from both staff and students

May: Analyze data, feedback, evidence and make a recommendation to BIC and the Board of Education

June: Place the order in time for the start of the 2021-2022 school year.

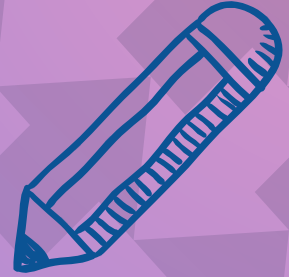


Resources Reviewed:



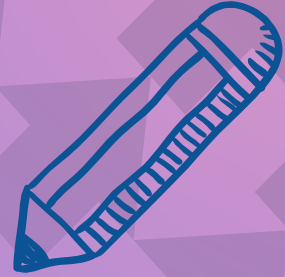
Rubric Design-Teacher

1. Multiple Perspectives
2. Variety of Embedded Text
3. Disciplinary Literacy
4. Differentiation
5. Assessments
6. Technology and Resources
7. Overall Evaluation



Rubric Design-Student

1. What was your perception of the readability of the text?
2. Do you feel like you understood what you read?
3. Do you notice any biased statements or elements in this text?
4. Do you feel the resource recognizes and respects diversity?
5. Did you find it (the text and graphics) to be engaging?
6. Was the resource organized in a way that you were able to easily use it?
7. Were the materials appropriate to meet your needs as a learner?
8. Was there anything you feel this resource lacked?
9. Do you have any other thoughts about the resource?

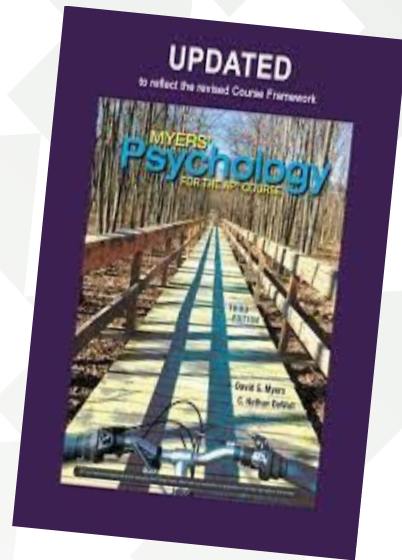


Recommendation:

Updated Myers' Psychology for AP Third Edition ©2021

Reasoning:

- More aligned with College Board/Advanced Placement
- Contains engaging visuals to support and engage students.
- Provides AP Practice Free Response Questions (FRQs) at the end of each unit.
- The text is easier to navigate and more inviting.



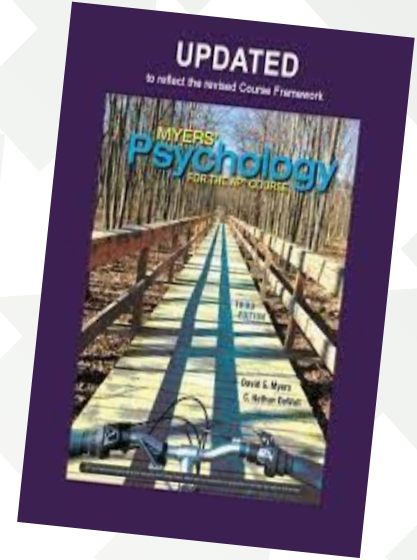
Student Feedback for:

Updated Myers' Psychology for AP Third Edition ©2021

"I enjoyed how with most of the provided information the author kept it engaging by giving real life examples to further explain his points."

"I value the careful citing of research done by other sources not directly associated with the publication of the text itself."

"I like that this book provides the reader with stories from all over the world. This makes the information presented more meaningful and makes it easier to retain content long-term. I also like how the FYI sections, AP exam tips, and quotes are incorporated into sections of the text, making it more engaging for readers."



District	Current Resource
Birmingham	<i>Myers' Psychology for AP 2nd Edition</i> © 2014 Publisher: Bedmen, Freeman, & Worth
Rochester	<i>Updated Myers' Psychology for AP Third Edition</i> ©2021
Troy	<i>Updated Myers' Psychology for AP Third Edition</i> ©2021
West Bloomfield	<i>Psychology</i> David G. Myers © 2006
Walled Lake	Strayer, Robert W., and Eric W. Nelson. <i>Ways of the World with Sources, for the AP® Course</i> . 4th edition. Bedford, Freeman and Worth Publishing Group.© 2020

Investment:

Itemized Products								
ISBN	EAN	Product	Edition	Author	Line Item Description	Sales Price	Quantity	Total Price
1319362621	9781319362621	LaunchPad for Updated Myers' Psychology for AP® (Six-Use Online)	3	David G. Myers; C. Nathan DeWall	#packageprice	\$24.42	225.00	\$5,494.50
1319362540	9781319362546	Updated Myers' Psychology for AP®	3	David G. Myers; C. Nathan DeWall		\$145.16	225.00	\$32,661.00

Itemized Product Total: \$38,155.50

Free Product: Please include in your PO:								
ISBN	EAN	Free Product	Edition	Author		Net Price	Quantity	Your Price
1319362583	9781319362584	ExamView Assessment Suite for Updated Myers' Psychology for AP®	3	David G. Myers; C. Nathan DeWall		\$468.00	2	\$0.00
1319362575	9781319362577	Teacher's Edition for Updated Myers' Psychology for AP®	3	David G. Myers; C. Nathan DeWall		\$468.00	2	\$0.00
1319362591	9781319362591	Teacher's Resource Flash Drive for Updated Myers' Psychology for AP®	3	David G. Myers; C. Nathan DeWall		\$468.00	2	\$0.00

Total Available for Purchase \$0.00

Shipping & Handling Information	
Schools are typically tax exempt however if your school is NOT tax exempt, please note that your local tax rate will apply to this quote.	
Shipping Location	Continental US and Puerto Rico
Shipping and Processing Fees:	\$763.11
Special Shipping and Processing Fees:	\$0.00
Total Shipping and Processing Fees:	\$763.11
Grand Totals	
Itemized Products + Shipping and Processing Fees:	\$38,918.61



SlidesCarnival icons are editable shapes.

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- ⇨ Resize them without losing quality.
- ⇨ Change fill color and opacity.
- ⇨ Change line color, width and style.

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Examples:



Find more icons at
slidescarnival.com/extra-free-resources-icons-and-maps



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Sarah Fairman, Director of Secondary Education
Date: June 24, 2021
Re: Poet X and Firekeepers Daughter Literature Adoption

Recommended Motion:

I move the Board of Education approve the recommended novels to be additions to the Poet X and Firecatchers curriculum as presented, in accordance with Board Policy 3004.

Background Information:

Board Policy 3004 - Textbooks and Other Instructional Materials

The Board delegates to the Superintendent the authority to purchase instructional materials recommended to the Board, for its approval, including textbooks that are compatible with the School District's curriculum. The Superintendent may utilize well qualified administrators and teachers to assist in the selection of instructional materials, including textbooks, to be recommended to the Board.

ATTACHMENTS:

File Name	Description
 ELA_Sense_of_Belonging_and_Agency_Project.pdf	Grades 9-12 ELA Sense of Belonging and Agency Project

Sense of Belonging and Agency

ELA 9-12 Project



PROJECT RATIONALE

- Reading and writing can be powerful tools for agency and liberation.
- Inclusive practices are those that guarantee the perspectives and contributions of all people are given equal recognition, attention, and care in all learning environments.
- Inclusive practices consist of both curricular materials and teaching methods.
- When our teaching practices are not inclusive, we perpetuate systemic inequalities.

Resource: "How Inclusive is your Classroom Library Really?" Tricia Ebarvia, 2017

GUIDING PRINCIPLES

- ✘ We believe it is essential that classroom libraries represent diverse experiences and perspectives.
- ✘ We recommend that many of these perspectives and experiences come from “own voices,” that is, from authors who are a part of the group they depict in their work.
- ✘ When choosing own-voices books, it is important to consider the following:
 - ✘ Who is the author? What is their background?
 - ✘ What is the time period? Do the books that represent a certain group of people represent both historical and modern experiences?
 - ✘ Is there explicit or implicit bias?
 - ✘ Do texts encompass more than just the “single story” of an entire group of people?

Project Overview

01

Shared Readings

2019-2020 School Year

02

Reader Identity Work

Fall 2020 Launch

03

Book Room Audit

Developing norms and
processes

04

Building a collective understanding and vision



BUDGET

Over the next 4 years...

- \$14,000 per year for all grade levels (9-12) to add new whole-class novels, book club units, and supplemental texts.
- Creation of “LC Libraries”- 100 choice reading titles, 3 copies of each, access in all learning communities.



AN IMPORTANT REMINDER...

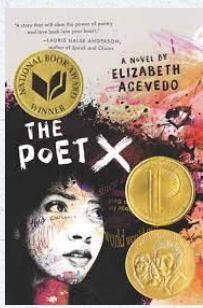


An inclusive curriculum cannot be achieved by simply checking off a list of diverse authors and texts. Instead, inclusive practices must infuse every part of our pedagogy.

EVALUATION TOOL

- Who is the author?
- What identities are centered in the text?
- What is the role of people with marginalized identities? Who has power or is empowered in the text?
- What are the emotions and experiences of people with marginalized identities?
- When was the text written? When does the story take place?
- What is the presence of any “loaded” words in the text?
- What else might be considered problematic?
- Overall analysis





WHOLE-CLASS NOVEL PROPOSAL: *THE POET X*, BY ELIZABETH ACEVEDO AMERICAN LIT 1900-PRESENT



Rationale:

- Exceeds standards for our novel selection tool
- Elizabeth Acevedo- 1st generation Dominican American woman who identifies as Afro-Latina.
- Protagonist-1st-generation Dominican American female struggling with many issues relatable to students today:
 - generational values/relationships,
 - religion (her mother is devoutly Catholic which is a significant source of tension)
 - discovering her own identity as a writer/poet
 - her changing-relationship with her twin brother (who is part of the LGBTQIA+ community but must keep that identity hidden).
- The text is also written in verse, which allows students to explore how long-form verse can tell a story and the different ways that verse and poetry can be interpreted.

2020-2021 PILOT



LAUNCHING NARRATIVE UNIT

Encouraged students to discover and develop their own voice and story.

FLIPGRID: AUTHOR INTERVIEWS

We explored different ways to tell our own stories. [Here are a few of the videos.](#)

BUILDING CLASSROOM DISCUSSIONS

See next slide.

UNDERSTANDING THEME

[Students connected via Jamboard](#) to visually brainstorm the important themes in the text and predict how those themes would develop.

MENTOR TEXT POETRY

Students used the poems as a mentor text to create their own poetry.

Sample student work:

- [Sample Poem 1](#)
- [Sample Poem 2](#)
- [Sample Poem 3](#)

One of the things Acevedo does with language is play with the use of both English and Spanish in her text. I've noticed that Xiomara's mom uses Spanish more than anyone else in the story, and almost every time she has dialogue, a Spanish word is thrown in somewhere. I think this is to show that the mom is still very close with her Dominican roots, and this could be yet another factor that draws Xiomara and her mom apart because Xiomara doesn't necessarily understand her mother or her past completely since she doesn't have those same roots.

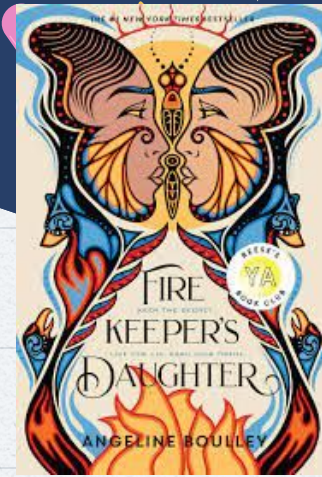
STUDENT REFLECTIONS

A specific example of the flexibility of Elizabeth Acevedo's diction is in her poem, "Final Draft of Assignment 1 (What I Actually Turn In)" on page 41. She utilized a unique format that showcased her character to the readers in a new, creative light. Acevedo wrote that poem as if her character, Xiomara, wrote it herself and submitted it to her teacher. In that context, compared to her other poems, the audience gets a look into how Xiomara represents herself through her writing. And even the slight differences in tone with this poem comparing to the other poems stand out. For example, Acevedo purposefully wrote in a more passive, literal tone, saying "My brother says I don't talk enough..." or "a place to collect my thoughts". That contrasts the strong and defiant tone within the rest of the context of the book when she builds up Xiomara's voice and trust in herself. That shows that Xiomara still has to learn to strengthen her outer voice as much as she has strength in her inner voice through Acevedo's language in the bigger context of the book.

Acevedo uses language to communicate her message to readers in two ways: She uses Spanish in selective situations, while she also uses figurative language to describe her feelings. She often uses Spanish when talking about her family because of its ties to her and her loved ones. This tells readers that when they see Spanish, they know that she is talking about something close to her. She also uses figurative language like similes and metaphors to describe her feelings about her family, and to discuss how her in- and out-of-school lives start to collide

PROPOSAL

- Move *The Poet X* to American Lit 1900
- Purchase an additional 130 copies.
- Adoption of *Firekeepers Daughter*, by Angelina Boulley as a whole-class novel to start American Lit 1600.



Wh
nee
add
who

What else might be needed for a board adoption of a whole-class novel?



Bloomfield Hills Board of Education

Memo


To: Superintendent and Board of Education
From: Pat Watson, Superintendent
Date: May 26, 2021
Re: Reconfirmation of Extended Continuity of Learning Plan

Recommended Motion:

I move that the Board of Education reconfirm the Bloomfield Hills Extended Continuity of Learning Plan as mandated by the State of Michigan and as amended and updated to include all applicable federal, state and local educational and safety mandates.

Background Information:

ATTACHMENTS:

File Name	Description
 Extended_COVID-19_Learning_Plan_for_Bloomfield_Hills_Schools_(03.25.2021).pdf	Extended Continuity of Learning Plan (as of 03.25.2021)



Bloomfield Hills Schools Extended COVID-19 Learning Plan as Described in [Public Act 149](#), Section 98a

September 24, 2020 | Revised: March 25, 2021

On August 20, 2020 Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan ("Plan") that has been approved by an intermediate district or authorizing body. The Plan does not replace the District's/PSA's COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. PA 149 does not apply to districts that operate as a cyber school.

Bloomfield Hills Schools' educational goals written for all students and all subgroups must be established no later than September 15, 2020 and submitted in their Plan to the ISD or Authorizing Body, as applicable, no later than October 1, 2020 for approval. ISDs and PSAs will transmit the approved plan to the superintendent of public instruction and the state treasurer.

Bloomfield Hills Schools Extended COVID-19 Learning Plans should be submitted to the ISD or Authorizing Body as a PDF file.



**Michigan Association of
Secondary School Principals**



Bloomfield Hills Schools Extended COVID-19 Learning Plan

Address of School District: 7273 Wing Lake Road, Bloomfield Hills, MI 48301

District Code Number: 63080

District Website Address: <https://www.bloomfield.org>

District Contact and Title: Patrick Watson, Superintendent

District Contact Email Address: PWatson@bloomfield.org

Name of Intermediate School District: Oakland Schools

Date of Adoption by Board of Education/Directors: September 24, 2020

Assurances

1. Bloomfield Hills Schools will make their Oakland Schools approved Extended COVID-19 Learning Plan accessible through the transparency reporting link located on www.bloomfield.org no later than October 1, 2020.
2. Bloomfield Hills Schools will create and make available on its transparency reporting link located on the district's website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan not later than February 1, 2021, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2020-2021 school year for goals Bloomfield Hills Schools expected would be achieved by the end of the school year.
3. Benchmark Assessments: Bloomfield Hills Schools will:
 - select a benchmark assessment or benchmark assessments that is/are aligned to state standards.
 - administer the approved benchmark assessment, or local benchmark assessment, or any combination thereof, to all pupils in grades K to 8 to measure proficiency in reading and mathematics within the first nine weeks of the 2020-2021 school year and again not later than the last day of the of the 2020-2021 school year.
4. If delivering pupil instruction virtually, Bloomfield Hills Schools will:
 - provide pupils with equitable access to technology and the internet necessary to participate in instruction, and
 - expose each pupil to the academic standards that apply for each pupil's grade level or courses in the same scope and sequence as the Bloomfield Hills Schools had planned for that exposure to occur for in-person instruction.
5. Bloomfield Hills Schools, in consultation with a local health department will develop guidelines concerning appropriate methods for delivering pupil instruction for the 2020-2021 school year that are based on local data that are based on key metrics.
Note: A determination concerning the method for delivering pupil instruction shall remain at the Bloomfield Hills Schools Board of Education's discretion. Key metrics that Bloomfield Hills Schools will consider shall include at least all of the following:
 - COVID-19 Cases or Positive COVID-19 tests
 - Hospitalizations due to COVID-19
 - Number of deaths resulting from COVID-19 over a 14-day period
 - COVID-19 cases for each day for each 1 million individuals
 - The percentage of positive COVID-19 tests over a 4-week period
 - Health capacity strength
 - Testing, tracing, and containment infrastructure with regard to COVID-19

These leading and secondary indicators will be used. It was originally adapted from: the Harvard Global Health Institute's publication The Path to Zero and Schools: Achieving Pandemic Resilient Teaching and Learning Spaces, July 2020 and revised in consideration of the Centers for Disease Control and Prevention (CDC) guidance document Indicators for Dynamic School Decision-Making.

LEADING INDICATORS

	MORE In-Person Learning	Re-assess strategies to determine appropriate balance of in-person and remote learning	LESS In-Person Learning
1 Number of new cases of COVID-19 (7-day moving average of new cases per 100,000 population per day)	< 10 new cases per 100,000 based on 7 day moving average	10 to < 25 cases per 100,000 based on 7 day moving average	25+ cases per 100,000 based on 7 day moving average
2 Percent positivity rate (7 day moving average)	< 3%-5% based on 7 day moving average	5-<10% based on 7 day moving average	>10% based on 7 day moving average

Reduce Person-Density in School Buildings

* Originally adapted from: the Harvard Global Health Institute's publication The Path to Zero and Schools: Achieving Pandemic Resilient Teaching and Learning Spaces, July 2020 and revised in consideration of the Centers for Disease Control and Prevention (CDC) guidance document Indicators for Dynamic School Decision-Making.

SECONDARY INDICATORS

	MORE In-Person Learning	Re-assess strategies to determine appropriate balance of in-person and remote learning	LESS In-Person Learning
1 Number of new COVID-19 hospitalizations per 100,000 population (14-day average)	Secondary Indicators trending down to flat	DIRECTION OF CHANGE: Secondary Indicators trending flat to upward	Secondary Indicators trending upward
2 Students quarantined	No statistically significant changes to Secondary Indicators	SPEED OF CHANGE: Any statistically significant changes upward to Secondary Indicators	Consistent, significant changes upward to Secondary Indicators
3 Staffing capacity			
4 COVID-like and Influenza-like Illness			

Reduce Person-Density in School Buildings

6. If Bloomfield Hills Schools determines that it is safe to provide in-person instruction to pupils, Bloomfield Hills Schools will prioritize providing in-person instruction to pupils in grades K to 5 who are enrolled in the district.
7. Bloomfield Hills Schools assures that
 - instruction will be delivered as described in this plan and approved by the Bloomfield Hills Schools Board of Education,
 - the description of instructional delivery in this plan matches the delivery of instruction to be delivered during the 2020-2021 school year,
 - the Bloomfield Hills Schools will reconfirm how instruction will be delivered during the 2020-2021 school year thirty days after ISD approval of the plan, and every 30 days thereafter at a meeting of the Board, and
 - public comment will be solicited from the parents or legal guardians of the pupils enrolled in Bloomfield Hills Schools during a public meeting described in PA-149.
8. Bloomfield Hills Schools will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.
9. Bloomfield Hills Schools will ensure that two (2), 2-way interactions occur between a pupil enrolled in the Bloomfield Hills Schools and the pupil's teacher or at least one (1) of the pupil's teachers during each week of the school year for at least 75% of the pupils enrolled in the Bloomfield Hills Schools. The Bloomfield Hills Schools will publicly announce its weekly interaction rates at each Bloomfield Hills Schools Board meeting where it re-confirms how instruction is being delivered. The Bloomfield Hills Schools will make those rates available through the transparency reporting link located on the Bloomfield Hills Schools website each month for the 2020-2021 school year.

District Superintendent/PSA President of the Board of Directors

Date

Learning Plan Narrative

Opening Statement

- Please provide a statement indicating why an Extended COVID-19 Learning Plan is necessary to increase pupil engagement and achievement for the 2020-2021 school year.

The COVID-19 global pandemic is impacting our school community in a number of ways: we are experiencing a traumatic event, many students may have significant gaps in their learning, and equity issues are more pronounced.

As we return to school in the fall, our first priority will be to ensure the well-being of all members of our school community as well as assure that students have the tools they need to successfully engage in learning. We anticipate students may be returning to school in the fall of 2020 with a wider range of academic challenges than in previous years. We expect that students will need additional academic, social and emotional support to make expected gains. Staff continue to collaborate with each other as they examine student work and determine next learning steps for each student.

Students will begin the school year in a distance learning environment and transition to a smaller cohort/hybrid schedule approach to the school schedule. The fluid nature of COVID19 in our community will continue to impact our school schedules and learning structures. Our district is committed to assuring that despite the challenges ahead, this plan will focus on advancing the wellness and achievement of all students.

Educational Goals

- **Please outline and describe** the educational goals expected to be achieved for the 2020-2021 school year. The Bloomfield Hills Schools must establish all of its goals no later than September 15, 2020. Authorizing bodies expect PSA educational goals will be aligned to the educational goal within your charter contract.
- **Specify** which goals are expected to be achieved by the middle of the school year and which goals are expected to be achieved by the end of the school year.
- **Ensure** that all of the following apply to the educational goals described in this section: (a) The goals include increased pupil achievement or, if growth can be validly and reliably measured using a benchmark assessment or benchmark assessments, growth on a benchmark assessment in the aggregate and for all subgroups of pupils; (b) The Bloomfield Hills Schools benchmark assessment(s) are aligned to state standards and will be administered to all pupils K-8 at least once within the first 9 weeks of the 2020-2021 school year and not later than the last day of the 2020-2021 school year to determine whether pupils are making meaningful progress toward mastery of these standards; and (c) the District's/PSA's educational goals are measurable through a benchmark assessment or benchmark assessments.
- To the extent practicable, the Bloomfield Hills Schools will administer the same benchmark assessment or benchmark assessments that it administered to pupils in previous years.

The Bloomfield Hills Schools assessments are aligned to state standards and will be administered to all pupils K-8 at least once within the first 9 weeks of the 2020-2021 school year and again not later than the last day of the 2020-2021 school year to determine whether pupils are making meaningful progress toward mastery of these standards. This has been an established practice within Bloomfield Hills Schools and will continue into the 2020-2021 school year.

BHS Assessment System

In Bloomfield Hills Schools, we strive for a balanced assessment system. We believe that various assessments serve different purposes and have a continuous commitment to increasing our assessment literacy.

Overall Assessment System Goal

Create an assessment system of meaningful assessment tools, methodologies and data

systems that provide information to the key decision-makers to improve educational outcomes for ALL students at each stage in the learning process.

We Believe

- Effective assessments can provide information about instructional effectiveness, areas of curricular strength and weakness, resource and staff development needs, and targets for improvement.
- District assessments shall be used *for* student learning, provide timely feedback, involve students, and ultimately focus on determining and improving student learning.

Identified Characteristics of a High Quality Balanced Assessment System

- Conceptually fits with the district's strategic goals.
- There are multiple levels of assessment to provide meaningful data at all stages of teaching and learning.
- Provides relevant and timely data.
- Designed to meet the needs of the people that need the data such as teachers, administrators, students, and parents.
- Maximizes the ability of the district to adjust and adapt to the learning needs of ALL students through collaboration, curriculum adjustments, and interventions.

Action Goals

- Develop the dispositions, knowledge, and skills necessary for all educators to maximize the benefits of all assessments, building assessment literacy. Provide time and supports needed to use assessments to drive learning.
- Develop the dispositions, knowledge, and skills necessary for all students to maximize the benefits of classroom assessments, building growth mindsets and ownership in learning.
- Establish an MTSS model that uses data to determine intervention needs as well as the effectiveness of interventions. Identify tiered interventions. Provide time, intervention materials/skills, and supports.
- Develop information on how to understand and use assessment data for the educational community as data is being shared.

Educational Goals

The FastBridge screener assessments in reading (aReading) and mathematics(aMath) will be administered to all students in grades 1 - 8 with the data used by educators to make informed decisions. FastBridge diagnostic testing and progress monitoring will be

utilized in Tiers 1 and 2, consistent with the MTSS Framework. All teachers and supporting staff in grades 1 - 8 will receive professional development and support to use FastBridge assessments, reports, and interventions. Teachers of kindergarten students will utilize MLPP for Reading and Illuminate interim Assessments for math. Partnering with FAME, Bloomfield Hills Schools promotes teacher collaboration and planning for our growing effective formative assessment processes. Additionally, we will continue to engage stakeholders in the district's balanced assessment system, including publicly sharing aggregate and student subgroup performance reports.

- **Reading Goal:** Bloomfield Hills School will maintain proficiency averages established prior to COVID-19 in reading for grades K-8, with all students on track to make a year's worth of academic growth during the 2020-2021 school year.
- **Mathematics Goal:** Bloomfield Hills School will maintain proficiency averages established prior to COVID-19 in mathematics for grades K-8, with all students on track to make a year's worth of academic growth during the 2020-2021 school year.
- **Social Emotional Learning (SEL):** Bloomfield Hills Schools will screen and respond to and support student wellness.

Bloomfield Hills Schools MTSS Response to COVID

Although MTSS is always important, we understand its urgency due to COVID and have developed an MTSS Response to COVID, summarized below.

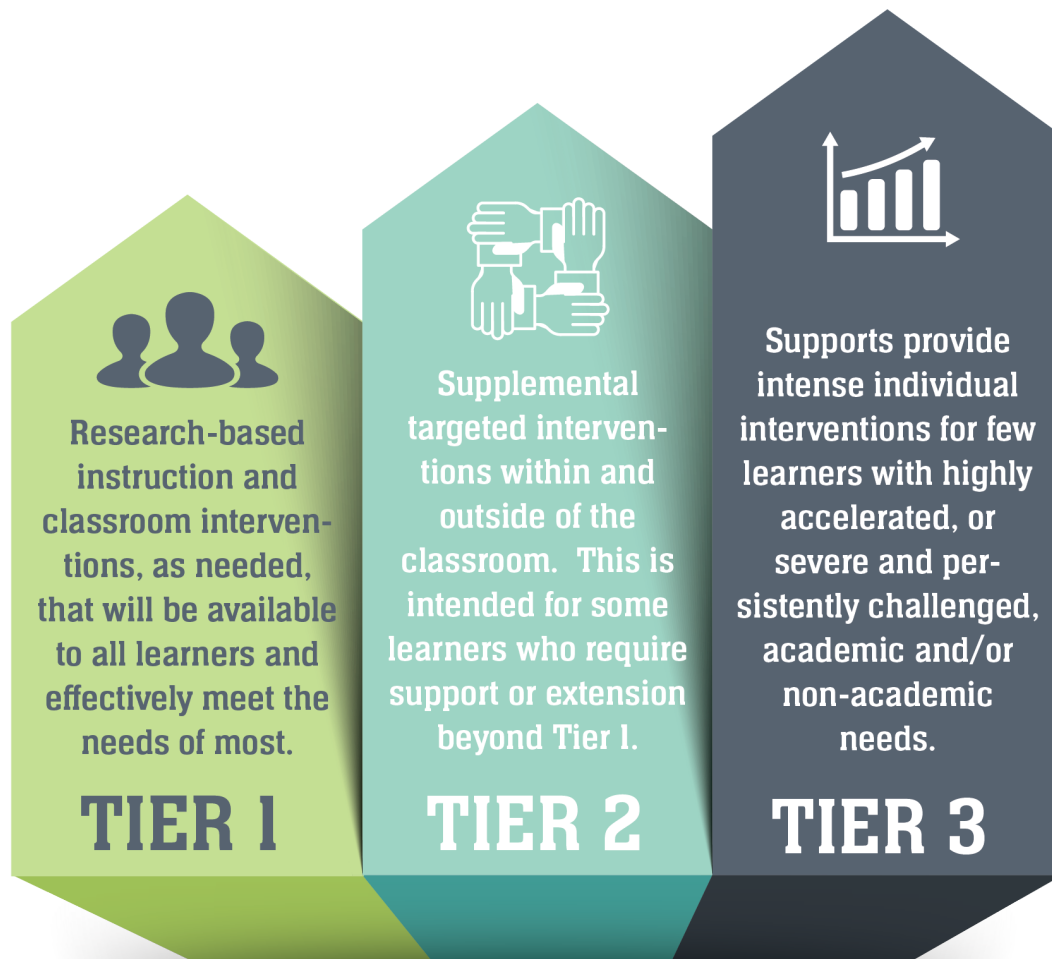
Multi-Tiered System of Supports



A Multi-Tiered System of Supports (MTSS) is a **comprehensive framework** comprised of a collection of research-based strategies designed to meet the **individual needs** and assets of the **whole child**. Effective practices are implemented within the **system** designed to address the continuum of learner needs across a variety of domains (cognitive, physical, behavioral, social and emotional) so that **ALL** learners succeed.

The following **five essential components of MTSS** are inter-related and complementary:

- Team-Based Leadership
- Tiered Delivery System
- Selection and Implementation of Instruction, Interventions and Supports
- Comprehensive Screening & Assessment System
- Continuous Data-Based Decision Making



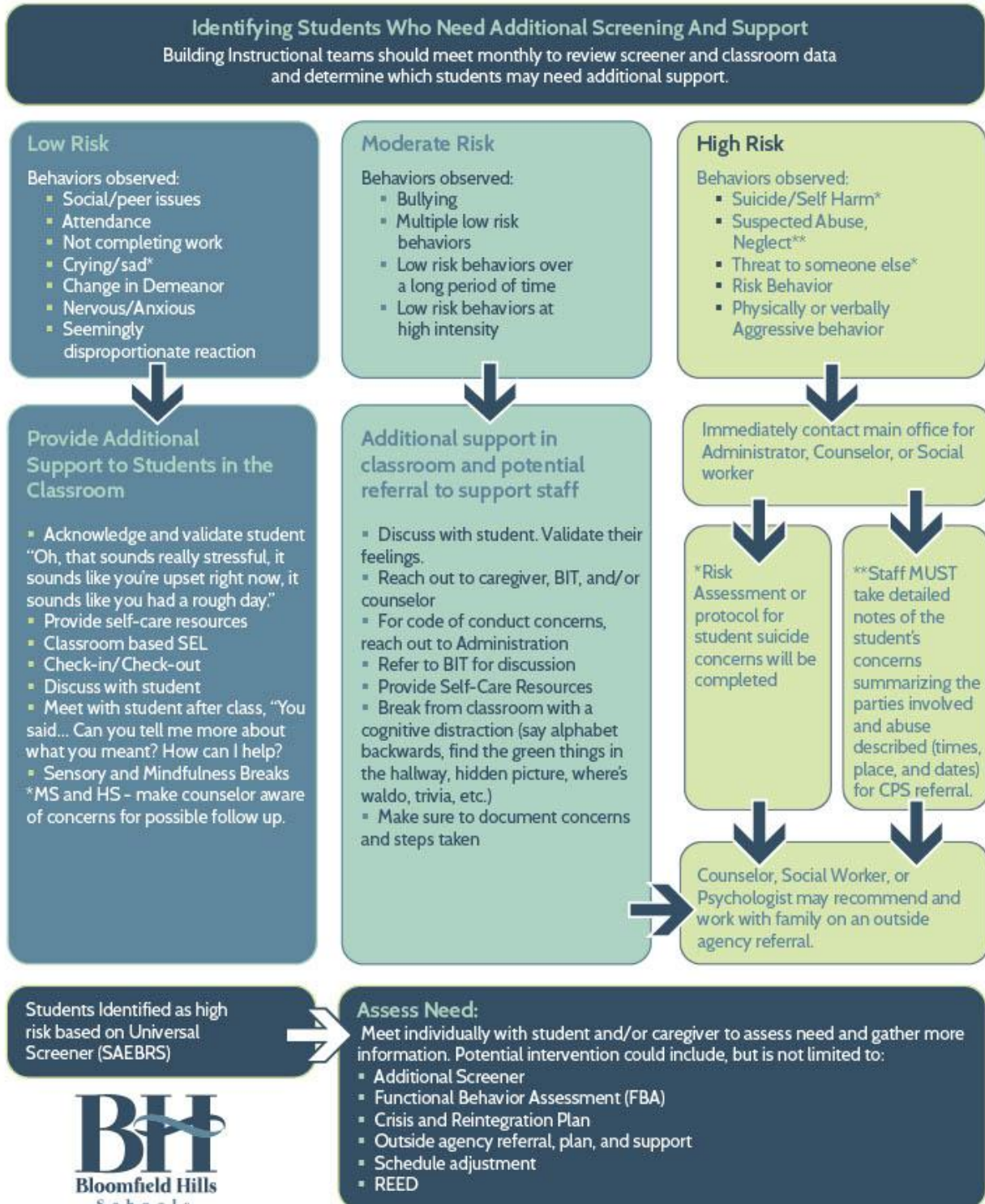
MDE Component	Bloomfield Hills Schools MTSS Guidance Response to COVID for Fall 2020
Continuous Data-Based Decision Making	<p>The District Team (The Learning Services Team, Learning Specialists, administrators, and Teacher Leaders) will support analysis and use of data.</p> <ul style="list-style-type: none"> • At the beginning of the 2020-2021 School Year, the screener data will be analyzed and utilized to support the following: <ul style="list-style-type: none"> ○ Determine additional learning of essential material for Tier 1 level adjustments or “learning gaps” to ensure student’s success in the current grade. ○ Put a priority on diagnostic testing for students identified at risk

	<p>in the screener first to allow collection of data needed for interventions with select students at Tier 2.</p> <ul style="list-style-type: none"> ○ To determine if students showing potential beyond grade level for math grade-up placement.
Team-Based Delivery	<p>The District Team will support, lead, and coordinate MTSS efforts across Bloomfield Hills Schools in response to the COVID School Closures.</p> <ul style="list-style-type: none"> ● Assure Professional Learning and Collaborative Opportunities are available. ● Support Collaborative Grade Level Teams to analyze Screener Data and use it to determine Tier 1 Universal Supports and necessary Tier 2. Ensures time/space for a formal decision-making process to address the needs of children.
Tiered Delivery System	<p>The District Team will use a process over time to provide learners with access to interventions inside and outside of the classroom.</p> <ul style="list-style-type: none"> ● Using screener data to identify large group weaknesses to allow for interventions in class. ● Students identified as “at risk” from screener data will receive diagnostic assessments to determine areas of weaknesses while prioritizing concept/skills. Students needing interventions will be identified along with specific areas. Interventions will be supported through collaboration with the Learning Specialists, with additional instruction inside or outside of class. Progress monitoring through the district’s assessment system will be utilized to determine next steps in a continuous learning cycle. Additional guidance for educators to meet the student’s needs will be supported by LST and the Learning Specialists.
Selection and Implementation of Instruction, Interventions and Supports	<p>The District Team will work together to assure that appropriate instruction, intervention, and supports are made to meet standards.</p> <ul style="list-style-type: none"> ● In response to COVID, the previous grade’s Critical Standards will be used to focus on analyzing assessment results. ● Professional learning in the use of instruction, interventions, and supports will be coordinated. ● Parents/families will be included where possible and as necessary.
Comprehensive Screening & Assessment System	<p>The District team will use data from the district’s assessment system to carry out the MTSS framework for the purpose of determining student needs, not testing the student.</p> <ul style="list-style-type: none"> ● Math and ELA Screener, with possible SEL Screener, will be used to inform Tier 1 and identify students (not the content/skills) at risk. ● The diagnostic assessments will be used to identify the content/skills. ● The progress monitoring assessments will be used to determine when a student has mastered content/skills.

	<ul style="list-style-type: none">• Teachers will be supported through the use of shared data protocols that may be used to direct conversations.
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Procedure for Student Concerns

As we slowly start to phase in a return to school it is critical that we are focused on the mental health of our students. We must work together in order to recognize when students may need additional support. As we are continuing to check-in with students, please utilize the chart below to guide and support our students.



Instructional Delivery & Exposure to Core Content

- **Please describe** how and where instruction will be delivered during the 2020-2021 school year. (e.g. instruction may be delivered at school or a different location, in-person, online, digitally, by other remote means, in a synchronous or asynchronous format, or any combination thereof).

Bloomfield Hills Schools has multiple learning pathways in place for the 2020-2021 school year including distance learning, face-to-face learning, and a fully virtual classroom experience.

Teachers will create lessons and activities that engage K-5 students in the school environment utilizing innovative practices with expectations that mirror our pre-COVID19 teaching and learning expectations. Bloomfield Hills Schools will provide a device (iPad for K-1, Chromebook for 2-12) to every student upon enrollment and completion of the Technology Agreement. All courses will utilize Google Classroom and Zoom for ease of use when in the remote setting. Students in all classrooms will have the opportunity to develop strong relationships and a sense of belonging with dedicated teachers and a consistent cohort of students.

Bloomfield students will continue to engage with the BHS curriculum, grounded in the Michigan Academic Standards. Experiential learning opportunities connected to our district farm and nature center will be included in addition to art, music, physical education, and Spanish. Opportunities for purposeful play and inquiry approaches to learning will be utilized with appropriate grade level developmental skills reinforced (i.e. social, self-management, fine motor skills, etc.) All students with a disability who enroll in BHS Blueprint will receive program, services and accommodations according to their individual IEP or 504 plan, understanding that some IEPs and 504s may need to be adjusted based on individual needs.

Distance Learning is employed for all students during times of complete building closure, during the cohort/hybrid schedule, or during periods of required quarantine. Each staff member has a digital platform for students to engage with including Google Classroom and Canvas. Teachers provide direct instruction via tools like Zoom and Google Meets while also providing learning focused feedback in small group and individual one-on-one settings.

Multiple Cohorts/Hybrid Scheduling has been designed to reduce the number of students in the face-to-face classroom setting. Students in grades K-8 will engage in classroom learning in AM or PM cohorts on Monday, Tuesday, Thursday, and Friday.

Students attending in the AM will engage in remote and asynchronous learning in the afternoon, and vice-versa. Wednesdays will include whole class activities specific to student wellness and social emotional learning. In addition students will engage in their co-curricular learning such as physical education, music education, Spanish, and Art.

Students in grades 9-12 will engage in classroom learning in an AA/BB cohort grouping. On Monday and Tuesday, all A cohort group students will attend in-person instruction and cohort B will attend these classes through distance learning simultaneously. On Thursday and Friday, all B cohort group students will attend in-person instruction and cohort A will attend these classes through distance learning simultaneously. On Wednesdays, all students will attend classes through distance learning. Wednesdays will also include specific social-emotional learning activities for all 9-12 students.

In Person/All Students Five Days Per Week has been fashioned to mitigate the risks of exposure to COVID19 following procedures such as students all facing the same direction in classroom settings, with face-coverings, seated a minimum of 3 feet from another student. Students in grades K-8 will engage in-person classroom learning, including lunch for the full 6 hour and 50 minute day, five days per week.. In addition students will engage in their co-curricular learning such as physical education, music education, Spanish, and Art.

Students in grades 9-12 will engage in classroom learning in a single cohort grouping including both in-person or remote students based on the published high school schedule. This schedule will also include specific social-emotional learning activities for all 9-12 students.

Bloomfield Virtual provides an equitable, caring, and safe learning environment for Kindergarten through fifth grade students that is fully virtually. Bloomfield Virtual encourages students to be intellectually curious and academically ambitious. Leveraging the power of technology and community, Bloomfield Virtual learning promotes student agency for all learners to achieve their highest aspirations.

Practice 1: Building Classroom Community Through Daily Routines and Daily Check-in

Building a culture that supports SEL is primary to using check-ins. For example, creating a culture that allows students the opportunity to share when things are not ok is important. To build a culture, it is important to embed SEL into your daily routines.

As educators, we know that each and every day is a new opportunity to grow our relationships with our students and to stretch the academic and emotional muscles of both ourselves and our students. While many outside factors throughout the country and our lives continue to impact all of us, including COVID-19 and racial injustice, it is important that we are continuing to employ strategies that allow us to check-in on each other's social and emotional well being.



Guiding Principles

(adapted from [Responsive Classroom](#))

- Teaching social and emotional skills is as important as teaching academic content.
- How we teach is as important as what we teach.
- What we know and believe about our students - individually, culturally, developmentally - informs our expectations, reactions, and attitudes about those students.

Practice 2: Meetings Centered in Staff Wellness

As we gather staff together in a variety of ways, it is critical that we are taking care of and supporting one another. Peter Block says, *"The key to creating or transforming community, then, is to see the power in the small but important elements of being with others. The shift we see needs to be embodied in each invitation we make, each relationship we encounter, and each meeting we attend."* This guide is meant to support time that staff is spent with one another in service to staff wellness.



Guiding Principles for all Meetings

(Team, grade level, learning community, GET, etc.)

- Facilitators of meetings should consider the opportunity to model strategies and techniques that could then be replicated in a classroom environment for students.
- Facilitators of meetings should allow time and breakout space for conversations.
- Include humor - funny videos/pictures/comic strip/etc.

Guiding Principles Specific to Full School Staff Meetings

- To the extent possible, all members of the staff community should be invited to attend for at least a portion of the meeting (i.e. teachers, secretaries, paraprofessionals, etc.)
- One full staff meeting should be dedicated to the Social-Emotional Learning of the staff.
- All staff meetings should begin with a focus on one of the five CASEL Core Competencies (choice activity, mental health check-in, mindfulness activity, etc.)

Practice 3: Whole School Weekly Transformative Social-Emotional Learning

As a district, we are committed to establishing time and space for a focus of weekly whole-school transformative social-emotional learning. There will be common themes among K - 12 that will include CASEL's Core Competencies of self-awareness, social-awareness, relationship skills, self-management, and responsible decision making.



Guiding Principles

- Each school will have a designated time each week dedicated to SEL, where the entire school is participating.
 - Time in grades 6-12 should will rotate through the schedule (i.e. Week 1 during 1st hour, week 2 during second hour, etc.)
 - Elementary can choose time that best meets the needs of their school.
- A District-wide SEL Curriculum Team will be convened to create a framework that supports SEL.

- **Please describe** how instruction for core academic areas will expose each pupil to the academic standards that apply for each pupil's grade level or course in the same scope and sequence as the Bloomfield Hills Schools had planned for that exposure to occur for in-person instruction.

Bloomfield Hills Schools curriculum leaders set the curricular calendars and pacing guides annually based feedback from multiple sources including student performance data, faculty feedback, and alignment to the Michigan Academic Standards. This scope and sequence work is articulated at the class/course and grade/department level district-wide. The linked [2020-2021 school year Curriculum Map](#) articulates the planned pacing and exposure to content and skill acquisition.

As the district responds to the current status of COVID-19 metrics, the instructional delivery will shift accordingly between distance learning, hybrid/cohorts, and fully in-person. Though the instructional delivery may change, the curriculum focus continues to be focused on the core content areas and the standards that continue the educational development of the students to all pre-COVID district benchmarks.

To achieve the pre-COVID pacing in core content areas, these content areas receive the bulk of instructional time and specific supports for students. Utilizing FastBridge benchmark

assessment tool, teachers will screen, identify, and provide specific instructional supports to assist students in meeting the grade level goals.

When in **distance learning**:

- core content areas are the focus of the instructional time with specific daily synchronous engagement utilizing large group, small group, and individual instructional methods
- elective courses are asynchronous to limit the screen time for students to core content areas

When in **Multiple Cohorts/Hybrid Schedule**:

- K-4 students attend for 2.5 hours on Monday, Tuesday, Thursday and Friday with in-person time specific to instruction in the core content areas to maintain the curricular scope and sequence for students
- 5th grade students will attend for 2.5 hours on Monday, Tuesday, Thursday and Friday and the student cohorts will rotate during this time between core content area teachers to maintain the curricular scope and sequence of all core content areas
- 6-8 grade students will attend four classes for 35 minutes each Monday, Tuesday, Thursday and Friday and the student cohorts will rotate during this time between core content area teachers to maintain the curricular scope and sequence of all core content areas
- 9-12 grade students will attend all classes either in-person or remotely in accordance with the standard high school schedule. 9-12 courses provide all students with the opportunity to work towards meeting Michigan Merit Curriculum and the Bloomfield Hills High School graduation requirements. Course content and curriculum will meet or exceed pre-COVID requirements.

When in **Full Return/Single Cohort Schedule**:

- Beginning, Monday, March 22, 2021 all K-12 students will return to a full day of in-person instruction while maintaining face coverings, and 3 feet of distance in all classroom contexts and expanding to 6 feet while eating lunch.
- K-8 students attend for 6.5 hours Monday through Friday with a full return in-person instructional hours for students not electing virtual instruction.
- 9-12 grade students will attend all classes either in-person or remotely in accordance with the published high school schedule. 9-12 courses provide all students with the opportunity to work towards meeting Michigan Merit Curriculum and the Bloomfield Hills High School graduation requirements. Course content and curriculum will meet or exceed pre-COVID requirements.

- **Please describe** how pupil progress toward mastery of the standards described within this section will be graded or otherwise reported to the pupil and the pupil's parent or legal guardian.

The process to describe the student progress toward mastery of the standards will be consistent with practices established prior to COVID. All grading practices, routines, parent-teacher conferences, and reporting procedures for parent/legal-guardian(s) already established prior to COVID-19 have been re-established.

Equitable Access

- If delivering pupil instruction virtually, please **describe** how the Bloomfield Hills Schools will provide pupils with equitable access to technology and the internet necessary to participate in instruction.

Bloomfield Hills Schools is committed to building and supporting a technology ecosystem that is focused on providing equal access for our students, families, and staff that includes:

- Connectivity Support
- Access to tools and devices
- Family technical support for learning and troubleshooting technology issues
- Staff technical support for learning and troubleshooting technology issues

Specifically, Bloomfield Hills Schools provides:

- Connectivity to broadband/cell services for our in-district and center program families in need.
- Access to software tools for online and offline work that is accessible on district and non-district devices.
- District provided devices for each student and additional devices for hybrid/distance learning scenarios for our students with additional learning requirements.
- Virtual classrooms and resources available 24-7 including over 300 software applications and tools for students.
- Virtual meeting platforms that are platform agnostics and provides alternative ways to connect virtually to teachers and classmates.
- Provide electronic and analog learning resources and support materials directly to families to support and supplement online/offline work.
- Family Help Desk for families to access realtime support.
- Website and portals for students and families to access additional support materials and resources.
- Translations services for families to communicate with district services.

- **Please describe** how the Bloomfield Hills Schools will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.

Special Education Supports

The following applies to students with IEPs:

Bloomfield Hills Schools is committed to providing free appropriate public education (FAPE) opportunities for students with disabilities and will align with Oakland County Health Department recommendations. We anticipate all IEPs and 504s will be followed as written, including accommodations, programs and services, understanding that some IEPs and 504s may need to be adjusted based on individual needs.

K-5 Resource Room Support

Resource room support will be provided to students with IEPs and will be placed into students' virtual schedules.

Students Receiving Programs and Services in Self-Contained Programs

Students who receive special education programs and services within ARP/FRP, DHH, SEED, PREP, or Wing Lake will have their instruction delivered by a self-contained special education teacher.

Expectations will mirror our in-person teaching and learning experiences. Bloomfield Hills Schools will provide a device to every student upon enrollment and completion of the Technology Agreement. Students will need an adult or older sibling support for initial virtual navigation and continual time management support. We encourage parents to reach out to their child's special education caseload teacher, service provider, or the special education department if you have questions on whether or not Bloomfield Virtual is the right fit for your child.

Given the unique population of these programs, exact schedules and class assignments will be determined and announced just prior to the start of school (September 8th) by the identified special education teacher.

Ancillary Services

Ancillary services will be provided virtually by Bloomfield Hills staff including speech, OT, PT, Social Work, and ASL. Case managers will collaborate with each student's identified special education teacher and parent/guardian to schedule direct (individualized or small group) or consultative services.

Programming option for Self-Contained programs (ARP/FRP/DHH/SEED/PREP)

- Gradual phase in approach: Remote services starting on 9/8 with a gradual transition to F2F
 - **Week One: September 8 - 11***

Students will begin remote to focus on transition activities, building community and social-emotional supports

 - Set expectations for students returning back to school F2F
 - Training for staff on PPE and safety procedures
 - Show the classrooms (where they will sit, stand, etc)
 - Protocols for drop off and pick up, outside, hallway, school and classroom protocols
 - Show the staff in their masks
 - Visuals/Social Stories
 - Solidify routines and procedures
 - **Week Two: September 14-18***
 - Students transition to ½ day F2F A.M., ½ day asynchronous instruction P.M.
 - **Week Three: September 21-25* and on**
 - Time is added each week until full time status is achieved

Hybrid Model proposal for all self-contained classrooms (ARP/FRP/DHH/SEED and PREP - 18-26)

- Hybrid for DHH would be F2F (100% M/T/TH/F)
Hybrid for ARP/FRP would be F2F (100% M/T/TH/F)
Hybrid for PREP would be F2F (50% alternating M/T/TH/F)
No hybrid for SEED F2F (100% M/T/W/TH - ½ days AM/PM)
 - **Wednesday (Distance learning)**
 - Synchronous/asynchronous instruction
 - Deep cleaning
 - **Classrooms**
 - Classrooms divided into 2 rooms (if needed based on caseload)
 - All required and strongly recommended safety requirements
 - Staffed appropriately for caseload and social distancing support
 - **Lead Teacher model:**
 - Split into small groups (if needed)
 - Paraprofessional support for all rooms

- General Education time supported virtually
- Intervener support for our Deafblind students (DHH)
- **Dedicated rooms for:**
 - Teacher-led instruction
 - Asynchronous support
 - Virtual inclusion sessions (general education time)
 - Interpreter led support sessions (DHH)

Early On Birth - 3 Programing

- Beginning the week of 9/14 return to Face-to-Face visits with option for families who prefer to remain virtual
- We are requesting families and staff follow the [Early On Oakland Preparedness and Response Plan 2020](#) to ensure a safe environment for everyone

Wing Lake Developmental Center Hybrid SCI/SXI (alternating M/T/TH/F):

- Phase-in approach to 2 days in-person and 3 days distance learning per child
- Wing Lake is not offering a Virtual Program; all students will follow one schedule and remain with their current teacher.
- Access to building will be limited to Bloomfield staff and Wing Lake students. Families who drive their children will meet their child at front entrance for pick up and drop off from a trusted staff member.
- **Schedule:**
 - **Week One and Two: September 8 - 18***
 - Students will begin remotely with synchronous and asynchronous opportunities to focus on transition activities, building community and social-emotional supports.
 - In addition to providing remote synchronous and asynchronous learning opportunities, staff will be preparing for in-person learning by participating in training regarding new procedures and protocols.
 - **Week Three: September 21-25th* and on:**
 - *In-Person times for students will be 8:45 - 2:35 p.m.*
 - *Lunch, Ancillary Services, and Specials (Adapted PE and Music) will be in classrooms.*
 - *Dismissal and arrival procedures will be in place to limit the number of students in hallways*
 - Group A will attend in-person on Mondays and Tuesdays and have

- distance learning on Wednesdays, Thursdays, and Fridays
- Group B will attend in-person on Thursdays and Fridays and have distance learning on Mondays, Tuesdays, and Wednesdays.
- **Wednesdays** - Deep cleaning of the building; Students will have synchronous and asynchronous learning opportunities on Wednesdays and on their other Distance Learning days
- Wing Lake staff will continue to develop and share weekly learning templates.

***Dates are tentative and subject to change, based on district and county metrics for assessing COVID-19 regional status.**

Students Receiving Specialized Supports

Virtual special education teacher(s) will be assigned to support students with IEPs in the general education curriculum utilizing small group instruction.



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Pat Watson, Superintendent
Date: June 24, 2021
Re: Approval of Michigan Association of School Boards (MASB) Membership for 2021-22

Recommended Motion:

I move that the Board of Education approve membership in the Michigan Association of School Boards for the 2021-22 school year in the amount of \$8,302.

Background Information:

Annually we are asked to renew our membership in the Michigan Association of School Boards. MASB provides educational leadership and policy services to boards of education throughout the state, including advocacy for legislative issues and expertise in policy, governance, school leadership, labor relations and school law. MASB is also a highly respected resource for networking and development opportunities for Board members.

About MASB:

The Michigan Association of School Boards is a voluntary, nonprofit association of local and intermediate boards of education located throughout the state of Michigan. Our membership is comprised of 600+ boards of education, representing nearly all public school districts in the state.

MASB was officially organized in 1949 to advance the quality of public education in our state, promote high standards in providing educational programs, help school board members keep informed about education issues, represent the interests of boards of education, and promote public understanding about school boards and citizen involvement in our schools. The Association's first statewide conference was held in the fall of 1948, prior to MASB's legal incorporation April 19, 1949.

The history of the Association predates its formal organization. MASB traces its roots to a 1940

meeting in Allendale, when a small group of school board members from Kent, Ottawa and Muskegon counties joined together to begin sharing information among school districts. In 1945, the group became the State Rural School Boards Association. By 1947, school boards from 29 counties were participating and the name was changed to Michigan Rural School Boards Association. With the addition of still more boards from across the state, especially from urban areas, the association membership voted in February 1949 to become the Michigan Association of School Boards.

Today, MASB is recognized as a major voice influencing education issues at the state level. Through its federation with the National School Boards Association, MASB and its members also have an impact at the national level.

Mission

The mission of the Michigan Association of School Boards is to provide high-quality educational leadership services for all Michigan boards of education, and to advocate for an equitable and exceptional public education for all students.

Vision

A well-governed, effective public school for every Michigan student.

MASB's Brand

MASB had identified five characteristics by which it would like to be defined. These characteristics represent what we want to be as an association and what we seek to deliver to our members.

Value and Quality—Our priority will be delivering outstanding, quality service driven by the needs of our members that is of high value to all Michigan boards of education.

Influential Leadership—We will demonstrate influential leadership through unrelenting advocacy for our cause, perceived clout among education, legislative, government and community leaders, and achieved results of our public policy initiatives.

Trust-Based Relationships—The quality of our relationships with our colleagues at MASB, with our members and with others who have a stake in the future of Michigan's education system will be based on trust and supported by ongoing, open communication.

Visionary Thinking—Awareness of the larger, evolving context in which we work will be at the forefront of continual assessment and planning, ensuring that MASB strategies and actions are progressive and that we anticipate the long-term implications of our work.


Agile Operations—Our systems, processes and procedures will be designed for adaptability and flexibility, enabling timely, effective action that meets the evolving needs of our constituents and facilitates accomplishment of our vision and goals.

Our district has been a member of MASB for many years. The district and our Board members have received valuable services and development through our membership and I recommend your approval to renew our membership for 2020-21.

ATTACHMENTS:

File Name

Description

 MASB_2021-22_Membership_Dues.pdf

MASB Membership Invoice for 2021-22



INFO@MASB.ORG | MASB.ORG | 517.327.5900

1001 Centennial Way, Suite 400 • Lansing, Michigan 48917-8249

May 7, 2021

Patrick Watson, Superintendent
Bloomfield Hills Schools
7273 Wing Lake Rd Ste A
Bloomfield Hills, MI 48301-3774

Dear Superintendent Watson,

On behalf of the Michigan Association of Schools Boards' Board of Directors and staff, I want to thank you for the opportunity to support, promote and enhance the important service and leadership your district provides for Michigan's public schools and students.

We recognize that the last 14 months have been particularly difficult as all of us have faced more obstacles than ever, individually and collectively on behalf of public schools, during the COVID-19 pandemic.

As MASB remains committed to serving your district through advocacy, information sharing, legal service and more, we ask that you remain committed to MASB. The renewal period for your district's MASB membership is now open. We appreciate there is still uncertainty around budget, so we kept the rates the same as the last two years.

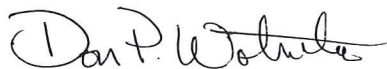
Additionally, your district's membership includes access to cost savings such as:

- **SET SEG**—Health benefits consultation, a property/casualty pool and workers' compensation fund are all available.
- **Lobbying**—MASB Government Relations staff is advocating every day on behalf of public school districts to preserve the School Aid Fund and reduce unnecessary increases to your budget.
- **Legal Counsel Consultation**—MASB Legal Counsel Brad Banasik, J.D. and Assistant Director of Labor Relations and Legal Services Charis Lee, Esq. are available to work through any concerns.
- **Member Assistance Fund**—This service provides assistance to our most financially uncertain districts to access MASB training and services.
- **Board Development**—Member rates on Board Member Certification (CBA) classes, workshops, and other learning opportunities and services.

This coming year, MASB will continue to focus on helping your district in any and every way we can. Your district's dues invoice is enclosed and we request that it be approved by your board and submitted by June 30, 2021. A notification letter has also been sent to your Board President.

If you have any questions, please call us at 517.327.5900.

Sincerely,



Don P. Wotruba, CAE
Executive Director#





1001 Centennial Way Suite 400
Lansing, Michigan 48917-8249

517.327.5900
Fed.ID # 38-1323441

INVOICE

2021-2022 MEMBERSHIP RENEWAL NOTICE

Patrick Watson
Bloomfield Hills Schools
7273 Wing Lake Rd
Ste A
Bloomfield Hills, MI 48301-3774

District Number: 63080
Date: 5/5/21

The Michigan Association of School Boards appreciates the membership of your school district for the fiscal year 2021-2022 which begins July 1.

YOUR MDE AUDITED FALL PUPIL COUNT: 5359

MASB SCHOOL DISTRICT 2021-2022 MEMBERSHIP: \$7,907

LEGAL TRUST FUND ANNUAL RENEWAL CONTRIBUTION: \$395

DUES RENEWAL SUBTOTAL: \$8,302

Dues Plus Choices *

Video: QTY: _____ x Price: _____ = _____

Add Dues Renewal Subtotal to Dues Plus Choices for **Grand Total Payable to MASB: \$** _____

**See enclosure for details on this special offer for board development.*

DIRECT FINANCIAL BENEFITS OF MEMBERSHIP:

One of the many benefits of membership with MASB is the ability for our members to participate in the SET-SEG insurance pools. In addition to competitive rates, many of our member districts enjoy significant workers' compensation premium reductions and property casualty net asset returns.

Last year participation in one or more programs resulted in average returns of \$ \$27,671 to eligible districts.

Please forward payment and copy of this invoice no later than June 30, 2021 to:
MASB, 1001 Centennial Way, Suite 400, Lansing, MI 48917-8249 Questions? Call 517-327-5900



Bloomfield Hills Board of Education

Memo

To: Superintendent and Board of Education
From: Paul Kolin, President
Date: June 24, 2021
Re: Board Governance Update and Status of Board Goals

Recommended Motion:

Background Information:

ATTACHMENTS:

File Name	Description
 2.1.21.internal_board_goals_.pdf	Board Goals (as of 2.1.2021)

2.1.21 Draft of 2021 Board Goals

- 1) In sequence:
 - a) By *March 2021*, complete and adopt BHS Values Statements; review Mission and Vision Statements and consider potential updates.
 - b) Upon completion of Board Goal 1a, the Team of 8 will adopt Strategic Plan metrics and targets for Goal Areas #1 (Education), #2 (Resources), #3 (Workforce), and #4 (Communications); the team of 8 will craft (new) Strategic Plan Goal Area #5 (Diversity, Equity, and Inclusion) with metrics and targets.
- 2) Throughout 2021, onboard three new board members, providing mentorship as requested.
- 3) By *June 2021*, assess what committees/committee functions are needed to best facilitate board goals.
- 4) By *June 2021*, review and consider the adoption of the Michigan Association of School Boards' *Board of Education Governance Standards*.
- 5) By *June 2021*, complete and approve Board Operating Procedures (BOP). Also review and update the following board documents: board norms, meeting protocols (to include agenda adherence/modifications and multiple amendments), and all active board resolutions.
 - a) As part of the Board Operating Procedures, as soon as possible adopt a system of responding to emails and public comments that is transparent to the full board.
- 6) By *June 2021*, participate in training on parliamentary procedure, board and committee meeting agenda setting, and MASB board self-evaluation tool.
- 7) By *December 2021*, assess our effectiveness by completing the MASB board self-evaluation tool. Also consider inquiring with staff, students, and the community on how well the Board is functioning. Develop action steps for 2022 based upon all evaluation results.
- 8) Focus on working as a team of 8 with a unified voice in order to effectively lead the district and meet established goals and objectives.
- 9) Immediately following adoption of these goals (and by the *end of February 2021*), the team of 8, working with administration, will create and then follow a year-long scheduling and reporting calendar.